

**VILLAGE OF HINSDALE
MEETING OF THE
VILLAGE BOARD OF TRUSTEES
AGENDA**

**Tuesday, November 3, 2015
7:30 P.M.**

MEMORIAL HALL – MEMORIAL BUILDING
(Tentative & Subject to Change)

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES** – Meeting of October 20, 2015
- Closed Session of October 7, 2015
- 4. CITIZENS' PETITIONS** (Pertaining to items appearing on this agenda)*
- 5. APPOINTMENTS TO BOARDS AND COMMISSIONS**
- 6. VILLAGE PRESIDENT'S REPORT**
- 7. FIRST READINGS - INTRODUCTION**

*Items included for First Reading - Introduction may be disposed of in any one of the following ways: (1) moved to Consent Agenda for the subsequent meeting of the Board of Trustees; (2) moved to Second Reading/Non-Consent Agenda for consideration at a future meeting of the Board of Trustees; or (3) referred to Committee of the Whole or appropriate Board or Commission. (Note that zoning matters will not be included on any Consent Agenda; all zoning matters will be afforded a First and a Second Reading. Zoning matters indicated below by **.)*

Administration & Community Affairs (Chair Hughes)

- a) Approve an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale
- b) Approval of a License Agreement between the Village of Hinsdale and the Hinsdale Swim Club for the 2016 through 2018 seasons
- c) Approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – AMITA Health and Hinsdale Hospital

Zoning & Public Safety (Chair Saigh)

- d) Approve an Ordinance Approving an Exterior Appearance Plan for Façade Improvements to a Commercial Building at 50 S. Washington Street
- e) Approve an Ordinance Approving a Major Adjustment to a Planned Development to Allow Expansion of a Private School to a Maximum Enrollment of Ninety (90) Students - 125 S. Vine Street – Vine Academy at Zion Lutheran Church
- f) Enter into an Intergovernmental Agreement with DuPage County in order to recover costs associated with Hinsdale's move to a new 9-1-1 dispatch service provider

8. CONSENT AGENDA

*All items listed below have previously had a first reading of the Board or are considered Routine*** and will be moved forward by one motion. There will be no separate discussion of these items unless a member of the Village Board or citizen so request, in which event the item will be removed from the Consent Agenda.*

Administration & Community Affairs (Chair Hughes)

- a) Approval and payment of the accounts payable for the period of October 21, 2015 through November 3, 2015 in the aggregate amount of \$1,056,946.20 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk***
- b) Acceptance of the Village's Comprehensive Annual Financial Report and Management Letter for the Fiscal Year Ended April 30, 2015 (*First Reading – October 20, 2015*)
- c) Approve the construction of an ice rink at Melin Park by residents of the Village and that the Village will supply water and signage for the 2015-16 season (*First Reading – October 20, 2015*)

9. SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

*These items require action of the Board. Typically, items appearing for Second Reading have been referred for further discussion/clarification or are zoning cases that require two readings. In limited instances, items may be included on the Non-Consent Agenda that have not had the benefit of a First Reading due to emergency nature or time sensitivity.*****

Administration & Community Affairs (Chair Hughes)

- a) Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes for the Village of Hinsdale in the amount of \$9,334,825 (*First Reading – October 20, 2015*)

Zoning & Public Safety (Chair Saigh)

- b) Approve a Resolution Approving a Consolidation Plat for Property Commonly known as 215 E. Walnut Street, in the Village of Hinsdale, County of DuPage (*First Reading – October 20, 2015*)
- c) Approve an Ordinance Approving a Second Major Adjustment to a Site Plan/Exterior Appearance Plan at 10 Salt Creek Lane – Salt Creek Campus LLC (*First Reading – October 20, 2015*)

Environment & Public Services (Chair LaPlaca)

- d) Waive the First Reading and Approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – Oak Street Bridge Construction Process

10. DISCUSSION ITEMS

- a) Oak Street Bridge Update – Engineering
- b) Graue Mill bids
- c) Brick Streets
- d) Credit Card policy

11. DEPARTMENT AND STAFF REPORTS

- a) Economic Development
- b) Parks & Recreation

- c) Community Development
- d) Information Technology

12. REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

13. OTHER BUSINESS

14. NEW BUSINESS

15. CITIZENS' PETITIONS (Pertaining to any Village issue)*

16. TRUSTEE COMMENTS

17. CLOSED SESSION– 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21)

18. ADJOURNMENT

Prior to asking for a motion to adjourn the meeting, the Village President will confirm whether a Committee of the Whole meeting will be convened.

*The opportunity to speak to the Village Board pursuant to the Citizens' Petitions portions of a Village Board meeting agenda is provided for those who wish to comment on an agenda item or Village of Hinsdale issue. The Village Board appreciates hearing from our residents and your thoughts and questions are valued. The Village Board strives to make the best decisions for the Village and public input is very helpful. Please use the podium as the proceedings are videotaped. Please announce your name and address before commenting.

******Routine items appearing on the Consent Agenda may include those items that have previously had a First Reading, the Accounts Payable and previously-budgeted items that fall within budgetary limitations and have a total dollar amount of less than \$500,000.***

*******Items included on the Non-Consent Agenda due to "emergency nature or time sensitivity" are intended to be critical business items rather than policy or procedural changes. Examples might include a bid that must be awarded prior to a significant price increase or documentation required by another government agency to complete essential infrastructure work.***

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator, at 630-789-7014 or by TDD at 630-789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons.

Website <http://villageofhinsdale.org>

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
October 20, 2015**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, October 20, 2015 at 7:34 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, J. Kimberley Angelo, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Assistant Fire Chief Tim McElroy, Director of Public Services George Peluso, Director of Community Development Robb McGinnis, Director of Parks & Recreation Gina Hassett, Village Engineer Dan Deeter, Village Planner Chan Yu, Economic Development Coordinator/Human Resources Administrator Emily Wagner, Superintendent of Public Services Ralph Nikischer and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Board agreed to all suggested clarifications to the draft minutes. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of October 7, 2015, as amended.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: Trustee Angelo

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

President Cauley addressed the problem of the platform tennis walkway located at KLM. This came to his attention on October 4th. Director of Community Development/Building Inspector Robb McGinnis inspected the walkway on October 9th and based on their condition and the fact that there are gas lines underneath, he recommended the walkway be closed.

On October 11th, staff met with a contractor to determine a temporary fix. The Village had these repairs in the Capital Improvement Plan (CIP) for next year, but a special meeting of the Parks & Recreation Commission has been scheduled to determine a course of action. President Cauley stated he received an email from a paddle tennis player which stated the walkway has been in disrepair for a year. President Cauley said it is hard to know where the problem lies; the Village didn't build the walkway, perhaps it was not properly constructed, but the Village is taking ownership of the problem and will make it safe as quickly as possible.

He asked staff to continually review CIP items and more quickly address potential problems. He also encouraged residents to call him if they see something like this. If staff had gotten this call earlier, the problem would have been addressed sooner.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Hughes)

a) **Approval of the Village's Comprehensive Annual Financial Report and Management Letter for the Year Ended April 30, 2015**

Assistant Village Manager/Finance Director Darrell Langlois provided an overview of the 2015 audit report the Board received in their packet. The management letter includes three new comments; two are housekeeping issues such as the timing of work paper preparation, but the third is more substantive. He explained the Village has historically recorded income tax revenue from the State of Illinois on a one month accrual lag basis. He explained that when we cut off financial statements, revenue posted in May goes to the prior year. The new audit partner noted we should have been doing this on a cash basis; in order to implement this comment, we will only recognize eleven months of income tax collection in this fiscal year. Last year there were three other deficiencies noted, and his staff has remedied those.

The Comprehensive Annual Financial Report (CAFR) will again be sent to the Government Finance Officers Association (GFOA); he stated Hinsdale has received an award for excellence in financial reporting for 21 consecutive years. He pointed out there are new accounting standards for pension reporting; next year pension liabilities will be on the face of financial statements. This will result in \$25-30 million in new liabilities with no offsets.

President Cauley made note of one of the recommendations of the auditors regarding credit cards. They recommend against the use of jointly used cards, as is the Village's current policy. Mr. Langlois explained current practice and that he steers staff toward the usage of checks. Discussion followed regarding the recommendation of the auditors. Mr. Langlois explained this is an internal control problem, but he will develop a policy for Board review. President Cauley

recommended issuing credit cards to those people who will use them and have them sign a policy regarding credit card use.

The Board agreed to move this item to the Consent Agenda of their next meeting.

- b) **Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes for the Village of Hinsdale in the amount of \$9,334,825**

Trustee Hughes stated he spoke to Mr. Langlois on this matter; essentially the Village has many revenue sources, and the Villages need to attribute a use to property taxes. Discussion followed regarding the determination of the tax levy.

The Board agreed this item will receive a second reading at the next meeting of the Village Board.

- c) **Approve the construction of an ice rink at Melin Park by residents of the Village and that the Village will supply water and signage for the 2015-16 season**

President Cauley introduced the item and explained the Village has done this for several years; the cost of water is \$100 and staff time expense is approximately \$300.

The Board agreed to move this item to the Consent Agenda of their next meeting.

Zoning & Public Safety (Chair Saigh)

- d) **Approve a Resolution Approving a Consolidation Plat for Property Commonly known as 215 E. Walnut Street, in the Village of Hinsdale, County of DuPage****

Mr. Brian Eastman, landscape architect representing the homeowners, addressed the Board. His client owns three contiguous properties they would like to combine in order to improve the existing deck and add a patio. If they consolidate, all proposed improvements would be in conformance with Village code. Trustee Stifflear made note of an address error to be corrected on one of the exhibits.

This item will appear for a second reading at the next meeting of the Village Board.

- e) **Approve an Ordinance Approving a Second Major Adjustment to a Site Plan/Exterior Appearance Plan at 10 Salt Creek Lane – Salt Creek Campus LLC****

President Cauley introduced the item and noted the plans submitted for permit are different than those the Plan Commission approved. The changes include roof equipment that requires a larger enclosure and the removal of a window to install another door on the west elevation to meet the building code. Mr. Kenton Rehmer, architect on the project, addressed the Board. He described and illustrated the changes which are necessary as a result of the medical equipment necessary for the tenant.

President Cauley expressed his ongoing concern that this happens commercially and residentially; plans don't match the originally approved drawings. Village Planner Chan Yu explained that in this case, the building owner did not have an actual tenant for the space at the time of application. Now the tenant has requirements they couldn't foresee. With respect to the doors, Mr. McGinnis explained that most applicants don't have working drawings during the entitlement process, therefore the door situation would not be found until permitting. Trustee LaPlaca pointed out the new doors are not evenly spaced. Mr. Rehmer explained

this is because of the interior floor plan in this part of the building. He did note that the doors will be screened by a trash enclosure and landscaping.

This item will appear for a second reading at the next meeting of the Village Board.

f) **Refer the application to the Plan Commission for a hearing and consideration of text amendment to Section 6-103(E)(14) to allow remodeling services and showrooms in the O-2, Limited Office District**

Mr. Nick Esposito, attorney, addressed the Board on behalf of La Mantia Builders who are seeking a text amendment for a showroom. They are a residential kitchen and bath remodeling business, similar to Normandy. Their proposal meets O-2 zoning district requirements; no products will be sold retail or warehoused or fabricated at this location. There will be limited street visibility and no detriment to surrounding properties. The current medical offices owner/occupant has been unable to find tenants and the building has been 50% vacant. La Mantia will also be an owner occupant. Mr. Esposito believes changing the classification will have little impact on other O-2 districts. He described the existing businesses in the area and reviewed the materials in his application necessary to recommend approval of the application. In-office sales will be the primary use of the subject property; the showroom will assist by providing display and to demonstrate products. He noted the Village will realize sales tax revenue, there will be limited walk-in business, and the property has code sufficient parking.

Trustee LaPlaca commented this text amendment applies to all office districts not just to this building; the Plan Commission has to consider whether this change will impact other O-2 areas. Trustee Stifflear suggested making this a special use to control future O-2 uses. Trustee Saigh checked the zoning map and noted there are other O-2 districts next to residential areas. Mr. Langlois noted a concern with the collection of sales tax. President Cauley believes this matter passes the threshold for referral to the Plan Commission.

The doctor who is the current owner of the property, addressed the Board stating 36 years ago he was before a Village Board to have this residential property rezoned for his medical offices. The utilization of the building has shrunk in the last number of years, because of changes in the medical profession. He appreciates the Board's consideration of this proposal.

Trustee Saigh moved to **Refer the application to the Plan Commission for a hearing and consideration of text amendment to Section 6-103(E)(14) to allow remodeling services and showrooms in the O-2, Limited Office District.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Discussion followed regarding recommending this matter as a special use to the Plan Commission. Mr. McGinnis confirmed that both options would require the same amount of time in terms of process. The Board agreed to recommend both the text amendment and the special use.

Trustee Saigh **moved to rescind his previous motion.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Trustee LaPlaca moved to **Refer the application to the Plan Commission for a hearing and consideration of text amendment to Section 6-103(E)(14) to allow remodeling services and showrooms in the O-2, Limited Office District or as a special use for a showroom at the property located at 20 East Ogden Avenue.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Trustee Stifflear confirmed the applicant will apply for a special use permit that will run concurrently with this text amendment application.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

Accounts Payable

Trustee Elder moved **Approval and payment of the accounts payable for the period of October 7, 2015 through October 20, 2015 in the aggregate amount of \$1,892,169.42 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- a) **Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) to Create a New Liquor License Classification – Class A9 Concierge License (First Reading – October 7, 2015)**

Zoning & Public Safety (Chair Saigh)

- b) **Approve the payment of reserve fees per the Village's membership agreement with DuComm in the amount of \$131,580 (First Reading – October 7, 2015)**
- c) **Approve an Ordinance Amending Section 6-12-3 and Section 6-12-4 of the Village Code of Hinsdale – replacing the east and westbound Yield signs with Stop signs at the intersection of Fifth and Washington (First Reading – October 7, 2015)**

Trustee Hughes moved to approve the Consent Agenda, as presented. Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Administration & Community Affairs (Chair Hughes)

- a) **Award a component of Bid #1593 to Wingren Landscape for holiday lighting and decorating in an amount not to exceed \$8,722; and award a component of Bid #1593 to Holiday Creations for holiday lighting and decorating in an amount not to exceed \$21,856 (First Reading – October 7, 2015)**

President Cauley confirmed that the numbers reflected in this motion have been adjusted for the LED lighting. Trustee Hughes moved to **Award a component of Bid #1593 to Wingren Landscape for holiday lighting and decorating in an amount not to exceed \$8,722; and award a component of Bid #1593 to Holiday Creations for holiday lighting and decorating in an amount not to exceed \$21,856.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Zoning & Public Safety (Chair Saigh)

- b) **Approve an Ordinance Approving Certain Sign Variations for Various Signs at 10, 11 & 12 Salt Creek Lane and 901 & 907 Elm Street – Med Properties/Salt Creek Campus, LLC** (*First Reading – October 7, 2015*)

Trustee LaPlaca moved to **Approve an Ordinance Approving Certain Sign Variations for Various Signs at 10, 11 & 12 Salt Creek Lane and 901 & 907 Elm Street – Med Properties/Salt Creek Campus, LLC.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- c) **Approve the interior elevations and floor plans submitted by Casa Margarita dated September 22, 2015 for Brush Hill Train Station** (*First Reading – October 7, 2015*)

Trustee LaPlaca began discussion stating that she, Trustee Stifflear and staff have met with Casa Margarita owners, Mr. Chase Lofti and and Mr. Al Lofti on three occasions to discuss colors and a scheme that fits the nature of the building and still allow the Lofti's to use their trademark colors for marketing the restaurant.

Mr. Chase Lofti brought in a color board for the Board to see. Trustee LaPlaca explained the interior walls will be yellow, the ceiling will be charcoal, the ceiling component over bar will be red and the ceiling in entryway will be red. The green color will be used on the wall behind the bar, but will be somewhat obscured by menu boards and a flat screen television. It was noted that these colors are all from Benjamin Moore. She noted an existing glass tile wall that already includes the colors brought forward tonight which will remain. The floors will remain the same; there is a dropped ceiling area with a wood grain that matches the wainscoting. The seating will be wood, with padded backrests in green. Trustee Stifflear added the applicant toned down the original colors a great deal, but also noted that Cosi had 4-5 colors included in their design which made him more amendable to the three colors being proposed by Casa Margarita.

It was noted that the Plan Commission will review the screening vent and the awnings, but Trustee Stifflear commented with respect to the awnings, that he doesn't think there is anything in town with three colors. Discussion followed regarding awnings; there is a higher level of scrutiny because of the historical nature of the building. Mr. Al Lofti brought two awning samples to the meeting for the Board to review, and the Board agreed they were an improvement.

Trustee LaPlaca moved to **Approve the interior elevations and floor plans submitted by Casa Margarita dated September 22, 2015 for Brush Hill Train Station with any material modifications to be approved by staff and to approve the principle palette colors for the interior of Casa Margarita as presented to the Board of Trustees; the red is sangria, the yellow is yoke, the green is vine and the grey is graphic charcoal.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, Hughes LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

DISCUSSION ITEMS

Discussion of Brick Streets

President Cauley reminded the Board that First Street was added to the list of street projects because it is in such horrible shape. It made sense do the work in conjunction with sewer and gutter work. He explained that only about 60% of the bricks are salvageable. There are options for the street repair; use the 60% and supplement with 40% new bricks or purchase old bricks from another source, or use 100% new bricks. The cost breakdowns for these options have been provided to the Board.

Village Engineer Dan Deeter said we have approximately 1,200 old bricks from another street, but they have been included in these estimates, we are still 40% short. He said the repaired street will look like north Park Avenue with concrete curbs. The reclaimed bricks from the existing curbs will be used in the road. Mr. Deeter said there was a good example of the new brick usage in a parking lot in Glen Ellyn; he will provide photographs to the Board. Discussion followed regarding whether or not our old bricks could be sold, but it was concluded there would be zero value to the Village. It was noted that driveways are replaced in kind.

Trustee LaPlaca said this discussion should be continued with area stakeholders for their input. The item should be adequately noticed to residents. It was pointed out that if residents prefer the highest cost option, the Village could propose a cost sharing portion.

This item will be added to the November 3rd agenda for further discussion.

Oak Street Bridge Update – Engineering

Mr. Deeter informed the Board that the concrete work on the west side of north Oak Street will be completed early next week. North County Line Road and south Oak Street will be paved with bituminous surface this week. The center span girders were installed this past weekend and Kenny Brothers is working on placing the safety scaffolding. Once installed, work can proceed unimpeded over the tracks for a full working day. They will remove the scaffolding on November 13th, which will again require the tracks to be closed and scheduled with BNSF. Trustee LaPlaca said souvenir pieces of the old bridge are being packed up and will be available for pick up at Public Services next week; over 250 people have requested a piece of the old bridge.

Review of Village's Snow Plan

Director of Public Services George Peluso addressed the Board and said Mr. Ralph Nickischer, recently promoted to Superintendent of Public Services, is also available to

assist with any questions the Board might have. Mr. Peluso explained the purpose of the snow plan is to promote safety to residents and commuters. He provided an overview of the plan including how plowing and salting is prioritized, and what is included in salting and plowing operations. He noted snow removal is a cooperative process and they ask residents not to put snow back into the street and to shovel out hydrants, if possible. The plan will be on the website and there will be a service module on the new website so residents can reach them directly. It was noted that Fullers will continue to shovel the central business district sidewalks.

DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Public Services
- c) Engineering
- d) Fire
- e) Police

The reports listed above were provided to the Board. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

Trustee wanted to highlight what Mr. Peluso mentioned regarding the new website, that residents will be able to report a concern directly to staff. Ms. Gargano informed the Board that the new website will go live on November 2nd.

Trustee Saigh commented with respect to the Committee of the Whole meeting last night, that it was obvious a lot of hard work and good thought was contained in the materials provided to the Board. He felt it was an interesting and informative meeting and thanked staff for their efforts.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the meeting of the Hinsdale Village Board of Trustees of October 20, 2015.** Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

Meeting adjourned at 9:19 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk

AGENDA SECTION	Village Board of Trustees	ORIGINATING DEPARTMENT	Administration
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ITEM	Appointments to Boards and Commissions	APPROVED	Christine Bruton Village Clerk
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(Revised)

On April 30th each year various terms on Village Boards and Commissions expire. The following individuals have agreed to serve as follows:

Plan Commission

Mr. Scott Peterson appointed to a 3-year term through April 30, 2018

Historical Preservation Commission

Ms. Janice D'Arco appointed to a 3-year term through April 30, 2018

Motion: To approve the list of appointments to Boards and Commissions as recommended by the Village President.

STAFF APPROVALS

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

BOARD ACTION:

DATE: November 3, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER ACA First Reading	ORIGINATING DEPARTMENT Administration
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ITEM An Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale	APPROVAL Darrell J. Langlois, Asst. Village Manager
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The Village of Hinsdale Administration Department is requesting permission to declare as surplus property miscellaneous computer equipment as detailed on the attached list. We are requesting permission to dispose of the obsolete equipment using Unitec Recycling in Villa Park, Illinois.

The equipment listed is either nonfunctioning or out-of-date to the point it can no longer be upgraded. Unitec Recycling ensures that all data is cleaned from the hard drives and will reuse any components possible and dispose of the rest of the components in an environmentally friendly way. A certificate is issued to the Village of Hinsdale releasing us from any liability of the equipment. Unitec Recycling does not charge a fee for the services.

Should the Board concur with this recommendation, the following motion would be appropriate:

MOTION: To recommend the approval of "An Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale".

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

Village of Hinsdale
Ordinance No. _____

**An Ordinance Authorizing the Disposal
of Personal Property Owned by the Village of Hinsdale**

WHEREAS, in the opinion of at least a simple majority of the corporate authorities of the Village of Hinsdale, it is no longer necessary or useful to or for the best interests of the Village of Hinsdale, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hinsdale to dispose said property using Unitec Recycling in Villa Park, Illinois.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE:

Section One: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village of Hinsdale find that the personal property listed on the form attached (Exhibit A) to this Ordinance and now owned by the Village of Hinsdale, is no longer necessary or useful to the Village of Hinsdale and the best interests of the Village of Hinsdale will be served by its disposal.

Section Two: Pursuant to said 65 ILCS 5/11-76-4, the Village Manager is hereby authorized and directed to dispose of the aforementioned personal property now owned by the Village of Hinsdale using Unitec Recycling in Villa Park, Illinois.

Section Three: The Village Manager is hereby authorized and may direct Unitec Recycling to dispose of the equipment.

Section Four: This Ordinance shall be in force and effect from and after its passage, by a simple majority vote of the corporate authorities, and approval in the manner provided by law.

PASSED

AYES:

NAYS:

ABSENT:

APPROVED

Thomas K. Cauley, Village President

ATTEST:

Christine Bruton, Village Clerk

EXHIBIT A

The following is a listing of obsolete computer equipment to be properly disposed of:

ITEM DESCRIPTION	MODEL NUMBER	SERIAL NUMBER
Acer Monitor	V225W5	MMLWA5AA0013006F274204
Brother Printer	HL-5450dn	U63079K3N529630
Dell Desktop Computer	Optiplex 320	DGMLCC1
Dell Laptop	Latitude 131L	63Y70D1
Dell Laptop	Latitude X300	CN-OJ7316-36521-4BL-0117
Dell Monitor		MX-09J367-47605-2CG-AMNG
HP Desktop	VS793UT#ABA	MXL0511VVV
HP Printer	OfficeJet 6500	MY92K260J0
HP Printer	OfficeJet 6500A	CN116212HT
HP Printer	LaserJet 1022	VNB3C51388
HP Printer	LaserJet 1022	CNBRC27605
HP Printer	Q7816A	JPGFC14193
Lenovo Desktop Computer	7522M8U	MJHBE36
Lenovo Desktop Computer	M7269B6U	MJ04087
Lenovo Desktop Computer	7515K6U	MJG1876
Lenovo Desktop Computer	M0809E6U	MJRRCF8
ViewSonic Monitor	VA702B	PSX053805061
ViewSonic Monitor	VE175	A2K041750123

7b

DATE November 3, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER First Reading – ACA	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Hinsdale Swim Club License Agreement	APPROVED Gina Hassett, Director of Parks & Recreation

Hinsdale Swim Club License Agreement

The Hinsdale Swim Club (HSC) utilizes the Community Pool for its competitive swim program. The current license agreement between the HSC and the Village of Hinsdale expired at the end of the 2015 pool season. HSC uses the six lanes of the pool Monday through Friday from 5:30 am-9:00 am and the entire facility for a three-day swim meet in July.

In 2012, HSC paid \$3,830 annually for its usage. During the renewal process in 2012, direction from the Village Board was that HSC pay 100% of its cost to use the Community Pool. When the agreement for the period of 2013-2015 was prepared, staff evaluated the usage cost. It was found that HSC's usage cost was \$17,000, which included lap swim, swim meets and took into account the lost revenue due to the facility closure. The true cost was a large increase, therefore the Village Board agreed to work to phase in the cost over a three-year period.

Staff is proposing another three-year agreement between the Village and HSC. Staff evaluated the cost for HSC's usage for 2016, which is estimated to be \$17,900. Staff is recommending a rate of \$17,900 for HSC 2016 usage and a 3% increase for the two subsequent years of the agreement. This 3% increase will cover projected increases in personnel costs associated with HSC usage. A summary is provided below. The Parks and Recreation Commission unanimously recommended the proposed terms be forwarded to the Village Board for approval.

	2016	2017	2018
Morning Lap Swim	\$ 12,600	\$ 12,978	\$ 13,367
3 Day Swim Meet	\$ 5,300	\$ 5,459	\$ 5,623
Total Due	\$ 17,900	\$ 18,437	\$ 18,990

Attached is a License Agreement that provides for HSC's use of the Community Swimming Pool for the 2016-18 seasons. The Agreement is similar to the one approved in prior years and is consistent with the HSC's previous usage. There has been one modification to the agreement, in that HSC is now required to provide funding for an alternative pool location for residents and pool members to utilize during the annual swim meet hosted at the Community Pool. In practice, HSC has been paying a fee of \$2,500 to the Clarendon Hills Park District (CHPD), which allows Hinsdale pool members to swim free of charge at the CHPD pool during HSC's swim meet; however, this was not memorialized in the prior agreement. Hinsdale residents who are not pool members pay the Clarendon Hills daily resident fee during the swim meet.

Should the Board concur with staff's recommendation, the following motion would be appropriate:

MOTION: To recommend approval of a License Agreement between the Village of Hinsdale and the Hinsdale Swim Club for the 2016 through 2018 seasons.

Parks & Recreation APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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BOARD ACTION:

VILLAGE OF HINSDALE
LICENSE AGREEMENT
FOR
HINSDALE COMMUNITY SWIMMING POOL

THIS AGREEMENT is dated as of _____, 2015, by and between the **VILLAGE OF HINSDALE** (the "Village") and the **HINSDALE SWIM CLUB**, an Illinois not-for-profit corporation (the "Swim Club"),

WITNESSETH:

WHEREAS, the Village is the owner of a swimming pool located at 500 West Hinsdale Avenue, Hinsdale, Illinois (the "Property"); and

WHEREAS, for many years the Village ran a competitive team program as part of its Park and Recreation Department programming; and

WHEREAS, a determination was made by the Village that such a program would be more effectively conducted through a privately operated, Village-based swim club with experience running competitive swimming on a year-round basis; and

WHEREAS, the Swim Club began operating the competitive swim team program at the Property; and

WHEREAS, the Swim Club and the Village have previously entered into a licensing arrangement enabling the Swim Club to use the Village's swimming pool facilities for practice and competitive purposes; and

WHEREAS, the Swim Club desires to continue to use the Property for the purpose of swimming practice sessions and a swim meet; and

WHEREAS, the Village has the authority to enter into this Agreement pursuant to 65 ILCS 5/11-76-1 and other applicable authority, and the Village has the authority to charge fees for the use of swimming pool facilities pursuant to 65 ILCS 5/11-95-2 and other applicable authority; and

WHEREAS, the Swim Club has the authority to enter into this Agreement pursuant to its corporate charter and by-laws;

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Village and the Swim Club hereby agree as follows:

1. **Recitals.** The foregoing recitals are incorporated in and made a part of this Agreement as substantive provisions by this reference.
2. **License.** The Village hereby conveys and grants to the Swim Club a license to enter on, across and over the Property for the following purposes and no others:

A. **Swimming Practices.** Swim Club swimming practices may be held on the Property at the following dates and times:

Dates: June 1, 2016 through August 10, 2016
June 1, 2017 through August 10, 2017
June 1, 2018 through August 10, 2018

Hours: 5:30 a.m. to 9:00 a.m. Monday through Friday (6 lanes)

Only Swim Club members including the Masters Swimmers participate in these practices. Prior to the start of the season HSC will provide a list of members of the Club with signed waivers.

B. **Swim Meets.** One swim meet may be held each year on the second weekend of July and shall be subject to the terms and limitations in Exhibit A attached to and by this reference incorporated in and made a part of this Agreement. In addition, the Swim Club must provide and pay the cost to provide an alternate location in the area for Hinsdale pool members and residents to swim at for the duration of the three day swim meet.

3. **Term.** This Agreement shall be for the years 2016, 2017 and 2018 unless sooner terminated as provided in this Agreement.

4. **Condition and Upkeep of the Property.** The Swim Club hereby acknowledges and agrees that (a) it has examined and knows the condition of the Property and the structures thereon and that the same are in good order and repair, and (b) no representations as to the condition and repair of the Property or the structures thereon have been made by the Village prior to or at the execution of this Agreement that are not expressed herein, and (c) the Property is suitable for the purposes for which the Swim Club intends to use it. The Swim Club shall ensure that the Property and the structures thereon are left in good repair and in a safe, clean and sightly condition following each period of use by the Swim Club. The Swim Club shall promptly pay all expenses for damage to the Property and the structures thereon caused by Swim Club or its officers, agents or members, injury by fire or other casualty beyond the Swim Club's control excepted.

5. **Use of the Property.** The Swim Club shall not use or permit the Property or the structures thereon to be used for any purpose or activity other than as specified in Section 2 of this Agreement. The Swim Club shall not use the Property or allow the same to be used for any unlawful purpose or in violation of any permit or certificate, or any law, ordinance or regulation covering or affecting the use thereof, or allow any act to be done or any condition to exist on the Property or any article to be brought thereon, which may be dangerous, unless properly safeguarded, or which may, in law, constitute a nuisance. The Swim Club shall require, and receive, a Program Waiver and Release of All Claims, in substantially the form attached to and by this reference incorporated in and made a part of this Agreement as Exhibit B, from all participants in the Swim Club activities to be conducted on the Property or, with respect to all participants that have not yet reached the age of majority, their legal guardians prior to entry upon the Property for the purposes of participating in the Swim Club's activities.

6. **License Fee.** The Swim Club shall pay a fee for the License. The fee for the lap swim shall be paid on or before June 1 of each calendar and 10 days prior to the swim meet for the three day swim meet. The rate schedule is as follows.

	2016	2017	2018
Morning Lap Swim	\$ 12,600	\$ 12,978	\$ 13,367
3 Day Swim Meet	\$ 5,300	\$ 5,459	\$ 5,623
Total Due	\$ 17,900	\$ 18,437	\$ 18,990

7. **Hold Harmless.** The Swim Club agrees to, and does hereby, indemnify and save harmless the Village and all of its elected and appointed officials, officers, employees, agents, representatives and attorneys from all claims, damages, suits, liabilities, judgments, costs and expenses asserted against them or any of them, and any administrative costs and attorneys' fees incidental thereto, on account of injury to or death of any person or persons whomsoever or on account of damage to any property cause by, connected with, or in any way attributable to, the rights herein granted or the Swim Club's failure to comply with any of the terms and conditions hereof. The Swim Club shall undertake the defense of the Village in any such litigation, if the Village requests the Swim Club to do so. The Village's right to indemnity and right to be held harmless shall survive termination of this Agreement, and shall not be limited by the limits of any policies of insurance required to be maintained under this Agreement.

8. **Insurance.** The Village shall maintain property damage, insurance, fire and extended coverage on buildings on the Property as the Village may determine. The Swim Club shall obtain and maintain the following minimum insurance coverages and limits and the Village shall be named as additional insured on the commercial general liability coverage's:

COVERAGE:

Comprehensive General Liability, with coverage written on an "occurrence" basis and including Premises/Operations, Products/Completed Operations, Independent Contractors, Personal Injury, Employment Practices Liability, Broad Form Property Damage Endorsement, Bodily Injury and Property Damage, and all participants and employees shall be insured

LIMITS:

\$4,000,000
per occurrence
\$8,000,000
aggregate

Such insurance shall provide that no change, modification in or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Swim Club shall maintain and keep in force insurance in the minimum coverages and limits stated in this Section at all times while this Agreement is in effect, and shall provide evidence thereof to the Village.

The required coverage may be in any combination of primary, excess, and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy exceeds the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

The parties acknowledge that the Village does not, and is not obligated to, maintain any insurance which in any manner protects the Swim Club, occupancy of the Property and the structures thereon by the Swim Club or any activities carried on at the Property by the Swim Club, its agents, officers, employees or contractors, for any risk, loss, cost or claim.

9. **Non-Exclusive Use.** The Swim Club acknowledges that the Property will be used by other persons during the times of use designated by this Agreement, and agrees to cooperate in its use so as not to unduly impair the use of the remainder of the Property by others.

10. **Notices.** All notices required in this Agreement shall be in writing. Personal delivery, or

mailing by certified or registered mail with proper postage prepaid, of a notice or demand to the addresses listed below, or to such other addresses as the parties may, in writing, from time to time designate shall constitute proper notice in accordance with this Agreement.

Notices to the Village:

Village of Hinsdale
19 East Chicago Avenue
Hinsdale, IL 60521-3489
Attention: Director of Parks & Rec

Notices to the Swim Club:

Hinsdale Swim Club
P.O. Box 126
Hinsdale, Illinois 60521
Attention: President

11. No Waiver; Termination. The failure of the Village, at any time, to insist upon performance or observance of any term, covenant, agreement or condition contained in this Agreement shall not be construed as a release of any right of the Village hereunder or as a waiver of any right to enforce any term, covenant, agreement or condition herein contained.

The neglect or failure of the Swim Club to keep the terms, covenants, agreements or conditions contained in this Agreement shall constitute a forfeiture of all rights under this Agreement, whereupon the Swim Club shall immediately surrender possession of the Property to the Village.

12. Authority. Each person signing this Agreement hereby states and covenants that he or she has read and understood this Agreement, that he or she has the authority to execute this Agreement on behalf of the party represented by him or her, and that such party intends to be legally bound by the provision of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

VILLAGE OF HINSDALE

By: _____
Village President

ATTEST:

By: _____
Village Clerk

HINSDALE SWIM CLUB

By: _____
President

ATTEST:

By: _____
Secretary

EXHIBIT A

Swim Meet Terms and Limitations

Property shall be available for the swim meet on these times and dates:

Dates

2016 July 8 - July 10
2017 July 7 - July 9
2018 July 13 - July 15

Hours of Facility Access

Thursday after pool closes to set up
Friday 6:00 a.m. until 7:00 p.m.
Saturday 6:00 a.m. until 7:00 p.m.
Sunday 5:00 a.m. until 7:00 p.m.

Meet Hours

Friday

- Warm-up 7:00 a.m., swimming 8:00 a.m. – 2:00 p.m.
- Warm-ups 2:00 p.m., swimming 3:00 p.m. – 7:00 p.m.

Saturday and Sunday – warm-up prior to 7:00 a.m.

- P.A. System may only be used prior to 8:00 a.m. on a limited basis
- Building will open no earlier than 5:45 a.m.

No set up may occur until after the 8:00 p.m. closing on Thursday, provided, however, that those items, such as the installation of starting blocks and tent set-up, that do not interfere with the pool operation, may occur prior to 8:00 p.m. **Swim Club shall be responsible for all security measures it deems necessary to protect any of equipment left at the Pool overnight.**

Set-Up of Pool Deck

- Tables to be arranged by Swim Club and will be delivered on Thursday
- Canopies set up outside pool office (Hospitality Area) to be installed by Swim Club on Friday morning – no holes in building shall be made. Two tents to be set up by Swim Club on Thursday afternoon.

Village Responsibilities

- Staff to be provided will include locker room attendants, guard on duty in diving well and pool maintenance personnel.
- Safety director designated by the Swim Club shall be posted in pool office.
- Eight (8) starting blocks, backstroke flags, trash cans, bleachers, and ten (10) safety cones and starting blocks to be tested prior to the meet.
- Ensure the microphone or public address system is functioning.

Concessions

- Food concessions to be provided by the Village Concessionaire.

Clean-up

- Clean up of the facility shall be performed each evening; trash should be set outside the south end of the building near bathhouse.
- The final clean up shall be made so the facility is ready for Monday opening.
- All bleachers shall be moved off the deck and kept on the south lawn area Sunday night.

EXHIBIT B

Form of Program Waiver and Release of All Claims

**PROGRAM WAIVER AND RELEASE OF ALL CLAIMS
HINSDALE SWIM CLUB MEMBERS**

I, the undersigned, Parent or Guardian of _____, a minor, for and in consideration of said minor, being permitted to participate in the following activity of the Hinsdale Swim Club that **is not** sponsored by the Village of Hinsdale in whole or in part to wit: Hinsdale Swim Club's use of the Hinsdale Community Swimming Pool (hereinafter referred as the "Program"). I am waiving and releasing all claims for myself and my minor child/ward arising out of participation in the Program. In consideration of the Hinsdale Swim Club accepting me and/or my minor child as a participant in the Program, I hereby agree as follows:

ACKNOWLEDGMENT AND ASSUMPTION OF RISK INJURY AND LOSS: I have fully informed myself of all of the details of the Program and have received satisfactory answers to all questions I have concerning the Program and the risks inherent in the Program and believe and represent that I and /or my minor child/ward have the necessary abilities, skills and knowledge to participate in the Program. I recognize and acknowledge that the Program involves risks of bodily injury, death and property loss, I hereby agree to, and do assume the full risk of any injuries, including death, and of any property loss, and of all expenses, costs, damages and losses that I, or my minor child/ward on whose behalf I am signing, may sustain as a result of participation in any and all activities connected with or associated with the Program.

WAIVER OF AND RELEASE OF CLAIMS: I hereby agree to, and do, waive, release and relinquish all claims, demands, rights of action, damages, liabilities and controversies of every kind, known and unknown, present and future, that I, or my minor child/ward on whose behalf I am signing, may have against the Village and its officers, agents, servants, employees, insurers, related or affiliated individuals or entities, successor and assign arising out of, connected with, or in any way related to the program or my minor child/ward's participation therein.

INDEMNITY AND DEFENSE: I hereby further agree to indemnify and hold harmless and defend the Village and it's officers, agents, servants, employees, insurers, related or affiliated individuals or entities, successors and assigns from any and all claims, lawsuits, demands, damages, liabilities, losses and expenses, including attorney's fees and administrative expenses, of every kind, known or unknown, present and future, arising out of, connected with, or in any way related to my or my minor child/ward's participation in the Program, except those resulting from the sole negligence of the Village.

I have read and fully understand the above WAIVER AND RELEASE OF ALL CLAIMS and execute it of my own free will and without any reservation whatsoever.

Signature of parent or guardian: _____ Date: _____

Print name of parent or guardian: _____ Telephone: _____

Address: _____

7c

DATE: November 3, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER First Reading – ACA	ORIGINATING DEPARTMENT Administration
ITEM Extended Construction Hours request from Adventist Hinsdale Hospital	APPROVAL Christine Bruton, Village Clerk

On October 19, 2015, staff received a letter from Michael Goebel, CEO of Adventist Hinsdale Hospital, asking for permission from the Village to extend construction hours for a project they are undertaking with ComEd. A copy of that letter was included in Manager's Notes on October 23rd and is attached herewith for your review. This letter includes an overview of the project.

ComEd is replacing the electrical switchgear on Elm Street that provides power to most of the hospital campus. The hospital has taken steps to minimize any risk to patients and is working with Village Police and Fire personnel for emergency planning. This work, planned to begin on the afternoon of Friday, December 4th will commence around the clock until completion, but will take no more than 72 hours in total during which time the hospital will be without power.

Per section 9-12-2 A. (Use of Construction Tools and Equipment) of the Village Code, "no person or entity may use construction tools or power equipment other than those tools customarily used to perform landscape maintenance except between eight o'clock (8:00) AM and eight o'clock (8:00) PM Monday through Friday and between eight o'clock (8:00) AM and four o'clock (4:00) PM on Saturdays." Section 9-12-2 D. states "The limitations in subsection A and B of this section may be waived by the board of trustees by resolution for work undertaken by any public body or agency for the benefit of the public.

Adventist Hinsdale Hospital is requesting that the Board of Trustees authorize the extension of construction work hours for Commonwealth Edison from the afternoon of Friday, December 4th through Monday, December 7th at the latest.

MOTION: To Approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – AMITA Health and Hinsdale Hospital

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

BOARD ACTION:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING WAIVER OF CONSTRUCTION NOISE HOURS LIMITATIONS PURSUANT TO SECTION 9-12-2 OF THE VILLAGE CODE OF THE VILLAGE OF HINSDALE – AMITA HEALTH AND HINSDALE HOSPITAL

WHEREAS, the Village of Hinsdale enjoys a cooperative relationship with AMITA Health and Hinsdale Hospital; and

WHEREAS, the hospital is undertaking a major project in conjunction with ComEd which will replace the electrical switchgear on Elm Street that provides power to most of the hospital campus; and

WHEREAS, the nature of the work to be done by ComEd makes it impossible for them to complete the work in a safe and expeditious manner to comply with the Village's regulations as set forth in Section 9-12-2.A. of the Village Code of the Village of Hinsdale concerning limitations on construction noise and allowed hours of use of construction equipment within the Village (the "hours limitations"); and

WHEREAS, Section 9-12-2.D. of the Village Code authorizes waiver of the hours limitations by the Village Board of Trustees, by resolution, for work undertaken by any public body or agency for the benefit of the public; and

WHEREAS, pursuant to Section 9-12-2.D. of the Village Code, the Board of Trustees find and determine that the hour limitations on the use of construction equipment should be waived relative to Commonwealth Edison electrical switchgear, and finds such waiver to be in the best interests of and in furtherance of the health, welfare and safety of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recital. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2. Waiver of Hours Limitations on Use of Construction Equipment. Pursuant to Section 9-12-2.D. of the Village Code, the Board of Trustees hereby waives the hours limitations on use of construction equipment for work related to the replacement of electrical switchgear on Elm Street for Hinsdale Hospital and related construction and demolition activities from the afternoon of Friday, December 4, 2015 until completion, but for no more than 72 total hours.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

Christine Bruton

Subject: FW: IMPORTANT: Planned Hospital Power Separation from ComEd

From: Leurck, Trish [<mailto:Trish.Leurck@ahss.org>]
Sent: Monday, October 19, 2015 11:01 AM
To: Kathleen Gargano
Cc: Goebel, Mike; Today, James A; Dow, Roberta A; Leurck, Trish
Subject: IMPORTANT: Planned Hospital Power Separation from ComEd



Good morning, Kathleen –

I hope you are well and enjoying our beautiful Fall season!

I want to make you aware of a major project the hospital is doing in conjunction with ComEd. ComEd is replacing electrical switchgear on Elm Street that provides power to most of our hospital campus. Village fire and police officials are participating in our Emergency Management planning efforts, but I wanted to give you an overview of the project:

1. The hospital will disconnect from ComEd power for a period of up to 72 hours beginning sometime the afternoon of December 4, 2015.
2. The hospital has natural gas-fired engines that produce electricity. These engines will power the hospital during the ComEd work. There are 4 engines and the hospital load at that time of year should be low enough that only 3 engines are needed to power the hospital.
3. In the event of unexpected failure of the natural gas engines, the hospital diesel emergency generators will be used to provide emergency power to the hospital.
4. ComEd will be staging this project on Elm Street on December 3. ComEd will use most of the Elm Street parking adjacent to the hospital for the duration of the project for equipment employed in the project. According to ComEd, Elm Street will remain open at all times.

We are glad to complete this electrical work as a planned event rather than an emergency event. I am grateful to the village for its participation in our planning meetings. After all, we all work together to serve our residents with excellent community services including health care. If you have any questions about this project, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Michael Goebel".

Michael Goebel
Chief Executive Officer

Christine Bruton

Subject: FW: Hospital Electical Work

From: Today, James A [<mailto:James.Today@ahss.org>]

Sent: Wednesday, October 28, 2015 3:17 PM

To: Kathleen Gargano

Cc: Bradley Bloom

Subject: RE: Hospital Electical Work

Kathleen,

Thank you for advising me of this information gap! On behalf of AMITA Health and Hinsdale Hospital I would like to request a work hours exemption for the electrical switchgear project on Elm Street scheduled for the first week of December 2015. The reason for requesting this exemption is that the hospital will be totally separated from ComEd power during the project for a period of up to 72 hours. As we have discussed in emergency planning events, a significant risk which could trigger a hospital evacuation is inability to control the patient climate. Though we do not expect this work to result in an inability to control patient climate because the hospital has natural gas and diesel generators, it is in the best interest of patient safety to minimize the time the hospital is separated from normal ComEd power. The hospital requests a work hours exemption to enable ComEd to work on this project 24/7 until completed thereby minimizing the window of potential risk to patients as a result of separation from ComEd power.

Please let me know if you need additional information regarding this request.

Thank you!

From: Kathleen Gargano [<mailto:kgargano@villageofhinsdale.org>]

Sent: Wednesday, October 28, 2015 2:08 PM

To: Today, James A <James.Today@ahss.org>

Cc: Bradley Bloom <bbloom@villageofhinsdale.org>

Subject: FW: Hospital Electical Work

Hi Jim,

Thanks for joining us today. On another note, see the information regarding work outside normal construction hours and the need for permission to be granted. We have a Board meeting next Tuesday night where we can discuss this should I receive a letter requesting it from the hospital.

Kathleen A. Gargano
Village Manager
Village of Hinsdale
630.789.7013 (direct)
630.789.7015 (fax)
kgargano@villageofhinsdale.org

From: Bradley Bloom

Sent: Wednesday, October 28, 2015 1:35 PM

To: Kathleen Gargano

Cc: Timothy McElroy; Richard Ronovsky; Kevin Simpson

Subject: Hospital Electical Work

A. Use Of Construction Tools And Equipment: Except as provided in subsections C, D and E of this section, no person or entity may use construction tools or power equipment other than those tools customarily used to perform landscape maintenance except between eight o'clock (8:00) A.M. and eight o'clock (8:00) P.M. Monday through Friday and between eight o'clock (8:00) A.M. and four o'clock (4:00) P.M. on Saturdays; provided, however, that such tools and equipment shall not be used at any time on the following federal holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, and Christmas.

B. Use Of Gasoline Powered Landscaping Maintenance Equipment: Except as provided in subsections C, D, and E of this section, no person or entity may use gasoline powered landscaping maintenance equipment, including, without limitation, leaf blowers, lawn mowers, chain saws, trimmers, edgers, and the like, except between eight o'clock (8:00) A.M. and eight o'clock (8:00) P.M.

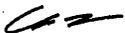
C. Emergencies: The limitations stated in subsections A and B of this section shall not apply in any situation which requires heavy equipment or other tools in emergencies to assist or avoid a problem related to health or to safety of persons or property, or to sewer, water, power, utility, or telephone interruptions. (Ord. O2008-46, 8-12-2008)

Chief Bradley Bloom
Hinsdale IL Police Department
121 Symonds Drive, Hinsdale IL 60521-1901
Email:bbloom@villageofhinsdale.org
Phone: 630.789.7088
FAX: 630.789.1631

7d

Memorandum

To: President Cauley and Village Trustees

From: Chan Yu, Village Planner 

Cc: Kathleen A. Gargano, Village Manager
Robert McGinnis, Director of Community Development/Building Commissioner

Date: October 22, 2015

Re: 50 S. Washington Street – Exterior Appearance Review for Windows, Awning and Paint

BACKGROUND

Summary

The Village has received an exterior appearance review application from Lee Wisch, property owner of a 3-story commercial building at 50 S. Washington Street, requesting approval to replace windows, an awning and paint the façade a new color (Attachment 1). The façade of the building has become worn and needs to be restored. The applicant presented the proposal at the October 14, 2015, Plan Commission (PC) meeting. The PC showed support for the project and voted unanimously recommending approval of the request.

Request and Analysis

The project site is located in the B-2 Central Business District and abuts the B-2 district to the north, south, east and west (Attachment 2 and 3). The 3-story brick building currently features white bay windows, matching green window shutters and awning, all on a red brick façade. The applicant is proposing to install four new black window frames, shutters and awning. The project also includes tuckpointing and painting the building façade from red to beige.

There are no proposed changes that affect the zoning bulk, space and yard requirements of Section 5-110. Thus, the application reflects only exterior appearance review. The proposed awning contains no text, and therefore will not require a sign review application.

Process

Within 60 days following the conclusion of the Plan Commission public meeting, the PC shall transmit to the Board of Trustees its recommendation, in the form specified in subsection 11-103(H) of this article, recommending either approval or disapproval of the exterior appearance review based on the standards set forth in section 11-606 and subsection 11-605(E).

The Village Board has 90 days from receiving the recommendation of the PC to act on its recommendation. Failure by the Board to act within 90 days is considered a denial of the Plan Commission's recommendation.

Plan Commission Action

At the October 14, 2015, PC meeting, the Commission reviewed the applicant’s proposal to replace the windows, awning and paint to improve the façade at 50 S. Washington Street. Following a motion to approve the exterior appearance plan, the PC, on an 8-0 vote (one commissioner resigned 10/14/15), recommended approval of the exterior appearance plan request.

Motion

Should the Board feel the request is appropriate, the following motion would be recommended;

“Move that the Board of Trustees approve an Ordinance Approving an Exterior Appearance Plan for Façade Improvements to a Commercial Building at 50 S. Washington Street.”

Attachments:

Draft Ordinance

Attachment 1 – Exterior Appearance Application with Current and Proposed Exhibits

Attachment 2 - Street View of Neighboring Buildings

Attachment 3 - Zoning Map and Project Location

Attachment 4 - Draft Findings and Recommendations

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN EXTERIOR APPEARANCE PLAN FOR FAÇADE IMPROVEMENTS TO A COMMERCIAL BUILDING AT 50 S. WASHINGTON STREET

WHEREAS, the Village of Hinsdale has received an application (the "Application") for exterior appearance approval relative to façade improvements at an existing commercial building located at 50 S. Washington Street, Hinsdale, Illinois (the "Subject Property"), from applicant Lee Wisch (the "Applicant"); and

WHEREAS, the Subject Property is located in the Village's B-2 Central Business Zoning District and is currently improved with a 3-story commercial building. The Applicant proposes to improve the building façade by replacing four (4) existing windows with four (4) new black windows, shutters and awning, and tuckpointing and painting the façade from red to beige (the "Proposed Improvements"). The Proposed Improvements are depicted in the exterior appearance plan attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, the Application was considered by the Village of Hinsdale Plan Commission at a public meeting held on October 14, 2015. After considering all of the matters related to the Application, the Plan Commission recommended, on a vote of eight (8) in favor, zero (0) against, and zero (0) absent, approval by the Board of Trustees of the Exterior Appearance Plan relative to the Proposed Improvements. The recommendation for approval and a summary of the related proceedings are set forth in the Plan Commission's Findings and Recommendation in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the President and Board of Trustees find that the Application satisfies the standards established in Section 11-606 of the Hinsdale Zoning Code governing exterior appearance plans, subject to the conditions stated in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Exterior Appearance Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Section 11-606 of the Hinsdale Zoning Code, approves the exterior appearance plan attached to and by this reference incorporated into this Ordinance as **Exhibit A** (the "Approved Plans"), relative to the Proposed Improvements, subject to the conditions set forth in Section 3 of this Ordinance.

SECTION 3: Conditions on Approvals. The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit A.**
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance or as otherwise specifically authorized by the Village, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance or of any applicable code ordinance, or regulation of the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: _____

Its: _____

Date: _____, 2015

EXHIBIT A

**APPROVED EXTERIOR APPEARANCE PLAN
(ATTACHED)**

EXHIBIT B

**FINDINGS AND RECOMMENDATION
(ATTACHED)**



VILLAGE OF HINSDALE FOUNDED IN 1873

VILLAGE OF HINSDALE COMMUNITY DEVELOPMENT DEPARTMENT

PLAN COMMISSION APPLICATION FOR BUSINESS DISTRICTS

I. GENERAL INFORMATION

Applicant
Name: Lee Wiesel
Address: 50 S Washington
City/Zip: Hinsdale, IL 60521
Phone/Fax: 630 / 606-0980
E-Mail: LWiesel@aol.com

Owner
Name: Lee Wiesel
Address: P.O. Box 269
City/Zip: Hinsdale, IL 60521
Phone/Fax: 630-8 / 887-0980
E-Mail: LWiesel@aol.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name:
Title:
Address:
City/Zip:
Phone/Fax:
E-Mail:

Name:
Title:
Address:
City/Zip:
Phone/Fax:
E-Mail:

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)
1) None
2)
3)

II. SITE INFORMATION

Address of subject property: 50 S. Washington Ave

Property identification number (P.I.N. or tax number): 09-12-121-018

Brief description of proposed project: Paint facade, windows, install New Windows 2nd, 3rd floor install New Awning about

General description or characteristics of the site: 3 story multi-use Building in Downtown Area

Existing zoning and land use: Business B-1

Surrounding zoning and existing land uses: B-1

North: B-1 South: B-1

East: B-1 West: B-1

Proposed zoning and land use: same

Existing square footage of property: 3840 ~~approx~~ square feet

Existing square footage of all buildings on the property: 9000 square feet

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

Site Plan Approval 11-604 2

Design Review Permit 11-605E

Exterior Appearance 11-606E

Special Use Permit 11-602E
Special Use Requested:

Map and Text Amendments 11-601E
Amendment Requested:

Planned Development 11-603E

Development in the B-2 Central Business District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 56 S. Washington

The following table is based on the B-1 Zoning District.

	Minimum Code Requirements			Proposed/Existing Development
	B-1	B-2	B-3	
				N/A
Minimum Lot Area	6,250	2,500	6,250	N/A
Minimum Lot Depth	125'	125'	125'	N/A
Minimum Lot Width	50'	20'	50'	N/A
Building Height	30'	30'	30'	N/A
Number of Stories	2	2	2	N/A
Front Yard Setback	25'	0'	25'	N/A
Corner Side Yard Setback	25'	0'	25'	N/A
Interior Side Yard Setback	10'	0'	10'	N/A
Rear Yard Setback	20'	20'	20'	N/A
Maximum Floor Area Ratio (F.A.R.)*	.35	2.5	.50	N/A
Maximum Total Building Coverage*	N/A	80%	N/A	N/A
Maximum Total Lot Coverage*	90%	100%	90%	N/A
Parking Requirements				N/A
Parking front yard setback				N/A
Parking corner side yard setback				N/A
Parking interior side yard setback				N/A
Parking rear yard setback				N/A
Loading Requirements				N/A
Accessory Structure Information (height)	15'	15'	15'	N/A

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance:

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief. The owner of the subject property, if different from the applicant, states that he or she consents to the filing of this application and that all information contained in this application is true and correct to the best of his or her knowledge.
- B. The applicant understands that an incomplete or nonconforming application will not be considered. In addition, the applicant understands that the Village may require additional information prior to the consideration of this application which may include, but is not limited to, the following items:
1. Minimum yard and setback dimensions and, where relevant, relation of yard and setback dimensions to the height, width, and depth of any structure.
 2. A vehicular and pedestrian circulation plan showing the location, dimensions, gradient, and number of all vehicular and pedestrian circulation elements including rights-of-way and streets; driveway entrances, curbs, and curb cuts; parking spaces, loading spaces, and circulation aisles; sidewalks, walkways, and pathways; and total lot coverage of all circulation elements divided as between vehicular and pedestrian ways.
 3. All existing and proposed surface and subsurface drainage and retention and detention facilities and all existing and proposed water, sewer, gas, electric, telephone, and cable communications lines and easements and all other utility facilities.
 4. Location, size, and arrangement of all outdoor signs and lighting.
 5. Location and height of fences or screen plantings and the type or kind of building materials or plantings used for fencing or screening.
 6. A detailed landscaping plan, showing location, size, and species of all trees, shrubs, and other plant material.
 7. A traffic study if required by the Village Manager or the Board or Commission hearing the application.
- C. The Applicants shall make the property that is the subject of this application available for inspection by the Village at reasonable times;
- D. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application, the Applicants shall submit a supplemental application or other acceptable written statement containing the new or corrected information as soon as practicable but not less than ten days following the change, and that failure to do so shall be grounds for denial of the application; and
- E. The Applicant understands that he/she is responsible for all application fees and any other fees, which the Village assesses under the provisions of Subsection 11-301D of the Village of Hinsdale Zoning Code as amended April 25, 1989.
- F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE. BY SIGNING THE APPLICATION, THE OWNER HAS AGREED TO PAY SAID FEE, AND TO CONSENT TO THE FILING AND FORECLOSURE OF A LIEN AGAINST SUBJECT PROPERTY FOR THE FEE PLUS COSTS OF COLLECTION, IF THE ACCOUNT IS NOT SETTLED WITHIN THIRTY (30) DAYS AFTER THE MAILING OF A DEMAND FOR PAYMENT.

On the 1 day of Sept, 2015, I/We have read the above certification, understand it, and agree to abide by its conditions.

Signature of applicant or authorized agent

Lee Wilson
Name of applicant or authorized agent

Signature of applicant or authorized agent

Name of applicant or authorized agent

SUBSCRIBED AND SWORN
to before me this _____ day of _____

Notary Public



COMMUNITY DEVELOPMENT
DEPARTMENT
EXTERIOR APPEARANCE AND
SITE PLAN REVIEW CRITERIA

Address of proposed request: 503 Ashcroft

REVIEW CRITERIA

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.
*****PLEASE NOTE*** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.**

FEES for Exterior Appearance/Site Plan Review:
Standard Application: \$600.00
Within 250 feet of a Single-Family Residential District: \$800

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades. *B-l Downtown Existing Building Meets all Building Codes*
2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures. *Windows & Bay Windows to Resemble Existing Downtown Area. Color of Brick to Resemble Existing Facades.*
3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood. *Existing Structures Built Around 1978-80 Similar Style as others in the Downtown Area*

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

EXISTING STRUCTURES

5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.

30' High Core Spr Area - Existing

6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.

New Garage Site that well

7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.

Rec'd New Garage Ets that Description

8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.

Existing Building

9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.

Existing Building

10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.

N/A

11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.

AND Existing Site in Area, Ets with Description

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

Existing

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

Existing Installing New windows
Paint and Siding

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

N/A - Existing

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

clean New Appearance
Address look of a separate

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

Installing Bay on one side and Regular windows
one side Put Balance in the front Appearance - Adding
New Concrete Siding & Color to the Brick give a New touch
with an old time look.

REVIEW CRITERIA – Site Plan Review

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

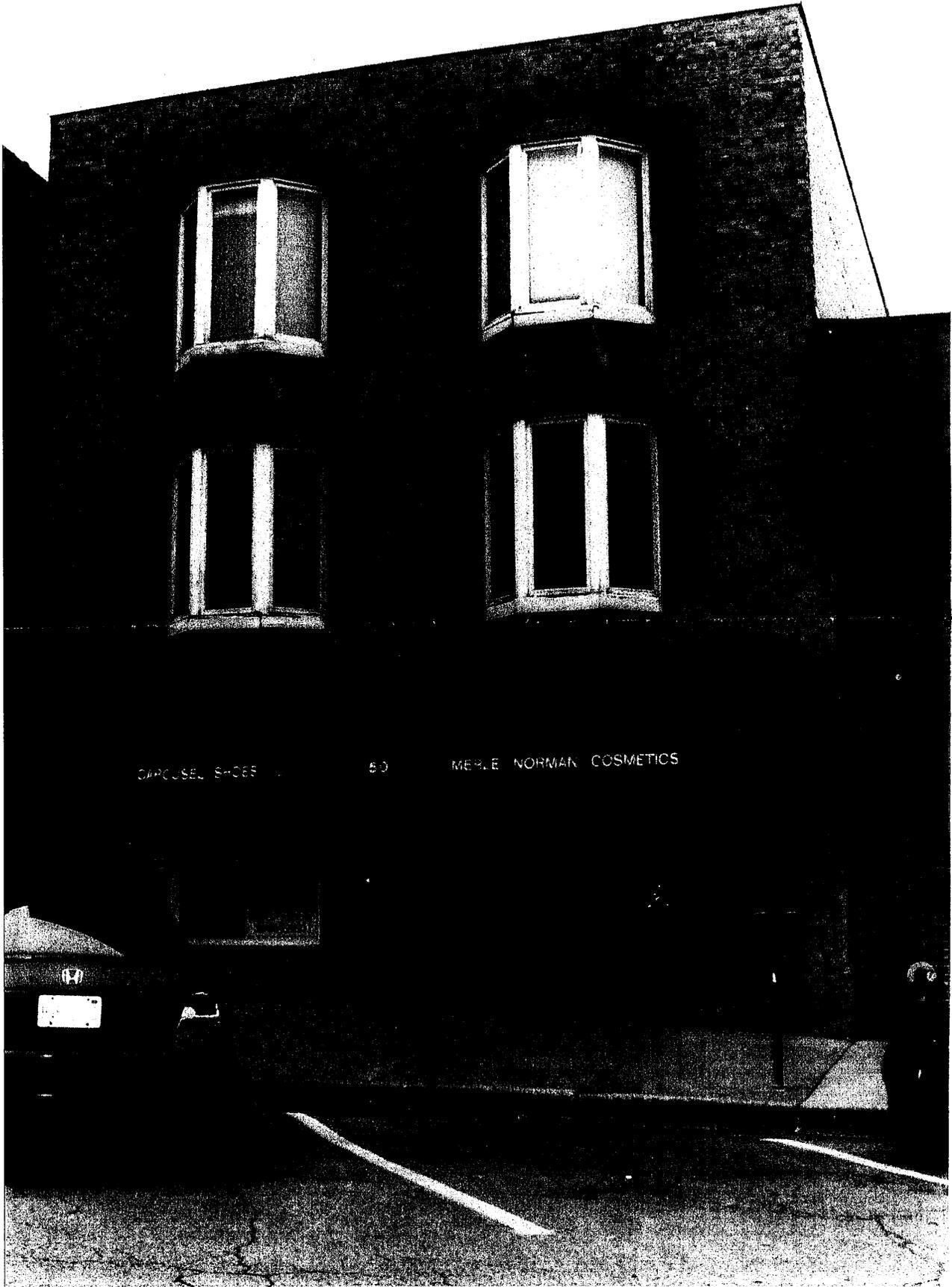
Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.
2. The proposed site plan interferes with easements and rights-of-way.
3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.
4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.
5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.
6. The screening of the site does not provide adequate shielding from or for nearby uses.
7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.
8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.
9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

11. The proposed site plan does not provide for required public uses designated on the Official Map.

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

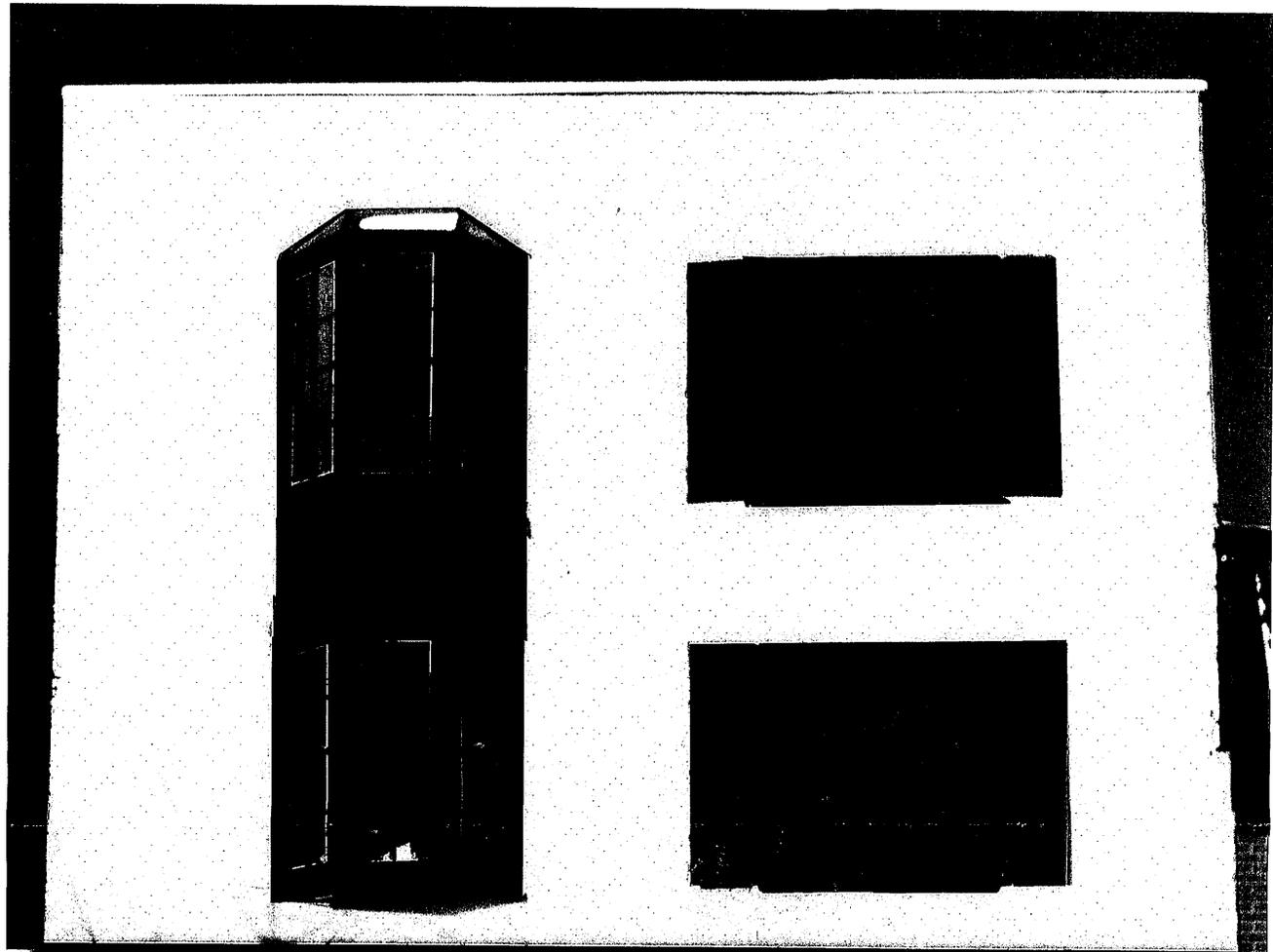


CAROUSEL SHOES

50

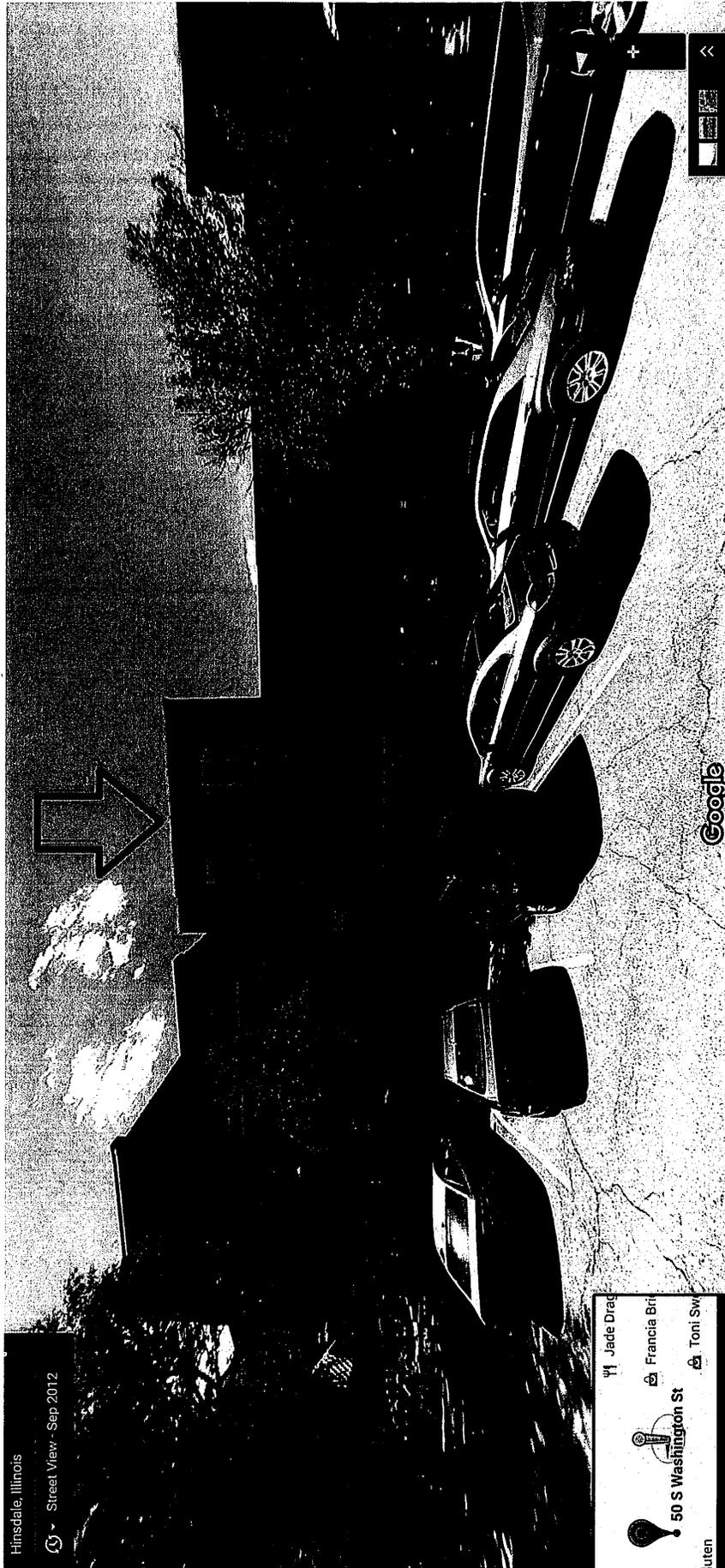
MERLE NORMAN COSMETICS

Current



Proposed

Attachment 2: Street View of 50 S. Washington and Neighboring Buildings



DRAFT

HINSDALE PLAN COMMISSION

RE: Case A-30-2015 – Applicant: Lee Wisch (Property Owner of 50 S. Washington St.)

Request: Exterior Appearance Plan Review for Façade Improvements to a Commercial Building at 50 S. Washington

DATE OF PLAN COMMISSION REVIEW: October 14, 2015

DATE OF BOARD OF TRUSTEES 1ST READING: November 3, 2015

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. The Plan Commission heard testimony from the applicant's proposal to replace the 4 windows, shutters, awning, and complete tuckpointing and new paint on the façade of his building at 50 S. Washington Street.
2. Chairman Byrnes asked for clarification of the color on the windows and awning. The applicant replied it is black.
3. The Plan Commission asked when the building was built. The applicant responded in 1978, and pointed out that it is one of the first buildings downtown.
4. The Plan Commission expressed support for the proposed work and commented that it is an improvement of the current facade.

II. RECOMMENDATIONS

Following a motion to recommend approval of the proposed exterior appearance plan, the Village of Hinsdale Plan Commission, on a vote of eight (8) "Ayes," and zero (0) "Absent," recommends that the President and Board of Trustees approve the Exterior Appearance Plan Review for Façade Improvements to a Commercial Building at 50 S. Washington.

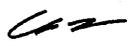
THE HINSDALE PLAN COMMISSION

By: _____
Chairman

Dated this _____ day of _____, 2015.

Memorandum

To: President Cauley and Village Trustees

From: Chan Yu, Village Planner 

Cc: Kathleen A. Gargano, Village Manager
Robert McGinnis, Director of Community Development/Building Commissioner

Date: October 27, 2015

Re: Plan Commission Recommendation for 125 S. Vine Street – Major Adjustment to a Planned Development for a Private K-12 School for up to 90 Students at Vine Academy

BACKGROUND

Summary

The Village Board is being asked to approve a major adjustment to a planned development for Vine Academy. On October 7, 2015, the Board of Trustees approved an application from Vine Academy to increase the student population by 20 additional students for a maximum of 70 students, and referred the original application request for a maximum of 180 students to the Plan Commission (PC) for review. The applicant presented the proposal at the October 14, 2015, PC meeting. At the meeting, the PC referenced two letters from neighborhood residents who expressed traffic related concerns. The PC also had a concern that the applicant might exceed 70 students this school year. To this end, the PC voted unanimously to recommend approval of the request for a maximum of 90 students.

Request and Analysis

The Village of Hinsdale received a Major Adjustment application (Attachment 1) from Amanda Vogel of Vine Academy at 125 S. Vine St., requesting approval to offer a K-12 private school to Ordinance O2004-15, seeking approval for allowing up to 180 students and 30 teachers. The initial planned development ordinance included private school use. However, the school use lapsed having been discontinued for a period of over six (6) months. Thus, a special use permit to operate a private school on the subject property was reviewed and approved subject to a maximum enrollment of 50 students on July 17, 2012, per Ordinance O2012-32. On November 20, 2012, the Board also approved a “Major Adjustment to a Planned Development to Allow a Music School and Tutoring Service” during hours when the private school is not operating, per Ordinance O2012-53.

Per the applicant, the Zion Lutheran School building was originally built and used as a school with 10 full-sized classrooms, a full gymnasium and several small offices, and historically, it once housed over 200 students (Attachment 1). Given that this facility meets the spatial needs of Vine Academy, the applicant is not proposing any construction, alterations or renovations to the building. The proposed K-12 private school plans to utilize all 10 aforementioned classrooms with up to 18 students and one (1) to three (3)

teachers per classroom. Therefore, the maximum proposed enrollment figures reflect up to 180 students and 30 teachers.

Per the off street parking requirements of Zoning Code Section 9-104 (J)(1)(e), elementary schools require one parking space for every two employees or one space for every 15 students, whichever is greater. The Code for secondary schools requires one parking space for every five students or one space for every three persons of auditorium design capacity, whichever is greater, plus one space for each employee. According to the applicant's enrollment goals, there will be 108 elementary school students (K-5) and 72 secondary school students (grades 6-12). For the elementary school parking requirements, nine spaces are needed (for the employees/teachers), and 27 spaces are needed for the secondary school parking component, which combines to 36 required spaces for the proposed use (Attachment 2).

The applicant currently has a parking space agreement through a rental agreement with Zion Lutheran Church. The church has 74 parking spaces per the plat of survey (Attachment 1). According to the applicant, the rental agreement with the Church is negotiated annually.

The project site is located in an (IB) Institutional Buildings District and abuts the (O-1) Specialty Office District to the north, (R-4) Single Family Residential to the south, (O-1) and (R-4) to the east, and (R-4) to the west (Attachment 3).

Process

On September 15, 2015, the Board of Trustees moved the application forward for second reading to allow up to 20 additional students (70 total) and referred the application for up to an additional 130 students (180 total) and 30 teachers to the PC for review as provided in Section 11-603(K)(2).

On October 14, 2015, the PC voted unanimously to recommend approval of the request for a maximum of 90 students in lieu of 180. The PC took into consideration two (2) letters of concern submitted by residents, standards for special use permits per Section 11-602(E), and potentially exceeding 70 students this school year, prior to recommending for a maximum of 90 students (Attachment 4).

Motion

Should the Board of Trustees feel the request to allow a maximum enrollment of up to 90 students will be in substantial conformity with the approved final plan for the Planned Development, the following motion would be appropriate;

"Move that the Board of Trustees approve an Ordinance Approving a Major Adjustment to a Planned Development to allow Expansion of a Private School to a Maximum Enrollment of 90 students at 125 S. Vine Street."

Attachments:

Draft Ordinance

Attachment 1 – Major Adjustment Application Request and Exhibits

- Attachment 2 – Required Off Street Parking Matrix
- Attachment 3 – Zoning Map and Project Location
- Attachment 4 – Draft Findings and Recommendations

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE APPROVING A MAJOR ADJUSTMENT TO A PLANNED DEVELOPMENT TO ALLOW EXPANSION OF A PRIVATE SCHOOL TO A MAXIMUM ENROLLMENT OF NINETY (90) STUDENTS – 125 S. VINE STREET – VINE ACADEMY AT ZION LUTHERAN CHURCH

WHEREAS, a Planned Development that includes property located at 125 S. Vine Street (the “Subject Property”) was originally approved by Ordinance No. 2004-15 (the “Planned Development”); and

WHEREAS, among the various original uses approved as part of the Planned Development was a private school use, which was later discontinued for a period in excess of six (6) months; and

WHEREAS, the Subject Property, which is improved with an existing school building and is in the IB Institutional Buildings Zoning District, is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, a special use for a private school on the Subject Property with a maximum of fifty (50) students was approved in 2012 and a private school has since been again operating on the Subject Property; and

WHEREAS, the Applicant, Vine Academy, has submitted an application for another major adjustment to the Planned Development to allow for an expansion of the private school use for grades K through 12 to operate in all 10 classrooms on the property, up to a maximum enrollment of one hundred and eighty (180) students (the “Proposed Use”) within the private school building on the Subject Property (the “Application”); and

WHEREAS, an ordinance partially approving the Proposed Use was approved on October 7, 2015. That Ordinance approved an increase in the maximum allowed enrollment from fifty (50) students to seventy (70) students as in substantial conformity with the existing Planned Development; and

WHEREAS, the Application as it applied to enrollment beyond the approved seventy (70) students was referred to the Plan Commission for further consideration pursuant to Subsection 11-603(K)(2) of the Hinsdale Zoning Code; and

WHEREAS, the Plan Commission, on October 14, 2015, held a meeting at which the Application was discussed. Following presentations and discussion, the Plan Commission recommended approval of the Proposed Use to a maximum enrollment of ninety (90) students on a vote of eight (8) ayes, zero (0) nays, and zero (0) absent. The findings of the Plan Commission are attached hereto as **Exhibit B** and made a part thereof. In doing so, the Plan Commission recommended denial of

the Proposed Use as to the request for an increase in enrollment above ninety (90) students up to the requested one hundred and eighty (180) students; and

WHEREAS, the President and Board of Trustees find that the major adjustment to the Planned Development in the form of the expansion of the previously approved special use for operation of a private school with a maximum enrollment of seventy (70) students on the Subject Property, to allow a maximum enrollment of up to ninety (90) students, meets the standards set forth in Section 11-603 for approval of such adjustments. However, the President and Board of Trustees find that an expansion of the number of students beyond the ninety (90) approved herein to the requested one hundred and eighty (180) students does not merit approval is that portion of the Application is denied.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the Board of Trustees.

SECTION 2: Approval of Major Adjustment to the Approved Planned Development – Expansion to Ninety (90) Students. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and pursuant to Subsection 11-603(K)(2) and (L) of the Hinsdale Zoning Code, approve the major adjustment to the previously approved Planned Development, as amended, to allow the expansion of the previously approved private school with a maximum enrollment of seventy (70) students, to a new maximum enrollment of ninety (90) students. The school shall operate in the private school building on the Subject Property. Said major adjustment is approved subject to the conditions set forth in Section 4 of this Ordinance. The Planned Development is hereby amended to the extent provided, but only to the extent provided, by the approval granted herein.

SECTION 3: Conditions on Approvals. The approval granted in Section 2 of this Ordinance is subject to the following conditions:

- A. **No Approval of Future Plans or Authorization of Work.** This Ordinance does not constitute the approval of any specific plans for redevelopment or authorize the commencement of any work on the Subject Property within the Planned Development. The Applicant acknowledges that any future plans for redevelopment within the Planned Development are subject to the Planned Development processes and approvals, and all other Zoning Code requirements of the Village.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except for the waivers specifically set forth in this Ordinance, the provisions of the Planned Development, as previously amended, the Hinsdale Municipal Code and the Hinsdale Zoning Code, including specifically the Planned

Development processes and approvals, shall apply and govern any redevelopment or other work within the Planned Development area. All work within the Planned Development shall comply with all Village codes, ordinances, and regulations at all times.

- C. Parking Agreement. The Applicant is currently able to meet all parking requirements through a parking agreement with Zion Lutheran Church. The Applicant shall be required to keep such an agreement in place at all times in order to meet the parking requirements of the Village, or to otherwise be able to show satisfactory compliance with Village parking requirements.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the Ordinance approving the Planned Development, any previous amendments thereto, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

EXHIBIT A

LOTS 11 AND 12 IN BLOCK 6 IN J.I. CASE'S ADDITION TO HINSDALE, DUPAGE COUNTY, ILLINOIS, BEING A SUBDIVISION OF PART OF THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 13, 1872 AS DOCUMENT NUMBER 15440, IN DUPAGE COUNTY, ILLINOIS

COMMONLY KNOWN AS: 125 S. VINE STREET, HINSDALE, ILLINOIS

EXHIBIT B

**FINDINGS AND RECOMMENDATION
(ATTACHED)**

STATE OF ILLINOIS
COUNTY OF DUPAGE
COUNTY OF COOK

)
) SS
)

CLERK'S CERTIFICATE

I, Christine M. Bruton, Clerk of the Village of Hinsdale, in the Counties of DuPage and Cook, State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. _____

AN ORDINANCE APPROVING A MAJOR ADJUSTMENT TO A PLANNED DEVELOPMENT TO ALLOW EXPANSION OF A PRIVATE SCHOOL TO A MAXIMUM ENROLLMENT OF NINETY (90) STUDENTS – 125 S. VINE STREET – VINE ACADEMY AT ZION LUTHERAN CHURCH

which Ordinance was passed by the Board of Trustees of the Village of Hinsdale at a Regular Village Board Meeting on the ___ day of _____, 2015, at which meeting a quorum was present, and approved by the President of the Village of Hinsdale on the ___ day of _____, 2015.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Hinsdale was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Hinsdale, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

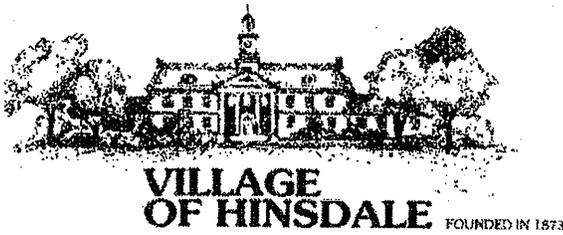
ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Hinsdale, this ___ day of _____, 2015.

Village Clerk

[SEAL]



**MAJOR ADJUSTMENT TO PLANNED
DEVELOPMENT
COMMUNITY DEVELOPMENT
DEPARTMENT**

***Must be accompanied by completed Plan Commission Application**

Address of proposed request: 125 S. Vine, Hinsdale IL, 60521

Proposed Planned Development request: Adapting the usage to include 160-180 K-12 students

Amendment to Adopting Ordinance Number: 02004-15, 0212-32

REVIEW CRITERIA:

Paragraph 11-603K2 of the Hinsdale Zoning Code regulates Major Adjustments to a Final Planned Development that are under construction and Subsection 11-603L regulates Amendments to Final Plan Developments Following Completion of Development and refers to Subsection 11-603K. Any adjustment to the Final Plan not authorized by Paragraph 11-603K1 shall be considered to be a Major Adjustment and shall be granted only upon application to, and approval by, the Board of Trustees. The Board of Trustees may, by ordinance duly adopted, grant approval for a Major Adjustment without a hearing upon finding that any changes in the Final Plans as approved will be in substantial conformity with said Final Plan. If the Board of Trustees determines that a Major Adjustment is not in substantial conformity with the Final Plan as approved, then the Board of Trustees shall refer the request to the Plan Commission for further hearing and review.

1. Explain how the proposed major adjustment will be in substantial conformity with said plan.

This is attached on the next page.

The Zion Lutheran School building was originally built and used as a school, so by putting a school back into the building, we are maintaining the purpose of the original building. We are doing no construction, alterations, or renovations to the building. Our school keeps this building from sitting empty throughout the school hours and requires that the building be kept up to standards that are conducive to learning. A functional school is much more fitting with the character of this community than a mostly vacant building.

With ten full-sized classrooms, a full gymnasium, and a number of additional small offices, this building was designed to house a much larger school than we have now. In fact, the Zion Lutheran School building once housed over 200 students for many years and was designed with public facilities in mind for at least this many students. As we grow, we hope to utilize all ten classrooms with up to 18 students and one to three teachers in each classroom. **We would like to adjust our special use permit to encompass a school of up to 180 students in grades K-12.**

Student Numbers:

We have four distinct programs in our school: primary is grades K-2, elementary is grades 3-5, middle school is grades 6-8, and high school is grades 9-12. We don't know exactly what numbers of students we'll have in our programs over time, but our current goals for enrollment in the next five years look like this:

- K-2: 48-54 students
- 3-5: 48-54 students
- 6-8: 48-54 students
- 9-12: 12-18 students
- Total: 162-180 students

Space Usage:

As far as the space itself goes, here's how we envision using the space if we grow to those numbers in this location. These classrooms could hold significantly more students, but we like to keep our numbers on the small side with our customized model.

- 3rd floor, room 1: 12 students
- 3rd floor, room 2: 18 students
- 3rd floor, room 3: 12 students
- 3rd floor, room 4: 18 students
- 3rd floor, room 5: 12 students
- 3rd floor, room 6: 18 students
- 3rd floor, room 7: 18 students
- 3rd floor, "library" area: 6 students
- 1st floor, memorial room: 12 students
- 2nd floor, old library: 18 students
- 2nd floor, old primary room: 18 students
- gym: 18 students

We do not see getting to these numbers soon, but we'd like to have the option to grow to them in the next three to five years.

Traffic Congestion:

To minimize congestion during drop off and pick up times, we have already made sure that our times do not overlap with the pre-school across the street. Our morning drop off times are prior to the start of the pre-school and our afternoon dismissals are long after the pre-school. The one-way street also helps ensure the safety of our students.

As we grow, we also want to make sure there is minimal congestion on Vine during drop off and pick up. Starting in the 2016-2017 school year, we have a plan laid out to stagger our drop off and pick up times in three different groups at ten minute intervals to minimize any potential traffic concerns. Our primary, elementary, and middle school programs would have separate drop off times at 7:50, 8:00, and 8:10 and separate pick up times at 3:20, 3:50, and 4:00.

Parking:

We currently have more than adequate parking for our staff and a few visitors, using just the parking lot adjacent to our building and the spots in front of our building. As we grow, though, we may have as many as 20-25 staff members. The adjacent lot has space for 7 vehicles and the parking spots in front of the school have space for 9 vehicles. These are not used by pre-school programs. That takes care of space for about 14 staff members and a couple of visitors.

For the remaining 6-10 staff members, we will make arrangements with Zion Church to use dedicated spaces in their parking lot as part of our space-sharing agreement. We do not want our staff parking on the street. The pre-school program does not fill the Zion Church lot during the school week, and services in the church are limited to a few Wednesdays in December and Lent.

Benefit to the Community:

We believe that our school has been and will continue to be a benefit to the Hinsdale community. Our school provides an alternate education option for students who need a customized education in a small group setting. We have found that we can meet the needs of many types of students, including students who suffer from anxiety, twice exceptional students, or even very shy students, in ways that a traditional setting cannot. To the best of our knowledge, there is no other school in the area that provides the same type of customized, rigorous, and intimate learning. While we do not compete directly with any schools in the area, we aim to provide an excellent education to students whose needs are not currently being met by a traditional education.



VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT

VILLAGE
OF HINSDALE

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant
Name: <u>Vine Academy (Amanda Vogel)</u>
Address: <u>317 Clover Ridge Dr.</u>
City/Zip: <u>Lockport, IL 60441</u>
Phone/Fax: <u>(630) 423-5916 x 5</u>
E-Mail: <u>Amanda @ Vineacademy.hinsdale.org</u>

Owner
Name: <u>Zion Lutheran Church</u>
Address: <u>204 S. Grant St.</u>
City/Zip: <u>Hinsdale, IL 60521</u>
Phone/Fax: <u>(630) 323-0384</u>
E-Mail: <u>info @ zionhinsdale.org</u>

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name: <u>Keith Larson</u>
Title: <u>Architect</u>
Address: <u>701 N. York Rd.</u>
City/Zip: <u>Hinsdale, IL 60521</u>
Phone/Fax: <u>(630) 476-2418</u>
E-Mail: <u>keith.larson007@gmail.com</u>

Name: _____
Title: _____
Address: _____
City/Zip: _____
Phone/Fax: () _____ / _____
E-Mail: _____

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1) N/A
- 2) _____
- 3) _____

II. SITE INFORMATION

Address of subject property: 125 S. Vine, Hinsdale, IL 60521

Property identification number (P.I.N. or tax number): 09 - 12 - 110 - 006
09 - 12 - 110 - 014
09 12 110 015

Brief description of proposed project: _____
To utilize the former Zion Lutheran School building for a
private K-12 school.

General description or characteristics of the site: The former Zion Lutheran
School, including all classrooms, offices, and the gymnasium

Existing zoning and land use: IB

Surrounding zoning and existing land uses:

North: O-1, office South: IB, Institutional Building

East: O-1, office West: B-4, single family

Proposed zoning and land use: Same

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

Site Plan Approval 11-604

Design Review Permit 11-605E

Exterior Appearance 11-606E

Special Use Permit 11-602E
Special Use Requested: K-12 private
School

Map and Text Amendments 11-601E
Amendment Requested: _____

Planned Development 11-603E

Development in the B-2 Central Business District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 125 S. Vine St. Hinsdale, IL

The following table is based on the IB Zoning District.

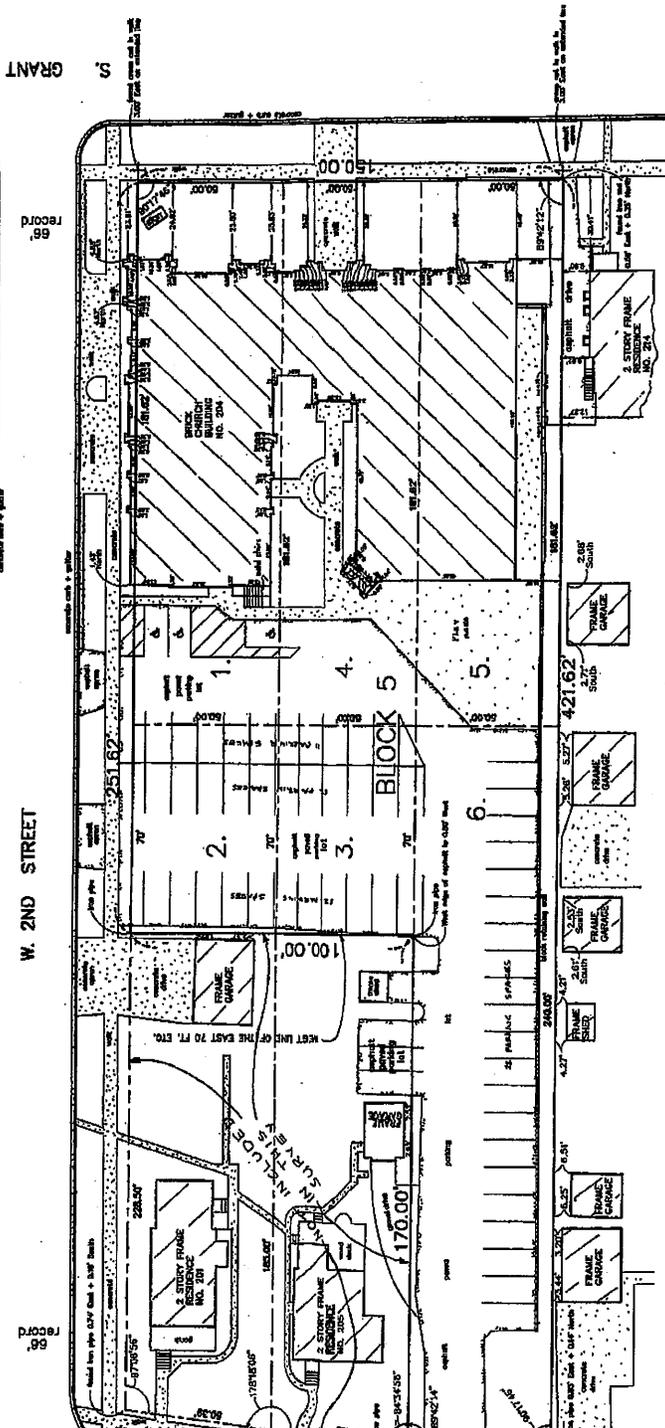
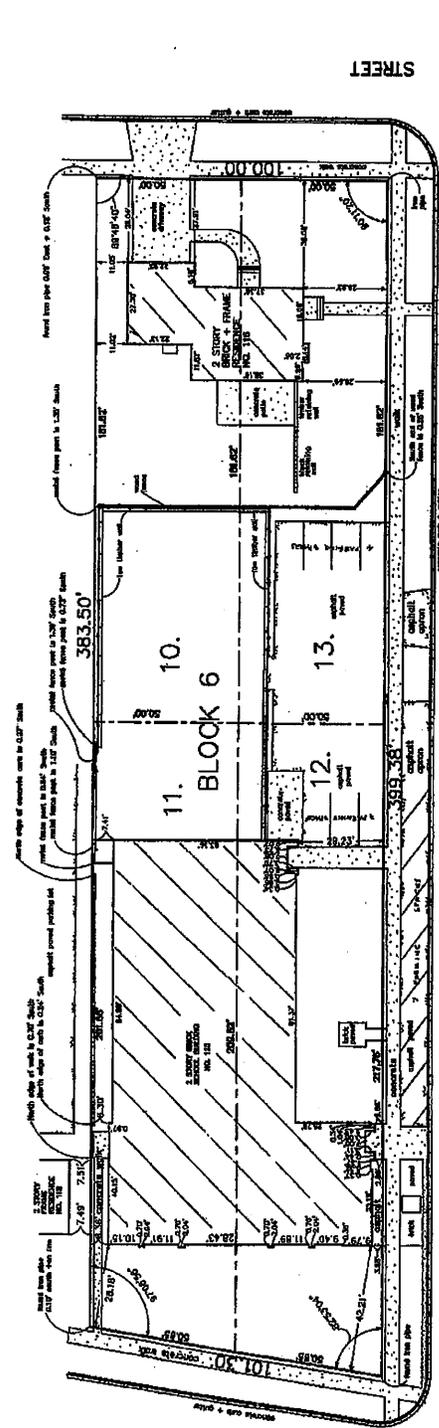
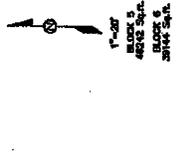
	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area	80,000'	101,849'
Minimum Lot Depth	250'	383.5'
Minimum Lot Width	200	250'
Building Height	40'	40'
Number of Stories	2	2
Front Yard Setback	35'	EXIST 28'
Corner Side Yard Setback	35'	EXIST 20'
Interior Side Yard Setback	25'	EXIST 7.41'
Rear Yard Setback	25'	EXIST 38' or 219' ↙ (to Grant St.)
Maximum Floor Area Ratio (F.A.R.)*	.5	.49
Maximum Total Building Coverage*	N/A	EXIST LOT: 101,849 EXIST COVER 25,638 (25%)
Maximum Total Lot Coverage*	N/A	33599 (EXIST COVER + 7961) (33%)
Parking Requirements	Church - 50 Childhood center - 7 School - 3 TOTAL = 60	Church Childhood center } 78 spots total School
Parking front yard setback	35'	140'
Parking corner side yard setback	35'	0'
Parking interior side yard setback	25'	6'
Parking rear yard setback	25'	39'
Loading Requirements	1	1
Accessory Structure Information	n/a	2 garages, freestanding included above

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: The setbacks not in compliance are from an existing building and can not be changed.

Plat of Survey

LOT 1, THE EAST TRAD EEST OF LOTS 2 AND 3 AND ALL OF LOTS 4, 5 AND 6 IN BLOCK 5, RANGE 11, EAST 10, 11, 12 AND 13 IN BLOCK 6 AND ALL IN A. J. JONES' ADDITION TO MARSHALL COUNTY, MISSISSIPPI, WAS LOTS A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 12, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT DEEDS OF RECORD RECORDED AUGUST 13, 1972 AS DOCUMENT NUMBER 10494, IN DEWITT COUNTY, MISSISSIPPI.



W. 2ND STREET

S. 9TH STREET

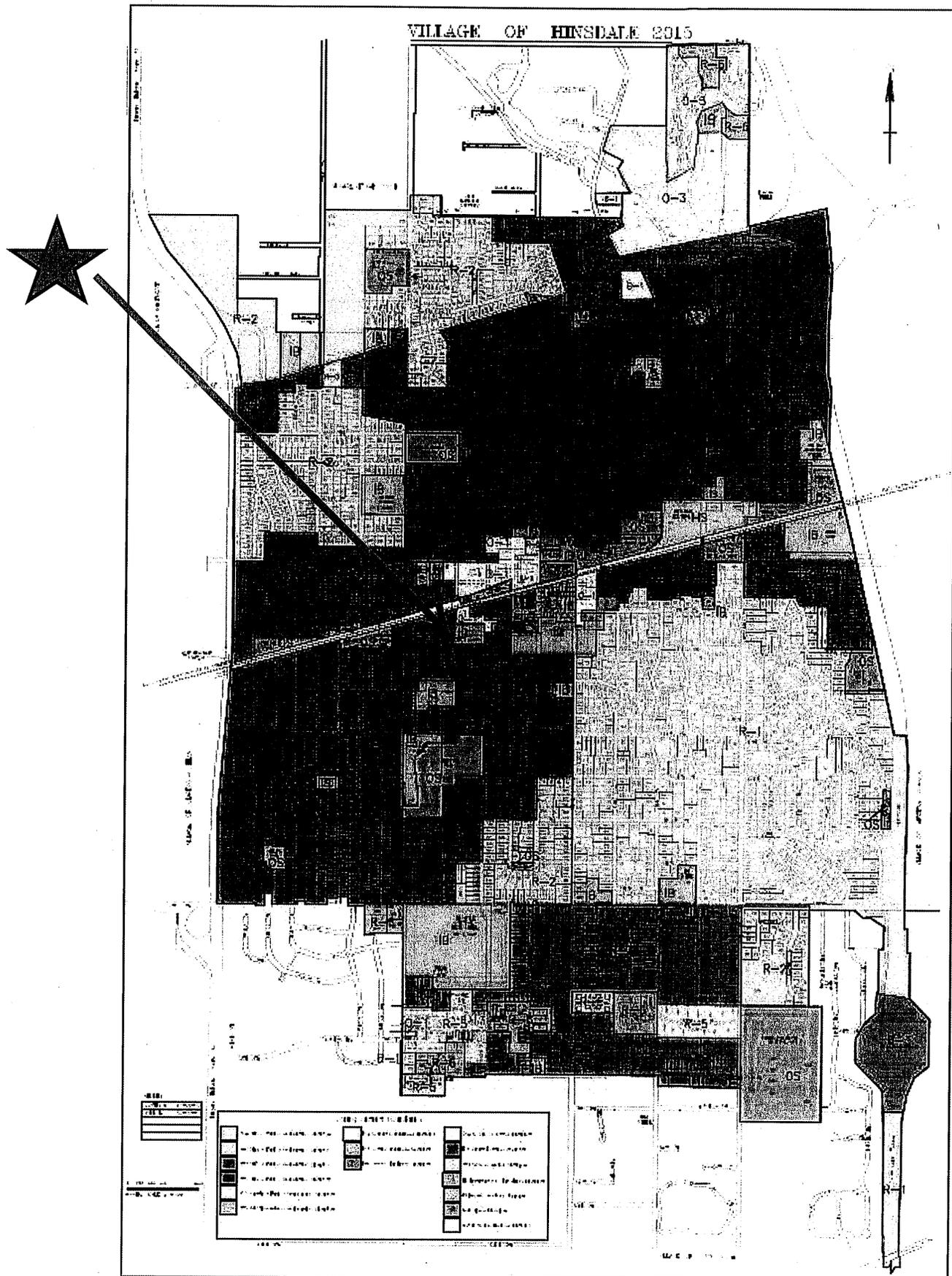
APRIL 5, 1974
 MISSISSIPPI
 DEPARTMENT OF REVENUE
 STATE OF MISSISSIPPI
 DEPARTMENT OF REVENUE
 STATE OF MISSISSIPPI



Attachment 2 - Required Off Street Parking Matrix

Section 9-104(J)(1)(e.)	Parking Requirements	Notes
	1 for each 2 employees OR 1 for each 15 students, whichever is greater. (Bold is greater)	108 Elementary Students is a potential for 18 teachers. 18 teachers means 9 spaces needed. (108 students/15 = est. 8 spaces)
Elementary School (108 Students)	9 Spaces OR 8 Spaces	
	1 for each 5 students or 1 for each 3 persons of auditorium design capacity, whichever is greater, plus 1 for each employee.	Proposed Site does not include a typical secondary school auditorium. The existing "gym" is proposed to have 18 students max. Thus, 1 space:15 students ratio was used.
Secondary School (72 Students)	27 Spaces	15 Spaces plus 12 staff Spaces
Total Required	36 Spaces	

Attachment 3: Village of Hinsdale Zoning Map and Project Location



DRAFT

HINSDALE PLAN COMMISSION

RE: Case A-26-2015 – Applicant: Vine Academy (Amanda Vogel) at 125 S. Vine St.

Request: Major Adjustment to Planned Development/Special Use for up to 180 Students in IB District

DATE OF PLAN COMMISSION REVIEW: October 14, 2015

DATE OF BOARD OF TRUSTEES 1ST READING: November 3, 2015

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. The Plan Commission heard testimony from the applicant's proposal to increase the maximum student enrollment from 50 to 180. It was clarified however, that the Board of Trustees approved the request for 20 additional students for a maximum of 70.
2. The applicant explained the reason for additional students was due to growth in the school. Ms. Vogel introduced herself as the director and owner of Vine Academy. She indicated that she has been at the location for the last 3 years, starting with 11 students to the current 50. Ms. Vogel also explained the building at 125 S. Vine (former Zion Lutheran School building) used to hold a little over 200 students.
3. The applicant explained another function of the request is to plan for when the school will potentially outgrow the space. Thus, finding out what is potentially allowed will serve its planning process.
4. The Plan Commission asked if the name of the school was ever "Nurturing Wisdom Tutoring". This was confirmed by the applicant.
5. The Plan Commission asked how they plan to stagger the drop off times to prevent potential traffic issues. Ms. Vogel explained that there are 4 distinct, grade based programs that already follow staggered pick-up times. She also intends to plan for ways to prevent wrapping around the block as the school grows.
6. The Plan Commission asked the applicant how long they expect the approved 70 maximum students to be a limitation at Vine Academy. She replied it should be OK for the current school year. She also noted that she does not want the school to grow any faster, as experienced recently.
7. The Plan Commission asked if there would be an issue with seeing how the 70 students would affect the area, and to subsequently apply again next summer based on the experience. Ms. Vogel replied she's OK with that. However, her goal was to secure a long term plan goal for the space.
8. The Plan Commission strongly expressed concern for the potential traffic and its affect to the residential neighborhood. It was also brought up that the area is a buffer zone between businesses and the residential district.
9. The Plan Commission, in general, explained that they are not comfortable with the requested full amount of 180 students. Zoning Code section 11-602(E) was referenced by a Commissioner, to be considered when reviewing special use permits. However, the Commission also wanted to make sure the school would be allowed to grow, should the demand exceed 70 students during the school year.
10. For consideration of additional students over 90, the Plan Commission would like to see a detailed traffic, pick-up and drop off plan. In addition, neighborhood meeting(s) was also requested for any potential requests.

11. The Plan Commission asked a representative of Zion Lutheran Church if any resident has approached them in regards to the proposal. He responded no. In response to another question, he explained that the school building has been there since 1930 and an addition was completed in 1960.

II. RECOMMENDATIONS

Following a motion to recommend approval for up to a maximum of 90 students, the Village of Hinsdale Plan Commission, on a vote of eight (8) "Ayes," and zero (0) "Nays," (a Commissioner resigned) recommends that the President and Board of Trustees approve the major adjustment to a planned development/special use for up to a maximum of 90 students.

THE HINSDALE PLAN COMMISSION

By: _____
Chairman

Dated this _____ day of _____, 2015.

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER First Reading - ZPS	ORIGINATING DEPARTMENT Police Department
ITEM Intergovernmental Agreement with DuPage County for reimbursable costs associated with the change in 9-1-1 dispatch centers.	APPROVED Chief Bradley Bloom

As you may recall, at the October 20, 2015 the Board approved the payment of the reserve contribution fee to DuComm as required in our intergovernmental membership agreement when we transitioned our 9-1-1 service to DuComm. The reserve contribution and other reimbursable expenses allowable under the DuPage County Emergency Telephone System Board (ETSB) consolidation reimbursement policy total \$153,163.11.

Prior to receiving reimbursement from the ETSB we are required to enter into an intergovernmental agreement with DuPage County due to the ESTB being an entity of DuPage County. Each community that has sought to recover reimbursable costs associated with their moving to a consolidated dispatch center has entered in the attached intergovernmental agreement which terms may not be altered. The terms of the intergovernmental agreement are acceptable and not unfavorable toward the Village.

MOTION: To recommend that the Village Board enter into intergovernmental agreement with DuPage County in order to recover costs associated with our move a new 9-1-1 dispatch service provider.

Approval	Approval	Approval	Approval	Manager's Approval
-----------------	-----------------	-----------------	-----------------	---------------------------

BOARD ACTION:

**Intergovernmental Agreement By and Between
the County of DuPage on behalf of its Emergency Telephone System Board
And
The Village of Hinsdale**

The County of DuPage, hereinafter referred to as "the County", a body corporate and politic, on behalf of its Emergency Telephone System Board, hereinafter referred to as "DuPage ETSB," and the Village of Hinsdale, hereinafter referred to as "the Agency," are entering into this agreement based on the following criteria:

1. The Agency is a public safety agency that is a member of the DuPage ETSB.
2. If applicable, the Agency has submitted, in writing, its request to terminate staffing and operational support as a host agency for a PSAP of the DuPage ETSB 9-1-1 System.
3. The Agency has submitted, in writing, its intent to migrate to a consolidated center for purposes of E9-1-1 dispatch services and seeking financial assistance for this purpose.
4. Financial assistance for Criteria 2 and 3 are in the best interest of and will result in an overall cost savings to DuPage ETSB.
5. DuPage ETSB has submitted the change in 9-1-1 System to the ICC for approval and has received approval for the plan modification.
6. The parties have reviewed the cost sheet and agreed upon the applicable costs associated with the closure of the PSAP and the migration of the Agency to a consolidated center. The expenses are a made a part of this Agreement as Attachment A.
7. The agreed upon costs are allowed by statute, administrative code and/or ICC regulations.
8. The agreement has been reviewed and approved by the DuPage County State's Attorney's office.
9. The County is executing this Agreement on behalf of the DuPage County ETSB and shall not be liable for any acts or omissions of the ETSB arising from this Agreement.

The DuPage ETSB will bear the financial responsibility for the re-engineering and relocation of the 9-1-1 System services and equipment as designed in the ICC approved modifications to the DuPage ETSB 9-1-1 System Plan as detailed in this agreement.

The DuPage ETSB will provide financial assistance for the migration of a hosting agency or a requesting agency to a consolidated center as detailed in Attachment A.

The Agency further understands and agrees that it shall not be eligible for any additional financial support from DuPage ETSB if it breaks the governance agreement under by which the DuPage ETSB provided monetary assistance. The Agency understands and agrees that any desired change in the method by which it receives E9-1-1 services must have prior approval from the DuPage ETS Board and subsequently the ICC as defined by statute. If the change in the E9-1-1 Plan is in the best interest of and will result in an overall cost savings to DuPage ETSB, then DuPage ETS Board may consider providing financial assistance.

Funding received for any costs that are not a part of the E9-1-1 system this agreement constitutes a one-time reimbursement. DuPage ETSB has no continuing obligation for the maintenance, support, or replacement of any such item on Attachment A.

The DuPage ETSB will finance the Agency's reserve fund contribution or administrative fund. The Agency shall be responsible for any penalties it incurs as a result of termination with the governance agreement it enters into with the consolidated center and shall reimburse the DuPage ETSB the full amount of the reserve contribution within 90 days from the date the governance agreement is terminated. Such agreement shall remain in effect for a period of 5 years from the date of cut over of E9-1-1 services.

DuPage ETSB and the Agency hereby release and agree that each shall indemnify and hold harmless the other party and all of its present, former and future officers, including board members,

commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, from its duties under this Agreement or to the use of the items for which DuPage ETSB has provided reimbursement to the extent authorized by law, including, but not limited to any injury or damage caused by the failure of the supplied equipment to function properly or to operate as designed.

The Agency acknowledges that the participation of the County, a unit of local government, is required solely for the execution of this Agreement on behalf of the DuPage ETSB and for no other purpose. Upon execution, the County shall have no other duties, rights, or responsibilities with respect to the Agreement. The Agency shall indemnify and hold the County harmless and all of its present, former and future officers, including board members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement. The DuPage ETSB shall reimburse the County for any and all expenses it may incur as a result of this Agreement.

Each party represents to the other that:

1. it has obtained all necessary approvals, consents and authorizations to enter into this Agreement;
2. the person executing this Agreement on behalf of their party has the authority to do so;
3. upon execution of this Agreement by the parties, it is a valid and binding, enforceable in accordance with its terms; and
4. the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the party.

The parties hereby enter into this Agreement as of the Effective Date.

DuPage ETSB

By: _____
Name: Gary Grasso
Title: Chairman
Date: _____

Agency

By: _____
Name: _____
Title: _____
Date: _____

COUNTY OF DUPAGE

By: _____
Name: Daniel J. Cronin
Title: Chairman
Date: _____

80

DATE: November 03, 2015

AGENDA SECTION	Consent: Agenda/ACA	ORIGINATING DEPARTMENT	Finance
ITEM	Accounts Payable	APPROVED	Darrell Langlois Assistant Village Manager/Director of Finance

At the meeting of November 03, 2015 staff respectfully requests the presentation of the following motion to approve the accounts payable:

Motion: To move approval and payment of the accounts payable for the period of October 21, 2015 through November 03, 2015 in the aggregate amount of \$1,056,946.20 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

STAFF APPROVALS

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
-----------------	-----------------	-----------------	-----------------	---------------------------

COMMITTEE ACTION:

BOARD ACTION:

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1596

FOR PERIOD October 21, 2015 through November 03, 2015

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$1,056,946.20 reviewed and approved by the below named officials.

APPROVED BY *James J. Lopez* DATE 10/30/15
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

**Village of Hinsdale
Warrant # 1596
Summary By Fund**

Recap By Fund	Fund	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	288,998.13	168,369.42	457,367.55
Capital Project Fund	45300	59,143.98	-	59,143.98
Woodlands SSA	48100	96,256.55		96,256.55
Water & Sewer Operations	61061	218,565.63	-	218,565.63
Escrow Funds	72100	97,812.00		97,812.00
Payroll Revolving Fund	79000	10,993.82	116,794.67	127,788.49
Library Operating Fund	99000	12.00		12.00
Total		771,782.11	285,164.09	1,056,946.20

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1596

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems			
10/23/2015	Village Payroll #22 - Calendar 2015	FWH	\$ 48,442.17
10/30/2015	Longevity Payroll	FWH	675.84
Electronic Federal Tax Payment Systems			
10/23/2015	Village Payroll #22 - Calendar 2015	FICA/MCARE	35,120.00
10/30/2015	Longevity Payroll	FICA/MCARE	1,818.46
Illinois Department of Revenue			
10/23/2015	Village Payroll #22 - Calendar 2015	State Tax Withholding	12,852.75
10/30/2015	Longevity Payroll	State Tax Withholding	1,302.49
ICMA - 457 Plans			
10/23/2015	Village Payroll #22 - Calendar 2015	Employee Withholding	14,863.85
H SA PLAN CONTRIBUTION - 10/9/2015		Employer/Employee Withholding	1,719.11
Intergovernmental Personnel Benefit Cooperative		Employer/Employee	168,369.42
Illinois Municipal Retirement Fund		Employer/Employee	-
Total Bank Wire Transfers and ACH Payments			<u><u>\$285,164.09</u></u>

WARRANT REGISTER: 1596

DATE: 11/03/15

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AFLAC-FLEXONE			
194796	AFLAC OTHER	10231500000000	\$348.22
194797	ALFAC OTHER	10231500000000	\$204.62
194798	AFLAC SLAC	10231500000000	\$58.41
		Total for Check:	103850
COLONIAL LIFE PROCESSING			
194786	COLONIAL S L A C	10231500000000	\$60.98
194787	COLONIAL OTHER	10231500000000	\$27.63
		Total for Check:	103851
I.U.O.E.LOCAL 150			
194803	LOCAL 150 UNION DUES	10231500000000	\$918.25
		Total for Check:	103852
NATIONWIDE RETIREMENT SOL			
194790	USCM/PEBSCO	10231500000000	\$127.59
194791	USCM/PEBSCO	10231500000000	\$2,485.00
		Total for Check:	103853
NATIONWIDE TRUST CO.FSB			
194799	PEHP COMPTIME PD	10231500000000	\$547.13
194800	PEHPPD	10231500000000	\$561.43
194801	PEHP REGULAR	10231500000000	\$2,135.62
194802	PEHP UNION 150	10231500000000	\$355.50
		Total for Check:	103854
STATE DISBURSEMENT UNIT			
194804	CHILD SUPPORT	10231500000000	\$313.21
		Total for Check:	103855
STATE DISBURSEMENT UNIT			
194805	CHILD SUPPORT	10231500000000	\$585.00
		Total for Check:	103856
STATE DISBURSEMENT UNIT			
194806	CHILD SUPPORT	10231500000000	\$230.77
		Total for Check:	103857
STATE DISBURSEMENT UNIT			
194807	CHILD SUPPORT	10231500000000	\$764.77
		Total for Check:	103858
STATE DISBURSEMENT UNIT			
194808	CHILD SUPPORT	10231500000000	\$175.00
		Total for Check:	103859
STATE DISBURSEMENT UNIT			
194809	CHILD SUPPORT	10231500000000	\$672.45
		Total for Check:	103860
VILLAGE OF HINSDALE			
194792	DEP CARE REIMBURSEMENT	10231500000000	\$152.17
194793	MEDICAL REIMBURSEMENT	10231500000000	\$326.18
194794	DEP CARE REIMB.F/P	10231500000000	\$20.83
194795	MEDICAL REIMBURSEMENT	10231500000000	\$637.49
		Total for Check:	103861

VSP ILLINOIS - 30048087

\$1,136.67

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194788	VSP FAMILY ALL EMPLOYEES	10231500000000	\$224.96
194789	VSP SINGLE ALLEMPLOYEES	10231500000000	\$60.61
		Total for Check:	103862
			\$285.57
AMERICAN EXPRESS			
194878	ASST MERCHANDISE	8-03003-10/2015	\$2,037.75
194878	ASST MERCHANDISE	8-03003-10/2015	\$75.03-
194878	ASST MERCHANDISE	8-03003-10/2015	\$275.34
194878	ASST MERCHANDISE	8-03003-10/2015	\$5.08
194878	ASST MERCHANDISE	8-03003-10/2015	\$79.98
194878	ASST MERCHANDISE	8-03003-10/2015	\$49.95
194878	ASST MERCHANDISE	8-03003-10/2015	\$785.00
194878	ASST MERCHANDISE	8-03003-10/2015	\$1,467.91
194878	ASST MERCHANDISE	8-03003-10/2015	\$579.00
		Total for Check:	103863
			\$5,204.98
GFOA			
194877	CERTIFICATE PROGRAM FEE	10222015	\$435.00
		Total for Check:	103864
			\$435.00
HOME DEPOT CREDIT SERVICE			
194879	ASST HARDWARE	101315	\$149.00
194879	ASST HARDWARE	101315	\$24.97
194879	ASST HARDWARE	101315	\$89.00
194879	ASST HARDWARE	101315	\$48.41
194879	ASST HARDWARE	101315	\$191.47
194879	ASST HARDWARE	101315	\$8.27
194879	ASST HARDWARE	101315	\$39.27
194879	ASST HARDWARE	101315	\$8.97
194879	ASST HARDWARE	101315	\$39.94
194879	ASST HARDWARE	101315	\$103.76
194879	ASST HARDWARE	101315	\$55.46
194879	ASST HARDWARE	101315	\$4.48
194879	ASST HARDWARE	101315	\$114.78
194879	ASST HARDWARE	101315	\$124.45
		Total for Check:	103865
			\$1,002.23
PROGRESSIVE COMMUNICATION			
194880	BROADCAST SWITCHER	19709	\$3,175.00
		Total for Check:	103866
			\$3,175.00
LEUVER, CHARLES A			
194962	SETTLEMENT	10272015	\$15,000.00
		Total for Check:	103867
			\$15,000.00
A & M AUTO PARTS			
194897	ANITFREEZE	355946	\$88.68
		Total for Check:	103868
			\$88.68
A BLOCK MARKETING INC			
194765	TIPPING FEE	00065116	\$50.00
		Total for Check:	103869
			\$50.00
ABC COMMERCIAL MAINT SERV			
194811	KLM CLEANING - SEPT	095	\$1,346.00
		Total for Check:	103870
			\$1,346.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AIR ONE EQUIPMENT			
194756	QUICK CHANGE ASSEMBLIES	107282	\$49.84
	Total for Check:	103871	\$49.84
APRIL BUILDING SERVICES			
194988	BRUSH HILL STATION IMPROV	8509	\$159,094.80
	Total for Check:	103872	\$159,094.80
ARAMARK UNIFORM SERVICES			
194869	FLOOR MATS/SHOP TOWELS	2080266133	\$61.75
194869	FLOOR MATS/SHOP TOWELS	2080266133	\$18.96
194869	FLOOR MATS/SHOP TOWELS	2080266133	\$132.43
194869	FLOOR MATS/SHOP TOWELS	2080266133	\$10.60
	Total for Check:	103873	\$223.74
ARNOLD, VALERIE			
194855	KLM REFUND EN 160821	22795	\$450.00
	Total for Check:	103874	\$450.00
AT & T			
194777	VEECK PARK-WP	630323386310	\$175.31
	Total for Check:	103875	\$175.31
ATLAS BOBCAT LLC			
194984	FILTERS/LIGHTS - 92	BB8120	\$204.06
	Total for Check:	103876	\$204.06
BAYIT BUILDERS			
194832	ST MGMT BD 3 N VINE	22344	\$3,000.00
	Total for Check:	103877	\$3,000.00
BAYIT BUILDERS			
194833	CONT BD 3 N VINE	22345	\$10,000.00
	Total for Check:	103878	\$10,000.00
BEACON SSI INCORPORATED			
194753	GAS TANK COVERS	75371	\$283.44
194753	GAS TANK COVERS	75371	\$283.44
194753	GAS TANK COVERS	75371	\$283.44
194753	GAS TANK COVERS	75371	\$283.44
194753	GAS TANK COVERS	75371	\$283.43
194753	GAS TANK COVERS	75371	\$283.43
	Total for Check:	103879	\$1,700.62
BOWMAN CONSULTING GROUP			
194987	2015 RECONSTRUCTION OBS	201230	\$11,882.50
	Total for Check:	103880	\$11,882.50
BRADFORD & KENT			
194834	CONT BD 122 SPRINGLAKE	22628	\$2,500.00
	Total for Check:	103881	\$2,500.00
BUTTREY RENTAL SERVICE IN			
194740	FLOOR SCRUBBER	211290	\$66.00
	Total for Check:	103882	\$66.00
CALL ONE			
194748	TELEPHONE	1136113-10/15	\$439.17
194748	TELEPHONE	1136113-10/15	\$925.72
194748	TELEPHONE	1136113-10/15	\$159.76

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194748	TELEPHONE	1136113-10/15	\$36.95
194748	TELEPHONE	1136113-10/15	\$67.92
194748	TELEPHONE	1136113-10/15	\$36.95
194748	TELEPHONE	1136113-10/15	\$174.40
194748	TELEPHONE	1136113-10/15	\$100.72
194748	TELEPHONE	1136113-10/15	\$1,771.40
		Total for Check:	103883
CARROLL DISTRIBUTING			
194764	CONCRETE TOOLS	LE012576	\$455.12
194865	ADA SIDEWALK BLOCK	LE012751	\$91.36
		Total for Check:	103884
CASEY EQUIPMENT CO INC			
194983	IGNITION SWITCH - 67	C06636	\$60.24
		Total for Check:	103885
CENTRAL PARTS WAREHOUSE			
194978	FLOW CUTTING EDGES	332781A	\$309.15
		Total for Check:	103886
CHICAGO CHAIN & TRANSMISS			
194867	SPROCKET AND BEARINGS	254879	\$211.82
		Total for Check:	103887
CHICAGO PARTS & SOUND LLC			
194981	FILTERS AND WIPERS	713441	\$46.92
194981	FILTERS AND WIPERS	713441	\$37.90
		Total for Check:	103888
CHRISTOPHER B BURKE			
194907	GRAUE MILL FLOOD PROTECT	125235	\$19,548.98
		Total for Check:	103889
CINTAS CORPORATION 769			
194767	FLOOR MATS	769667864	\$75.00
194868	FLOOR MATS	768671356	\$75.00
		Total for Check:	103890
CODECO INDUSTRIES INC			
194813	POOL CAULKING	15-56-01	\$3,457.00
		Total for Check:	103891
COMED			
194908	57TH STREET	0015093062	\$111.10
194909	ELEANOR PARK	0075151076	\$45.17
194910	WARMING HOUSE/PADDLE HUT	0203017056	\$168.13
194911	CHESTNUT PARKING	0203065105	\$42.95
194912	CLOCK TOWER	0381057101	\$34.34
194913	314 SYMONDS DR	0417073048	\$208.59
194914	FOUNTAIN	0471095066	\$209.19
194915	BURLINGTON PARK	0499147045	\$42.04
194916	ROBBINS PARK	0639032045	\$30.35
194917	21 SPINNING WHEEL	1131101044	\$31.35
194918	STREET LIGHTS	1653148050	\$8,784.49
194919	WASHINGTON	2378029015	\$49.95
194920	VEECK PARK	242568008	\$779.17

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194921	WASHINGTON PARKING LOT	2838114008	\$41.82
194922	VEECK PARK-WP	3454039030	\$997.50
194923	BURLINGTON PARK	6583006139	\$53.14
194924	NS CBQ RR	7011157008	\$34.67
194925	PIERCE PARK	7011378007	\$655.70
194926	WALNUT STREET	7011481018	\$31.35
194927	CENTER FOR THE ARTS	7093550127	\$65.49
194928	KLM LODGE 80/20	7093551008	\$1,239.53
194929	KLM LODGE 80/20	7093551008	\$309.88
194930	SAFETY TOWN	7261620005	\$22.17
194931	ROBBINS PARK	8521083007	\$99.77
194932	TRAIN STATION	8521339040	\$252.23
194933	TRAIN STATION	8521342001	\$187.85
194934	WATER PLANT	8521400008	\$37.21
194935	BROOK PARK	8605174005	\$189.68
194936	POOL	8605437007	\$354.33
194937	ELEANOR PARK	8689206002	\$61.14
194938	STOUGH PARK	8689480008	\$21.19
194939	BURNS FIELD	8689640004	\$27.04
194940	VILLAGE PLACE ALLEY	1094271003	\$584.82
Total for Check:		103892	\$15,803.33
VOID CHECK		103893	
COMMERCIAL COFFEE SERVICE			
194782	COFFEE SUPPLIES	200205	\$75.00
194975	COFFEE SUPPLIES	133069	\$111.95
Total for Check:		103894	\$186.95
COMMUNICATIONS DIRECT			
194783	EARPIECES	IN132851	\$178.00
Total for Check:		103895	\$178.00
COMPLIANCE SIGNS, INC			
194885	FIRE HYDRANT SIGN	48200	\$27.00
Total for Check:		103896	\$27.00
COURTNEYS SAFETY LANE			
194863	SAFETY INSPECTION - 9	5961	\$35.00
194979	INSPECTION - 5	5985	\$35.00
Total for Check:		103897	\$70.00
COURTYARD HOMES			
194848	STRMWTR BD 629 S GARFIELD	21804	\$12,540.00
Total for Check:		103898	\$12,540.00
CRANE, BOB			
194835	CONT BD 316 GLENDALE	23060	\$500.00
Total for Check:		103899	\$500.00
CUMMINS NPOWER, LLC			
194751	GENERATOR REPAIR - WP	711-45011	\$883.88
Total for Check:		103900	\$883.88
DANMAR			
194900	PAINT WALL AT COURTS	18454	\$389.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194901	POOL POWER WASHING	18453	\$250.00
194991	GAS PIPE SUPPORT WALKWAY	18455	\$464.00
194992	STAIRS AND DECK	18456	\$2,850.00
		Total for Check:	103901
DEETER, DAN			
194858	IWEA SEMINAR	3821-1285	\$90.00
		Total for Check:	103902
DEJANA INDUSTRIES INC.			
194768	STREET SWEEPING	49424	\$3,075.35
		Total for Check:	103903
DUPAGE COUNTY DIV OF			
194976	PERMIT FEE	AP150941	\$100.00
		Total for Check:	103904
DUPAGE RIVER/SALT CREEK			
194860	SNOW AND ICE WORKSHOP	10082015	\$165.00
		Total for Check:	103905
DUPAGE TOPSOIL, INC.			
194866	DIRT	041689	\$280.00
		Total for Check:	103906
DYNEGY ENERGY SERVICES			
194972	TRANSFORMER	147029715101	\$1,027.52
194973	908 ELM	147029615101	\$65.27
		Total for Check:	103907
EAGLE UNIFORMS INC			
194882	UNIFORMS	241082	\$111.95
		Total for Check:	103908
EXCELL FASTENER SOLUTIONS			
194814	PLOW BLADE CONNECTORS	6307	\$1,368.00
		Total for Check:	103909
FAUQUIER, ANA			
194876	WATER REFUND	1005916	\$169.90
		Total for Check:	103910
FIRE ENGINEERING MAG			
194896	RENEWAL	6517680201	\$21.00
		Total for Check:	103911
FIRESTONE STORES			
194784	TIRES - SQUAD 32	109333	\$567.68
194895	TIRES	109450	\$620.76
		Total for Check:	103912
GALLS			
194780	UNIFORMS	004178985	\$518.27
194781	UNIFORMS	004213522	\$135.24
194825	UNIFORMS	004193798	\$90.68
194887	UNIFORMS	004215744	\$694.91
		Total for Check:	103913
GARFIELD CROSSING LLC			
194836	CONT BD 32 E FIRST #200	22920	\$9,000.00
		Total for Check:	103914

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
GARY JOHNSTON			
194779	PERMIT FEES-SEPT	10182015	\$646.20
		Total for Check:	103915
GENES TIRE SERVICE			
194741	REAR TIRES - 84	115928	\$2,809.48
194894	REAR TIRE - 84	116054	\$722.32
		Total for Check:	103916
GENESIS SURVEY & ENGINEER			
194757	PLAT OF ALLEY VACATION	2015-1292	\$350.00
		Total for Check:	103917
GOEL, PREETI			
194989	REFUND	141409	\$63.00
		Total for Check:	103918
GRAINGER, INC.			
194761	PROTECTIVE KIT	9860755975	\$122.40
194899	PARK SUPPLIES	9869693011	\$171.14
		Total for Check:	103919
GRANT & POWER LANDSCAPING			
194837	CONT BD 10 S MADISON	23029	\$900.00
		Total for Check:	103920
H2O SERVICES, INC.			
194974	BOILER WATER TREATMENT	3355	\$460.50
		Total for Check:	103921
HARTMAN, MICHAEL			
194838	CONT BD 230 E OGDEN	22564	\$4,000.00
		Total for Check:	103922
HD SUPPLY WATERWORKS,LTD			
194819	WATER METERS	E591117	\$2,800.00
194820	CLAMPS	E591091	\$274.00
194821	COPPER TUBING	E591099	\$313.00
194966	COUPLINGS	E599237	\$287.10
194967	B-BOXES	E600308	\$270.90
194995	AMR WATER METER PROJECT	E683063	\$108,017.50
		Total for Check:	103923
HILDRETH, ROBERT W			
194778	HOLIDAY EXPRESS SANTA	10202015	\$100.00
		Total for Check:	103924
HINSDALE NURSERIES, INC.			
194822	SHRUBS	1519778	\$648.75
		Total for Check:	103925
HOVING PIT STOP			
194810	KLM PORTABLES	118763	\$362.00
		Total for Check:	103926
HR GREEN INC			
194898	2015 VEECK PARK OPERATOR	100862	\$100.00
194905	OAK ST BRIDGE PH 3 CO/RE	7-101178	\$96,256.55
194906	WOODLANDS PH 3 DESIGN ENG	101075	\$27,514.34
		Total for Check:	103927
			\$123,870.89

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
ILLINOIS ENVIRONMENTAL			
194986	PRINCIPAL & INTEREST	5	\$77,537.97
194986	PRINCIPAL & INTEREST	5	\$18,893.93
	Total for Check:	103928	\$96,431.90
IRISH CASTLE			
194856	CONT BD 232 S BRUNER	23025	\$500.00
	Total for Check:	103929	\$500.00
ISAWWA			
194771	PROFESSIONAL DEVELOPMENT	200019571	\$32.00
	Total for Check:	103930	\$32.00
ITOA			
194886	ANNUAL CONFERENCE	3216	\$295.00
	Total for Check:	103931	\$295.00
J JORDAN HOMES			
194831	CONT BD 329 S COUNTY LINE	21687	\$5,000.00
	Total for Check:	103932	\$5,000.00
JAMES J BENES & ASSOC INC			
194999	THIRD PARTY REVIEWS	09252015	\$5,146.12
195000	2014 RESURFACING CONST OB	092520151	\$198.16
	Total for Check:	103933	\$5,344.28
JAQUA, WILLIAM R			
194839	ST MGMT BD 817 JUSTINA	22635	\$3,000.00
	Total for Check:	103934	\$3,000.00
JC LIGHT, LLC			
194754	PADDLE HUT STAIN	1209-14244704	\$53.05
194861	LADDER	1209-14244728	\$62.86
	Total for Check:	103935	\$115.91
JULIAN, KENNETH			
194851	STRMWTR BD 717 S ELM	21391	\$7,145.00
	Total for Check:	103936	\$7,145.00
KELLER, MARY			
194840	CONT BD 819 S QUINCY	23033	\$500.00
	Total for Check:	103937	\$500.00
KIEFT BROS INC			
194970	MANHOLE COVER	214336	\$175.79
	Total for Check:	103938	\$175.79
KOEHLER, JUSTIN			
194875	REISSUE CK 91411	20095	\$250.00
	Total for Check:	103939	\$250.00
LINDCO EQUIPMENT SALES IN			
194997	SNOW PLOW	150887E	\$16,407.00
	Total for Check:	103940	\$16,407.00
LJUBOMIR PETROVIC 1213			
194849	ST MGMT BD 828 PHILLIPPA	22035	\$3,000.00
	Total for Check:	103941	\$3,000.00
M E SIMPSON CO INC			
194733	WATER METER TESTING	27534	\$52.74
	Total for Check:	103942	\$52.74

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
MAILFINANCE			
194772	MAIL MACHINE LEASE	N5570388	\$435.00
	Total for Check:	103943	\$435.00
MALONEY, JIM			
194903	FOB REFUND	141388	\$20.00
	Total for Check:	103944	\$20.00
MANGANIELLO, JIM			
194758	METER READINGS - OCT	10312015	\$1,400.00
	Total for Check:	103945	\$1,400.00
MARTUCCI, EVAN			
194853	REFUND	14-0857	\$1,180.00
	Total for Check:	103946	\$1,180.00
MCALLISTER EQUIPMENT			
194734	CUTTING EDGES	AP99446	\$679.23
	Total for Check:	103947	\$679.23
MCCARTY, THOMAS			
194852	WATER REFUND	06059431	\$635.81
	Total for Check:	103948	\$635.81
MCELROY, GRANT			
194872	TUITION REIMBURSEMENT	10152015	\$1,344.00
	Total for Check:	103949	\$1,344.00
MCELROY, TIM			
194742	POWDER COAT RIMS - 84	10815	\$650.00
	Total for Check:	103950	\$650.00
MCGINTY BROS, INC			
194998	RAIN GARDEN MAINTENCE	161929	\$1,905.00
	Total for Check:	103951	\$1,905.00
MCMASTER-CARR			
194749	ROPE	40406522	\$254.21
	Total for Check:	103952	\$254.21
MENARDS			
194747	LUMBER	14325	\$454.97
	Total for Check:	103953	\$454.97
METRA GROUP TRAVEL			
194996	HOLIDAY EXPRESS TRAIN	10272015	\$937.50
	Total for Check:	103954	\$937.50
MIKOLS CONSTRUCTION			
194827	ST MGMT BD 513 S WASHINGT	22255	\$3,000.00
194828	CONT BD 513 S WASHINGTON	22256	\$10,000.00
	Total for Check:	103955	\$13,000.00
MINER ELECTRONICS			
194888	CAMERA PLUG - SQUAD 43	258429	\$190.00
	Total for Check:	103956	\$190.00
MORRISON ASSOCIATES LTD			
194755	PROFESSIONAL DEVL FEES	2015:0061	\$1,500.00
	Total for Check:	103957	\$1,500.00
MOTOROLA SOLUTIONS			
194746	MONTHLY CHARGES-SEPT	201018272015	\$34.00

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VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check:	103958
MURAWSKI CONSTRUCTION			\$34.00
194841	CONT BD 723 S STOUGH	22893	\$500.00
		Total for Check:	103959
NAPA AUTO PARTS			\$500.00
194735	SHOCK ABSORBERS - 9	398666	\$68.10
194736	PAINT MARKERS	398348	\$11.18
194762	FILTERS AND BULBS	398814	\$10.35
194762	FILTERS AND BULBS	398814	\$17.58
194762	FILTERS AND BULBS	398814	\$371.90
194977	AIR BRAKE CHAMBERS	399198	\$153.28
		Total for Check:	103960
NAPERVILLE READY MIX INC			\$632.39
194980	CONCRETE	58441	\$640.50
		Total for Check:	103961
NEENAH FOUNDRY CO			\$640.50
194737	GRATE REPAIR	141673	\$573.06
		Total for Check:	103962
NEHER ELECTRIC SUPPLY IN			\$573.06
194864	VEECK PARK LIGHT BULBS	344713-00	\$1,122.00
194969	VEECK FIELD LIGHT BALLAST	344381-01	\$148.98
		Total for Check:	103963
NELS J JOHNSON TREE EXPT			\$1,270.98
194823	TREE REMOVAL	109134	\$290.00
		Total for Check:	103964
NICOR GAS			\$290.00
194774	ART CENTER	18117046476	\$124.70
194775	KLM	06677356575	\$140.42
194776	5905 S COUNTY LINE	129521100000	\$49.79
		Total for Check:	103965
NUCO2 INC			\$314.91
194826	POOL CHEMICALS	46793989	\$59.05
		Total for Check:	103966
PETERSON SLUDER, JACKI			\$59.05
194874	CLASS REFUND	141378	\$95.00
		Total for Check:	103967
PFE BUILDERS			\$95.00
194842	CONT BD 727 N OAK	22981	\$600.00
		Total for Check:	103968
PLATINUM POOLCARE			\$600.00
194843	CONT BD 430 E THIRD	22154	\$4,250.00
		Total for Check:	103969
PLEASANT DALE PARK DIST			\$4,250.00
194745	BOUNCE HOUSE RENTAL	FALL 2015	\$25.00
		Total for Check:	103970
PROVEN BUSINESS SYSTEMS			\$25.00
194738	COPY OVERAGE	271068	\$370.53
194738	COPY OVERAGE	271068	\$139.16

WARRANT REGISTER: 1596

DATE: 11/03/15

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194812	HAT BADGES AND PINS	A520917	\$62.00
194812	HAT BADGES AND PINS	A520917	\$45.20
		Total for Check:	103985
STATLER, NICHOLAS			
194850	STRWTR BD 828 PHILLIPPA	22036	\$877.00
		Total for Check:	103986
STEPHANIE FRANTZ			
194859	CLASS INSTRUCTION	101915	\$150.00
		Total for Check:	103987
TAMELING INDUSTRIES			
194750	STONE	0105297-IN	\$20.50
194766	MULCH	0105661-IN	\$114.00
		Total for Check:	103988
THE LAW OFFICES OF			
194871	LEGAL	H10222015	\$100.00
		Total for Check:	103989
THE POLICE & SHERIFFS			
194889	ID CARDS	74007	\$32.49
		Total for Check:	103990
THIRD MILLENIUM			
194873	UTILITY BILLING - OCT	18687	\$1,026.46
		Total for Check:	103991
THOMSON REUTERS WEST			
194743	INFORMATION CHARGES - SEP	832640541	\$165.98
		Total for Check:	103992
TRESSLER, LLP			
194993	LEGAL	364346	\$1,500.00
194994	LEGAL	364347	\$1,258.78
		Total for Check:	103993
TU, XIAOFANG			
194847	CONT BD 422 S STOUGH	22569	\$500.00
		Total for Check:	103994
UNITED STATES POSTAL SVC			
194990	MAILING MACHINE POSTAGE	10262015	\$3,000.00
		Total for Check:	103995
VERIZON WIRELESS			
194739	MDT PHONE CARDS	9753072091	\$208.32
194739	MDT PHONE CARDS	9753072091	\$208.33
		Total for Check:	103996
VERMEER ILLINOIS			
194982	CLUTCH REPAIR - 18	S28303	\$410.72
		Total for Check:	103997
VILLAGE OF HINSDALE-FINAN			
194963	PETTY CASH	10272015	\$45.15
194963	PETTY CASH	10272015	\$55.00
194963	PETTY CASH	10272015	\$15.23
194963	PETTY CASH	10272015	\$12.08
194963	PETTY CASH	10272015	\$186.60

WARRANT REGISTER: 1596

DATE: 11/03/15

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194738	COPY OVERAGE	271068	\$191.56
194738	COPY OVERAGE	271068	\$191.55
		Total for Check:	103971
QUARRY MATERIALS, INC.			
194763	HOT PATCH	00055972	\$442.26
194964	HOT PATCH	00056121	\$274.86
		Total for Check:	103972
RECG, LLC			
194844	CONT BD 224 S ADAMS	22277	\$10,000.00
		Total for Check:	103973
RECG, LLC			
194845	ST MGMT BD 224 S ADAMS	22276	\$3,000.00
		Total for Check:	103974
RED WING SHOE STORE			
194902	BOOTS	450000009142	\$287.99
		Total for Check:	103975
REILLY GREEN MOUNTAIN			
194862	NET STRAPS	15035	\$521.50
		Total for Check:	103976
REPUBLIC SERVICES #551			
194769	DISPOSAL SERVICE	0551-011908900	\$350.88
		Total for Check:	103977
RIORDAN SIGNATURE HOMES			
194829	ST MGMT BD 711 S QUINCY	22111	\$3,000.00
		Total for Check:	103978
RODRIGUEZ, ARLENE O			
194846	CONT BD 840 S MADISON	23008	\$500.00
		Total for Check:	103979
ROSENBAUER MINNESOTA LLC			
194890	ANNUAL AERIAL INSPECTION	0000018003	\$3,500.00
194891	HYDRAULIC REPAIRS	0000018008	\$3,777.07
194892	LATCH	0000018007	\$42.50
		Total for Check:	103980
ROTARY CLUB OF HINSDALE			
194744	LUNCHEONS	10072015	\$208.00
		Total for Check:	103981
SEITH, WILLIAM D			
194773	LEGAL FEES	12	\$1,620.50
		Total for Check:	103982
SERVICE FORMS & GRAPHICS			
194785	OAK STREET BRIDGE MAILING	154536	\$1,947.49
		Total for Check:	103983
SHERWIN INDUSTRIES, INC			
194965	CONCRETE COLD PATCH	SS062711	\$170.00
		Total for Check:	103984
SMITH & WARREN			
194752	HAT BADGES AND PINS	A520917	\$8.35
194812	HAT BADGES AND PINS	A520917	\$22.60

WARRANT REGISTER: 1596

DATE: 11/03/15

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
194963	PETTY CASH	10272015	\$75.00
194963	PETTY CASH	10272015	\$9.23
194963	PETTY CASH	10272015	\$20.00
		Total for Check:	103998
			\$418.29
VILLAGE OF HINSDALE-POLIC			
194904	PETTY CASH	10212015	\$30.00
194904	PETTY CASH	10212015	\$43.25
194904	PETTY CASH	10212015	\$47.89
194904	PETTY CASH	10212015	\$43.36
194904	PETTY CASH	10212015	\$35.00
194904	PETTY CASH	10212015	\$49.98
194904	PETTY CASH	10212015	\$46.47
194904	PETTY CASH	10212015	\$5.99
		Total for Check:	103999
			\$301.94
WAGEWORKS			
194857	FSA MONTHLY ADM FEES	125AI0426725	\$18.00
194857	FSA MONTHLY ADM FEES	125AI0426725	\$30.00
194857	FSA MONTHLY ADM FEES	125AI0426725	\$24.00
194857	FSA MONTHLY ADM FEES	125AI0426725	\$12.00
194857	FSA MONTHLY ADM FEES	125AI0426725	\$12.00
194857	FSA MONTHLY ADM FEES	125AI0426725	\$6.00
194857	FSA MONTHLY ADM FEES	125AI0426725	\$12.00
		Total for Check:	104000
			\$114.00
WAREHOUSE DIRECT INC			
194760	OFFICE SUPPLIES	2845749-0	\$187.05
194770	OFFICE SUPPLIES	2845050-0	\$92.23
194815	PAPER SUPPLIES	2848333-1	\$17.88
194816	PAPER SUPPLIES	2853477-0	\$28.57
194817	PAPER SUPPLIES	284333-0	\$257.69
194818	PAPER SUPPLIES	2845649-0	\$183.93
194824	OFFICE SUPPLIES	2853472-0	\$116.32
194870	OFFICE SUPPLIES	2854126-0	\$39.80
194883	OFFICE SUPPLIES	C2853472-0	\$71.36
194884	OFFICE SUPPLIES	2855302-0	\$53.60
194985	PAPER SUPPLIES	2852299-0	\$151.10
194985	PAPER SUPPLIES	2852299-0	\$513.31
194985	PAPER SUPPLIES	2852299-0	\$73.12
		Total for Check:	104001
			\$1,643.24
WATER SERVICES CO			
194968	EMERGENCY LEAK DETECTION	23769	\$765.00
		Total for Check:	104002
			\$765.00
WINTER EQUIPMENT			
194881	CURB GUARDS	IV27716	\$88.87
194881	CURB GUARDS	IV27716	\$1,200.00
		Total for Check:	104003
			\$1,288.87
WORLDPOINT			
194759	CPR/BLS CARDS	5511439	\$199.95
		Total for Check:	104004
			\$199.95

WARRANT REGISTER: 1596

DATE: 11/03/15

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
ZEE MEDICAL			
194971	MEDICAL SUPPLIES	0100035165	\$109.67
		Total for Check:	\$109.67
		104005	
ZEIFERT, BRIAN			
194854	REFUND	14-1073	\$554.00
		Total for Check:	\$554.00
		104006	
ZOLL MEDICAL CORP			
194893	ADULT CUFF	2296039	\$133.89
		Total for Check:	\$133.89
		104007	
		REPORT TOTAL	\$771,782.11

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Consent Agenda-ACA	ORIGINATING DEPARTMENT Administration
ITEM Acceptance of the Village's Comprehensive Annual Financial Report and Management Letter for the Fiscal Year Ended April 30, 2015	APPROVAL Darrell Langlois Assistant Village Manager/ Finance Director <i>ML</i>

Attached for your consideration and approval are the Comprehensive Annual Financial Report (CAFR) and Management Letter for the Fiscal Year Ended April 30, 2015. The Village intends to submit the CAFR to the Government Finance Officers Association (GFOA) for its consideration for a Certificate for Excellence in Financial Reporting award, which the Village has received for 21 consecutive years.

The audit was conducted by the CPA firm of Sikich, LLP of Naperville. As noted in the various reports, there were no significant issues that came up during this audit. Prior to publication of the audit, ACA Chairman Hughes and Village Manager Gargano were provided with opportunities to review and comment on drafts of the CAFR, Management Discussion and Analysis (MD&A), and the Management Letter issued by the auditor.

MOTION: To Recommend to the Board of Trustees Acceptance of the Village's Comprehensive Annual Financial Report and the Management Letter for the Fiscal Year Ended April 30, 2015.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

BOARD ACTION: The First Reading took place at the Village Board meeting on October 20, 2015, whereby it was recommended that this item be placed on the Consent Agenda for November 3, 2015

8c

DATE October 20, 2015**REQUEST FOR BOARD ACTION**

AGENDA SECTION NUMBER Consent Agenda – ACA	ORIGINATING DEPARTMENT Parks and Recreation
ITEM Permission for Installation of Melin Park Ice Rink	APPROVED Gina Hassett, Director of Parks & Recreation

For the last six years, with the permission of the Village Board, a group of residents has constructed an ice skating rink at Melin Park. The residents are again asking for permission to construct a rink that is 40'x 80' at the east end of Melin Park for the 2015-16 winter season. In the past, Village crews have filled the rink and the Village has covered the cost of the water used. The Melin Park ice rink experiences consistent usage and provides additional skating opportunities for residents. The rink will be open to all for skating.

The resident group maintains the ice which includes putting out the signs and inspecting the condition of the ice. As necessary the residents contact the Village to let staff know if additional water is needed. The cost of water is estimated to be less than \$100. The residents are asking the Village to provide and pay for the water for the upcoming season.

Prior to filling the rink, the Park Crew Leader will inspect the rink to ensure it is safe. Staff time includes two personnel a half day to fill the rink. The total staff time is estimated to cost \$300. Public Services crews will provide signs to be posted by the residents at the rink that will provide notification as to whether the rink is open or closed for skating.

Should the Board concur with staff's recommendation, the following motion would be appropriate:

MOTION: To approve the construction of an ice rink at Melin Park by the residents of the Village and that the Village will supply water and signage for the 2015-16 winter season.

Parks & Recreation APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

BOARD ACTION: At its meeting on October 20, 2015, the Board agreed to move this item to the Consent Agenda.

REQUEST FOR BOARD ACTION

AGENDA	ORIGINATING
SECTION NUMBER ACA-Second Reading	DEPARTMENT Administration
ITEM Approval of a resolution determining amounts of money to be raised through ad valorem property taxes	Darrell J. Langlois APPROVAL Asst. Village Manager

In order to comply with the regulations under the Truth in Taxation Act, the Village is required to pass a resolution requesting the levying of property taxes prior to the adoption of the annual tax levy Ordinance.

Under the Property Tax Extension Limitation Law (PTELL or the Tax Cap) the Village is allowed to increase its levy from the previous year's levy by an amount of the lower of the CPI or 5% plus "new construction". The Illinois Department of Revenue stipulated that the 2015 Tax Levy increase will be held to 0.8% (CPI as of December 31, 2014).

Tax Levy	2015 Proposed Tax Levy	2014 Extended Tax Levy	Dollar Increase Decrease	Percent Difference
Village Special Levies	4,718,502	3,703,271	1,015,231	27.41%
Village Pension Levies	1,538,565	2,428,880	(890,315)	-36.66%
Village Debt Service Levies	171,403	169,769	1,634	0.96%
Total Village Levies	6,428,470	6,301,920	126,550	2.01%
Library Levy	2,906,355	2,846,100	60,255	2.12%
<u>Total Village and Library Levies</u>	<u>9,334,825</u>	<u>9,148,020</u>	<u>186,805</u>	<u>2.04%</u>

The total requested levy for the 2015 Property Tax is summarized above and explained in greater detail on the attached memo.

Should the Village Board concur with staff's request, the following motion would be appropriate:

MOTION: To Approve the Attached Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes for the Village of Hinsdale in the Amount of \$9,334,825.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
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COMMITTEE ACTION:

BOARD ACTION: The First Reading took place at the Village Board meeting on October 20, 2015, whereby it was recommended that this item be place on the Second Reading agenda for November 3, 2015.

**VILLAGE OF HINSDALE
RESOLUTION NO. R2015- _____**

**RESOLUTION DETERMINING
AMOUNTS OF MONEY
TO BE RAISED THROUGH
AD VALOREM PROPERTY TAXES**

WHEREAS, the Truth-in-Taxation Act, 35 ILCS 200/18-60, provides that the corporate authorities of each taxing district, including the Village of Hinsdale, shall determine the amount of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by general election law, estimated to be necessary to be raised by taxation for the current fiscal year upon the taxable property in the taxing district;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Tax Levy Determination. The President and Board of Trustees of the Village of Hinsdale hereby estimate that \$9,334,825, exclusive of amounts to be levied which are attributable to the costs of conducting elections required by the general election law, shall be raised by means of ad valorem property taxes for fiscal year 2016-2017. The President and Board of Trustees hereby find that this amount is less than 105 percent of the amount, exclusive of election costs, which has been extended upon the levy of the preceding year.

Section 2. Effective Date. This resolution shall be in full force from and after its passage and approval in the manner provided by law.

PASSED: This 3rd day of November 2015.

AYES:

NAYS:

APPROVED: This 3rd day of November 2015.

Village President

ATTEST:

Village Clerk

MEMORANDUM

Date: October 20, 2015
To: Village President and Board of Trustees
From: Darrell J. Langlois, Assistant Village Manager/Finance Director
RE: 2015 Proposed Tax Levy

Attached for the Village Board's consideration is the proposed 2015 tax levy. The proposed Village tax levy for 2015 amounts to \$6,428,470, which represents an increase of \$126,550 (2.01%) from the 2014 extended taxes. When combined with the Library Board's expected request for a 2.12% increase in their levy, the total Village and Library levy amounts to \$9,334,825, which represents an increase of \$186,805 (2.04%) from the 2014 extended taxes.

Village of Hinsdale 2015 Proposed Tax Levy Summary Net of All Debt Service Abatements				
Tax Levy	2015 Proposed Tax Levy	2014 Extended Tax Levy	Dollar Increase Decrease	Percent Difference
Village Special Levies	4,718,502	3,703,271	1,015,231	27.41%
Village Pension Levies	1,538,565	2,428,880	(890,315)	-36.66%
Village Debt Service Levies	171,403	169,769	1,634	0.96%
Total Village Levies	6,428,470	6,301,920	126,550	2.01%
Library Levy	2,906,355	2,846,100	60,255	2.12%
Total Village and Library Levies	9,334,825	9,148,020	186,805	2.04%
Total Village Levy subject to the Tax Cap				
Village Corporate Levy	0	0	0	0.00%
Village Special Levies	4,645,559	3,630,260	1,015,299	27.97%
Village Pension Levies	1,498,447	2,386,367	(887,920)	-37.21%
Total Village Portion	6,144,006	6,016,627	127,379	2.12%
Library Levy	2,906,355	2,846,100	60,255	2.12%
Total For Tax Cap	9,050,361	8,862,727	187,634	2.12%
Non-Capped Funds				
Recreation Programs for Handicapped	72,943	73,011	(68)	-0.09%
Firefighters Pension PA 93-0689	40,118	42,513	(2,395)	-5.63%
Debt Service (Net of \$1,830,118 Abatements)	171,403	169,769	1,634	0.96%
Total Village Non-Capped Levy	284,464	285,293	(829)	-0.29%
Total Village & Library Levy	9,334,825	9,148,020	186,805	2.04%
Total Village and Library Levy Subject to Truth in Taxation (all levies except Debt Service)				
	9,163,422	8,978,251	185,171	2.06%

The following explains the individual line item tax levies for this year:

- The Police and Firefighters' Pension levies have been calculated based on an independent actuarial study performed by Timothy Sharpe, the Village's actuary. ACA Chairman Hughes and President Cauley reviewed drafts of the actuarial studies prior to being finalized. Based the Village's actuarial study, the statutory minimum contribution to the Police Pension Fund for the 2015 tax levy is \$739,199, a decrease of \$3,308 from the prior year. The statutory minimum contribution to the Firefighter's Pension Fund is \$802,366, a decrease of \$16,162 from the prior year. Of this contribution amount, \$762,248 is subject to the tax cap and \$40,118 is exempt from the tax cap.

Before final tax levy approval, within the next 30-45 days we also expect to receive actuarial data from the State of Illinois Department of Professional Regulation as well as a separate actuarial valuation and tax levy request from the Police Pension Fund and Firefighters' Pension Fund (the Village is not obligated use either sets of numbers). All of these documents will be provided to the Trustees in one packet under separate cover once received, sometime in advance of the expected tax levy adoption on December 8.

- After subtracting the Police Pension Fund and Firefighters' Pension Fund contributions from the total maximum tax levy that subject to the tax cap, I am recommending that the remainder of the tax levy be allocated evenly between police protection and fire protection. The amount recommended for the 2015 tax levy is \$2,322,779 for each purpose. .
- The Recreation Programs for the Handicapped tax levy (which is exempt from the tax cap) is recommended at \$72,943. This amount reflects a 2% increase over what the Village's actual contribution is to the Gateway Special Recreation Agency for FY 2016.
- Tax levies totaling \$2,001,521 have already been levied for debt service payments on seven bond issues that were previously issued by the Village. The Village has pledged other resources for the debt repayment on six of these bond issues. In December, we will be abating the tax levy on six of these bond issues, which totals \$1,830,118. After subtracting the tax abatements, only the debt service levy in the amount of \$171,403 from the 2009 non-referendum bonds will remain.

Library Levy

The Library levy has been provided to Library staff but has not been formally approved by the Library Board, meaning the Library levy could change slightly prior to being finalized. The proposed levy has increased by \$60,255 (2.12%). By State Statute, the Village has no ability to change the Library levy and is required to adopt the levy as approved by the Library Board.

Truth In Taxation Law

Because the total levy increase is less than the 5% maximum allowed under the Tax Cap, the Village is not required to hold a public hearing on the 2015 tax levy.

Recommendation

It is recommended that the proposed total net levy of \$9,334,825 be adopted. If the Committee concurs, the following motion would be appropriate:

Motion: To Approval of a Resolution Determining Amounts of Money to be Raised Through Ad Valorem Property Taxes

Village of Hinsdale
2015 Tax Levy Worksheet

Projected Village Tax Change Is	2.01%	Levy Request	Proposed 2015 Levy		2014 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
<u>IMRF</u>							
FY 15-16 Estimated Costs		0					
Less: 4/30/15 Reserve per CAFR		0					
2015 Tax Levy (No Rate Limit)		0	0.0000	0	491,264	(491,264)	-100.0%
<u>Social Security</u>							
FY 15-16 Estimated Costs		0					
Less: 4/30/15 Reserve per CAFR		0					
2015 Tax Levy (No Rate Limit)		0	0.0000	0	384,130	(384,130)	-100.0%
<u>Police Pension</u>							
2015 Levy Requirement per Tim Sharpe		736,199	0.0475	736,199	736,423	(224)	0.0%
<u>Firefighters Pension</u>							
2015 Levy Requirement per Tim Sharpe Less PA 93-0689		762,248	0.0492	762,248	774,550	(12,302)	-1.6%
Total Village Pension Levies		1,498,447	0.0967	1,498,447	2,386,367	(887,920)	-37.2%
Total Village Corporate, Special & Pension Levies		6,144,006	0.3962	6,144,006	6,016,627	127,379	2.12%

Village of Hinsdale
2015 Tax Levy Worksheet

Projected Village Tax Change Is Projected Village & Library Tax Change Is	2.01% 2.04%	Levy Request	Proposed 2015 Levy		2014 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Assessed Valuation							
EAV - January 1, 2014		\$ 1,530,616,954					
1/3 Value 2014 Building Permits as adjusted	\$ 20,000,000						
Estimated Value of Annexed Property	\$ 0						
Subtotal	\$ 20,000,000						
New Growth Estimate		20,000,000					
Estimated EAV - January 1, 2015		<u>1,550,616,954</u>					
General Corporate Purpose (Rate Limit .2660)							
2015 Property Tax Levy with CPI Plus New Growth		6,144,006					
Less: Special & Pension Levies		(1,498,447)					
Tax Cap levy remaining		4,645,559					
General Corporate Property Tax Required		0	0.0000	0	0	0	0.0%
Liability Insurance							
Current General Fund estimate for 2015		0	0.0000	0	265,173	(265,173)	-100.0%
Police Protection							
Levied At 1/2 remaining tax cap funds		2,322,779	0.1498	2,322,779	1,669,581	653,198	39.1%
Fire Protection							
Levied At 1/2 remaining tax cap funds		2,322,779	0.1498	2,322,779	1,669,581	653,198	39.1%
Village Audit							
FY 15-16 Contract Estimate (No Rate Limit)		0	0.0000	0	25,925	(25,925)	-100.0%
Total Special Levies		4,645,559	0.2996	4,645,559	3,630,260	1,015,299	28.0%

The total tax levy less the debt service extension and non-capped levies is subject to the Tax Cap Act of 1991. The proposed tax levy portion that is subject to the Tax Cap Act amounts to \$9,163,422, which is \$185,171 (2.06%) higher than the 2014 extended taxes and is greater than the 0.8% increase (CPI as of December, 2014) allowed under the Tax Cap Act. The Tax Cap Legislation also provides the ability to levy above the limit to capture "new growth construction". The Village's estimate of new growth in EAV of \$20,000,000 (based on 1/3 of the 2014 adjusted building permit construction value of \$60 million) will allow the Village to capture the additional taxes. Should the final new growth amount be less than this, the county clerk will reduce the tax levy according per Village direction.

Village Corporate, Special, Pension and Non-Capped Levies

The total tax levy requested for the Corporate, Special, Pension and Non-capped levies amounts to \$6,428,470, which is a 2.01% increase and anticipates capturing the total "New Growth Value" of new construction and any property that was previously tax-exempt.

Once the maximum tax levy is established, the Village must levy property taxes for a specific purpose. There are a vast number of purposes that are carved out in State law that taxing bodies can levy taxes for. Some of these specified purposes are subject to a maximum tax rate that is provided for in the statutes; other specified purposes do not have a tax rate limit. However, since the Village is a non-home rule unit of government and thus subject to the tax cap, the total taxes levied must fit within the total tax cap, even if there is not a tax rate limit for a particular purpose. Even though subject to the tax cap, state law does exempt a few tax levies from the tax cap. In prior years, the Village has levied taxes for the following purposes: police and fire protection, police and firefighters' pension, audit, social security, IMRF, general corporate, and liability insurance. The Village tax levy for special recreation and debt service, as well as small portion of the firefighters' pension levy, are exempt from the tax cap.

For the 2015 tax levy year, I am recommending a different approach as it relates to the individual line item tax levies. As part of the budget deliberations at the State level, there has been much discussion about implementing a property tax "freeze" effective for the 2016 and 2017 levy years. This would be problematic as the normal tax cap increase is needed to fund the ever increasing costs of providing Village services and more importantly the expected future increases in the cost of pensions. A number of the property tax "freeze" bills that have been considered at the State level have provided an exemption from the tax "freeze" for tax levies that relate to public safety.

In order to provide as much flexibility as possible in future years if property tax freeze legislation passes, I am proposing that the Village only levy property taxes for police and fire purposes this year as well as continuing the levies that are exempt from the tax cap. Doing this would not have an impact on overall Village operations-property taxes that used to fund the special levy purposes (such as IMRF) would simply be shifted to fund police and fire services, and theoretically the other revenues that used to fund police and fire services would be available to fund IMRF. This same trade-off would hold true for all of the special purposes that the Village levied for in the past.

*Village of Hinsdale
2015 Tax Levy Worksheet*

Projected Village Tax Change Is	2.01%	Levy Request	Proposed 2015 Levy		2014 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is	2.04%						
<u>Library Operations (Fund 99000)</u>							
2015 Tax Levy Request (Rate Limit - 0.02500)		2,673,355	0.1724	2,673,355	2,593,343	80,012	3.1%
<u>Library Social Security (Fund 99000)</u>							
2015 Tax Levy Request (No Rate Limit)		89,000	0.0057	89,000	91,480	(2,480)	-2.7%
<u>Library IMRF (Fund 99000)</u>							
2015 Tax Levy Request (No Rate Limit)		117,000	0.0075	117,000	135,541	(18,541)	-13.7%
<u>Library Liability Insurance (Fund 99000)</u>							
2015 Tax Levy Request (No Rate Limit)		27,000	0.0017	27,000	25,736	1,264	4.9%
Total Library		2,906,355	0.1873	2,906,355	2,846,100	60,255	2.12%
Increase For Tax Cap Purposes		9,050,361	0.5835	9,050,361	8,862,727	187,634	2.12%
<u>Recreation Programs for Handicapped</u>							
2015 Tax Levy (Rate Limit - 0.02000)		72,943	0.0047	72,943	73,011	(68)	-0.1%
\$71,513 2015 Gateway + 2%							
<u>Firefighters Pension</u>							
2005PA 93-0689 Levy Requirement per Tim Sharpe		40,118	0.0026	40,118	42,513	(2,395)	-5.6%
Increase For Truth In Taxation Purposes		9,163,422	0.5908	9,163,422	8,978,251	185,171	2.06%

Village of Hinsdale
2015 Tax Levy Worksheet

Projected Village Tax Change Is	2.01%	Levy Request	Proposed 2015 Levy		2014 Extended Taxes	Dollar Increase (Decrease)	Percent Increase (Decrease)
			Rate 100/EAV	Amount			
Projected Village & Library Tax Change Is							
Debt Service (Fund 32000)							
2008 W&S Alternate Revenue Bonds		491,600.00 **					
2009 Non-Referendum Bonds		171,403.37					
2011 IMRF ERI Bonds		273,122.50 **					
2012A Sales Tax Alternate Bonds		324,462.50 **					
2013 Library Refunding		216,612.50 **					
2014A Water Alternate Bonds		165,837.50 **					
2014B Sales Tax Alternate Bonds		358,482.50 **					
Total		2,001,521					
Less: Abatements		(1,830,118)					
Net Debt Service Levy		171,403	0.0111	171,403	169,769	1,634	0.96%
Total 2014 Village Levy		6,428,470	0.4146	6,428,470	6,301,920	126,550	2.01%
Total 2014 Village and Library Levy		9,334,825	0.6019	9,334,825	9,148,020	186,805	2.04%

**Village of Hinsdale
2015 Tax Levy
Tax Cap Calculation**

	Current
2014 Tax Cap Extension	6,016,627
2015 Tax Cap Multiplier (2014 CPI)	1.008
	<hr/>
Maximum 2014 Levy	<u>6,064,760</u>
2014 Final EAV	1,530,616,954
Estimated 2015 Limiting Tax Rate	0.3962
Estimated New Construction Growth	20,000,000
Estimated Annexation Amount	-
Cushion	-
Estimated Total "New Construction"	<hr/> 20,000,000
Estimated New Construction Tax \$	79,246
Estimated Maximum Tax Levy with New Construction	<hr/> <u>6,144,006</u>
\$ Increase from 2014 Extension	127,379
% Increase from 2014	2.12%

9/10

Memorandum

To: President Cauley and Village Trustees

From: Chan Yu, Village Planner 

Cc: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner

Date: October 21, 2015

Re: Second Reading for 215 E. Walnut Street – Premier Service
Request to Approve Plat of Consolidation

BACKGROUND

Summary

This request is from a resident proposing to combine three (3) lots into one (1) larger lot. If the proposed consolidation is approved, the homeowner plans to construct an addition to the current house. A plat of consolidation is normally considered by the Board of Trustees and does not require review by the Zoning Board of Appeals or Plan Commission. A public notification is not required for the plat of consolidation per the Village Code.

This application was considered under First Reading at the October 20, 2015, Board of Trustees meeting. Bryan Eastman from Premier Service (Premier) presented the proposed plat of consolidation. Trustee Stifflear referenced an error on the consolidated lot dimension. Thus, Attachment 1 reflects corrected figures and an updated footnote.

Application and Analysis

The Village of Hinsdale has received a plat of consolidation request from Premier, Lemont, Illinois, on behalf of the homeowner for 215 E. Walnut Street (Attachment 1). The current plat at 215 E. Walnut St. features a 36,518.64 square foot (SF) conforming single family residential lot in the R-4 district (Attachment 2). The applicant is proposing to consolidate it with two other adjoining lots the resident owns. Parcel 1 is a 2,220.00 SF lot to the north and Parcel 2 is a 17,001.44 SF lot to the east of the residence. Given the proposed consolidated plat of survey, the combined lots will be 55,740.08 square feet total (Attachment 3).

Premier has indicated to staff that the homeowner is planning for an addition to the current house. However, the homeowner is requesting for the plat of consolidation to be completed prior to any additional effort is put into the plan. To this end, the Village has not received any plans for construction.

Staff reviewed the proposed plat and found no zoning requirement issues. However, all potential plans for construction must meet the bulk, space and yard requirements of the Zoning Ordinance.

Motion

Should the Board feel the request is appropriate, the following motion would be recommended;

Motion: Move that the Board of Trustees approve a "Resolution Approving a Consolidation Plat for Property Commonly Known as 215 E. Walnut Street in the Village of Hinsdale, County of DuPage."

Attachments:

Resolution

Attachment 1 – Zoning Analysis submitted and revised by Premier Service

Attachment 2 – Plat of Survey / Topography

Attachment 3 – Proposed Consolidation Plat

VILLAGE OF HINSDALE

RESOLUTION NO. _____

**A RESOLUTION APPROVING A CONSOLIDATION PLAT FOR
PROPERTY COMMONLY KNOWN AS 215 E. WALNUT STREET,
IN THE VILLAGE OF HINSDALE, COUNTY OF DUPAGE**

WHEREAS, the Village of Hinsdale has received an application (the "Application") for approval of a Consolidation Plat for property located at 215 E. Walnut Street, Hinsdale, DuPage County, Illinois (the "Subject Property"), from Premier Service, on behalf of the owners of the Subject Property (the "Applicant"); and

WHEREAS, the Applicant seeks to consolidate three existing lots on the Subject Property into a single lot, as shown on the attached Consolidation Plat ("Consolidation Plat") attached hereto as **Exhibit A** and incorporated herein; and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale, having reviewed the Consolidation Plat for the Subject Property and having found it to be in conformity with the ordinances of the Village, find that approval of the Plat will be in the best interests of the Village of Hinsdale.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recitals Incorporated. The above recitals are incorporated into this Resolution and shall have the same force and effect as though fully set forth herein.

Section 2. Consolidation Plat Approval. The Consolidation Plat entitled Baird's Consolidation Plat – Phase II, dated August 27, 2015, and attached as **Exhibit A**, is hereby approved.

Section 3. Execution and Recordation. The Village President and Village Clerk are hereby authorized to execute and to record, or have their designees record, the approved Consolidation Plat as provided by State law and the Village Code of Hinsdale; provided, however, that they shall not do so until after the approved Plat has been executed by all other required parties, the Applicant has deposited with the Village funds sufficient to pay all Village costs of recording the Plat, and all administrative details relating to the Plat have been completed.

Section 4. Severability and Repeal of Inconsistent Resolutions and Ordinances. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All resolutions and ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

EXHIBIT A

**APPROVED CONSOLIDATION PLAT
(ATTACHED)**



Residential Code Review

Job# 2014-064

Job Name Baird

Municipality Contact: Village of Hinsdale, Community Development Department

Property Address: 215 E. Walnut Street

Zoning: R-4

Lot Area: 55,740.08 SQ. FT.

Allowable Lot Coverage: BLDG. COVERAGE: 13,935.02 SQ. FT. LOT COVERAGE: 27,870.04 SQ. FT.

Allowable FAR: 13,148.02 SQ. FT.

Setbacks: Front 35.00' Block Average 54.50' Est.
Corner Side N/A Interior Side 23.61'/72.88' Rear 25.00'

Height Restriction: 30' side yard = 42.60' Max Elevation, 32.60' Max Height

Maximum Encroachments:

Chimney 2' Bays 2' Porches 8'
Roof Overhang 3' Window Wells 2' A/C Units N/A

Accessory Structures (verify permitted uses):

Allowed total number / total square footage: _____

Setbacks: _____

Bulk Restrictions: _____

Height Restrictions: 15' mean roof height

Impervious Surface Area Restrictions: 50% of Lot Area

Other: _____



charles vincent george
ARCHITECTS

Zoning Analysis - 215 E Walnut Consolidation

	Parcel 1	Parcel 2	Parcel 3	Consolidated lot
Lot Dimensions	111.00' x 20.00'	72.04' x 236.00'	154.74' x 236.00'	226.09' x 256'
Lot Square footage	2,220.00	17,001.44	36,518.64	55,740.08
Allowable Building Coverage (25%)	-	4,250.36	9,129.66	13,935.02
Allowable Lot Coverage (50%)	-	8,500.75	18,259.32	27,870.04
Allowable FAR	-	5,280.35	9,303.73	13,148.02

Separate lots between 10 -20k sq. ft. are calculated at .24 + 1,200 sq. ft.
Consolidated lot over 20k sq. ft. is calculated at .20 + 2000 sq. ft.
Lot Square Footage not calculated from Lot Dimensions. Not all parcels are rectangular.

PROPERTY LEGAL DESCRIPTION

THE EAST 111 FEET OF LOT 10 IN JOHNSTON'S SUBDIVISION OF THE NORTHWEST QUARTER AND THE EAST HALF (EXCEPT THE SOUTH 200 FEET OF SAID EAST HALF) OF BLOCK 13 IN ALFRED WALKER'S ADDITION TO HINSDALE, IN SECTIONS 1 AND 12, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID JOHNSTON'S SUBDIVISION, RECORDED MAY 29, 1893 AS DOCUMENT 52379, IN DUPAGE COUNTY, ILLINOIS.

THE EAST 72 FEET OF THE SOUTHWEST QUARTER OF BLOCK 3 IN ALFRED WALKER'S ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 1 AND PART OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1868 AS DOCUMENT 9611, IN DUPAGE COUNTY, ILLINOIS.

THE EAST 154 FEET OF THE WEST 224 FEET OF SOUTHWEST QUARTER OF BLOCK 3 IN ALFRED WALKER'S ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 1 AND PART OF THE NORTHEAST QUARTER OF SECTION 12, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1868 AS DOCUMENT 9611, (ALSO KNOWN AS LOT 1 ON THE PLAT OF BAIRD'S CONSOLIDATION, ACCORDING TO THE PLAT THEREOF RECORDED JULY 16, 2003 AS DOCUMENT R2003-273592), ALL IN DUPAGE COUNTY, ILLINOIS.

BAIRD'S CONSOLIDATION PLAT - PHASE II

OF THE EAST 1/4 FEET OF LOT 10 IN ALFRED WALKERS SUBDIVISION, THE NORTHWEST QUARTER AND THE EAST HALF EXCEPT THE SOUTH 200 FEET OF SAID EAST HALF OF BLOCK 13 IN ALFRED WALKERS ADDITION TO HINSDALE, IN SECTIONS 12 AND 13, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

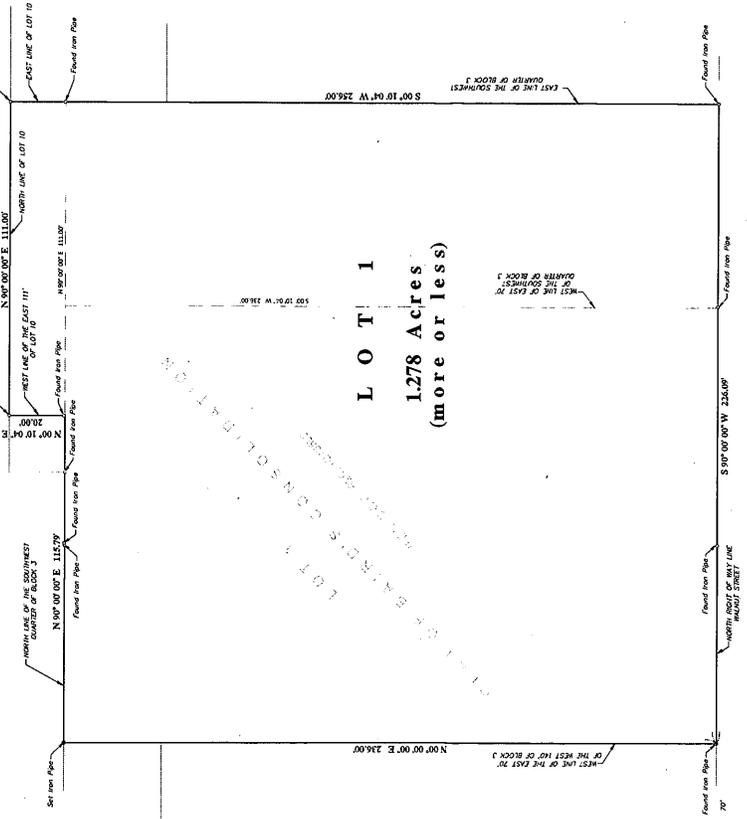
JOHNSTON'S SUBDIVISION, RECORDED MAY 29, 1893 AS DOCUMENT 52379, IN DUPAGE COUNTY, ILLINOIS.

THE EAST 72 FEET OF THE SOUTHWEST QUARTER OF BLOCK 3 IN ALFRED WALKERS ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 1 AND PART OF THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 8, 1889 AS DOCUMENT 8611, IN DUPAGE COUNTY, ILLINOIS.

THE EAST 154 FEET OF THE WEST 224 FEET OF SOUTHWEST QUARTER OF BLOCK 3 IN ALFRED WALKERS ADDITION TO THE TOWN OF HINSDALE, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 1 AND PART OF THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 5, 1889 AS DOCUMENT 8611, (ALSO KNOWN AS LOT 1) ON THE PLAT OF BAIRD'S CONSOLIDATION, ACCORDING TO JULY 16, 2009 AS DOCUMENT R2003-273892), ALL IN DUPAGE COUNTY, ILLINOIS.

DUPLICATE TAX BILLS SHALL BE SENT TO:
 MRS. DEBORAH K. BAIRD
 215 EAST WALNUT STREET
 HINSDALE, ILLINOIS 60140
 PLEASE RETURN ORIGINAL MAPS TO
 HINSDALE LANDS DEVELOPMENT

IN THE EVENT OF OUR INCAPACITY AND BEYOND THE CHANGE OF SURVIVOR WAIVER
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 RIGHT TO USE, AND THE RECORDATION OF A RIGHT TO USE, IN THE EVENT OF
 THE INCAPACITY OF THE SUBDIVISION.



OWNER: _____ ENGINEER: _____
 STATE OF ILLINOIS }
 COUNTY OF DU PAGE }
 COMMISSIONER OF LANDS }

 DATED AT HINSDALE, ILLINOIS, THIS _____ DAY OF _____, 20____

STATE OF ILLINOIS }
 COUNTY OF DU PAGE }
 COMMISSIONER OF LANDS }

 DATED AT HINSDALE, ILLINOIS, THIS _____ DAY OF _____, 20____

STATE OF ILLINOIS }
 COUNTY OF DU PAGE }
 COMMISSIONER OF LANDS }

 DATED AT HINSDALE, ILLINOIS, THIS _____ DAY OF _____, 20____

STATE OF ILLINOIS }
 COUNTY OF DU PAGE }
 COMMISSIONER OF LANDS }

 DATED AT HINSDALE, ILLINOIS, THIS _____ DAY OF _____, 20____

PREMIER Landscape Architecture

215 E. Walnut Street - Hinsdale, Illinois

DATE: 08-27-2013
 DRAWN BY: _____
 CHECKED BY: _____
 DATE: 08-27-2013

STATE OF ILLINOIS }
 COUNTY OF DU PAGE }
 COMMISSIONER OF LANDS }

 DATED THIS _____ DAY OF _____, 20____

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 DATED THIS _____ DAY OF _____, 20____

STATE OF ILLINOIS }
 COUNTY OF DU PAGE }
 COMMISSIONER OF LANDS }

 DATED THIS _____ DAY OF _____, 20____

PLAT OF CONSOLIDATION

1" = 20'

81.0

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 33-3399
 DATE OF EXPIRATION: SEPTEMBER 30, 2016

BAIRD'S CONSOLIDATION PLAT - PHASE II

LOT 1

1.278 Acres (more or less)

WALNUT STREET

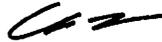
66' ROW

10' PUBLIC ALLEY

Attachment 3

ac

Memorandum

To: President Cauley and Village Trustees
From: Chan Yu, Village Planner 
Cc: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner
Date: October 29, 2015
Re: Second Reading for 10 Salt Creek Lane – Med Properties / Salt Creek Campus LLC
Request for a Second Major Adjustment to Exterior Appearance and Site Plan Approval

BACKGROUND

Summary

Med Properties is requesting a second major adjustment to change three (3) elements to the building at 10 Salt Creek Lane. This includes a different size roof enclosure, an additional condensing unit at the lower roof and adding doors to the west building elevation. The Board of Trustees (BOT) reviewed the Plan Commission Findings and Recommendations for Med Properties' first major adjustment request for a new loading zone and Trex trash enclosure at the October 7 meeting. Since this is a major adjustment application, the Board may grant approval upon finding that the changes are within substantial compliance with the approved plan or refer it back to the Plan Commission for further review and consideration.

At the October 20th, 2015 BOT meeting, the Board listened to the applicant's presentation and concluded that the request is in substantial compliance with the plan. Therefore, the BOT moved the application to Second Reading.

Application

The Village of Hinsdale has received a major adjustment application (Attachment 1) from Med Properties Development Director Bill Dvorak, Northbrook, Illinois, on behalf of Salt Creek Campus LLC, requesting approval of site plans and exterior appearance plans for a modified roof top equipment screen, new small condensing unit with screen at the lower roof, and revisions to the west elevation to add doors to the building. This is a major adjustment request to its previously approved (February 17, 2015, per Ordinance O2015-04) plans for construction of a new three-story professional office building at 10 Salt Creek Lane in the O-3 General Office District (Attachment 2).

Request and Analysis

The applicant is requesting to modify its initial roof top screen size from 56' wide, 25' deep, and 6'-6" above the parapet to 56' wide, 17'-6" deep, and 7'-10" above the parapet. The setback distance from the south parapet (Ogden Avenue side) is also proposed to change from 28'-6" to 51'.

The application is also requesting to add a condensing unit, with screening at the lower roof of the building. The dimensions are 7'-8" wide, 8'-6" deep and 16" above the parapet.

The last modification request includes three (3) painted hollow metal doors on the west elevation wall.

10 Salt Creek Lane is bordered by properties zoned: Multiple Family Residential (R-5) to the North and General Office (O-3) to the South, East and West.

Process

Pursuant to Article 11, Section 11-604(l)(2) of the Village of Hinsdale Zoning Ordinance, the Board of Trustees may grant approval of the major adjustments upon finding that the changes are within substantial compliance with the approved final plan. If the Village Board determines that the changes are not within substantial compliance with the approved plan, the Board shall refer it back to the Plan Commission for further review.

Motion

Should the Board of Trustees feel the request is substantially compliant, the following motion would be appropriate;

"Move that the Board of Trustees approve an Ordinance Approving a Major Adjustment to a Site Plan and Exterior Appearance Plan at 10 Salt Creek Lane".

Attachments:

Ordinance

Attachment 1 – Major Adjustment Application Request and Exhibits

Attachment 2 – Request for Board Action Memo and Ordinance O2015-04– February 16, 2015

VILLAGE OF HINSDALE

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A MAJOR ADJUSTMENT
TO A SITE PLAN/ EXTERIOR APPEARANCE PLAN AT 10 SALT CREEK LANE –
SALT CREEK CAMPUS LLC**

WHEREAS, the Village has previously, through adoption of an ordinance on February 16, 2015 (the "Original Ordinance"), approved a Site Plan/Exterior Appearance Plan for construction of a new three (3) story medical office building with a new surface parking lot on property at 10 Salt Creek Lane, Hinsdale, Illinois (the "Subject Property"); and

WHEREAS, the Village subsequently received an application for approval of a major adjustment to the final approved Site Plan/Exterior Appearance Plan relative to the addition of a loading zone and trash enclosures not included in the previously approved plans, the addition of new trees, shrubs and other plantings to help screen the appearance of the trash enclosures in areas previously designed for sod, and the use of Trex fencing material for trash enclosure screening. That application has been referred to the Plan Commission of the Village and is pending; and

WHEREAS, Med Properties, on behalf of property owner Salt Creek Campus LLC (the "Applicant"), has now submitted a second application (the "Application") seeking a major adjustment to the final approved Site Plan/Exterior Appearance Plan for development on the Subject Property; and

WHEREAS, the changes proposed in the Application include modifications to the depth and height of the previously included roof top screen and to its setback distance from the south parapet, the addition of a condensing unit with screening at the lower roof of the building, and the inclusion of three (3) painted hollow metal doors on the west elevation wall. The specific changes are indicated in the revised plans from the Applicant attached hereto as **Group Exhibit A** and made a part hereof; and

WHEREAS, the Board of Trustees of the Village have duly considered the Application, and all of the materials, facts and circumstances affecting the Application, and find the Application to be in substantial conformity with the previously approved plans, and that it satisfies the standards set forth in Section 11-604 and 11-606 of the Zoning Code relating to exterior appearance and major adjustments to previously approved site plans.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of a Major Adjustment to the Site Plan/Exterior Appearance Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Hinsdale Zoning Code, hereby approves the major adjustment to the previously approved Site Plan/Exterior Appearance Plan for the Subject Property at 10 Salt Creek Lane, including modifications to the depth and height of the previously included roof top screen and to its setback distance from the south parapet, the addition of a condensing unit with screening at the lower roof of the building, and the inclusion of three (3) painted hollow metal doors on the west elevation wall, all as depicted in the revised plans attached hereto as **Group Exhibit A** and made a part hereof.

Said major adjustment is approved subject to the conditions set forth in Section 3 of this Ordinance. The Original Ordinance is hereby amended to the extent provided, but only to the extent provided, by the approvals granted herein.

SECTION 3: Conditions on Approval. The approval granted in Section 2 of this Ordinance is subject to the following conditions:

- A. **No Authorization of Work.** This Ordinance does not authorize the commencement of any work on the Subject Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Subject Property until all conditions of this Ordinance, or the Original Ordinance, precedent to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. **Compliance with Plans.** All development work on the Subject Property shall be undertaken only in strict compliance with the approval granted herein, and the approved plans and specifications, including the revised plans attached hereto as **Group Exhibit A** and made a part hereof.
- C. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance and the Original Ordinance, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern the development of the Subject Property. All such development shall comply with all Village codes, ordinances, and regulations at all times.
- D. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the Original Ordinance, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: _____

Its: _____

Date: _____, 2015

GROUP EXHIBIT A

SITE PLAN/EXTERIOR APPEARANCE PLAN REVISIONS

(ATTACHED)

Med Properties
Salt Creek Medical Campus
8 Salt Creek Lane
Medical Office Building

Village of Hinsdale, IL

Update to Exterior Appearance and Site Plan Review
Application regarding roof screening and back-of-house
doors on West Elevation.

September 3, 2015

Landscape Architect
Trippiedi Design, P.C.
902 Sundew Court
Aurora, IL 60504
630.375.9400

Civil Engineer
Mackie Consultants, LLC
9575 W. Higgins Rd., Suite 500
Rosemont, IL 60018
847.696.1400

ECKENHOFF SAUNDERS ARCHITECTS

One Prudential Plaza
130 East Randolph, Suite 1850
Chicago, IL 60601
312.786.1204

ESA PROJECT NUMBER 14147.02



**MAJOR ADJUSTMENT TO PLANNED
DEVELOPMENT
COMMUNITY DEVELOPMENT
DEPARTMENT**

***Must be accompanied by completed Plan Commission Application**

Address of proposed request: 8 Salt Creek, Hinsdale, Illinois

Proposed Planned Development request:

Amendment to Adopting Ordinance Number:

REVIEW CRITERIA:

Paragraph 11-603K2 of the Hinsdale Zoning Code regulates Major Adjustments to a Final Planned Development that are under construction and Subsection 11-603L regulates Amendments to Final Plan Developments Following Completion of Development and refers to Subsection 11-603K. Any adjustment to the Final Plan not authorized by Paragraph 11-603K1 shall be considered to be a Major Adjustment and shall be granted only upon application to, and approval by, the Board of Trustees. The Board of Trustees may, by ordinance duly adopted, grant approval for a Major Adjustment without a hearing upon finding that any changes in the Final Plans as approved will be in substantial conformity with said Final Plan. If the Board of Trustees determines that a Major Adjustment is not in substantial conformity with the Final Plan as approved, then the Board of Trustees shall refer the request to the Plan Commission for further hearing and review.

1. Explain how the proposed major adjustment will be in substantial conformity with said plan.

The requested modification to adjust the size of the roof top equipment screen, add an equipment screen at the lower roof to screen a small condensing unit and revisions to the back of house doors on the West Elevation continue to meet all zoning requirements of the Village of Hinsdale. There are no modifications to the Site Plan included in this proposed modification.



VILLAGE OF HINSDALE FOUNDED IN 1873

**VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT
DEPARTMENT**

PLAN COMMISSION APPLICATION

I. GENERAL INFORMATION

Applicant	
Name:	Med Properties - Bill Dvorak
Address:	40 Skokie Blvd., Suite 410
City/Zip:	Northbrook, IL 60062
Phone/Fax:	(847) 897-7310 / 897-7333
E-Mail:	bdvorak@medpropertiesgroup.com

Owner	
Name:	Salt Creek Campus LLC
Address:	40 Skokie Blvd., Suite 410
City/Zip:	Northbrook, IL 60062
Phone/Fax:	(847) 897-7310 / 897-7333
E-Mail:	bdvorak@medpropertiesgroup.com

Others, if any, involved in the project (i.e. Architect, Attorney, Engineer)

Name:	Eckenhoff Saunders Architects-Steve Saunders
Title:	Architect
Address:	700 S. Clinton Suite 200
City/Zip:	Chicago, IL 60607
Phone/Fax:	(312) 786-1204 / 786-1838
E-Mail:	ssaunders@esa-inc.com

Name:	Schuyler, Roche & Crisham, P.C. - John J. George
Title:	Attorney
Address:	180 N. Stetson Avenue, Suite 3700
City/Zip:	Chicago, IL 60601
Phone/Fax:	(312) 565-8439 / (312) 565-8300
E-Mail:	jgeorge@srcattorneys.com

Disclosure of Village Personnel: (List the name, address and Village position of any officer or employee of the Village with an interest in the owner of record, the Applicant or the property that is the subject of this application, and the nature and extent of that interest)

- 1) Not Applicable
- 2)
- 3)

II. SITE INFORMATION

Address of subject property: 8 Salt Creek Lane

Property identification number (P.I.N. or tax number): 06 - 36 - 405 - 022

Brief description of proposed project: Construction of a new three story professional office building containing 32,809 GSF and 94 parking stalls. Additionally, a loading dock and trash enclosure will be provided to serve the Surgery Center tenant at 10 Salt Creek.

General description or characteristics of the site: The site is in the Salt Creek Medical Campus. Total Lot Area excludes the Public Right-of Way streets measured from the center lines of Salt Creek Lane and Tower Lane to roughly the back of curbs. The pond to the northwest is visible from the site.

Existing zoning and land use: 0-3/vacant

Surrounding zoning and existing land uses:

North: 0-3 / Prof. Office

South: 0-3 Prof. Office

East: 0-3 / Prof. Office

West: 0-3 / Prof. Office

Proposed zoning and land use: 0-3 / Prof. Office

Please mark the approval(s) you are seeking and attach all applicable applications and standards for each approval requested:

Site Plan Approval 11-604

Map and Text Amendments 11-601E
Amendment Requested: _____

Design Review Permit 11-605E

Exterior Appearance 11-606E

Planned Development 11-603E

Special Use Permit 11-602E
Special Use Requested: _____

Development in the B-2 Central Business District Questionnaire

TABLE OF COMPLIANCE

Address of subject property: 8 Salt Creek Lane

The following table is based on the 0-3 Zoning District.

	Minimum Code Requirements	Proposed/Existing Development
Minimum Lot Area (s.f.)	20,000 SF	93,782 SF
Minimum Lot Depth	125'	372.5
Minimum Lot Width	80'	241'
Building Height	60'	43'
Number of Stories	5	3
Front Yard Setback	40'	68'
Corner Side Yard Setback	40'	50'
Interior Side Yard Setback	10'	25'
Rear Yard Setback	40'	210'
Maximum Floor Area Ratio (F.A.R.)*	.35	32,809 SF / 93,782 SF = .35
Maximum Total Building Coverage*	N/A	12,095 SF / 93,782 SF = 12.9%
Maximum Total Lot Coverage*	50%	46,892 / 93,782 SF = 50%
Parking Requirements	1/275 NSF 29,645/275=107.8	93 Off-Street Park'g Stalls 15 On-Street Park'g Stalls 108 Total Park'g Stalls
Parking front yard setback	25'	N/A
Parking corner side yard setback	25'	28'
Parking interior side yard setback	10'	14'
Parking rear yard setback	20'	20'
Loading Requirements	1	<u>2</u>
Accessory Structure Information	N/A	N/A

* Must provide actual square footage number and percentage.

Where any lack of compliance is shown, state the reason and explain the Village's authority, if any, to approve the application despite such lack of compliance: None

CERTIFICATION

The Applicant certifies and acknowledges and agrees that:

- A. The statements contained in this application are true and correct to the best of the Applicant's knowledge and belief...
B. The applicant understands that an incomplete or nonconforming application will not be considered...
C. The Applicants shall make the property that is the subject of this application available for inspection...
D. If any information provided in this application changes or becomes incomplete...
E. The Applicant understands that he/she is responsible for all application fees...
F. THE OWNER OF THE SUBJECT PROPERTY AND, IF DIFFERENT, THE APPLICANT ARE JOINTLY AND SEVERALLY LIABLE FOR THE PAYMENT OF THE APPLICABLE APPLICATION FEE.

On the 28th day of July, 2015, I/We have read the above certification, understand it, and agree to abide by its conditions.

Signature of applicant or authorized agent
Name of applicant or authorized agent

Signature of applicant or authorized agent
Name of applicant or authorized agent

SUBSCRIBED AND SWORN to before me this 28th day of August, 2015.

Notary Public signature and name





**VILLAGE
OF HINSDALE** FOUNDED IN 1873

**COMMUNITY DEVELOPMENT
DEPARTMENT
EXTERIOR APPEARANCE AND
SITE PLAN REVIEW CRITERIA**

Address of proposed request: 8 Salt Creek, Hinsdale, Illinois

REVIEW CRITERIA

Section 11-606 of the Hinsdale Zoning Code regulates Exterior appearance review. The exterior appearance review process is intended to protect, preserve, and enhance the character and architectural heritage and quality of the Village, to protect, preserve, and enhance property values, and to promote the health, safety, and welfare of the Village and its residents. Please note that Subsection Standards for building permits refers to Subsection 11-605E Standards and considerations for design permit review.

*****PLEASE NOTE*** If this is a non-residential property within 250 feet of a single-family residential district, additional notification requirements are necessary. Please contact the Village Planner for a description of the additional requirements.**

FEES for Exterior Appearance/Site Plan Review:

Standard Application: \$600.00

Within 250 feet of a Single-Family Residential District: \$800

Below are the criteria that will be used by the Plan Commission, Zoning and Public Safety Committee and Board of Trustees in reviewing Exterior Appearance Review requests. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

1. *Open spaces.* The quality of the open space between buildings and in setback spaces between street and facades.

Building setbacks from Salt Creek Land and Tower Lane exceed those required by code.

2. *Materials.* The quality of materials and their relationship to those in existing adjacent structures.

The brick and painted white trim will be very similar to existing buildings within the campus. Cast stone has been selected to compliment the brick.

3. *General design.* The quality of the design in general and its relationship to the overall character of neighborhood.

The quality of design will be equal to existing buildings within the campus.

4. *General site development.* The quality of the site development in terms of landscaping, recreation, pedestrian access, auto access, parking, servicing of the property, and impact on vehicular traffic patterns and conditions on-site and in the vicinity of the site, and the retention of trees and shrubs to the maximum extent possible.

When roadways are removed from the calculation, the lot coverage is 50% so the site will feel very open. There are a lot of new trees and landscaped beds to compliment existing trees around the perimeter of the site.

5. *Height.* The height of the proposed buildings and structures shall be visually compatible with adjacent buildings.

The building is equal to or shorter than the adjacent buildings on the campus.

6. *Proportion of front façade.* The relationship of the width to the height of the front elevation shall be visually compatible with buildings, public ways, and places to which it is visually related.

The building is designed to have similar proportions to adjacent existing buildings on the campus.

7. *Proportion of openings.* The relationship of the width to the height of windows shall be visually compatible with buildings, public ways, and places to which the building is visually related.

Windows are punched openings, similar to those on adjacent buildings on campus. Window proportions are based on providing best possible healthcare environment in the interior.

8. *Rhythm of solids to voids in front facades.* The relationship of solids to voids in the front façade of a building shall be visually compatible with buildings, public ways, and places to which it is visually related.

The rhythm of the window openings and solids are similar to those on adjacent buildings on campus.

9. *Rhythm of spacing and buildings on streets.* The relationship of a building or structure to the open space between it and adjoining buildings or structures shall be visually compatible with the buildings, public ways, and places to which it is visually related.

Existing buildings have appearance of random placement, following curved streets with vast open space between. The new building is similar.

10. *Rhythm of entrance porch and other projections.* The relationship of entrances and other projections to sidewalks shall be visually compatible with the buildings, public ways, and places to which it is visually related.

Curved glass features on south and north facades are designed to be a modern interpretation of porte cocheres on adjacent existing buildings.

11. *Relationship of materials and texture.* The relationship of the materials and texture of the façade shall be visually compatible with the predominant materials to be used in the buildings and structures to which it is visually related.

The materials and textures, and their relationship to each other, are similar to that on adjacent buildings on campus.

12. *Roof shapes.* The roof shape of a building shall be visually compatible with the buildings to which it is visually related.

The building has a flat roof like the majority of nearby buildings.

13. *Walls of continuity.* Building facades and appurtenances such as walls, fences, and landscape masses shall, when it is a characteristic of the area, form cohesive walls of enclosure along a street to ensure visual compatibility with the buildings, public ways, and places to which such elements are visually related.

Landscaping is designed to blend the building facades with the site.

14. *Scale of building.* The size and mass of buildings and structures in relation to open spaces, windows, door openings, porches, and balconies shall be visually compatible with the buildings, public ways, and places to which they are visually related.

The scale of the building and all of its components are designed to be compatible and balanced with each other.

15. *Directional expression of front elevation.* The buildings shall be visually compatible with the buildings, public ways, and places to which it is visually related in its directional character, whether this be vertical character, horizontal character, or nondirectional character.

The building and site has similar expressions as the adjacent buildings on campus.

16. *Special consideration for existing buildings.* For existing buildings, the Plan Commission and the Board of Trustees shall consider the availability of materials, technology, and craftsmanship to duplicate existing styles, patterns, textures, and overall detailing.

See above comments.

REVIEW CRITERIA – Site Plan Review

Below are the criteria that will be used by the Plan Commission and Board of Trustees in determining if the application does not meet the requirements for Site Plan Approval. Briefly describe how this application will not do the below criteria. Please respond to each criterion as it relates to the application. Please use an additional sheet of paper to respond to questions if needed.

Section 11-604 of the Hinsdale Zoning Code regulates Site Plan Review. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which this code was enacted unless careful consideration is given to critical design elements.

1. The site plan fails to adequately meet specified standards required by the Zoning Code with respect to the proposed use or development, including special use standards where applicable.

We are seeking a variance for relief from the lot coverage requirements. The hearing is scheduled for December 17th.

2. The proposed site plan interferes with easements and rights-of-way.

There are no infringements upon the building or parking setbacks.

3. The proposed site plan unreasonably destroys, damages, detrimentally modifies, or interferes with the enjoyment of significant natural, topographical, or physical features of the site.

Existing site amenities are being kept and improved. Improvements follow much of the existing topography.

4. The proposed site plan is unreasonably injurious or detrimental to the use and enjoyment of surrounding property.

The design of the site does not interfere with the use or enjoyment of surrounding properties.

5. The proposed site plan creates undue traffic congestion or hazards in the public streets, or the circulation elements of the proposed site plan unreasonably creates hazards to safety on or off site or disjointed, inefficient pedestrian or vehicular circulation paths on or off the site.

No traffic congestion due to this site is expected.

6. The screening of the site does not provide adequate shielding from or for nearby uses.

Nearby uses are similar to this site and do not require screening. screening has been placed around trash enclosures and transformer.

7. The proposed structures or landscaping are unreasonably lacking amenity in relation to, or are incompatible with, nearby structures and uses.

Structures and landscaping are designed to provide comprehensive appearance throughout the entire campus including convenient access to on-site amenities.

8. In the case of site plans submitted in connection with an application for a special use permit, the proposed site plan makes inadequate provision for the creation or preservation of open space or for its continued maintenance.

No special use is being requested.

9. The proposed site plan creates unreasonable drainage or erosion problems or fails to fully and satisfactorily integrate the site into the overall existing and planned ordinance system serving the community.

Underground retaining vault is designed to obtain all roof and parking lot run off for a 100 year 24 hour event.

10. The proposed site plan places unwarranted or unreasonable burdens on specified utility systems serving the site or area or fails to fully and satisfactorily integrate the site's utilities into the overall existing and planned utility system serving the Village.

Nearby water, gas and electrical utility capacity is available to meet the needs of the building.

11. The proposed site plan does not provide for required public uses designated on the Official Map.

No modifications to public uses is proposed.

12. The proposed site plan otherwise adversely affects the public health, safety, or general welfare.

The new building is of similar use of nearby buildings and will not adversely affect public health, safety or welfare.

VILLAGE OF HINSDALE
COMMUNITY DEVELOPMENT DEPARTMENT
 19 East Chicago Avenue
 Hinsdale, Illinois 60521-3489
 630.789.7030

Application for Certificate of Zoning Compliance

You must complete all portions of this application. If you think certain information is not applicable, then write "N/A." If you need additional space, then attach separate sheets to this form.

Applicant's name: Med Properties

Owner's name (if different): Salt Creek Campus LLC

Property address: 8 Salt Creek Lane

Property legal description: [attach to this form]

Present zoning classification: O-3, General Office District

Square footage of property: Property Area = 108,854 SF - Total Lot Area = 93,782 SF

Lot area per dwelling: _____

Lot dimensions: _____ x _____

Current use of property: vacant

Proposed use: Single-family detached dwelling
 Other: Professional Office

Approval sought:

<input type="checkbox"/> Building Permit	<input type="checkbox"/> Variation
<input type="checkbox"/> Special Use Permit	<input type="checkbox"/> Planned Development
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Exterior Appearance
<input type="checkbox"/> Design Review	
<input type="checkbox"/> Other: _____	

Brief description of request and proposal:

Construction of new professional office building and associated parking.

Plans & Specifications: [submit with this form]

	Provided:	Required by Code:
Yards:		
front:	<u>N/A</u>	<u>25'</u>
interior side(s)	<u>14' / N/A</u>	<u>10' / 10'</u>

EXHIBIT "A"

LEGAL DESCRIPTION

LOT 6 IN OFFICE PARK OF HINSDALE, BEING A SUBDIVISION OF PART OF SECTION 36, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, AND PART OF SECTION 1, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 20, 2002, AS DOCUMENT R2002-243817, IN DUPAGE COUNTY, ILLINOIS.

Provided:

Required by Code:

corner side	<u>28'</u>	<u>25'</u>
rear	<u>20'</u>	<u>20'</u>

Setbacks (businesses and offices):

front:	<u>68'</u>	<u>40'</u>
interior side(s)	<u>25' /N/A</u>	<u>10' /10'</u>
corner side	<u>50'</u>	<u>40'</u>
rear	<u>210'</u>	<u>40'</u>
others:	<u>N/A</u>	<u>N/A</u>
Ogden Ave. Center:	<u>N/A</u>	<u>N/A</u>
York Rd. Center:	<u>N/A</u>	<u>N/A</u>
Forest Preserve:	<u>N/A</u>	<u>N/A</u>

Building heights:

principal building(s):	<u>43'</u>	<u>60'</u>
accessory building(s):	<u>N/A</u>	<u>N/A</u>

Maximum Elevations:

principal building(s):	<u>N/A</u>	<u>N/A</u>
accessory building(s):	<u>N/A</u>	<u>N/A</u>

Dwelling unit size(s):	<u>N/A</u>	<u>N/A</u>
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Total building coverage:	<u>11.1%</u>	<u>N/A</u>
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Total lot coverage:	<u>50%</u>	<u>50%</u>
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Floor area ratio:	<u>.35</u>	<u>.35</u>
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Accessory building(s):	<u>N/A</u>
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Spacing between buildings: [depict on attached plans]

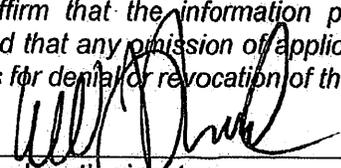
principal building(s):	<u>N/A</u>	<u> </u>	<u> </u>
accessory building(s):	<u>N/A</u>	<u> </u>	<u> </u>

Number of off-street parking spaces required: 108

Number of loading spaces required: 1

Statement of applicant:

I swear/affirm that the information provided in this form is true and complete. I understand that any omission of applicable or relevant information from this form could be a basis for denial or revocation of the Certificate of Zoning Compliance.

By: 
Applicant's signature

William D. Parks
Applicant's printed name

Dated: August 28, 2015

ZONING CONFIRMATION OF AUTHORITY

TO WHOM IT MAY CONCERN:

The undersigned, Salt Creek Campus LLC, the property owner of the property commonly known as 901 N. Elm Street, 907 N. Elm Street, 10 Salt Creek Lane and 12 Salt Creek Lane, Hinsdale, Illinois, hereby confirms that the Zoning Applicant, MedProperties, is authorized by the undersigned to file an Exterior Appearance / Site Plan Review Application for 907 N. Elm Street and 10 Salt Creek Lane, Hinsdale, Illinois, and a Planned Development Application for 901 N. Elm Street, 907 N. Elm Street, 10 Salt Creek Lane and 12 Salt Creek Lane, Hinsdale, Illinois.

Dated this 4th day of June, 2014.

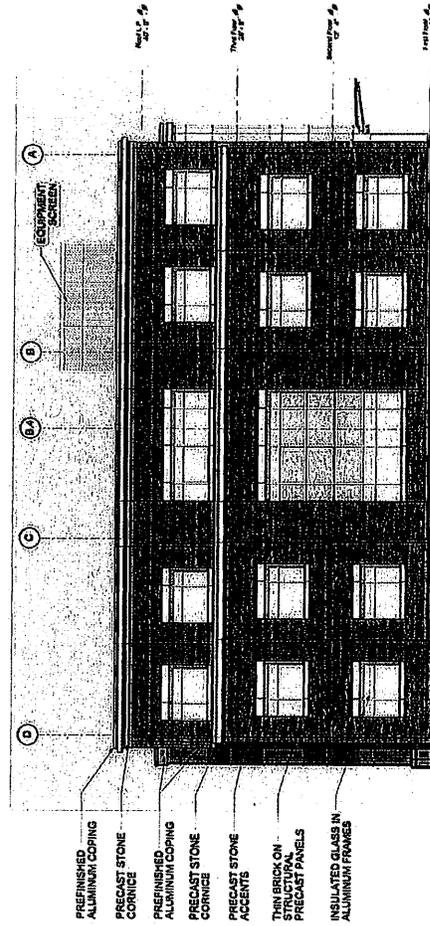
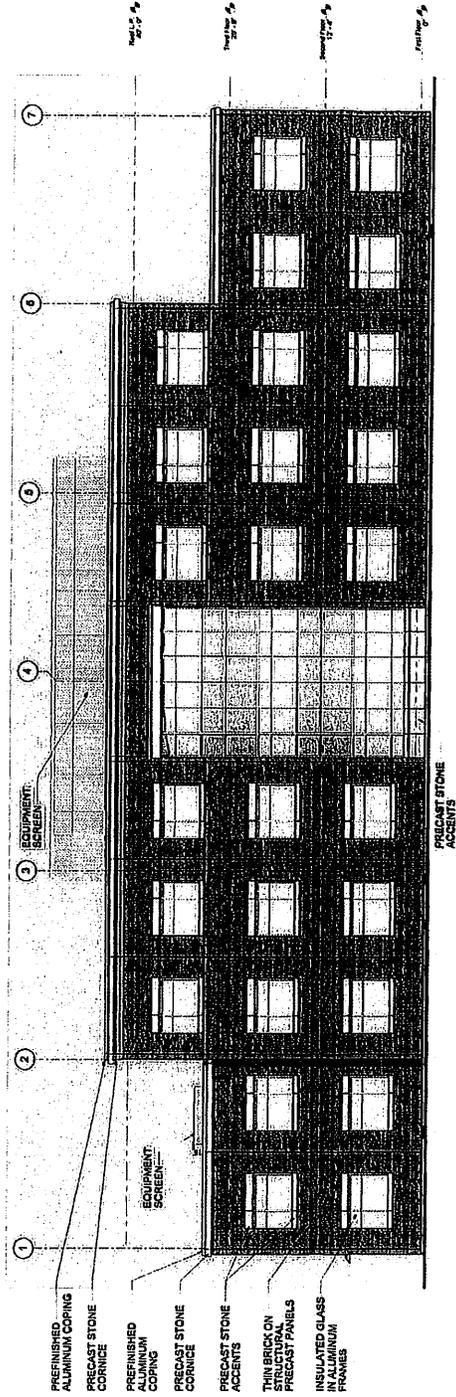
PROPERTY OWNER:

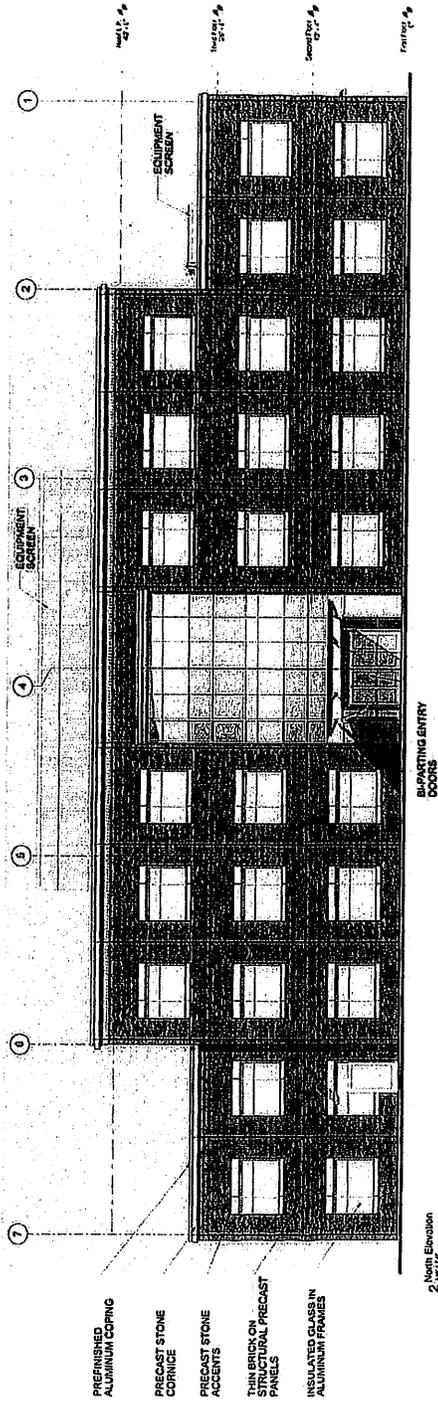
SALT CREEK CAMPUS LLC

Paul Kopelki

By: PAUL KOPELKI

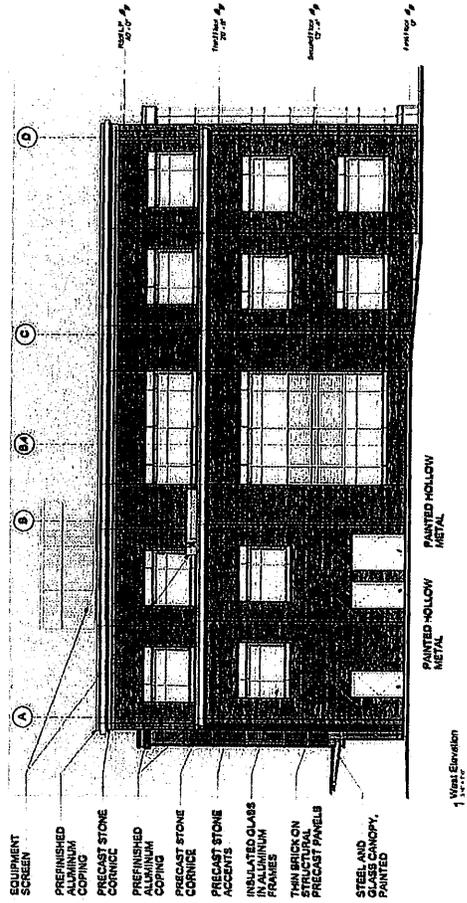
Title: MANAGER





PREFINISHED ALUMINUM CORNING
 PRECAST STONE CORNICE
 PRECAST STONE ACCENTS
 THIN BRICK ON STRUCTURAL PRECAST PANELS
 INSULATED GLASS IN ALUMINUM FRAMES

2 North Elevation



EQUIPMENT SCREEN
 PREFINISHED ALUMINUM CORNING
 PRECAST STONE CORNICE
 PREFINISHED ALUMINUM CORNING
 PRECAST STONE CORNICE
 PRECAST STONE ACCENTS
 INSULATED GLASS IN ALUMINUM FRAMES
 THIN BRICK ON PRECAST PANELS
 STEEL AND ALUMINUM, PAINTED

PAINTED HOLLOW METAL
 PAINTED HOLLOW METAL

1 West Elevation

Memorandum

To: President Cauley and Village Trustees
From: Sean Gascoigne, Village Planner 
Cc: Kathleen A. Gargano, Village Manager
Robb McGinnis, Director of Community Development/Building Commissioner
Date: February 17, 2015
Re: 10 Salt Creek Lane
Applicant: Med Properties
Request: Exterior Appearance and Site Plan Review for a New 3- Story Building with a New Surface Parking Lot at 10 Salt Creek Lane

BACKGROUND

Application

The Village of Hinsdale has received an application from Med Properties of Northbrook, Illinois on behalf of Salt Creek Campus LLC., requesting Exterior Appearance and Site Plan Review approval for the property located at 10 Salt Creek Lane. The owner Med Properties, are also owners of 11 and 12 Salt Creek, as well as 901 and 907 N. Elm Street.

Exterior Appearance and Site Plan Review Application

Process

The applicant, Med Properties, is proposing the construction of a new three story professional building at 10 Salt Creek Lane, within the Salt Creek Medical Campus, which is a permitted use in the O-3 District. The proposal also includes a surface parking lot containing 94 spaces. The site plan review process recognizes that even those uses and developments that have been determined to be generally suitable for location in a particular district are capable of adversely affecting the purposes for which the code was enacted unless careful consideration is given to critical design elements. As such, site plan review is required in this case due to the following provisions:

1. Section 11-604C
2. Section 11-606E

Due to the nature of the request, this application would require a meeting before the Plan Commission and does not require public notification. The Village Board has 90 days from receiving the

recommendation of the Plan Commission to act on its recommendation. Failure by the Board to act within 90 days is considered a denial of the Plan Commission's recommendation. Section 11-604F of the Zoning Code details the standards for site plan approval. The applicant provides its response to the Site Plan Review criteria on pages 3 and 4 of its application. The applicant filed its submission on December 12, 2014.

Description of property and existing use

The site is in the Salt Creek Medical Campus and is proposed to be built at 10 Salt Creek Lane and become part of the four existing professional office buildings. The property is currently zoned O-3, which is a general office district intended to accommodate the needs of business and professional offices and related business uses requiring a somewhat wider range of office space with a somewhat higher intensity of pedestrian and vehicular traffic movements; bulk and height regulations are consistent with a moderate amount of development. The O-3 district shall be mapped only on property lying north of Ogden Avenue and east of York Road.

Section 6-103E16 provides that offices and clinics of doctors of medicine, dentists are a permitted use in the O-3 district.

The 10 Salt Creek Lane location is bordered in all directions to properties zoned O-3 Professional Office.

The applicant has been before the Plan Commission and the Village Board for three of the five properties. The property at 12 Salt Creek received approval in July 2013 for exterior modifications and site plan improvements, and the property located at 901 N. Elm received the same approvals in April of 2014. Additionally, the request for exterior changes at 907 N. Elm appeared before the Board on September 16th for final approval. The property at 12 Salt Creek is requesting additional modifications concurrently with this request.

The attached Hinsdale Zoning map highlights the specific subject property.

Request

The applicant is requesting site plan/exterior appearance approval to construct a new 3-story office building, with a surface parking lot containing 94 parking spaces, on the vacant site at 10 Salt Creek Lane. In addition to the 94 on-site parking spaces, the applicant will have 14 parking spaces on the private road immediately adjacent to the subject property, for a total of 108 parking spaces. Pursuant to Section 9-104D(3), the applicant can use remote parking spaces when they are proposed to eliminate a deficiency or when they are required because of a change in use or an increase in use intensity. The applicant has provided elevations in their submittal that indicate the materials proposed for the new structure consist of precast limestone, thin brick on precast panels, aluminum window elements and an entrance canopy and doors similar to those recently approved at 12 Salt Creek (July 2013), 901 N. Elm (April 2014), and 907 N. Elm (September 2014). The proposed building is identified as 3-stories and 43 feet tall. This can be compared to other structures in the immediate area using the chart detailed below

in this report. In addition to the proposed landscape improvements, the applicant has indicated in their application that they are proposing to remove 7 trees and install 43, for a net gain of 36 trees.

Property History

A review of the zoning maps finds that the property has been zoned O-3 since at least 1989.

	<u>Existing Requirement</u>	<u>Proposed Development</u>
Lot Area	20,000 s.f.	108,859 s.f.
Lot Width	80'	241'
Front Yard	40'	68'
Int. Side Yard	10'	25'
Corner Side Yard	40'	50'
Rear Yard	40'	210'
Height	60'	43'
Number of Stories	5	3
Total Bldg. Coverage	N/A	12.9%
Total Lot Coverage	50%	50%
F.A.R.	.35	.35

Additional Comments

The following is a reference comparison of key bulk standards for the immediate area.

Address	Square Footage of Structure	Height	Stories
10 Salt Creek – Proposed	32,809 square feet	43 ft.	3
11 Salt Creek – Existing	57,520 square feet	50 ft.	3
12 Salt Creek – Existing	68,000 square feet	55 ft.	4
901 N. Elm St. – Existing	34,835 square feet	33 ft.	2
907 N. Elm St. – Existing	32,000 square feet	42 ft.	3

421 E. Ogden (Cancer Treatment Ctr) – Under Construction	54,000	45 ft.	2
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Plan Commission Action

At the January 14, 2015 Plan Commission meeting, the Commission reviewed the application submitted for 10 Salt Creek regarding the construction of a new 3-story medical office building with a new surface parking lot. While the Commission was largely supportive of the proposal, they recommended some minor changes to the east and west façade of the building. Following a motion to approve the exterior appearance and site plans, the Plan Commission, on a 7-0 vote, recommended approval of the request for exterior appearance and site plan review, subject to the applicant revising the affected elevations and resubmitting those changes for the Board of Trustee’s consideration.

Motion

Should the Board feel the request is appropriate, the following motion would be recommended:

MOTION: Move that the Board of Trustees approve an “Ordinance Approving Site Plans and Exterior Appearance Plans for the Exterior Modifications and Façade Improvements at 10 Salt Creek Lane”

Attach:

Draft Ordinance

Draft Findings and Recommendations

ON-STREET PARKING

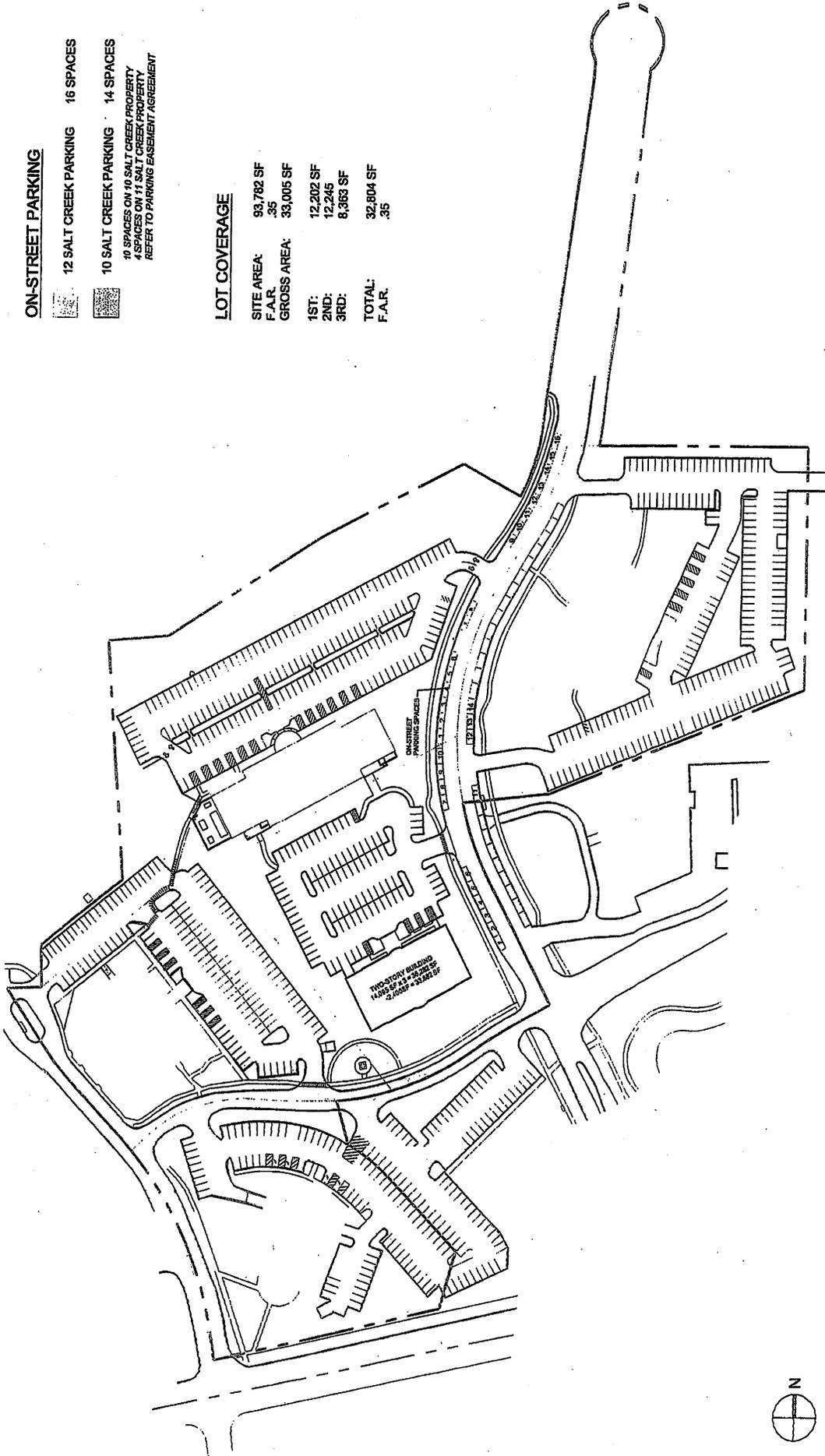
12 SALT CREEK PARKING 16 SPACES

10 SALT CREEK PARKING 14 SPACES

10 SPACES ON 10 SALT CREEK PROPERTY
4 SPACES ON 71 SALT CREEK PROPERTY
REFER TO PARKING EASEMENT AGREEMENT

LOT COVERAGE

SITE AREA:	93,782 SF
F.A.R.	.35
GROSS AREA:	33,005 SF
1ST:	12,202 SF
2ND:	12,245 SF
3RD:	8,363 SF
TOTAL:	32,804 SF
F.A.R.	.35

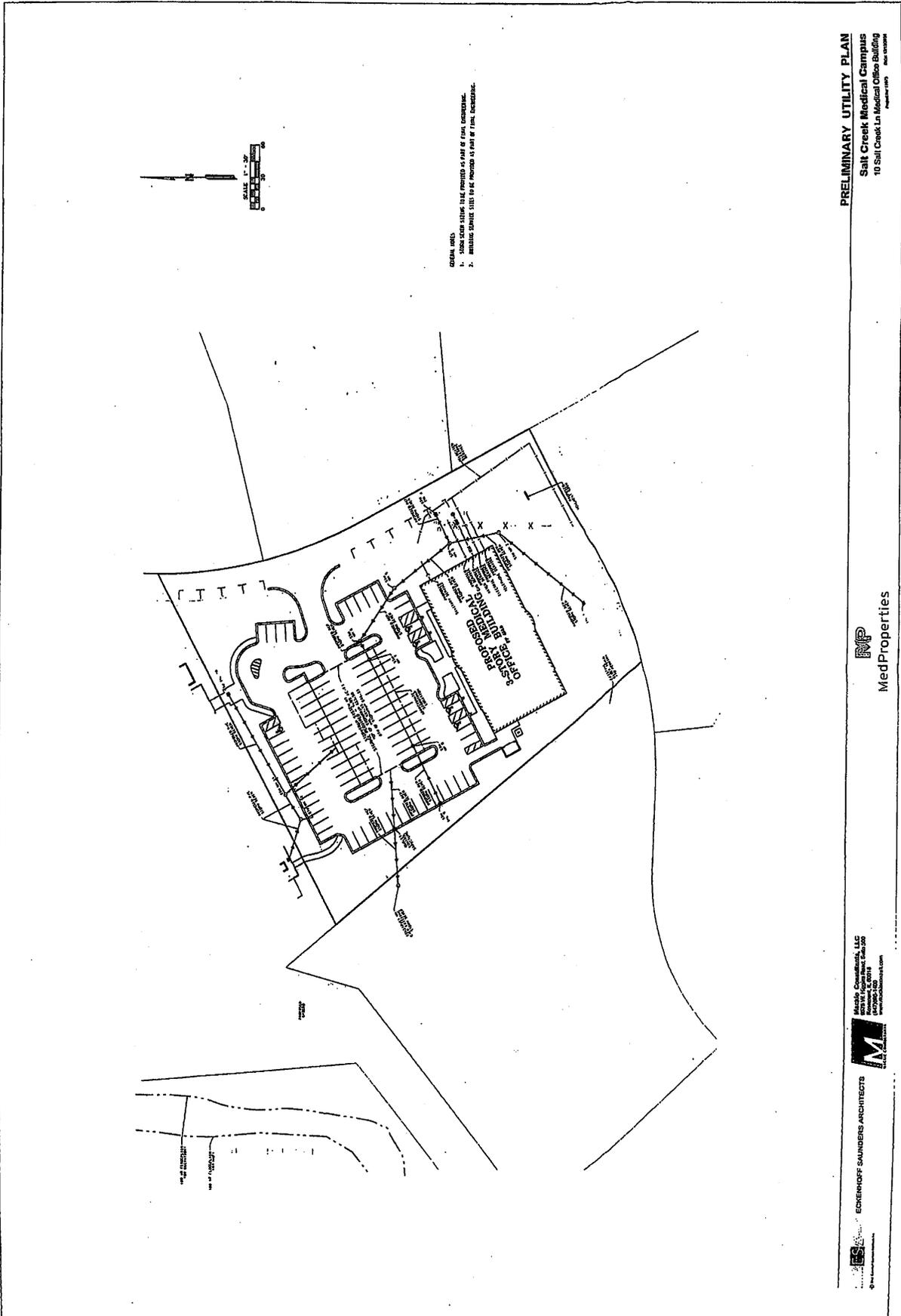


12 SALT CREEK / 10 SALT CREEK PARKING & LOT COVERAGE DATA ANALYSIS



SCALE: 1" = 120'-0"

Salt Creek Medical Campus
10 Salt Creek Ln Medical Offices Building

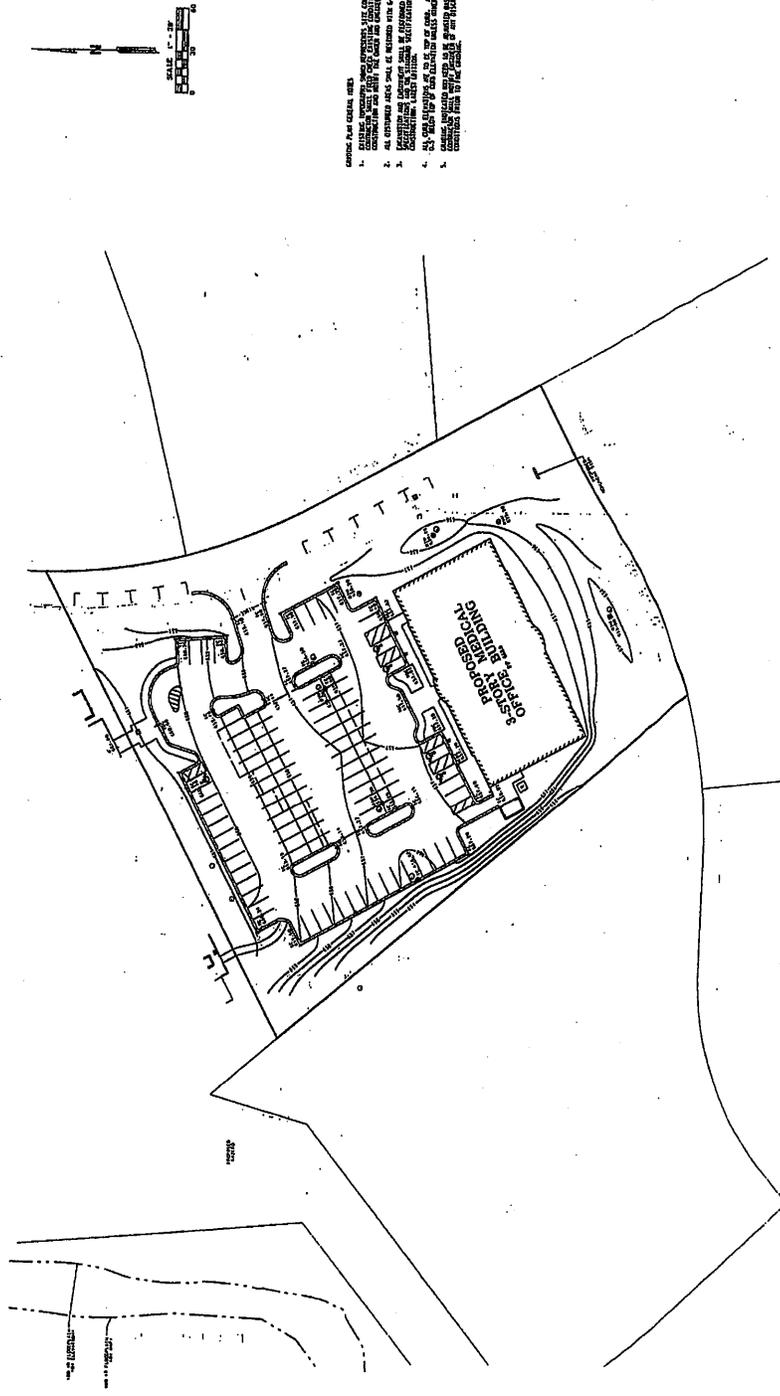


PRELIMINARY UTILITY PLAN
 Salt Creek Medical Campus
 10 Salt Creek Ln Medical Office Building
 Salt Creek, Indiana

MedProperties

M
 MedPro Construction, LLC
 10000 N. Meridian Ave.
 Indianapolis, IN 46260
 www.medproconstruction.com

ES
 SCKENHOFF SAUNDERS ARCHITECTS
 10000 N. Meridian Ave.
 Indianapolis, IN 46260
 www.skenhoff.com



- CERTIFICATED PLAN ENGINEER NOTES:**
1. ALL DIMENSIONS SHOWN ARE APPROXIMATE. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL UTILITIES AND STRUCTURES AND SHALL BE RESPONSIBLE FOR ANY ADJUSTMENTS.
 2. ALL DIMENSIONS SHALL BE MEASURED FROM THE CENTERLINE OF THE ROADWAY.
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
 4. ALL UTILITIES SHOWN ARE BASED ON THE RECORD DRAWINGS AND FIELD SURVEY. THE CONTRACTOR SHALL VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION.
 5. ALL DIMENSIONS SHALL BE MEASURED FROM THE CENTERLINE OF THE ROADWAY.

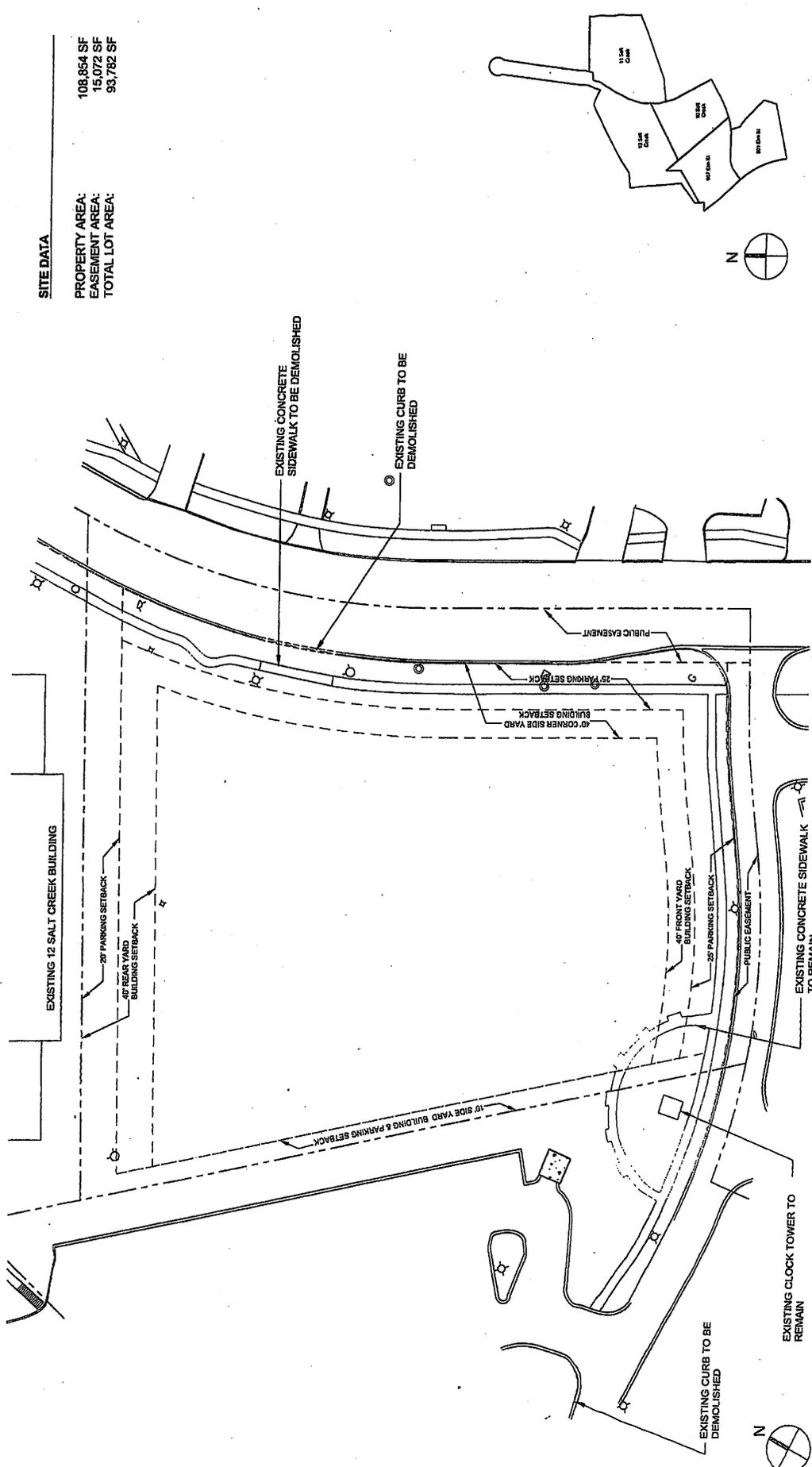


PRELIMINARY GRADING PLAN
Salt Creek Medical Campus
 10 Salt Creek Ln Medical Office Building

MP
 MedProperties

M
 Mueser Rutledge
 Consulting Engineers, LLC
 1000 Lakeside Drive
 Raleigh, NC 27601
 www.mueser.com

ES
 Schemhoff Saunders Architects
 1000 Lakeside Drive
 Raleigh, NC 27601
 www.schemhoff.com



SITE DATA

PROPERTY AREA: 108,854 SF
 EASEMENT AREA: 15,072 SF
 TOTAL LOT AREA: 93,782 SF

EXISTING / DEMOLITION SITE PLAN

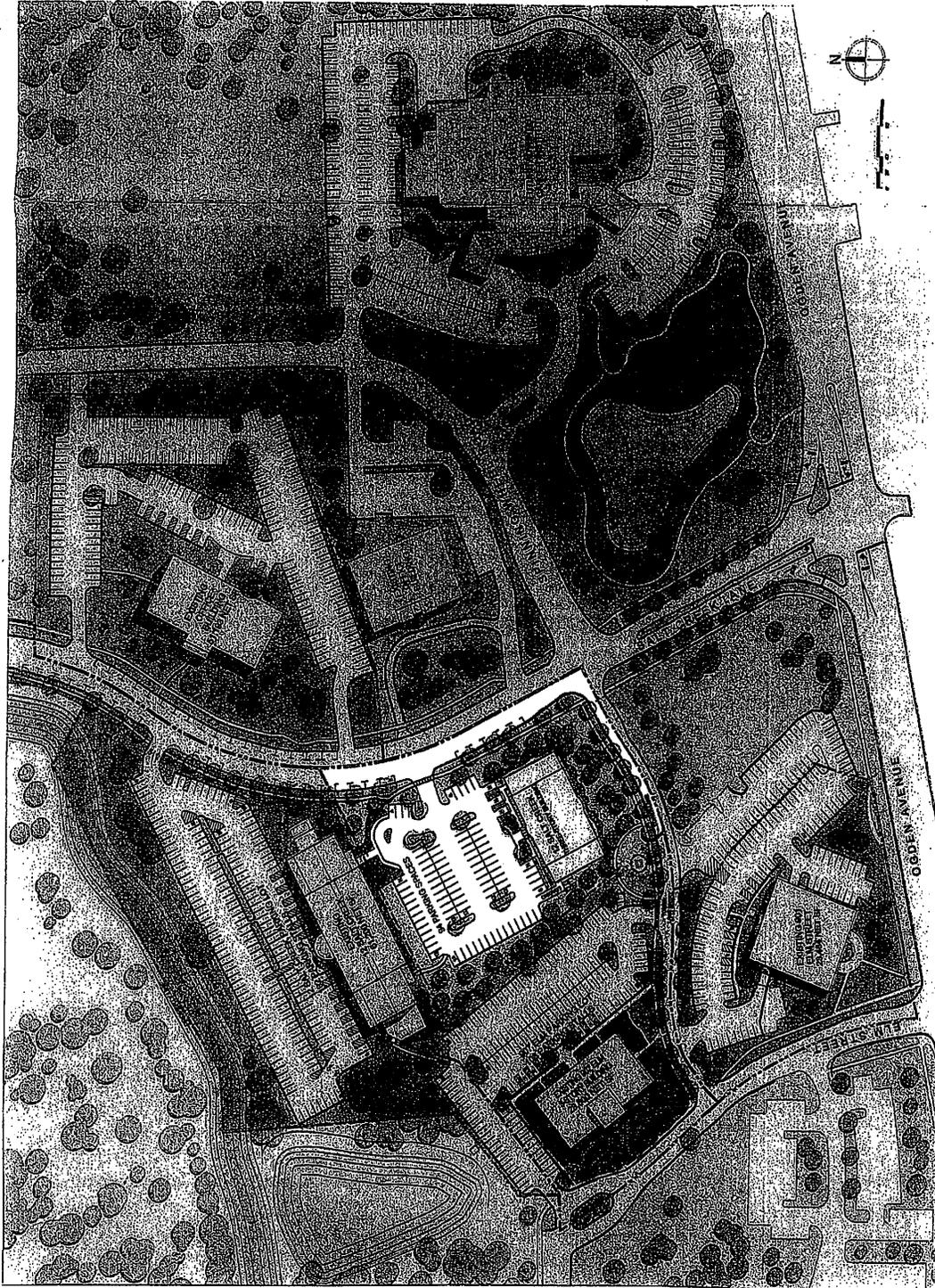
Salt Creek Medical Campus
 10 Salt Creek Ln Medical Office Building
 Project No.:

MP
 Madrona

ECKENHOFF SAUNDERS ARCHITECTS

SCALE: 1" = 50'-0"



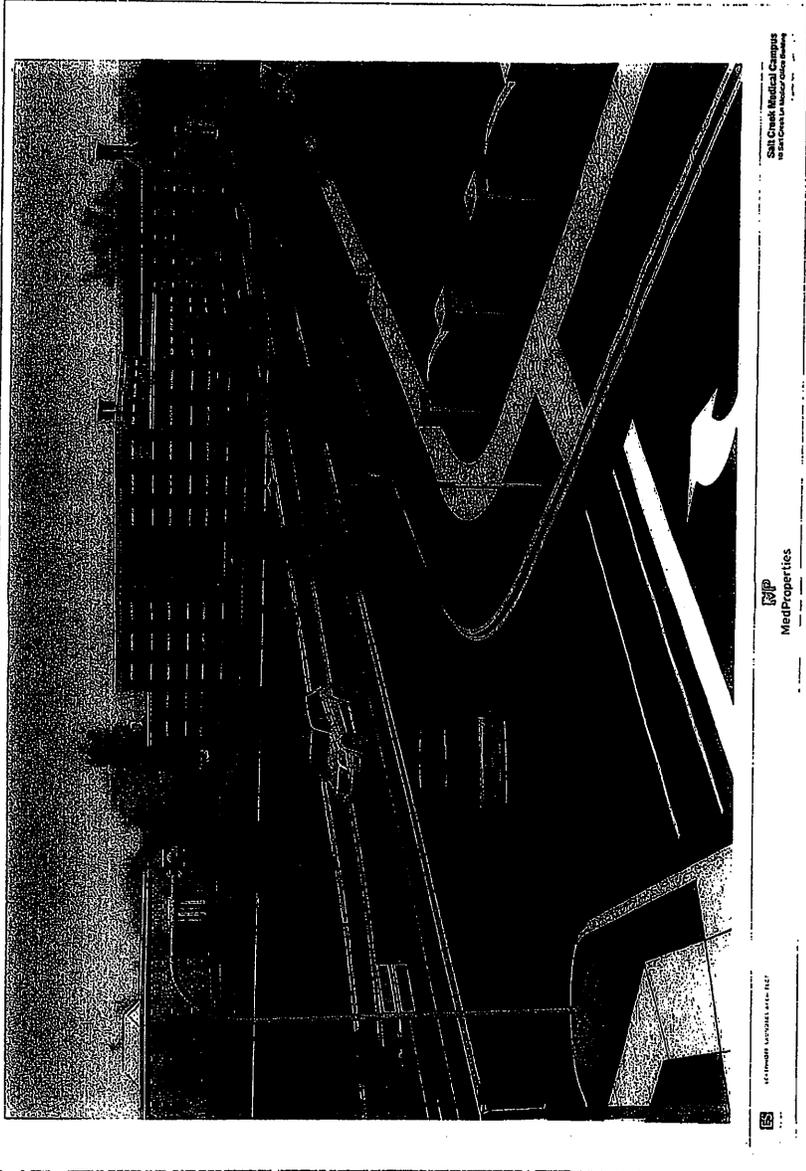


Salt Creek Medical Campus
17 Salt Creek Ln Medical Office Building
August 2007 08-01

MP
MedProperties

ECKERHOFF SAUNDERS ARCHITECTS





San Carlos Medical Center
1000 San Carlos Avenue
San Carlos, CA 95050

MedProperties

1000 San Carlos Avenue #100

1000

VILLAGE OF HINSDALE**ORDINANCE NO. O2015-04****AN ORDINANCE APPROVING SITE PLANS AND EXTERIOR APPEARANCE PLANS FOR CONSTRUCTION OF A NEW THREE-STORY PROFESSIONAL OFFICE BUILDING AT 10 SALT CREEK LANE**

WHEREAS, the Village of Hinsdale has received an application (the "Application") for site plan approval and exterior appearance review relative to the construction of a new three-story professional office building at 10 Salt Creek Lane, Hinsdale, Illinois (the "Subject Property"), from applicant Med Properties, on behalf of property owner Salt Creek Campus LLC (the "Applicant"); and

WHEREAS, the Subject Property is located in the Village's O-3 General Office Zoning District, is currently vacant, and is part of the Salt Creek Medical Campus. The Applicant owns several other properties nearby, and proposes to improve the Subject Property with a new three-story office building, and with a surface parking lot containing 94 parking spaces. The materials proposed for the building include precast limestone, thin brick on precast panels, aluminum window elements, and an entrance canopy and doors similar to those recently approved for other nearby buildings owned by the Applicant (the "Proposed Improvements"). The Proposed Improvements are depicted in the site plan and exterior appearance plans attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, the Application was considered by the Village of Hinsdale Plan Commission at a public meeting held on January 14, 2015. After considering all of the matters related to the Application, the Plan Commission recommended, on a vote of seven (7) in favor, zero (0) against, and two (2) absent, approval by the Board of Trustees of the Exterior Appearance Plan and Site Plan relative to the Proposed Improvements, subject to the Applicant making minor revisions to the east and west façade of the building and resubmitting those changes in the Plans provided to the Board of Trustees. The recommendation is set forth in the Plan Commission's Findings and Recommendation in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit B** and made a part hereof; and

WHEREAS, the President and Board of Trustees, having considered the Findings and Recommendation of the Plan Commission, and having received the revised Exterior Appearance and Site Plans, find that the Application and Plans satisfy the standards established in both Sections 11-604 and 11-606 of the Hinsdale Zoning Code governing site plans and exterior appearance plans, subject to the conditions stated in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of Site Plan and Exterior Appearance Plan. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and Sections 11-604 and 11-606 of the Hinsdale Zoning Code, approves the revised Exterior Appearance Plan and Site Plan attached to, and by this reference, incorporated into this Ordinance as **Exhibit A** (the "Approved Plans"), relative to the Proposed Improvements, subject to the conditions set forth in Section 3 of this Ordinance.

SECTION 3: Conditions on Approvals. The approvals granted in Section 2 of this Ordinance are expressly subject to all of the following conditions:

- A. **Compliance with Plans.** All work on the Subject Property shall be undertaken only in strict compliance with the Approved Plans attached as **Exhibit A**.
- B. **Compliance with Codes, Ordinances, and Regulations.** Except as specifically set forth in this Ordinance or as otherwise specifically authorized by the Village, the provisions of the Hinsdale Municipal Code and the Hinsdale Zoning Code shall apply and govern all development on, and improvement of, the Subject Property. All such development and improvement shall comply with all Village codes, ordinances, and regulations at all times.
- C. **Building Permits.** The Applicant shall submit all required building permit applications and other materials in a timely manner to the appropriate parties, which materials shall be prepared in compliance with all applicable Village codes and ordinances.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, or of any applicable code, ordinance, or regulation of the Village, shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

ADOPTED this 16th day of February, 2015, pursuant to a roll call vote as follows:

AYES: Trustees Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSENT: Trustees Elder and Angelo

APPROVED by me this 16th day of February, 2015, and attested to by the Village Clerk this same day.



Thomas K. Gauley, Jr.
Thomas K. Gauley, Jr., Village President

Christine M. Bruton
Christine M. Bruton, Village Clerk

ACKNOWLEDGEMENT AND AGREEMENT BY THE APPLICANT TO THE CONDITIONS OF THIS ORDINANCE:

By: William J. Diver

Its: William J. Diver

Date: 2/12/, 2015

EXHIBIT A

**APPROVED SITE PLANS AND EXTERIOR APPEARANCE PLANS
(ATTACHED)**

EXHIBIT B

**FINDINGS AND RECOMMENDATION
(ATTACHED)**

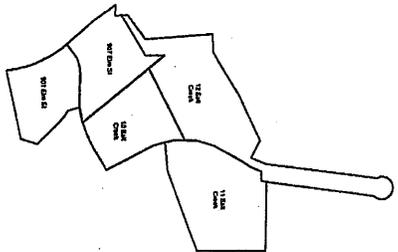
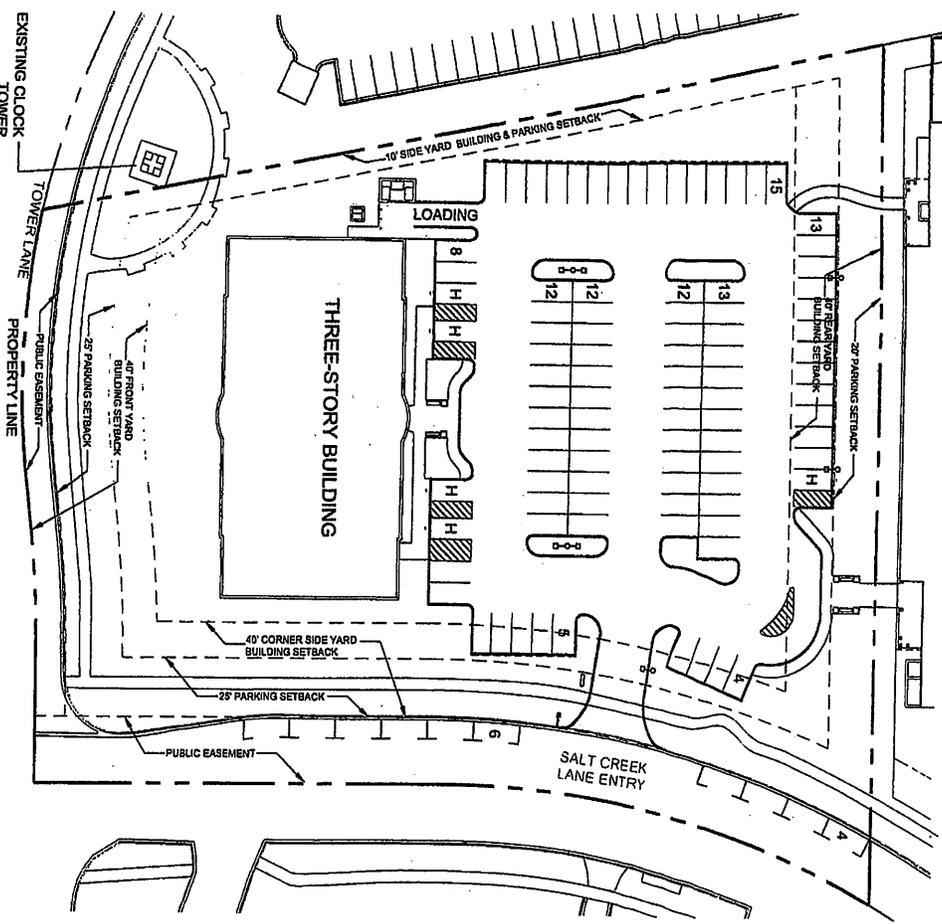
EXHIBIT A

**APPROVED SITE PLANS AND EXTERIOR APPEARANCE PLANS
(ATTACHED)**

SCALE: 1" = 50'-0"



ECKENHOFF SAUNDERS ARCHITECTS



SITE DATA

PROPERTY AREA:	108,854 SF
EASEMENT AREA:	15,072 SF
TOTAL LOT AREA:	93,782 SF
F.A.R. MAX = .35	
BUILDING AREA (GROSS):	32,824 SF
F.A.R. ACTUAL:	.349
BUILDING FOOTPRINT:	12,094 SF
IMPERVIOUS AREA (SF)	46,892 SF
PERVIOUS AREA (SF)	46,890 SF
LOT COVERAGE	50.0%
BUILDING AREA (NET):	29,645 SF
ON-SITE PARKING	94 CARS
STREET PARKING	14 CARS
TOTAL PARKING COUNT	108 CARS
PARKING RATIO	3.64 C/1000

SITE PLAN

Salt Creek Medical Campus
10 Salt Creek Ln Medical Office Building

EXHIBIT B

**FINDINGS AND RECOMMENDATION
(ATTACHED)**

HINSDALE PLAN COMMISSION

RE: 10 Salt Creek – Med Properties – Exterior Appearance and Site Plan Review

DATE OF PLAN COMMISSION REVIEW: January 14, 2015

DATE OF BOARD OF TRUSTEES – 1ST READING: February 3, 2015

FINDINGS AND RECOMMENDATION

I. FINDINGS

1. Med Properties (the “Applicant”) submitted an application to the Village of Hinsdale for exterior appearance and site plan review at 10 Salt Creek Lane (the “Subject Property”).
2. The Subject Property is located in the O-3 General Office District and is currently a vacant site.
3. The applicants are also the owners of 11 and 12 Salt Creek, as well as 901 and 907 N. Elm Street.
4. The applicant is proposing a new 3-story medical office building with a new surface parking lot containing 94 parking spaces. An additional 14 spaces will be available for street parking, on Salt Creek Lane, which is a private road.
5. Certain residents from Graue Mill introduced themselves and confirmed the number and location of the trees being removed.
6. While the Commission generally supported the proposal, they agreed that the appearance of the building would be improved by removing the brick between the 1st and 2nd story windows, over the large center windows, on the east and west elevations.
7. The Commission was appreciative of the applicant’s efforts and complimented them on the proposal. Several Commissioners commended the applicant for not only sticking with the project, but for acknowledging and addressing several of their previous concerns regarding the original proposal for this site.
8. The Plan Commission specifically finds that based on the Application and the evidence presented at the public meeting, the Applicant has satisfied the standards in Sections 11-604 and 11-606 of the Zoning Code applicable to approval of site plan and exterior appearance approval, respectively, provided the applicant satisfy the requested conditions prior to final Board approval. Among the evidence relied upon by the Plan Commission were the elevations and various plans submitted and considered for the January 14, 2015 Plan Commission meeting.

9d

DATE: November 3, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Second Reading – EPS	ORIGINATING DEPARTMENT Public Services
ITEM Oak Street Bridge Extended Construction Hours	APPROVAL Dan Deeter, PE Village Engineer

During the week of October 19, 2015, Kenny Construction installed safety scaffolding and concrete deck forms on the proposed Oak Street Bridge. This temporary wooden material will prevent items from falling down to the tracks and allow unimpeded bridge construction work while trains pass below. Kenny Construction has coordinated with the Burlington Northern Santa Fe (BNSF) railway to remove this temporary material on 11/13/15. This entails carpentry work to remove the safety scaffolding and the wooden forms used to cast the concrete bridge deck.

As with the previous overnight work, the three BNSF tracks must be closed to train traffic when material being removed or constructed has the potential to fall onto the tracks or onto trains. BNSF has approved a track closure window during the early morning hours of Saturday. BNSF approved an alternate date during early morning hours on 11/13/15 if rain or construction delays require the additional time.

Per section 9-12-2 A. (Use of Construction Tools and Equipment) of the Village Code, “no person or entity may use construction tools or power equipment other than those tools customarily used to perform landscape maintenance except between eight o’clock (8:00) AM and eight o’clock (8:00) PM Monday through Friday and between eight o’clock (8:00) AM and four o’clock (4:00) PM on Saturdays.” Section 9-12-2 D. states “The limitations in subsection A and B of this section may be waived by the board of trustees by resolution for work undertaken by any public body or agency for the benefit of the public.”

Kenny Construction is requesting permission from the Board of Trustees to extend their construction hours to remove temporary materials from the new Oak Street Bridge beginning at 8:00 PM 11/12/15 and ending at 6:00 AM on 11/13/15 (Friday – Saturday). An alternate removal time begins 8:00 PM 11/13/15 and ends at 6:00 AM on 11/14/15 (Saturday – Sunday). Staff will inform the Trustees and residents in advance of the construction dates. There were no resident complaints after the last early morning construction (girder placement) on 10/17-18/15.

MOTION: To Waive the First Reading and Approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – Oak Street Bridge Construction Process

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER’S APPROVAL
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COMMITTEE ACTION:

BOARD ACTION:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING WAIVER OF CONSTRUCTION NOISE HOURS LIMITATIONS PURSUANT TO SECTION 9-12-2 OF THE VILLAGE CODE OF THE VILLAGE OF HINSDALE – TEMPORARY SCAFFOLDING AND DECK FORM REMOVAL – OAK STREET BRIDGE PROJECT

WHEREAS, the Village of Hinsdale has undertaken reconstruction of the Oak Street Bridge within the Village; and

WHEREAS, as part of such reconstruction, Kenny Construction has previously installed temporary safety scaffolding and deck forms at the Bridge site; and

WHEREAS, Kenny Construction has now coordinated with the Burlington Northern Santa Fe (BNSF) railway to remove these temporary materials on the weekend of November 12 through 14, 2015. The three BNSF tracks in the right-of-way must be closed during the removal process. BNSF has approved a track closure window during the early morning hours of Saturday, November 13, 2015, with an alternate window during the early morning hours of Sunday, November 14, 2015; and

WHEREAS, the timing of the BNSF track closures makes it impossible for the Village and Kenny Construction to perform the removal while complying with the Village's regulations as set forth in Section 9-12-2.A. of the Village Code of the Village of Hinsdale concerning limitations on construction noise and allowed hours of use of construction equipment within the Village (the "hours limitations"); and

WHEREAS, Section 9-12-2.D. of the Village Code authorizes waiver of the hours limitations by the Village Board of Trustees, by resolution, for work undertaken by any public body or agency for the benefit of the public; and

WHEREAS, pursuant to Section 9-12-2.D. of the Village Code, the Board of Trustees find and determine that the hour limitations on the use of construction equipment should be waived relative to removal of the temporary scaffolding and DECK forms, and finds such waiver to be in the best interests of and in furtherance of the health, welfare and safety of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recital. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2. Waiver of Hours Limitations on Use of Construction Equipment. Pursuant to Section 9-12-2.D. of the Village Code, the Board of Trustees hereby waives the hours limitations on use of construction equipment for work related to the removal of the temporary scaffolding and deck forms and related construction activities for the time period of 8:00 PM on Friday, November 12, 2015 through 6:00 AM on Saturday, November 13, 2015, or for the alternate time period of 8:00 PM on Saturday, November 13, 2015 through 6:00 AM on Sunday, November 14, 2015.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

Thomas K. Cauley, Jr., Village President

ATTEST:

Christine M. Bruton, Village Clerk

MEMORANDUM

TO: President Cauley and the Board of Trustees

FROM: Dan Deeter, Village Engineer

DATE: November 3, 2015

RE: Oak Street Bridge Under-Bridge Slope Treatment

Plans for the Oak Street Bridge included a revetment mat to protect the slopes under and around the bridge on its north and south end. The primary purpose of the mat is to provide erosion control and slope stabilization. Additionally, the revetment mat forms an irregular surface which is intended to deter unauthorized visitors and be difficult to deface with graffiti. Sample photos of the revetment mat are shown in Attachments 1 through 3.

Kenny Construction has encountered a problem on-site with using the revetment mat. The mat requires anchoring at the uphill side of the slope. Directly under the bridge, the mat would be anchored to the bridge abutment. However, on the north slope of the bridge is a Commonwealth Edison vault. This vault creates a very steep slope just west of the bridge. (See Attachment 4). To prevent erosion, this slope must be covered by the same material that is used under the bridge. However, since the vault is at the top of the slope, it interferes with anchoring the mat and, thus, prevents the mat from being installed in that area.

Since the original design cannot be used, Kenny Construction has suggested an alternative, which is to pave the slope north and south of the bridge with Portland cement concrete. This option is successfully used for many road bridges. (See Attachments 5 through 7). The concrete alternative provides an aesthetic treatment to the slope under the bridge while also providing effective erosion control and slope stabilization. The concrete can be stained to match the bridge and can be covered with an anti-graffiti sealer. With this sealer, any graffiti can be removed by simply power washing the concrete surface. [How practical is this, since the slope is so steep? Will they be able to get down there to perform the work?]

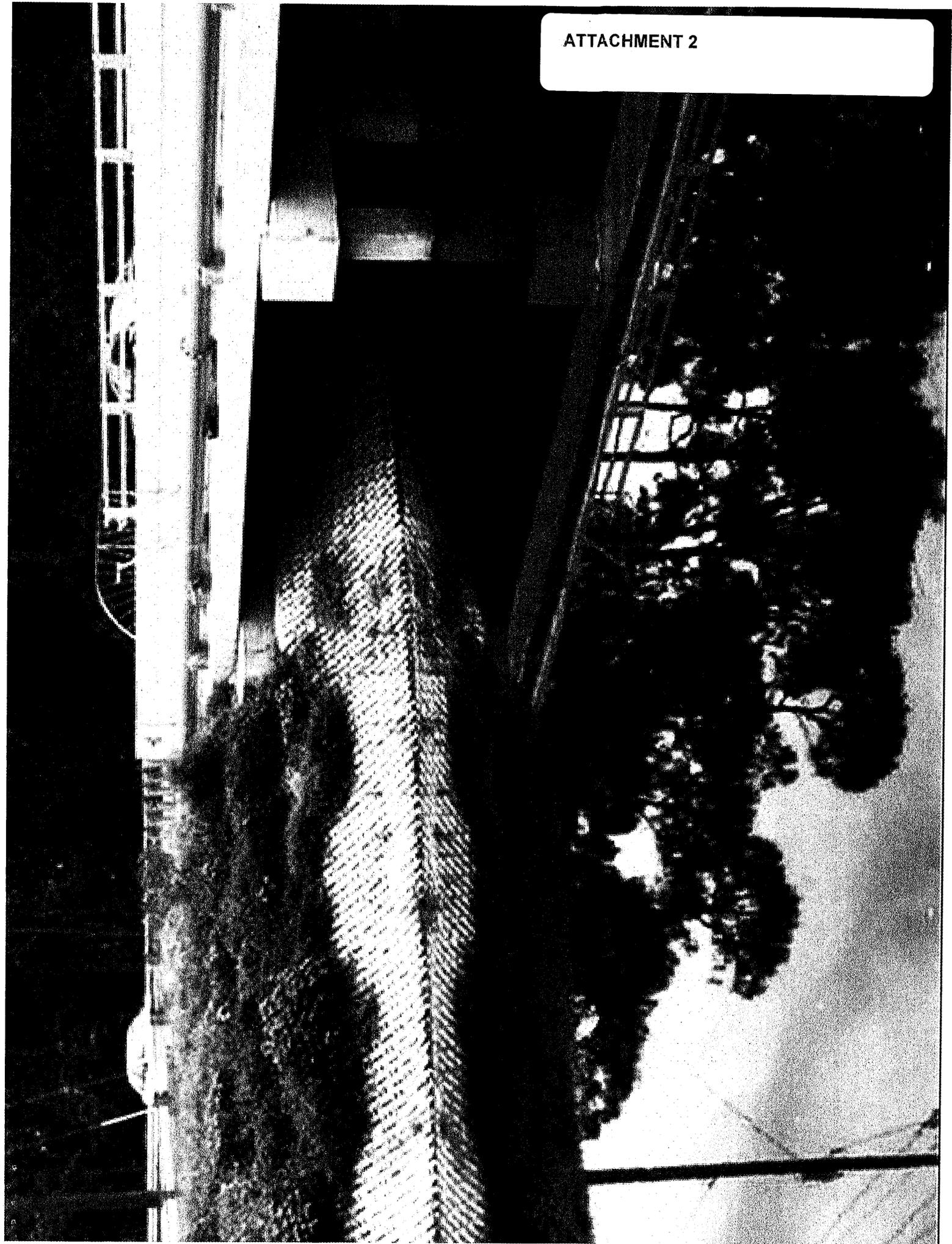
The concrete slope alternative would not add cost to the project. Hitchcock Design, the consultant responsible for the bridge's aesthetic designs, supports the choice of concrete.

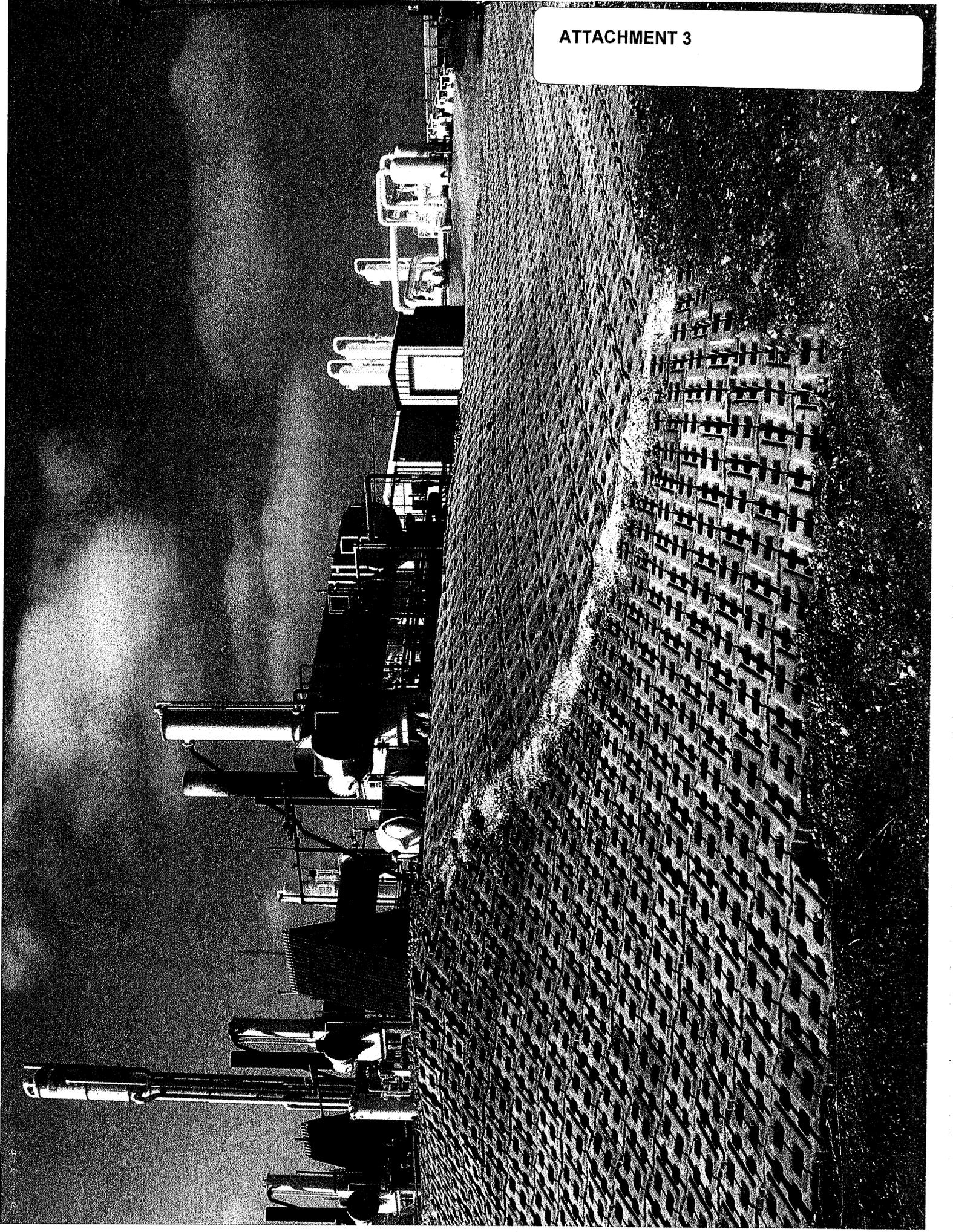
Staff is looking for direction from the Board of Trustees for revising the under-slope protection from revetment mat to Portland cement concrete.

cc: Kathleen A. Gargano, Village Manager

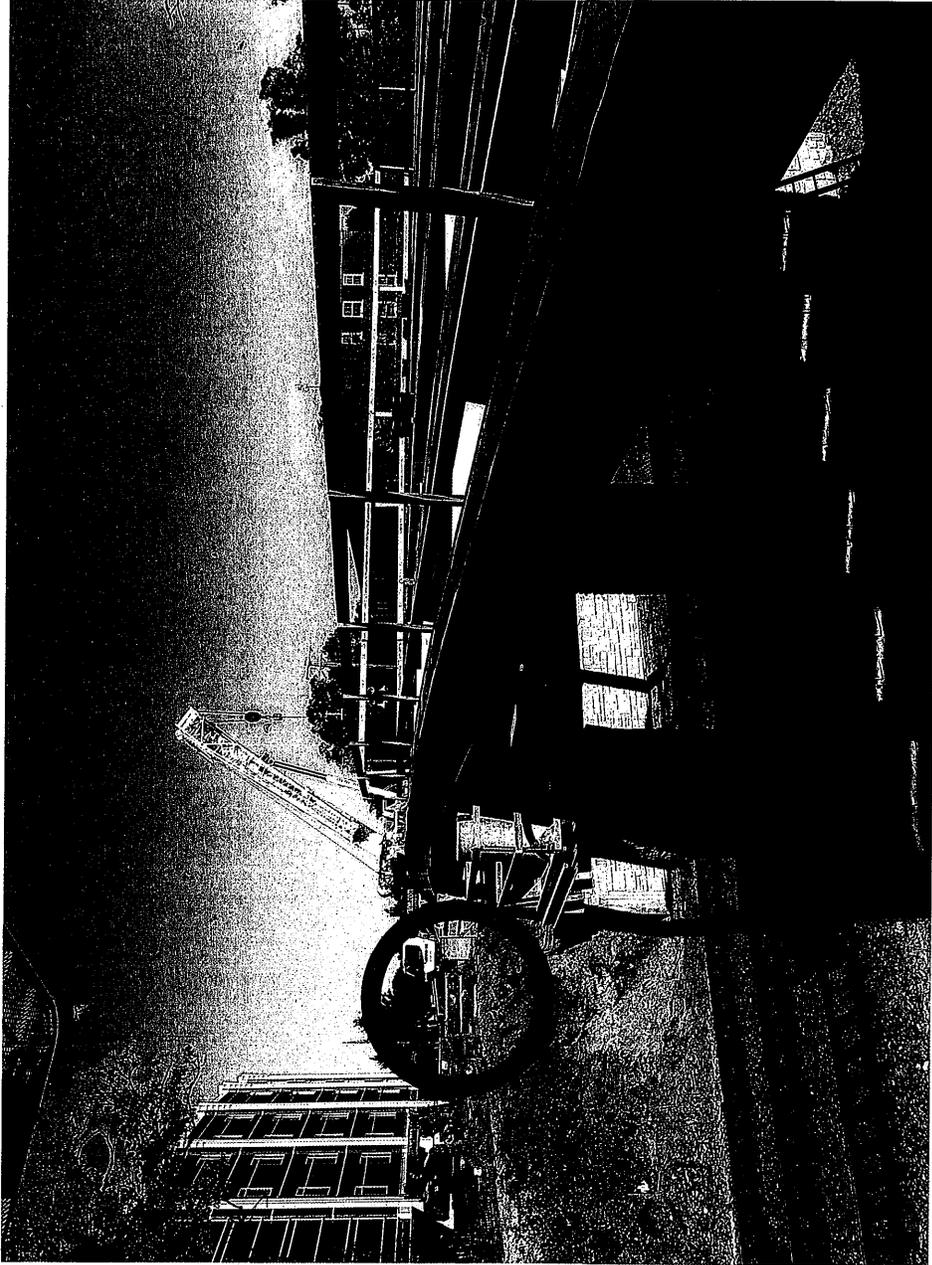
ATTACHMENT 1



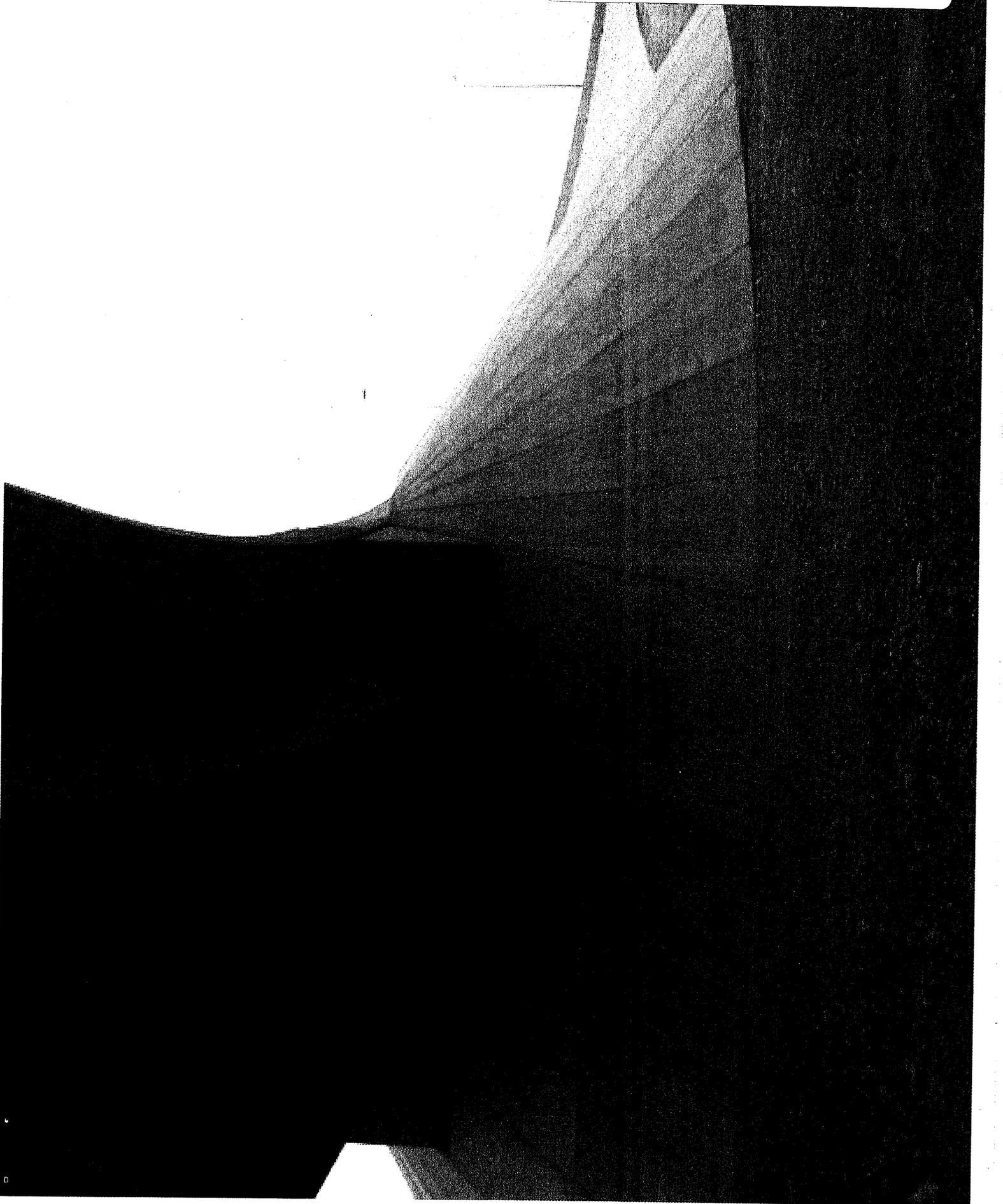


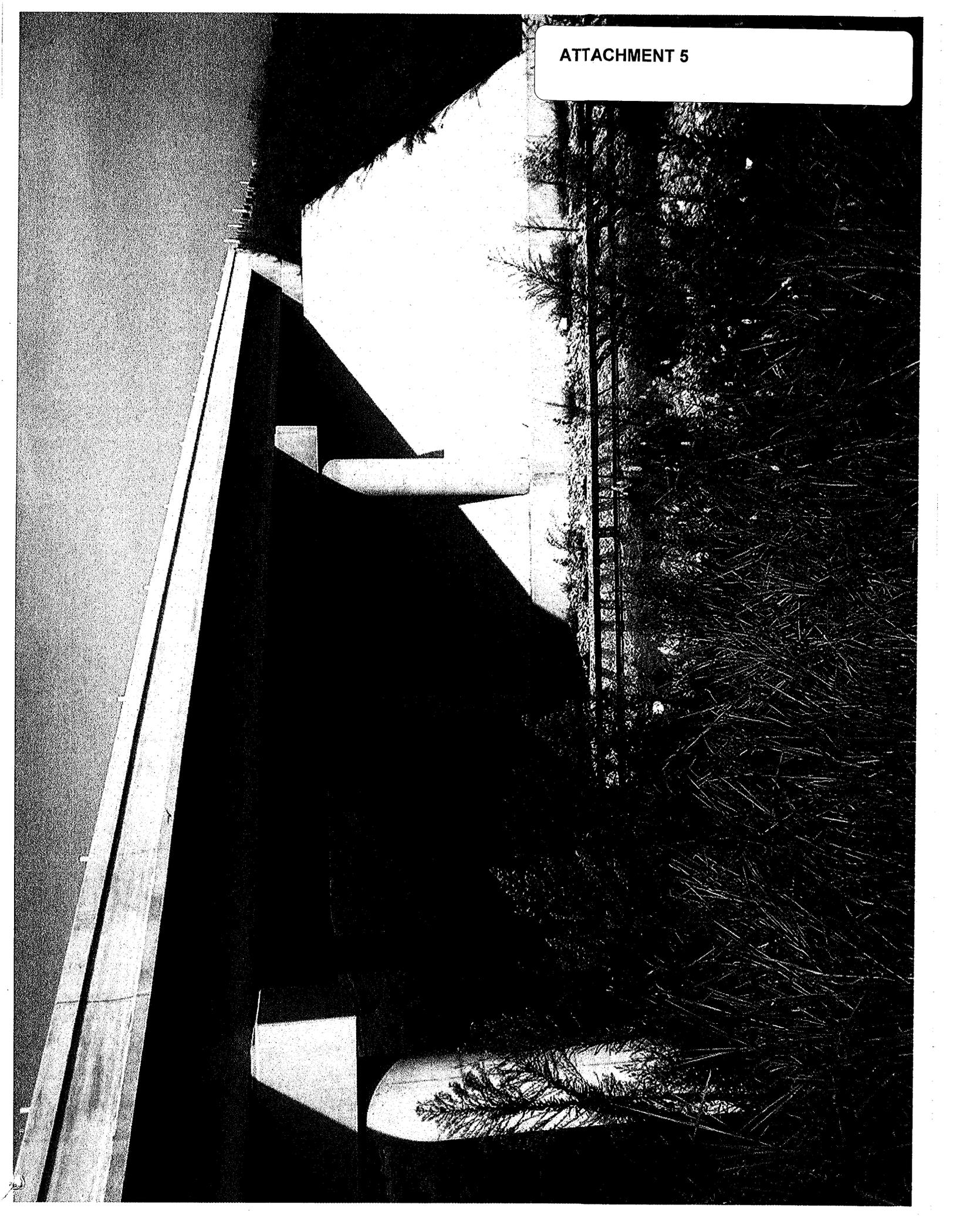


ComEd Vault Location

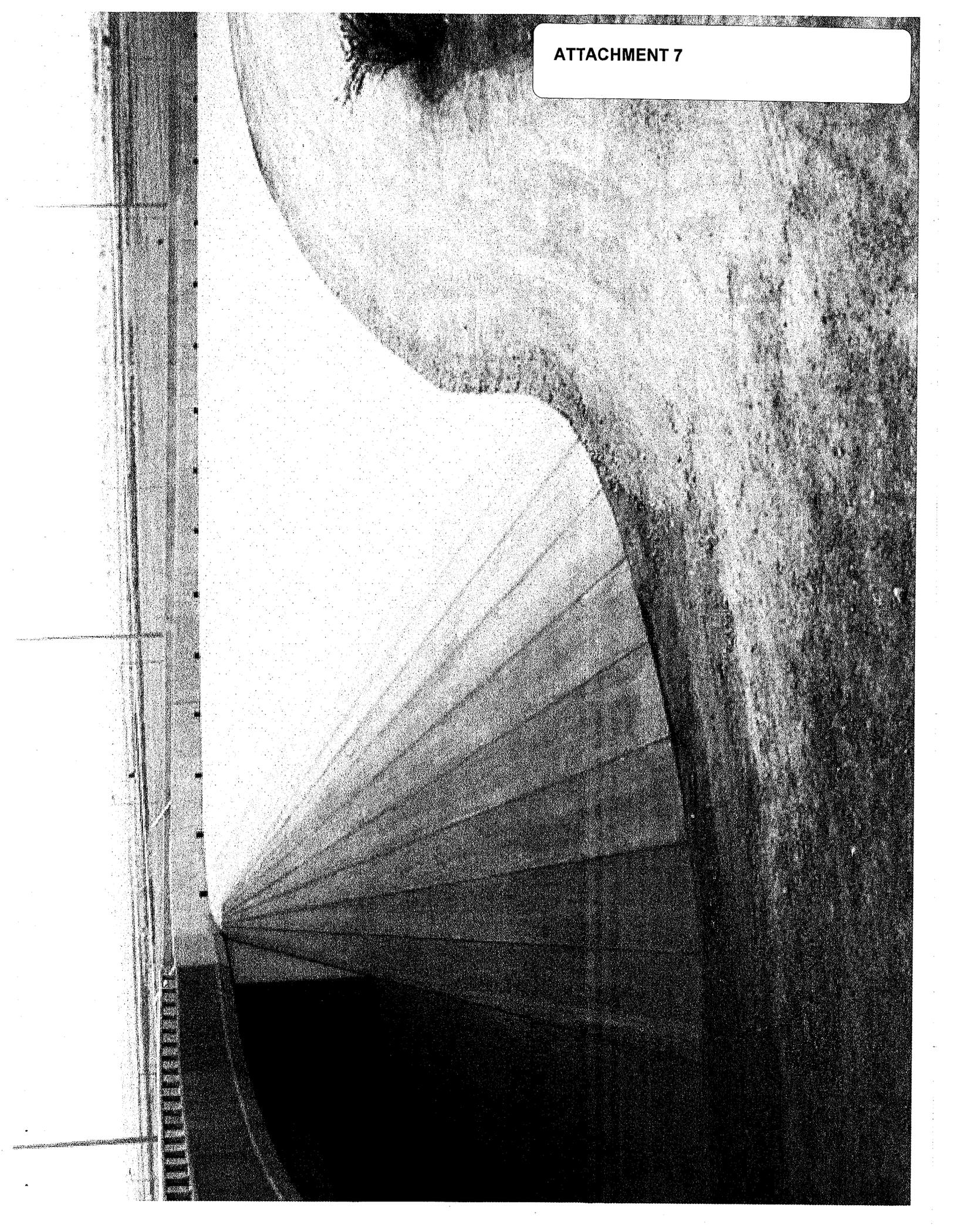


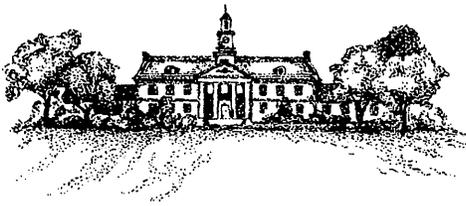
ATTACHMENT 6





ATTACHMENT 7





10c

Village of Hinsdale

Memorandum

**To: President Cauley and Village Board of Trustees
Kathleen A. Gargano, Village Manager**

**From: George Peluso, Director of Public Services
Dan Deeter, Village Engineer**

Date: October 28, 2015

Subject: Discussion of Brick Streets – First Street Reconstruction Project

Background

As you know, the Village is currently in the design engineering phase to reconstruct First Street from Park Avenue to Elm Street. This section of brick roadway is in very poor condition with various areas of settlement throughout, making it difficult to drive on. Several sections of the road also hold water, which creates ponding and dangerous icing conditions during the winter months. The section of roadway that is proposed to be rebuilt is approximately 26 feet wide with brick curbs that vary in height from 6 to 24 inches. The total project length is approximately 660 feet.

The project in its current design includes the removal, salvage and re-use of existing brick pavers. Other project details include the installation of new concrete curb and gutter, a new storm sewer system to improve drainage and collect sump pump discharges, and a new 8" water main. It has been the Village practice to repair or replace driveway aprons that are impacted by the construction on a case-by-case basis.

At their October 20th meeting, the Village President and Board of Trustees were presented with some preliminary information regarding options related to the proposed reconstruction of the roadway. Following the discussion, staff was directed to prepare some additional information to assist with the decision making on how to proceed with the reconstruction project as it relates to the usage of salvaged brick.

Construction Options

Included with this memo is a Technical Memorandum from the Village's consulting engineer for this project, Primera. Their memorandum provides additional detail and preliminary price comparisons. Primera's memorandum also discusses some potential challenges with the proposed project design.

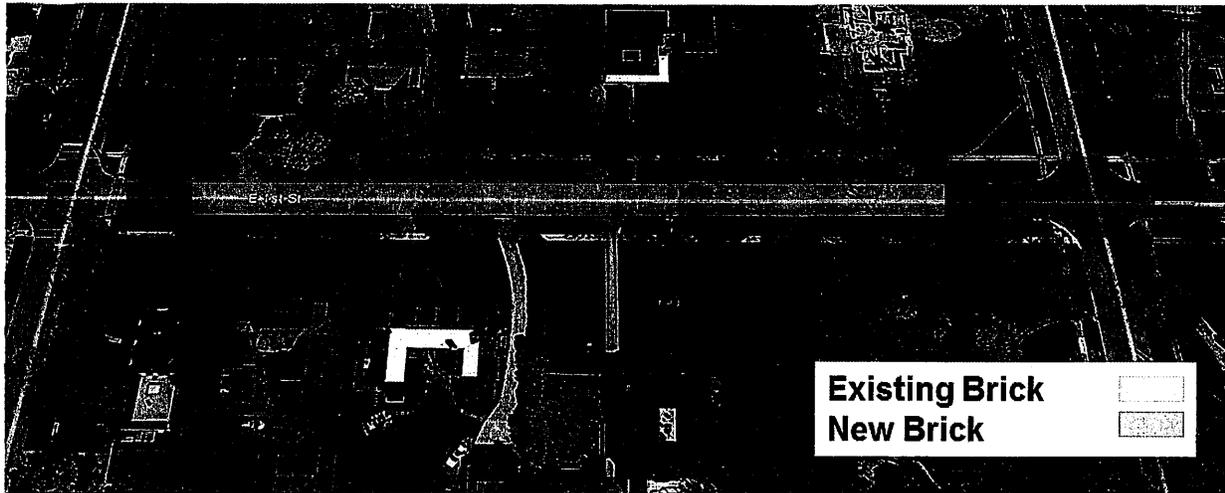


As stated in Primera's memorandum, when evaluating the existing conditions from the surface, they have determined that 30% to 50% of the pavers are either broken or worn to the point where salvage for reuse is not feasible. Although these are just estimates based on visual observation, a significant portion of the old bricks cannot be factored into the roadway reconstruction project.

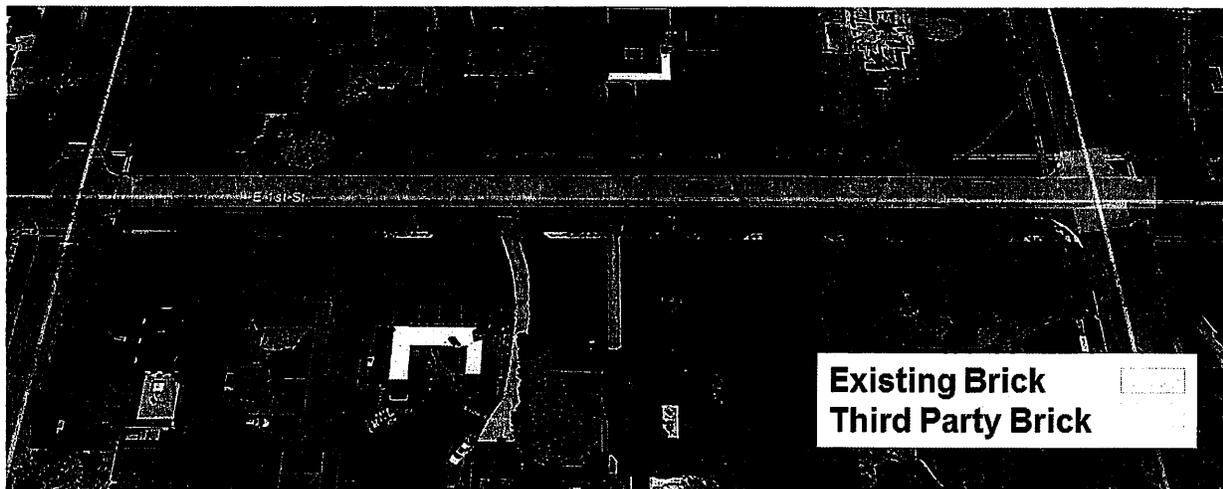
Since reuse of all existing brick is not a viable option, there are four construction alternatives that need to be considered. Each option has both pros and cons, and Village staff is looking for additional feedback regarding the options as it relates to moving forward with project in time for spring construction. For the purposes of this discussion, it is assumed that 60% of the existing brick will be salvageable. Therefore, please note that all costs are estimated and the actual cost may differ significantly from the estimates once the work commences. Estimates of the various options' longevity are also very difficult. While brick streets have demonstrated long service lives measured in decades, they are more susceptible to impacts from the weather and heavier loads (especially future construction traffic). Thus, they will require future maintenance on a periodic, as-needed basis. Additionally, the wide variation in the condition and structural integrity of vintage bricks adds a further complication to estimating the service life of a vintage brick street.

The current engineer's estimate for rebuilding this section of First Street is \$882,000, including an estimated brick cost of \$240,000. The final cost will depend on a number of factors, including the type of material selected, the timing of the work, and the condition of the bricks and underlying roadway.

1. The first option is to rebuild the entire roadway by supplementing 40% of the existing vintage brick with new brick. The new brick proposed is a product manufactured by a company called Unilock. They manufacture a similar brick that matches the style on First Street, which is called Town Hall. The existing vintage brick would be used to pave the length of the street, with the new brick installed at the intersections. This option is considered a balanced approach in that we are preserving the historical significance of the road while rebuilding it to conform to newer construction standards. The newer brick will supplement the loss of the vintage brick due to deterioration. The total estimated cost of the brick work for this option is \$270,000.



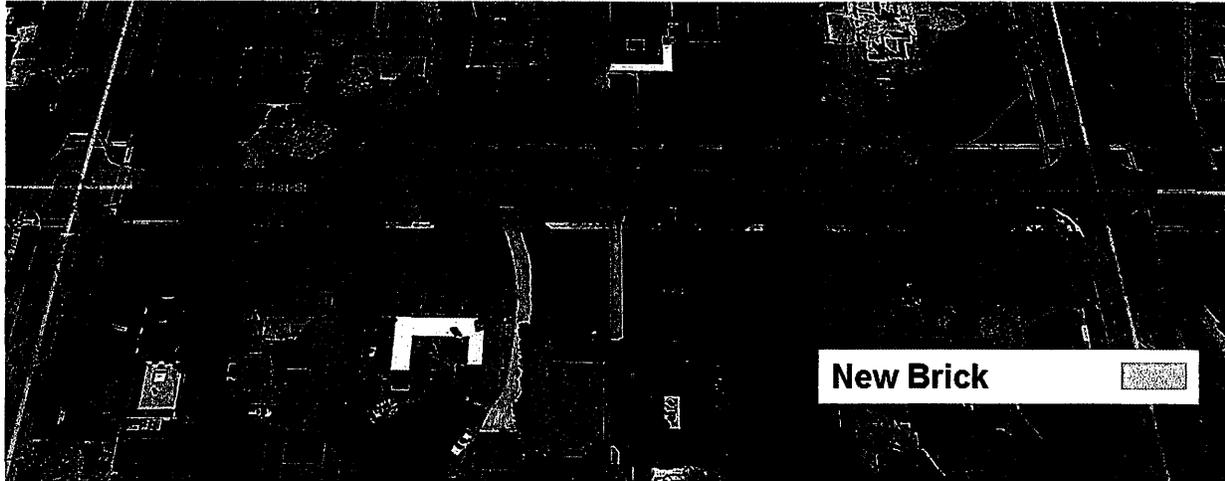
2. The second option is to supplement the existing vintage brick with 40% vintage brick that would be purchased via a third-party vendor. This is the most expensive option; however, it would ensure that the roadway would maintain its historical character. Village staff has contacted three vendors that supply vintage bricks. Should the Village decide to pursue this option, it is important to note that a significant amount of staff time would be required to identify bricks that best match the existing ones on First Street and conform to the overall construction project. The total estimated cost of the brick work for this option is \$338,000.



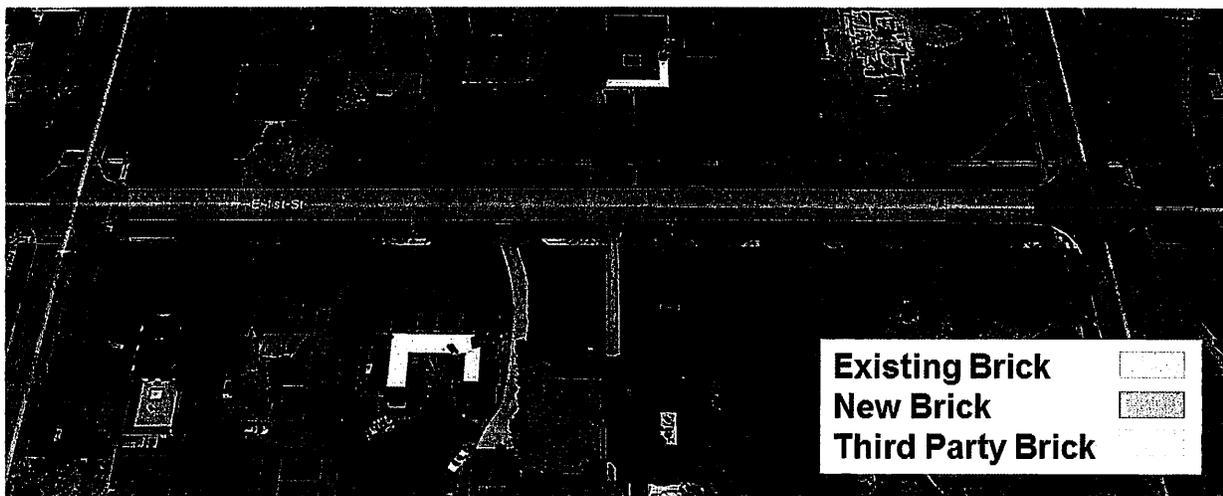
3. The third option, which is the recommendation of the Village's consulting engineer, is to rebuild the entire roadway with new Unilock brick. Considering the deteriorated state of the existing brick and the costs to remove, clean and reinstall, this would be the most cost effective option. This method would also ensure that the new road is constructed in a manner that ensures long term

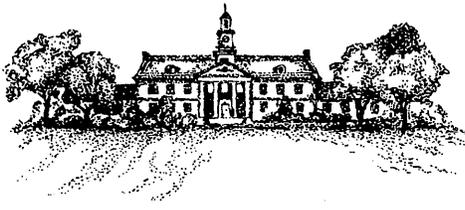


preservation. The total estimated cost of the brick work for this option is \$189,000.



- The fourth option is a combination of options 1 and 2. To supplement the existing bricks, new bricks would be used at intersections and vintage bricks supplied by a third party vendor would augment the existing bricks on the block between intersections. This would provide some cost relief over option 2 by using less costly new bricks at the intersections. Additionally, the newer bricks would provide a stronger surface at intersections which see the most traffic. Finally, this option would maintain vintage bricks in front of residents' homes. The total estimated cost of the brick work for this option is \$298,000.





Discussion of Future Brick Road Projects

Under the current Master Infrastructure Plan (MIP), Sixth Street from Garfield to County Line is scheduled to be reconstructed in 2021. Included in that reconstruction is IEPA mandated sewer separation, water main replacement, and limited sanitary sewer repairs. Sixth Street is currently in better condition than First Street with a satisfactory crown on the road which pushes stormwater into the brick gutters. The brick gutters are not as efficient as concrete gutters and have some settlement, but they are functioning. There are six or seven locations on this 2,600-foot street where utility trenches have settled and caused depressions across all or a portion of the road. Additionally, there are isolated locations where the road base has failed causing a depression or uneven pavement.

Should the Board decide to address all brick streets in a similar manner as First Street from Park to Elm, staff has calculated the brick costs for each option:

- | | |
|---|-------------|
| 1. Option 1: Existing bricks augmented with new bricks | \$2,635,000 |
| 2. Option 2: Existing bricks augmented w/third-party vintage bricks | \$3,380,000 |
| 3. Option 3: New bricks | \$1,844,000 |
| 4. Option 4: Existing bricks w/new bricks & vintage bricks | \$3,200,000 |

Conclusion & Recommendation

At the November 3rd Board Meeting, staff is looking for additional direction from the Village President and Board of Trustees as to how the Village should proceed with the brick alternatives for the First Street project. Unless the Village Board feels differently, staff recommends that the Village direct the consulting engineer to bid the project out with “alternate bid” options for the likeliest scenarios. This would enable the Village to make a formal decision based on the true costs once actual bid pricing is identified.

To: Dan Deeter, PE, Village Engineer, Village of Hinsdale
From: Doug Keppy, Primera Engineers
Subject: First Street Brick Reconstruction Memorandum
Date: 10/7/2015

1. Introduction

The Village of Hinsdale is proposing to reconstruct First Street from Park Avenue to Elm Street. The improvement would include removal, salvage and re-use of the existing brick pavers. In addition, new PCC curb and gutter, new storm sewer system with inclusion of sump pump discharge and infiltration technology, and new 8 inch PVC watermain are proposed as part of the Villages 2016 Roadway and Infrastructure Program.

2. Existing Conditions

First Street currently has brick pavement with brick curbs. It is assumed all bricks have been installed on their sides. The width of the street is approximately 26 feet from face to face of curb with curb heights varying from 6 to 24 inches. The project length is approximately 700 feet. The current pavement is in extremely poor condition with severe differential settlement of the pavement causing rutting and subsequent ponding of water. Estimating from surface appearance only, approximately 30% to 40 % of the pavers are either broken or worn to the point where salvage is unfeasible. This percentage may vary greatly as bricks are removed and cleaned for salvage. There are several of the salvaged bricks that cannot be reused due to multiple signs of deterioration.



3. Design Consideration

Primera in the past has performed a brick pavement reuse project and the price has been more than 3 to 4 times the cost of normal brick pavement installation. Primera has reached out to a brick manufacture, Unilock (www.unilock.com), to see available options for matching the existing bricks that need to be replaced. Unilock does make a brick that was produced based on the Hinsdale historical brick called the Town Hall (<http://commercial.unilock.com/products/historic-pavers/town-hall/?region=2>) and another comparable brick called the Copthorne (<http://unilock.com/products/enduracolor-plus/copthorne-2/>). Samples of these two bricks have been left at the Village Engineer's office.

The proposed cross section for the new pavement will be 25' edge of pavement to edge of pavement with new B-6.12 concrete curb and gutter. It is estimated that there is approximately 80 brick per square yard on First Street. The total assume project area is 2,000 square yards so approximately 160,000 bricks are required to complete the proposed brick pavement. With the existing brick pavement and curb there are approximately 165,500 bricks currently on site. If 40% of the bricks cannot be re-used, that will leave approximately 99,300 usable bricks. The Village does have a stock pile of bricks that have been taken from other streets/projects. From a field visit with the Village, it was determined that there is approximately 12,000 bricks on 45 pallets that vary in size and condition.

With the amount of reusable bricks and the stock piles bricks, that will leave a shortage of approximately 48,700 bricks to be brought in to match the existing bricks, assuming projected re-use rates.

The proposed sub base will be the same for re-used bricks or new bricks construction. The leveling sand layer will have to vary since the existing bricks and stock piles will have slightly different dimensions due to life of the brick and amount of wear on them. This will significantly increase cost.

Another design concern for reusing salvaged bricks is that the type of brick pavers out there are not applicable to vehicle loading nowadays, with the bricks being old clay, having no lugs, and an unknown thickness.

4. Price Comparison

Primera has contacted Unilock and multiple brick paver installers to get prices to compare the prices from new brick paver installation to the remove, clean and replace existing brick option and the combination of the two options

	Cost per SF	Assumed Area	Total Cost
Remove, clean and replace bricks *	\$ 18.00	18,000	\$ 324,000.00
New Brick Paver *	\$ 8.00	18,000	\$ 144,000.00
Remove, clean and replace bricks with 40% new brick *	\$ 18.00	10,800	\$ 252,000.00
	\$ 8.00	7,200	
Remove, clean and stockpile Bricks	\$ 5.00	18,000	\$ 90,000.00
Remove Bricks**	\$ 2.50	18,000	\$ 45,000.00

* Not include the base stone

** Brick to be disposed

5. Construction time

Based on the contractors that Primera has contacted, the construction time to just place the new bricks and base would be approximately 2,000 SF per day for approximately 10 working days and time to remove, clean and replace bricks would be approximately 500 SF per day for approximately 36 working days. Per the contractors we contacted for the existing bricks:

- Remove and palletize the pavers – approximately 3 weeks
- Reinstallation of pavers – approximately 4 weeks

6. Recommendation

Primera understands the aesthetic value of keeping the existing brick along First Street and that is the wishes of the residents that live along that stretch of First Street, but base on our interactions with various contractors and suppliers, we feel that a new brick paver is the correct action for the Village. The cost difference is the main factor in this recommendation, although potential settlement issues with the reclaimed pavers is also an issue.

With the amount of existing brick pavers and the need to incorporate new pavers, to get a more uniform product within this corridor, Primera would recommend the use of new brick along the main line with new brick pavers on 12" of stone (8" CA-1 & 4" CA-6) with a 1" to 1-1/2" sand bedding and use the existing pavers for the intersection with a herringbone pattern with a concrete band across the pavement at the returns.

Primera will implement the decision of the Village and proceed accordingly.

EXHIBIT 1: Existing site photos



01. Looking west down First Street from Park Avenue



02. Looking at north side of First Street at existing brick curb and gutter and parkway carriage walk.

EXHIBIT 1 (cont.): Existing site photos



03. Looking west down First Street toward Elm Street.

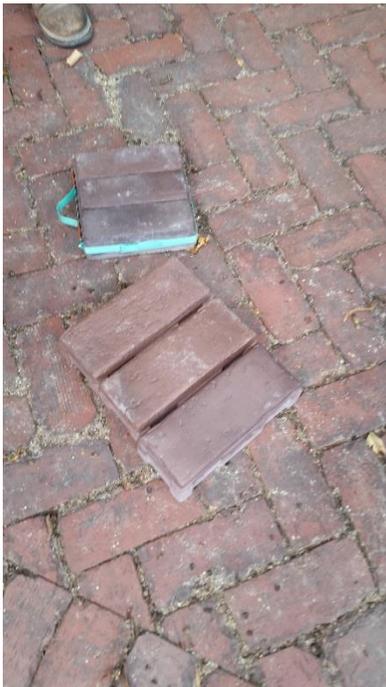


04. Looking at broken bricks and ponding water.

EXHIBIT 1 (cont.): Existing site photos



05. Existing bricks stored at Village's facility.



06. Looking at Unilock brick paver samples (Cophthorne – with blue band & Towne Hall to the bottom) outside Village Hall from brick from the stock pile.

EXHIBIT 2: Unilock Cut sheets



APPLICATIONS

STREETSCAPES

Creating urban centers with visual appeal and style, while reflecting the character of the town or city, demands the right products to capture the spirit of the space. Our extensive range of exclusive textures, colors and sizes allow you to explore the design diversity required with products that will stand up to the application. High-traffic roads require heavy-duty paving and with Unilock, using the right unit paver can make a powerful impression.



TOP LEFT

PROJECT: Main Street, Markham, Ontario.
DESIGN: M&M Design Consultants
PRODUCT: Copthorne® / Town Hall™

TOP RIGHT

PROJECT: Yorkville Avenue, Toronto, Ontario.
DESIGN: The Planning Partnership
PRODUCT: Promenade™ Plank Paver - Umbrano®

01. Town Hall Color Sheet



02. Town Hall examples

COPTHORNE®



Create a look reminiscent of the brick pavers used in old European cities, towns and villages. Crafted using a special forming process, each piece is uniquely altered, yet the dimensions are consistent for efficient installation.



COLORS



BASALT



BURGUNDY RED



BURNT CLAY



OLD OAK



BURGUNDY RED /
BURNT CLAY / OLD OAK
BLENDED ON SITE

PRODUCT SPECIFICATIONS



2 1/2 x 7 3/8 x 2 3/8"
(6.5 x 20 x 6cm)



03. Unilock Cophthorne Color Sheet



APPLICATIONS

GOLF COURSES & RESORTS

Creating a relaxing retreat, ensuring harmony with the natural surrounding, conveying the excitement and energy of the city or evoking the resort's world-class brand image are all statements of your design and Unilock has the right product for each theme. Stunning architectural finishes and color options provide you with the opportunity to design what hasn't been designed before.



TOP LEFT

PROJECT: Park Ridge Country Club, Park Ridge, Illinois.
DESIGN: OKW Architects
PRODUCT: Copthorne®

TOP RIGHT

PROJECT: Hyatt, Chicago, Illinois.
DESIGN: Bentel & Bentel / BauerLatoza Studio
PRODUCT: Belpasso®

04. Copthorne examples

Village of Hinsdale

Credit Card Policy

It is the policy of the Village of Hinsdale that certain management employees may be issued a Village of Hinsdale corporate credit card. To be eligible for a Village corporate credit card, an employee must travel in the course of his/her duties, be responsible for purchasing goods and services for use by the Village, or incur other regular frequent business expenses of a kind appropriately paid for by credit card (such as business meals and purchases made over the internet).

To be considered for issuance of a Village corporate credit card, an employee must make written application to the Village Manager on the form provided that is attached to this policy. The Village Manager will determine eligibility on a case-by-case basis and will determine the appropriate credit limit.

Once approved by the Village Manager, it shall be the responsibility of the Assistant Village Manager/Finance Director to arrange for the issuance of a credit card and to monitor its use. A distinct credit card number will be assigned to each employee, who is therefore assigned the responsibility of safeguarding the credit card number and related security code. Sharing of the credit card information or allowing other employees of the Village to use the credit card is strictly prohibited. Lost or stolen cards must be reported immediately to the Assistant Village Manager/Finance Director.

It is expressly stated that the issuance of a Village corporate credit card does not relieve an employee from complying with all of the purchasing requirements contained in the Purchasing Policy Manual, nor does it relieve any employee of the requirement to obtain advanced approval of any overnight travel using the Village's travel authorization form. It is also expressly stated that the Village credit card is not meant to be used as a substitute for normal purchasing and check writing procedures. It is expected that the credit card will be used on an infrequent basis, to make purchases using the internet, or in the case of an emergency.

The Village credit card cannot be used to obtain cash advances, bank checks, traveler's checks, or electronic cash transfers for expenses or for personal expenses. If the card is used for an employee's personal expenses, the Village reserves the right to seek immediate reimbursement from the employee or to recover those monies from the employee cardholder's salary. Each employee will be required to sign a statement authorizing the Village to recover any amount incorrectly claimed from their salary.

A receipt or supporting documentation for all Village corporate credit card purchases must be submitted to the Finance Department within five business days of their occurrence. Misuses of the card will result in cancellation of the credit card and may subject an employee to disciplinary action as provided for in the Village Personnel Policy. Any material violations of this policy shall be immediately communicated to the Village Manager.

Application for a Village Credit Card

Employee Name: _____

Position: _____

I am applying for a Village credit card.

I understand and agree that:

- I have read and understand the Village of Hinsdale's Credit Card Policy.
- I have read and understand the Village's Purchasing Policy Manual. If I am approved for a Village credit card, I understand that I am still required to follow all of the purchasing procedures that are provided for in the Purchasing Policy Manual.
- Except for cases of fraudulent use, I personally bear ultimate responsibility for the use of the credit card assigned to me.
- I will not use the corporate credit card to withdraw cash.
- I will appropriately safeguard access to the credit card and will not allow other individuals to use the credit card.
- I will not use the corporate credit card for personal expenses and will use it only for official business on behalf of the Village.
- If I misuse the card (i.e., use it otherwise than in accordance with the instructions given to me in this agreement or related policies) or otherwise fail to substantiate my expenditures within the prescribed procedures and timeframes, I authorize the Village of Hinsdale to recover the funds through payroll deductions for any amounts incorrectly claimed or for undocumented purchases.
- If the corporate credit card is lost, stolen, or the security of the credit card number is compromised, I will report it immediately to the Assistant Village Manager/Finance Director.
- If I resign from the Village, I will immediately return the card to the Finance Department.
- I understand that misuse of the credit card or repeated failure to follow the prescribed policies and procedures may result in disciplinary action as provided for in the Village's Personnel Policy.

Signature of Employee

Date

Approval of Department Head

Date

Approval of Village Manager

Date

Approved Credit Limit

11a

MEMORANDUM

To: Village President Cauley and Board of Trustees

CC: Kathleen Gargano, Village Manager

From: Emily Wagner, Village Manager's Office

Date: October 30, 2015

Re: October Economic Development Staff Report

Economic Development Commission

As you will recall at the October 7 Village Board meeting, the Village Board of Trustees approved an ordinance changing the number of commissioners on the Economic Development Commission (EDC) from nine to seven members. Now there are two vacancies left to fill on the EDC in the retail and resident categories. Staff has reached out to another retailer in the hopes of filling that category. However, the resident position may be more difficult for staff to complete. If Trustees know of a resident who may be interested, staff is asking for recommendations to fill this category. Please feel free to let us know if you know of any interested residents.

Liquor Code

Staff presented revised categories for the Village liquor code at the October Committee of the Whole meeting. Based on feedback from the Village Board, a revised ordinance will be brought forward for Village Board review in November. Staff is also working on a revised liquor license application.

Sign Code

Staff has begun the process of reviewing the Village's existing sign code to identify areas for improvement. Those areas include: temporary and permanent window signage, secondary entrances, simplifying the application process, and possibly allowing for additional areas of administrative approval. Similar to the liquor code, staff's objective is to provide for efficient and equitable enforcement throughout the Village. Staff also completed a survey of area communities related to these topics. If Trustees have any additional feedback with regard to the sign code, please feel free to let me know.

Staffing

Staff is in the process of reviewing applications for the position of part-time economic development coordinator. Interviews are anticipated to occur in the next several weeks.

Holiday Activities

As a reminder, the Village's tree lighting ceremony is Friday, December 4. Staff is coordinating the execution of contracts with both vendors, Wingren Landscaping and Holiday Creations.

Business Site Visit

In an effort to better communicate with the business community, staff will start to perform impromptu business site visits. The purpose is to engage business owners and answer their questions, and also ensure that they have a Village contact in case they have future needs.

This week, staff met with the retailers at Yankee Peddler. The shop owner had questions about participating in the Boutique Thursday program. She also provided feedback about preferring the Christmas tree lighting ceremony to be held the day after Thanksgiving instead of in December.



11b

DATE: October 31, 2015

TO: Thomas K. Cauley, Village President and Village Board of Trustees
Kathleen A. Gargano, Village Manager

FROM: Gina Hassett, Director of Parks & Recreation

REF: Executive Summary - Activities for November 2015

Ice Rinks

At the October 6 Parks & Recreation Commission meeting, a discussion was held regarding the plans for constructing ice rinks in Village parks. Staff recommended having an ice rink constructed only at Burns Field. The Commission unanimously recommended installing one rink at Burns Field and utilizing a liner that was purchased in 2012. Staff will combine the two rink systems that the Village has to construct a rink that is 170'x90'. The goal will be to have the rink systems in place prior to the school winter break, and the rinks would be filled as weather temperatures permit.

Platform Tennis

On Friday, October 9, an inspection of the KLM platform tennis area by the Village Building Commissioner revealed considerable shifting of the walkways indicating structural deficiencies that ultimately could result in the structure failing. The Village's Building Commissioner, Robb McGinnis, due to the public safety concerns noted through his personal inspection of the property, took the walkways out of service until the safety issues could be remediated. When the walkways were closed, players were required to exit the north door of the warming hut and walk around the courts to utilize the stairs.

Village staff took measures the week of October 19 to secure the walkways so they are sustained through the winter season. On Friday, October 23, the walkways were reopened by the Building Commissioner. Moving forward, Village staff will perform weekly inspections to note any deficiencies between now and the date of the replacement of the walkways. A special meeting of the Parks & Recreation Commission was held on Monday, October 26, to discuss the platform walkways. Based on the recent stabilization, the Commission confirmed staff's recommendation that the current walkways remain in place through the winter season and full replacement take place after the platform season.

Community Pool

The Community Pool closed on September 7 for the season. Public Services personnel have been completing work to winterize the facility. Repairs to the lap and dive pools have been completed, which included the removal of tile targets on walls of the lap pool, and removal and replacement of caulk and patching to damaged areas of the lap and diving pool walls. The cost to make the repairs was \$3,457.

Financial Summary

Pool revenues increased 2% (\$6,515) over the prior year; the largest contributing factor is an increase of 15% (\$7,395) in daily fees. Expenses decreased 17% (\$57,254) over the prior year;

the largest contributing factor is a decrease of 20% (\$37,739) in personnel costs. Staff is preparing the annual pool report to be presented at the December 1 Parks & Recreation Commission meeting. The financial summary, which includes estimated actuals, is included in the staff report.

Katherine Legge Memorial Lodge

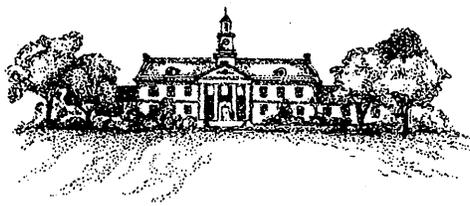
Through September, rental revenue increased 30% (\$38,816) over the prior year due to increased usage and increased rental fees. Expenses are trending 8% (\$5,838) lower than the prior year.

Burns Field Tennis Court Project

The capital improvement plan includes \$165,000 to make improvements to the Burns Field Tennis courts. The scope of work includes the replacement of the court surface, new fence material, new nets and posts, and painting of the existing fence posts. The project started in September; the second layer of asphalt was laid on September 17. The color coating was applied the week of October 5 and two of the four courts have been striped. Weather permitting the final four courts will be striped before the end of October.

Community Survey

The Village is working with Eastern Illinois University (EIU) to administer a community needs survey that will be used help to refine current recreational service offerings and determine long-range plans for the Parks & Recreation department. The University has provided a draft survey, which was a discussion item at the October 6 Parks & Recreation Commission meeting. Comments from the Commission were forwarded to the University. It is anticipated that a final survey will be provided to staff the week of November 2 and that surveys will be sent out in early November.



To: President Cauley and Board of Trustees
From: Gina Hassett, Director of Parks & Recreation
Date: October 30, 2015
Subject: November Staff Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of October to date.

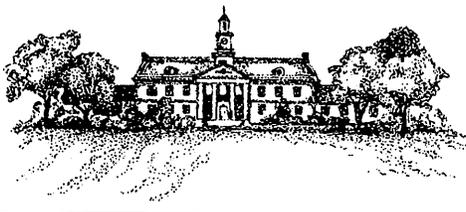
Katherine Legge Memorial Lodge

Through September, rental revenue increased 30% (\$38,816) over the prior year due to increased usage and increased rental fees. Rental revenue for the month of September is \$15,250, which is a decrease of 48% (\$9,260) over the same period of the prior year. In September, there were nine events held at the Lodge, which is two less than the previous year. Expenses are trending 8% (\$5,838) lower than the prior year.

REVENUES	September		YTD		Change Over the Prior year	2015-16 Annual Budget	FY 15-16 % of budget	2014-15 Annual Budget	FY 14-15 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	\$24,510	\$15,250	\$69,454	\$106,270	\$36,816	\$160,000	66%	\$160,000	43%
Caterer's Licenses	\$0	\$0	\$12,000	\$13,266	\$1,266	\$15,000	88%	\$16,800	71%
Total Revenue	\$24,510	\$15,250	\$81,454	\$119,536	\$38,082	\$175,000	68%	\$176,800	46%
EXPENSES	September		YTD		Change Over the Prior year	2015-16 Annual Budget	FY 15-16 % of budget	2014-15 Annual Budget	FY 14-15 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
Total Expenses	\$8,465	\$16,470	\$77,392	\$71,554	(\$5,838)	\$199,700	36%	\$174,511	44%
Net	\$16,045	(\$1,220)	\$4,062	\$47,981					

The capital improvement plan includes funds to replace the Lodge carpet and banquet chairs, dependent upon the final budget. Staff is having ongoing meetings with a vendor to develop the specifications for the carpet replacement. Once they are developed the carpet replacement will be put out to formal bid. The chairs will be replaced after the carpet to ensure the colors are complementary.

There was an incident at the Lodge that resulted in damage to the air conditioning units. On Monday, September 28, staff noticed that it appeared that a vehicle backed into the air conditioning units on the south side of the Lodge. A police report has been filed; estimated cost to repair the units is \$4,500.



Platform Tennis

The platform tennis season started the first week of October. Letters have gone out to past platform members. When league play begins, staff will work with the Hinsdale Platform Tennis Association (HPTA) to ensure that individuals playing in their leagues purchase a membership. Per HPTA's court license agreement with the Village, HPTA league players are required to have a current Village membership. Membership fees are coming in and the bulk of membership revenue will post in October. Below is a summary of current membership revenue.

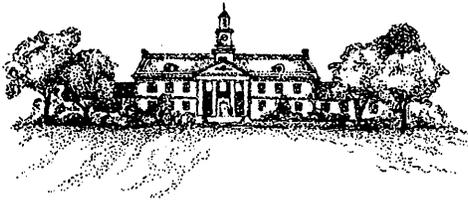
Platform Tennis Membership Summary

Membership as of 10/25/16	Fees	2012		2013		2014		2015						
		Total Members	Revenue	Total Members	Revenue	Total Members	Revenue	New Members	Renewal Members	Total Members	Change of over Prior Year	Revenue YTD	Change over Prior Yr.	% of Change Over Prior Year
Resident Individual	\$120	73	\$8,520	86	\$9,720	79	\$9,240	4	49	53	-26	\$6,240	-\$3,000	-32%
Resident Family	\$175	37	\$6,630	36	\$6,038	28	\$4,725	8	17	25	-3	\$4,375	-\$350	-7%
Resident Family Secondary	\$0	91	\$0	83	\$0	74	\$0	0	7	7	-67	\$0	\$0	0%
Resident Total		201	\$15,150	205	\$15,758	181	\$13,965	12	73	85	-96	\$10,615	-\$3,350	-24%
Non-Resident Individual	\$289	61	\$17,051	90	\$24,276	102	\$26,908	8	59	67	-35	\$19,074	-\$7,834	-29%
Non-Resident Family	\$345	13	\$4,830	13	\$3,968	16	\$5,865	0	10	10	-6	\$3,450	-\$2,415	-41%
Non-Resident Secondary	\$0	35	\$0	35	\$0	56	\$0	0	7	7	-49	\$0	\$0	0%
Non-Resident Total		109	\$21,881	138	\$28,244	174	\$32,773	8	76	84	-90	\$22,524	-\$10,249	-31%
Sustaining Lifetime	\$0	335	\$0	298	\$0	291	\$0	0	257	257	-34	\$0	\$0	
New Lifetime Members	\$1,500	3	\$4,380	0	\$0	0	\$0	0	0	0	0	\$0	\$0	
Total Membership Revenue		955	\$37,031	984	\$44,002	1001	\$46,738	40	555	595	-406	\$33,139	-\$13,599	-29%

KLM Platform Tennis Walkways

On Friday, October 9, an inspection of the KLM Platform tennis area by the Village Building Commissioner revealed considerable shifting of the walkways indicating structural deficiencies that ultimately could result in the structure failing. The Village's Building Commissioner, Robb McGinnis, due to the public safety concerns noted through his personal inspection of the property, took the walkways out of service until the safety issues could be remediated. When the walkways were closed, players were required to exit the north door of the warming hut and walk around the courts to utilize the stairs. The challenge is the grade and conditions of the area around the rear stairs. The area surrounding the courts is typically wet; the drainage of the park is designed to flow into the southeast area around the courts.

Village staff took measures the week of October 19 to secure the walkways to where they should last through the winter season. On Friday, October 23, the walkways were reopened by the Building Commissioner. Moving forward, the Village staff will perform weekly inspections to note any deficiencies between now and the date of the replacement of the walkways.



A special meeting of the Parks & Recreation Commission was held on Monday, October 26, to discuss the platform walkways. Based on the recent stabilization, the Commission confirmed staff's recommendation that the current walkways remain in place through the winter and full replacement take place after the platform season. Staff's recommendation included retaining a structural engineer to evaluate the existing KLM platform facility and to generate plans for the new walkways, which will be used to develop the bid specifications for the new permanent walkways. Construction of the walkways and the necessary work required below the walkways would begin in spring after the platform season. All work necessary would be completed to ensure the KLM platform tennis facility is compliant with the Village building code. The replacement of the walkways around the courts is included in the capital improvement plan for FY 16/17. Staff will begin working with an engineer to draft the specifications to be used for the bid process.

Community Pool

The Community Pool closed on September 7 for the season. Public Services personnel have been completing work to winterize the facility. Repairs to the lap and dive pool have been completed, which included the removal of tile targets on walls of the lap pool, removal and replacement of caulk and patching to damaged areas of the lap and diving pool walls. The cost to make the repairs was \$3,457.

Financial Summary

Pool revenues increased 2% (\$6,515) over the prior year; the largest contributing factor is an increase of 15% (\$7,395) in daily fees. Expenses decreased 17% (\$57,254) over the prior year; the largest contributing factor is a decrease of 20% (\$37,739) in personnel costs. Staff is preparing the annual pool report to be presented at the November Parks & Recreation meeting. The financial summary below includes year-end estimated actuals.

	2014-15 Actual	2015-16 Budget	2015-16 to Date	2015-16 Estimated Actual	Difference Over budget	% Of Budget	Difference Over Prior Year	% Over Prior Year
REVENUE								
Membership	139,690	172,000	140,587	140,587	-31,413	82%	897	1%
Daily Fees	47,747	65,000	55,142	55,142	-9,858	85%	7,395	15%
Locker Revenue	0	0	0	0	0	0%	0	0%
Concession	8,000	8,000	8,200	8,000	0	100%	0	0%
Class Revenue	37,549	39,700	35,500	35,500	-4,200	89%	-2,049	-5%
Private Lessons	8,295	8,000	9,575	9,575	1,575	120%	1,280	15%
Misc. Pool Revenue (Rentals)	23,112	26,000	29,458	29,458	3,458	113%	6,347	27%
Town Team Fees	17,286	24,500	13,433	13,433	-11,068	55%	-3,854	-22%
10 Visit Pass	24,123	22,000	21,902	21,902	-98	100%	-2,221	-9%
Total Revenue	297,506	357,200	304,220	304,021	-53,179	85%	6,515	2%
OPERATING EXPENSES								
Personnel Services	184,787	166,858	147,048	147,048	-19,810	88%	-37,739	-20%
Contractual Services	33,123	22,750	19,283	21,500	-1,250	95%	-11,623	-35%
Other Services (utilities & printing)	45,303	36,500	25,030	36,000	-500	99%	-9,303	-21%
Materials & Supplies	31,081	30,950	20,050	27,000	-3,950	87%	-4,081	-13%
Repairs & Maintenance	42,295	37,000	42,952	46,500	9,500	126%	4,205	10%
Other Expense (sewer & bank fees)	5,014	6,700	2,699	6,300	-400	94%	1,286	26%
Total Operating Expenses	341,602	300,758	257,062	284,348	-16,410	95%	-57,254	-17%
Operating Income (Loss)	-44,096	56,442	47,158	19,673	-36,769	35%	63,769	-145%
Capital Outlay	14,078	14,000	6,524	6,524	-7,476	47%	-7,554	-54%
Net Income (Loss)	-58,174	42,442	40,634	13,149	-29,293	31%	-45,025	-123%



Hinsdale Swim Club

The Hinsdale Swim Club (HSC) utilizes the Community Pool for its competitive swim program. The current license agreement between the HSC and the Village of Hinsdale expired at the end of the 2015 pool season. HSC uses the six lanes of the pool Monday thru Friday from 5:30 am-9:00 am and the entire facility for a three day swim meet in July. The terms of the agreement were discussed at the October 13th Parks and Recreation Commission meeting. The Commission voted unanimously to recommend to the Village Board to extend a lease agreement to HSC for a period of three years for the 2016-18 seasons. The Agreement is similar to the one approved in prior years and it is consistent with the Swim Club's usage. There has been one modification to the agreement, in that HSC is required to fund an alternative location for residents and pool members to swim during the annual swim meet hosted at the Community Pool. In practice, HSC has been paying a fee of \$2,500 to Clarendon Hills Park District (CHPD) which allows Hinsdale pool members to swim free of charge at the CHPD pool during the swim meet; however, this was not memorialized in the prior agreement. Hinsdale residents who are not pool members pay the Clarendon Hills daily resident fee. The updated agreement is before the Village Board for a first read at its November 3 meeting.

Community Survey

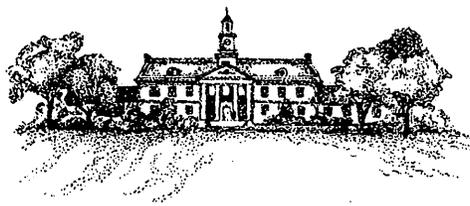
Over the past three years, the Village has seen a decline in pool memberships. In an effort to determine the reason for this decline, staff proposed to survey residents, focusing on non-pool users to find out their needs as it relates to swimming. In addition, it was determined that it would be beneficial to expand the survey to gain feedback regarding residents' overall recreational needs. The data collected through a survey will be used to help to refine current service offerings and determine long range plans for the Community Pool.

The Village will be working with Eastern Illinois University to administer the survey through its undergraduate Recreation Administration program for a cost of \$1,850. The survey will be conducted as part of the 2015 fall semester course work; preliminary data from the survey will be available in January of 2016. The students, with oversight, will administer the survey and will include staff and stakeholder interviews, survey development, data collection, analysis, and results. Staff and the Parks & Recreation Commission will work with the students to develop and review the survey questions.

The University has provided a draft survey which was a discussion item at the October 6 Parks & Recreation Commission meeting. Comments from the Commission were forwarded back to the University. It is anticipated that a final survey will be provided to staff the week of November 2 and that surveys will be sent out in early November.

Ice Rinks

At the October 6 Parks & Recreation Commission a discussion was held regarding the plans for constructing ice rinks in the Village parks. Staff recommended having an ice rink constructed only at Burns Field. Having a rink at Burlington Park is a nice addition, however



given the unpredictability of the weather staff is suggesting that resources be directed to Burns Field. The Commission reviewed two configurations for the layout of rinks for Burns Field. The Commission unanimously recommended installing one rink at Burns Field utilizing a liner that was purchased in 2012. Staff will combine the two rink systems that are on hand to construct a rink 170'x90'. The area of the park that will be used is the most level which will allow the water in the rink systems to be a similar depth across the surface. A level surface will reduce the depth of water allowing the rink to freeze at a faster rate than if there was a depth change. A rink of this size would allow Public Services staff the ability to put a small bobcat on the ice to clear the snow off the ice surface. Staff recommends installing wood timbers to separate the rink into two sides; one side would be designated for ice hockey. The goal will be to have the rink system in place prior to the winter break and the rinks would be filled as weather temperatures permit.

Fall Brochure & Activities

The annual Fall Festival was held Saturday, October 24, and the event was well attended. The event was at the grounds of the Hinsdale Middle School (HMS). It was raining in the morning so portions of the event were held indoors. This event is coordinated by the Village and in partnership with the Hinsdale Library, Hinsdale Chamber of Commerce and The Hinsdalean.

The Holiday Express, formerly known as the Polar Express, is scheduled for Sunday, December 6th. Due to the popularity of the event and limited slots provided by Metra, a lottery system is utilized for registration of this event; the deadline to register for the lottery is November 11. Registered participants take the train from Hinsdale to the Aurora station and participants enjoy a buffet, entertainment, crafts and visits with Santa at the Two Brothers Roundhouse banquet facility.

On Saturday, December 12, families can enjoy Breakfast with Santa at Katherine Legge Memorial Lodge. The event includes a continental breakfast and a visit with Santa.

Website

Staff has been working to update the Village's new website including adding content, forms, photos and brochure content.

Field/Park Updates

Burns Field Tennis Court Project

The capital improvement plan includes \$165,000 for improvements to the Burns Field tennis courts. High School District 86 has authorized a contribution of \$50,000 toward the project. Design Perspectives was retained by the Village to draft the bid specifications and to manage the Burns Field tennis court improvement project. At the July 30 Village Board meeting, a contract was awarded to Allstar Asphalt in the amount of \$167,681 to complete the project.

11c

Memorandum

To: President Cauley & Board of Trustees

From: Robert McGinnis MCP, Community Development Director/Building Commissioner *RM*

Date: October 14, 2015

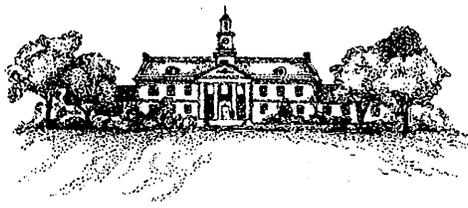
Re: **Community Development Department Monthly Report-September 2015**

In the month of September the department issued 75 permits, including 4 new single family homes. The department conducted 379 inspections and revenue for the month came in at just under \$128,000.

There are approximately 121 applications in house, including 36 single family homes and 23 commercial alterations. There are 39 permits ready to issue at this time, plan review turnaround is running approximately 4-5 weeks, and lead times for inspection requests are running approximately 1-2 days.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 60 engineering inspections were performed for the month of September by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 34 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.



Thus far the new asphalt has been laid, new fence material is installed, fence posts have been painted, color coating has been completed and two of the four courts have been striped. The contractor is working around the weather to complete the striping on the remaining courts. Pending weather, the final striping will be complete by the end of October.

Athletic Fields

Staff has been coordinating fall field use with community athletic organizations. Usage includes soccer, football, tennis, cross country and lacrosse activities. Public Services personnel will restripe the fields weekly through the first week in November.

Mowing & Landscaping

At the February 16 Board meeting, the landscaping and mowing contract was awarded to Beary Landscaping Inc. in the amount of \$105,405.

Per the approved budget, mowing of Village parks and public rights of way is scheduled to be completed once per week. Due to long turf that was affecting the athletic play, authorization was approved to mow Veeck Park and Brook Park twice per week in the spring and fall. Below is an expense summary of the billing through September for mowing and landscaping. Services will continue through the second week of November to manage the turf and leaves. In the coming weeks, Village staff will be meeting with representatives of Beary Landscaping to review the year and decide whether to make a recommendation to the Board to extend this contract for a second year.

	Business District 2202	Pool 3951	KLM Lodge 3724	Parks 3301	Total
FY 15/16 Budget	20,622.00	5,979.00	2,728.00	78,804.00	108,133.00
May Billing	2,635.04	1,037.50	60.00	8,793.04	12,235.01
June Billing	2,649.02	318.75	96.00	9,171.24	12,235.01
July Billing	3,949.10	511.25	42.00	10,861.44	15,363.79
August Billing	4,002.10	1,072.50	396.00	13,882.60	19,353.20
September Billing	2,868.68	298.75	30.00	8,980.81	12,178.24
October Billing	0.00	0.00	0.00	0.00	0.00
November Billing	0.00	0.00	0.00	0.00	0.00
April Billing	0.00	0.00	0.00	0.00	0.00
Remaining	4,518.06	2,740.25	2,104.00	27,114.87	36,767.75

Park Updates

There was an incident at Brook Park on October 10 that resulted in damage to the women's restroom. Staff is working to get the necessary repairs completed; to date, repairs total \$4,661. Staff has communicated the estimates to the Police Department who are working with the suspect to make restitution for the damages.

COMMUNITY DEVELOPMENT MONTHLY REPORT September 2015

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEEs	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	4	3			
New Multi Family Homes	0	0			
Residential Addns./Alts.	9	26			
Commercial New	0	0			
Commercial Addns./Alts.	2	5			
Miscellaneous	32	62			
Demolitions	3	2			
Total Building Permits	50	98	\$ 100,194.92	\$641,269.40	\$ 749,926.00
Total Electrical Permits	11	23	\$ 8,542.10	\$ 60,991.90	\$ 73,298.00
Total Plumbing Permits	14	26	\$ 19,234.60	\$ 106,665.00	\$ 113,298.00
TOTALS	75	147	\$ 127,971.62	\$808,926.30	\$ 936,522.00

Citations			\$250		
Vacant Properties	34				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	211	244			
Plumbing	52	27			
Property Maint./Site Mgmt.	56	42			
Engineering	60	154			
TOTALS	379	467			

REMARKS:

VILLAGE OF HINSDALE - September 22, 2015

Name	Ticket NO.	Location	Violation	Ord Fine	Result
Barbara, Kathleen	11454	Pages Restaurant	Failure to obtain permit	250	Continued
Barbara, Kathleen	11455	Pages Restaurant	Violation of Work Hours	500	Continued
Glub, Glenn	9969	643 S. Grant	Property maintenance violation		No Show
Kurtz Investments	9986	32 Blaine	Property maintenance violation		Trial
Kurtz Investments	9993	32 Blaine	Property maintenance violation		Trial
Youshaei, Tony	10535	777 N. York	Failure to maintain fire protection system	250	250

Fines assessed: 250 250

STOP WORK ORDERS ASSESSED

Date SWO issued to Address Reason

SWO assessed: MONTHLY TOTAL: 250



Village of Hinsdale

Memorandum

To: Village Board of Trustees

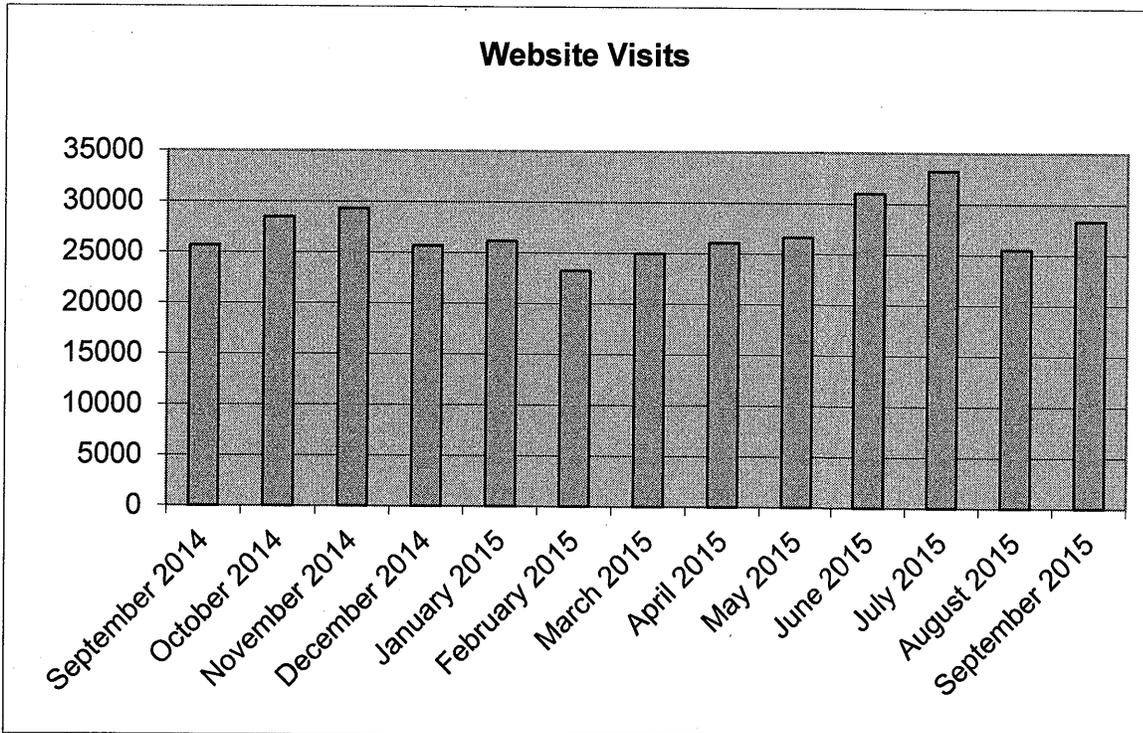
From: Amy M. Pisciotto, Information Technology Coordinator *AmP*

Date: October 28, 2015

Subject: Communications Report for September

Website

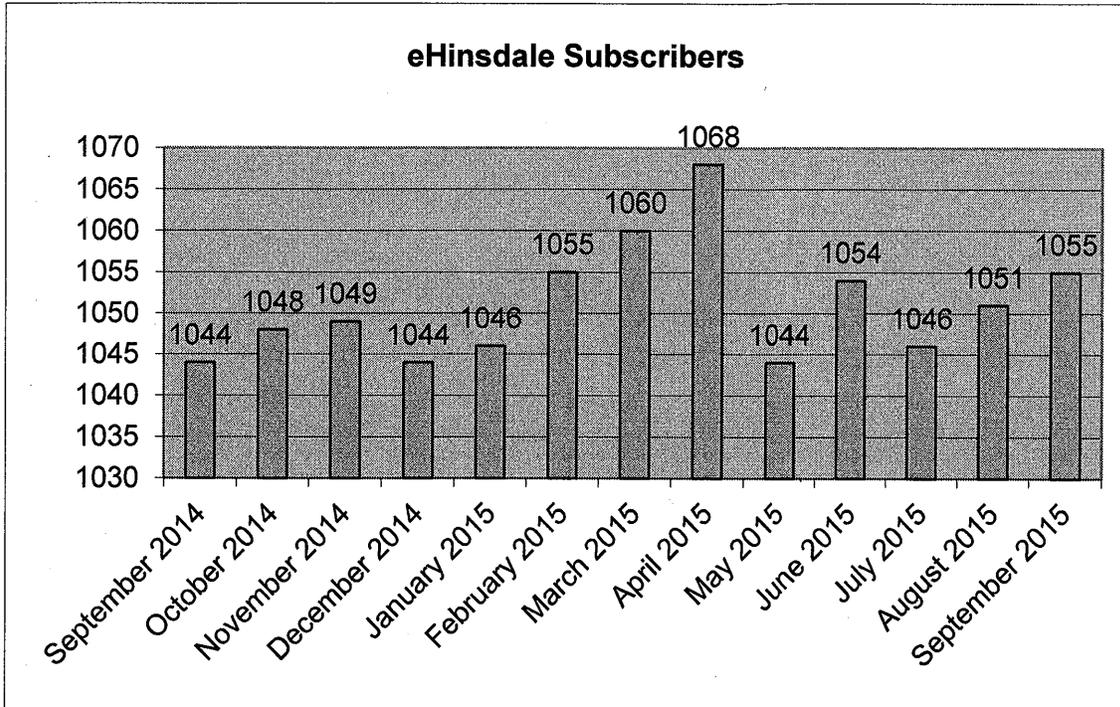
In September, the Village of Hinsdale website was visited 28,326 times. Of these visits, 15,658 were unique, in other words, not the same device was utilized twice or more to access the website. These visitors viewed a total of 58,001 Village of Hinsdale website pages.





eHinsdale

In September, there were a total of 1055 subscribers to the eHinsdale newsletter. The September eHinsdale newsletters averaged a 37% open rate, which is approximately 390 subscribers per week that open the newsletter.



Comcast Channel 6/AT&T U-Verse Channel 99

Slideshow: attached is a summary of the slides and non-meeting videos currently running on Comcast Channel 6 and AT&T U-Verse Channel 99.

Equipment Update

On Tuesday, October 20, 2015 the external hard drive connected to the video recorder started to fail. This failure occurred during a meeting causing approximately 30 minutes of the meeting to not be video recorded. The external hard drive has been replaced and this part of the system is now functioning properly.

The new camera control system is schedule to be installed on Wednesday, November 18, 2015.

cc: Kathleen A. Gargano, Village Manager
Department Heads

**Daily Slide Show for Comcast Channel 6/AT&T U-Verse 99
As of October 28, 2015**

Subject	Number of Slides	Pull Date
Public Services: Street Light Outage contact information	1	ongoing
Fire Department: Heart Saver CPR	1	November 7, 2015
Public Services: Tribute Tree information	1	ongoing
Hinsdale Public Library: Homebound Patrons info	1	ongoing
Parks and Recreation: Art - Open Studio	1	December 1, 2015
Parks and Recreation: Men's Basketball League	1	December 11, 2015
Parks and Recreation: Sticky Fingers Cooking	1	December 10, 2015
Parks and Recreation: Drawing From Life	1	December 1, 2015
Parks and Recreation: GRIT	1	November 13, 2015
Parks and Recreation: Holiday Express	1	November 11, 2015
Parks and Recreation: Breakfast with Santa	1	December 12, 2015
Parks and Recreation: Katherine Legge Memorial Lodge Information	1	ongoing
Parks and Recreation: Dog Owners informational slide	1	ongoing
Parks and Recreation: Katherine Legge Memorial Lodge Information	1	ongoing
Police Dept: Community Alerts e-mail program	1	ongoing
Police Dept: Texting and Cell Phone Use in School Zones	1	ongoing
Police Dept: Click it or Ticket	1	ongoing
Police Dept: Don't Drink & Drive	1	ongoing
Police Dept: Stop Means Stop	4	ongoing
Public Services: State of the Forest	13	ongoing
Village of Hinsdale: Hours of operation	1	ongoing
Village of Hinsdale: Phone Numbers	1	ongoing
Channel 6/99 program schedule	1	ongoing
Total	38	