

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
November 18, 2014**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by the Village Clerk in Memorial Hall of the Memorial Building on Tuesday, November 18, 2014 at 7:34 p.m., roll call was taken.

Present: Trustees Christopher Elder, J. Kimberley Angelo, William Haarlow, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: President Tom Cauley

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development/Building Commissioner Robb McGinnis, Acting Assistant Director of Public Works Dawn Wucki-Roszbach, Director of Parks & Recreation Gina Hassett, Director of Economic Development & Urban Planning Tim Scott, IT Coordinator Amy Pisciotto, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

Village Clerk Christine Bruton announced that there is a quorum, but the Village President is absent and temporarily unable to preside over the meeting. She asked for a motion to appoint a temporary chairman.

Trustee Elder moved **to appoint Trustee Hughes as temporary chairman for this evening's Village Board meeting of November 18, 2014.** Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca and Saigh

NAYS: None

ABSTAIN: Trustee Hughes

ABSENT: None

Motion carried.

PLEDGE OF ALLEGIANCE

Chairman Hughes led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Saigh made a correction to the draft minutes. Trustee LaPlaca moved to **approve the draft minutes of the regularly scheduled meeting of November 4, 2014, as amended**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh and Chairman Hughes

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

CONSENT AGENDA

Chairman Hughes read the Consent Agenda as follows:

Administration & Community Affairs Committee

- a) Approve the Construction of an Ice Rink at Melin Park by Hinsdale Residents
- b) Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Class A1 Supermarkets and Limited Retail Licenses to Allow the Sale of Premium Spirits and Limited Tasting of Beer, Wine, and Premium Spirits (Omnibus vote) (O2014-39)
- c) Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes (Omnibus vote) (R2014-15)
- d) Waive the Competitive Bid Process and Ratify Payments Made in the Amount of \$79,118 to Zenith Landscaping for Landscape Maintenance; and
- e) Waive the Competitive Bid Process and Authorize the Issuance of a Purchase Order in the Amount of \$35,382 to Zenith Landscaping for Landscape Maintenance
- f) Approve Staffing Changes in the Engineering and Public Services Departments

Environment & Public Services Committee

- g) Award the Engineering Services Contract in Support of the Engineering Division to K-Plus Engineering in the Amount Not to Exceed \$30,000
- h) Ordinance Vacating Half of a Public Alley Right-of-Way Situated West and Adjoining 630 S. Bodin Street at a Purchase Price of \$11,000 (Omnibus vote) (O2014-40)

Trustee Elder **moved to approve the Consent Agenda as presented.** Trustee Haarlow seconded the motion. Chairman Hughes noted the reason we are having this meeting without President Cauley is because the tax item has a statutory requirement with respect to the timing of the approval.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh and Chairman Hughes

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Trustee Saigh **Approval and Payment of the Accounts Payable for the Period of November 5, 2014 through November 18, 2014 in the aggregate amount of \$2,866,623.61 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion. It was noted that the agenda amount did not match the paperwork; however, Assistant Village Manger Langlois noted the paperwork was correct, the agenda was wrong, but the motion was the correct number.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh and Chairman Hughes

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

Approve the Construction of an Ice Rink at 4th Street and Park Avenue by Hinsdale Residents

Chairman Hughes introduced the item, stating that the Administration & Community Affairs Committee (ACA) had recommended moving this forward subject to citizen feedback. Director of Parks & Recreation Gina Hassett stated that following the ACA meeting a letter was sent to all residents within 250' feet of the parcel. One email was received from a resident asking specifically where the rink was to be located. That information was provided by the residents who want to install the rink. No other comments have been received through her department. Mr. Steve Konroyd and Mr. Jeff Coyner addressed the Board. Mr. Konroyd stated night skating would not be allowed and doesn't believe noise would be an issue. Mr. Coyner said he canvassed the neighbors and received positive responses. Mr. Konroyd said this is not intended to

be exclusively a hockey rink, but first come first serve, and he hopes people will be respectful. He did note there would not always be an adult presence. Police Chief Brad Bloom stated that since this is not a public park, but rather a public right-of-way, and as such police have no authority to tell people they may not skate. Chairman Hughes noted a resident, who is not in favor of this rink, contacted the Village Manager. This resident feels that in combination with a prior incident of a block party, we are setting a precedent for the use of triangle space. This individual expressed further concern that the ice rink might be too close to the street for safety.

Trustee Elder moved to **Approve the Construction of an Ice Rink at 4th Street and Park Avenue by Hinsdale Residents.** Trustee Haarlow seconded the motion. Discussion followed. Trustee Elder has concerns, but can agree to give it a try. Trustee Angelo expressed concern regarding precedent and noted residents shouldn't be put in the uncomfortable position of weighing in; assent is not an endorsement. Additionally, safety is the main concern, this is a busy area and this creates a potential hang out. Trustee Haarlow likes the idea in the abstract, but is concerned about precedent, no governance of police oversight, and a burden on the neighbors because of the length of time the rink would be in operation. This is not a park, but a parkway, and people have a right to expect this area will not be used as a park. Trustee LaPlaca remains concerned; in her opinion, this is a hockey rink; a closing time can't be enforced and she believes there will skating at night. Even two neighbors speaking against the rink is enough, moving forward would not be fair to those neighbors. Trustee Saigh appreciates the intent; however, he is concerned about safety, security and liability to the Village. There are two parks in town with established rinks, although not in this quarter of Hinsdale. Chairman Hughes stated he would support this plan, because there is no park in that area; in his opinion it's okay if it's used for hockey. Further, this is an easy thing to test; if it didn't work out we wouldn't do it again. Trustee Saigh suggested there might be a problem with turf damage, but this is a high visibility location and will most likely cause some negative feedback.

AYES: Trustee Elder and Chairman Hughes

NAYS:, Trustees Angelo, Haarlow, LaPlaca, Saigh

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

Award Bid No. 1572 to Revize Software Systems and Approve an Agreement with Revize Software Systems for Website Redesign Services in an Amount not to Exceed \$26,400; and Approve an Agreement with Revize Software Systems for Website Support and Maintenance for a Five-year Term at an Annual Rate of \$2,900

Management Analyst Suzanne Ostrovsky provided background information on the matter. She explained that the current Village website was designed in 1999 and has not been updated. This is a capital item for FY2014-2015 and was budgeted for \$30,000. The Village sent out a Request for Proposal (RFP) in July of this year and received eight

proposals. The project team, consisting of a representative from each department, reviewed the proposals and selected four finalists, all of which have significant municipal experience. After the interview process, Revize Software Systems from Troy, Michigan was chosen. This was a good business decision, as their bid is the lowest aggregate cost. The new website will require an annual service agreement which provides hosting, maintenance and support. Revize discounted the service agreement by \$500 annually. In combination, the actual web design and service agreement, made Revize the lowest bidder and under budget at \$26,400. Ms. Ostrovsky outlined the features that were included in the Revize quote and that were of significance to the Village. These included accessibility from a mobile device, service modules for residents, content management system for departments and the content migration of over 2,000 pages. .

Mr. Thomas Jean, Account Manager, addressed the Board and provided company background stating Revize has been building government websites for 20 years. They will provide a modern design with easy navigation and an easy to use content management system providing a vital information center for residents & businesses. A website is the Village's first branding opportunity; Revize will provide longevity with a 5-year redesign. He stated they have a top-notch technical support team. The website will be laid out for non-technical users with each page searchable. He showed examples of websites designed by Revize.

He explained the social media interface, and how a resident would use the website to communicate issues to Village staff providing a paper trail of responsibility, follow up and completion. In terms of design, Mr. Jean stated he will consult with Director of Economic Development & Urban Design Tim Scott regarding the branding initiative to make sure the website reflects existing signage and other communication pieces.

Ms. Ostrovsky said the general guideline for a time line is 15 weeks, with the hope of completing this project by the end of this fiscal year.

Trustee Saigh asked about streaming capability for live meetings, but Mr. Jean explained that they prefer to stay away from live streaming because it plays havoc with website performance. Village Manager Kathleen Gargano pointed out that there is a role for the IT administrator, but the proposed content management system will decentralize the updates and allow for more timely and accurate website information. Trustee LaPlaca moved to **Award Bid No. 1572 to Revize Software Systems and Approve an Agreement with Revize Software Systems for Website Redesign Services in an Amount not to Exceed \$26,400.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh and Chairman Hughes

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

Trustee LaPlaca moved to **Approve an Agreement with Revize Software Systems for Website Support and Maintenance for a Five-year Term at an Annual Rate of \$2,900.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh and Chairman Hughes

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

No report.

ZONING AND PUBLIC SAFETY

Resolution Authorizing the Renewal of an Intergovernmental Agreement between the Villages of Hinsdale and Clarendon Hills in Regard to the Sharing of Fire Department Services (R2014-16)

Trustee Saigh said this was reviewed briefly at committee with Deputy Chief Tim McElroy, who said he was waiting for Clarendon Hills feedback. Fire Chief Rick Ronovsky said the document has been thoroughly negotiated; the Clarendon Hills Fire Chief has reviewed the agreement, as has their attorney, and this will be approved by their Board in the near future. There have been no changes from what had been presented at ZPS. He explained the original term of the agreement was five years and renewable; this agreement accommodates minor changes that have occurred in the five years, some of which he outlined for the Board. He confirmed there is no problem with the move to DU-COMM.

Chairman Hughes pointed out that Section 8 reads; 'parties agree to reduce duplication of resources and facilitate common use', and suggested the language be changed to 'agree to undertake reasonable efforts' to reduce duplication. Ms. Gargano confirmed the resolution can be approved with the amendment to language. Chief Ronovsky noted the effective date of the agreement is after last party approval.

Trustee Saigh moved to **Approve a Resolution Authorizing the Renewal of an Intergovernmental Agreement between the Villages of Hinsdale and Clarendon Hills in Regard to the Sharing of Fire Department Services, including proposed amended language to Section 8.** Trustee Elder seconded the motion.

Trustee LaPlaca suggested that this isn't really a renewal, but a new agreement and was concerned about the clarity of the motion. Trustee Saigh withdrew the motion on the floor and moved to **Approve a Resolution Authorizing an Intergovernmental Agreement between the Villages of Hinsdale and Clarendon Hills in Regard to the Sharing of Fire Department Services, including proposed amended language to Section 8.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

STAFF REPORTS

Village Manager Gargano referenced the ACA approval of the ice rink in Burlington Park, and wanted to mention it for full Board discussion and to raise awareness in the community. Ms. Hassett commented that ice skating is a longstanding tradition in Hinsdale and this is a good opportunity to partner with EDC activities. They have purchased an ice rink system to be installed at the western end of the park.

Ms. Gargano informed the Board that the Cosi Restaurant, which closed in July, through the efforts of staff, has now been secured for use as a warming area for commuters between the hours of 5:30 a.m. and 9:00 a.m.

With respect to the commercial fire on North York Road, Ms. Gargano stated Chief Bloom brought her to the site and she had the opportunity to see how all departments work together. Obviously the Fire Department was on site, but the Police Department handled traffic control and simultaneous calls coming in on the radio, including a downed wire on the tracks during rush hour. There was also a hydrant problem to which Water Supervisor Mark Pelkowski responded to. All these issues were handled seamlessly and she thanked the staff for their efficiency. She also noted, on the subject of water, for residents to avoid freezing pipes, they should leave a continuous stream running if they are out of town or if there isn't regular usage.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

Trustee LaPlaca asked if the Holiday information is on the website. Mr. Scott said it is not posted yet because some details were not firm, however, all has been decided and the information will appear on the Village and Chamber website in short order. Trustee Saigh commented with respect to the new ice rink in Burlington Park that he thought it would only be there through the holidays, and is concerned with overuse of Burlington Park. However, this is the first year; we can see where it goes.

ADJOURNMENT

There being no further business before the Board, Chairman Hughes asked for a motion to adjourn. Trustee Elder **moved to adjourn the meeting of the Hinsdale Board of Trustees of November 18, 2014.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh and Chairman Hughes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 9:17 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk