

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
Tuesday, March 19, 2019**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, March 5, 2019 at 7:48 p.m., roll call was taken.

Present: Trustees Christopher Elder, Michael Ripani, Luke Stifflear, Gerald J. Hughes, Matthew Posthuma, Neale Byrnes and President Tom Cauley

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brian King, Deputy Chief of Police Tom Lillie, Fire Chief John Giannelli, Director of Community Development/Building Commissioner Robb McGinnis, Village Planner Chan Yu, Administration Manager Emily Wagner, Management Analyst Jean Bueche and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

a) **Regular meeting of March 5, 2019**

There being no changes to the draft minutes, Trustee Elder moved to **approve the draft minutes of the regular meeting of March 5, 2019, as presented.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

FIRST READINGS – INTRODUCTION**

Administration & Community Affairs (Chair Hughes)

- a) **Approve the seventh term extension of the Recreational License Agreement with the Hinsdale Platform Tennis Association (HPTA)**

Trustee Hughes introduced the item and provided an update on the agreement with HPTA. He said they are close, there have been a number of iterations, and the latest draft was given to HPTA yesterday. Staff will meet with them to work through final details. It is plausible there will be two readings in April for the final document, but more likely in May. The Board agreed to move the item to the consent agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Hughes moved **Approval and payment of the accounts payable for the period of March 6, 2019 to March 19, 2019, in the aggregate amount of \$820,014.74 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve a Resolution of the Village of Hinsdale, DuPage and Cook Counties, Illinois, Approving and Authorizing the Opposition to the Declining Services of Metra and the Burlington Northern Santa Fe Train Line**

President Cauley introduced the item, which was a discussion at the last Board meeting. He read the resolution in its entirety.

Trustee Elder moved to **Approve a Resolution of the Village of Hinsdale, DuPage and Cook Counties, Illinois, Approving and Authorizing the Opposition to the Declining Services of Metra and the Burlington Northern Santa Fe Train Line.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

President Cauley said sometimes the Board will pass this type of resolution and see no action on the matter, but he has spoken to Mr. Kirk Dillard, Chairman of the Board of the Regional Transportation Authority (RTA), and Village Manager Kathleen Gargano is in contact with BNSF.

Environment & Public Services (Chair Byrnes)

- b) **Approve an additional fee request from Wight and Company for the re-design of certain elements of the parking deck and assistance provided in the preliminary approval process with School District 181 for a cost not to exceed \$67,033 (First Reading – March 5, 2019)**

Trustee Byrnes introduced the item which a request for additional monies for Wight and Company to do re-design work on the parking deck, and their assistance in the mediation process with School District 181.

Trustee Byrnes moved to **Approve an additional fee request from Wight and Company for the re-design of certain elements of the parking deck and assistance provided in the preliminary approval process with School District 181 for a cost not to exceed \$67,033.** Trustee Posthuma seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Zoning and Public Safety (Chair Stifflear)

- c) **Approve a Resolution Adopting Written Design Standards for Small Wireless Facilities (First Reading – March 5, 2019)**

Trustee Stifflear introduced the item to safeguard the Village aesthetically when the 5G network is introduced. The majority of new equipment will be installed on telephone and light poles. The State mandates the Village must permit this in public right-of-way. He added that Village Planner Chan Yu, consultant for the Village Mr. Mike Dinofrio, and Village Attorney Michael Marrs did good job preparing the document, but he anticipates there will be changes over time. Mr. Yu explained historic districts are somewhat protected by additional design standards through the Historic Preservation Commission.

Trustee Stifflear moved to **Approve a Resolution Adopting Written Design Standards for Small Wireless Facilities.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

d) Approve a Referral to Plan Commission for Review and Consideration of an Ordinance Amending Section 11-603 (Planned Developments), and to Section 11-604 (Site Plan Review) of the Hinsdale Zoning Code Relative to Adjustments to Planned Developments and Site Plans

Trustee Stifflear introduced the item explaining in the past 12-18 months a number of major and minor adjustments have come to the Board for changes in planned developments for such things as windows and patios. The way our code is written, it details minor adjustments, not major adjustments. Director of Community Development Robb McGinnis and Village Attorney Michael Marrs believe the solution is to define a major adjustment to include anything that increases density, height, footprint, or modifies the proportion of housing types, reduces parking, creates greater demand or burden on Village services, alters roads, or increases storm water. Also, any adjustment that staff can approve administratively would need to be signed by the Chair of the Zoning and Public Safety Committee, or the Chair of the Plan Commission. Any of these adjustments could be referred to the Board, but generally, this would stop small requests from coming to the Village Board.

The Board discussed some of the language of the proposed changes, and offered suggestions to reduce ambiguity or subjectivity. To this end, Trustee Stifflear doesn't want changes made and people coming to the Board after the fact. If that would happen, the change would automatically be a major adjustment. Trustee Byrnes recommended adding lighting to the regulations.

The Board elected not to refer this matter to the Plan Commission yet, but directed it be brought back to the Board for a second reading including recommendations from this discussion.

DISCUSSION ITEMS

a) Annual Integrated Pest Management (IPM) report

Mr. John Finnell, Superintendent of Parks & IPM coordinator, addressed the Board. With the aid of a PowerPoint presentation, Mr. Finnell highlighted the details of the report that was first adopted in 1995, and is required annually. He stated the Village manages insects, disease and weeds utilizing best management practices first, and chemicals only as a last resort. He described the IPM process as primarily prevention, and outlined strategies for turf maintenance, prairie maintenance, tree preservation, sustainable landscape, and mosquito abatement. He briefly described recommendation for 2019, and added these measures are included in more detail in the IPM report.

Trustee Byrnes asked about the inoculation of ash trees. Mr. Finnell said it has been a successful program, and has helped to preserve an important tree canopy in the Village. He said Hinsdale is holding steady and losing only 6% of the ash population annually. President Cauley asked about the budget adequacy for tree inoculations, to which Mr. Finnell replied that Hinsdale has done a tremendous job to date, and he has records going back to the 1950's that show the commitment to tree preservation. With respect to tree replacement, his staff is planting more trees, but wants to make sure they live, and are high quality trees when planted. If this number was increased, post installation maintenance would be difficult.

b) Consideration of a new Parks & Recreation policy regarding the naming of parks and park amenities

Trustee Hughes began discussion stating the policy to name park assets has been worked on for some time. The desire is a clear policy, and there are still a few things to look at. Regarding the petition requirement, a number lower than 1,000 signatures will be considered. Generally, he asked if Trustees had any comments, questions or direction. He would like to move quickly, as the HPTA will have a request for the new paddle hut fairly soon. The policy distinguishes between parks, buildings, facilities, and amenities, and different types of names, person, historic names, sponsorships, major donations. Trustee Hughes explained that any request to name an asset would come to the Board, and there are criteria for naming. In the case of a post mortem naming request, the policy requires a seven year waiting period. Mr. Bloom explained this document will go back to the Parks & Recreation Commission for rewriting, and then come back to the Board. Trustee Hughes suggested a higher standard for the renaming of a park, but Mr. Bloom pointed out the policy, as written, states no renaming allowed, except in the case of post facto disrepute.

c) Approve a Referral of the Ordinance amending various sections of the Hinsdale Zoning Code and Village Code relative to sign controls to the Plan Commission for further hearing and review

President Cauley began discussion referencing the Supreme Court decision that a sign cannot be disapproved based on content, or the type of content. Additionally, he heard the Historic Preservation Commission (HPC) is reviewing signage. Village Planner Chan Yu explained that the HPC is only talking about illuminated signage in the Central Business District (CBD); that discussion is not related to this request. He went on to explain that signs are approved based on four criteria; function, structure, number of signs and square footage. However, our current code has regulations on content throughout. He also pointed out how difficult the code is to read for sign manufacturers. The draft before the Board has removed all the content references, and includes some additional minor changes, including allowing the use of sandwich boards in the CBD. President Cauley believes the change should include regulations regarding illumination, and asked for a summary of changes for Board review. The Board agreed to move this item forward for a first reading at their next meeting, including recommendations from this discussion.

DEPARTMENT AND STAFF REPORTS

- a. **Treasurer's**
- b. **Fire**
- c. **Engineering**
- d. **Police**
- e. **Public Services**

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

Village Manager Gargano reported the Tollway Authority continues to meet with residents. Village Engineer Dan Deeter and Assistant Village Manager/Director of Public Safety Brad Bloom

attended a meeting with Columbia Road residents regarding easements; residents are not comfortable.

Sterigenics remains closed; there will likely be no legal activity again until April.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS (Pertaining to any Village issue)*

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Hughes moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of March 19, 2019**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Ripani, Stifflear, Hughes, Posthuma and Byrnes

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 8:39 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk