

**VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
VILLAGE BOARD OF TRUSTEES
April 18, 2017**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by Village President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, April 18, 2017 at 7:30 p.m., roll call was taken.

Present: President Tom Cauley and Trustees Christopher Elder, Neale Byrnes, Gerald J. Hughes and Scott Banke

Absent: Trustees Luke Stifflear and Laura LaPlaca

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Kevin Simpson, Fire Chief John Giannelli, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Peluso, Village Engineer Dan Deeter, Administration Manager Emily Wagner and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance

APPROVAL OF MINUTES

Special Meeting of April 4, 2017

There being no changes or corrections to the draft minutes, Trustee Elder moved to **approve the minutes of the special meeting of April 4, 2017, as presented.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Banke and President Cauley

NAYS: None

ABSTAIN: Trustee Hughes

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

CITIZENS' PETITIONS

None.

POLICE DEPARTMENT RECOGNITION

President Cauley recognized new police officer Dan Mazepa; and he described his background and accomplishments. President Cauley administered the Oath of Office to Officer Mazepa, and remarked he was joining a great department.

ARBOR DAY PROCLAMATION

President Cauley read the annual Arbor Day proclamation.

VILLAGE PRESIDENT'S REPORT

No report.

FIRST READINGS – INTRODUCTION

Administration & Community Affairs (Chair Hughes)

a) Approve an Amendment to the Village Personnel Policy to Allow Employees to Use Up to 32 Hours of Accrued Sick Time to Care for Specified Family Members

Trustee Hughes introduced the item. Currently, Village employees are allowed up to 24 hours of accrued sick time for the care of family members. This item increases the number of hours to 32, which is in line with the Fraternal Order of Police (FOP) contract. He commented there is a practical reason for this change, as more families have two people working, and this creates parity for employees with negligible financial impact for the Village.

The Board agreed to move this item to the consent agenda of their next meeting.

b) Accept the Proposal from Sikich, LLP to Provide Auditing Services for Fiscal Years Ending April 30, 2017, April 30, 2018 and April 30, 2019

Trustee Hughes introduced the item stating the Village went out to bid for this service. Sikich has been the Village auditor for the past 10 years, and going to bid was first considered a few years ago, but was postponed waiting for implementation of new pension accounting standards. He and Finance Commissioner Ed Tobia, Assistant Village Manager/Finance Director Darrell Langlois and Assistant Finance Director Alison Brothen interviewed the two firms with the lowest bids. They concluded both firms are highly qualified and comparable; cost differences were minor. It came down to the non-financial impact of change. While he found the other firm slightly more attractive, the impact to staff of navigating changes, especially with the Enterprise Resource Planning (ERP) issue coming soon, overcame that. Traditionally staff prepares the draft of the Comprehensive Annual Financial Report (CAFR), but this Request for Proposal (RFP) included firm preparation of that document; for about \$2,000 he believes that will be worth the expense.

Mr. Langlois added considering staff turnover in the 12 months, changing firms would be a big endeavor; familiarity with our process is valuable at this time. It was noted that the audit partner is changed every 3-5 years, and Sikich has a standing policy to routinely change the audit partner. Trustee Hughes added this is prudent practice.

The Board agreed to move this item to the consent agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Banke moved **Approval and payment of the accounts payable for the period of April 5, 2017 through April 18, 2017, in the aggregate amount of \$1,096,866.11 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- b) Trustee Elder moved to **Approve a street closure on Chicago Avenue and Burlington Drive from Washington Street to Garfield Street on Sunday, August 20, 2017, and Sunday, October 1, 2017, for a Fuelled coffee and classics car event (First Reading – April 4, 2017).** Trustee Banke seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- c) **Approve FY2017-2018 Pay Scales (First Reading – April 4, 2017)**
Village Manager Kathleen A. Gargano explained there will be a separate approval coming forward for the Board regarding memorializing a seasonal pay plan. Parks & Recreation is having difficulty recruiting lifeguards because of the pay rate. The rate will be increased from \$8.25/per hour to \$9.00/per hour.
Trustee Hughes moved to **Approve FY2017-2018 Pay Scales.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Zoning & Public Safety (Chair Stifflear)

- a) **Approve the purchase of one new Emergency Medical Ambulance from North Central Emergency Vehicles located at 12249 S. Rhea Drive, Plainfield, and whose manufacturing plant is at 1170 Production Dr., Van Wert, Ohio, in an amount not to exceed \$212,556** *(First Reading – April 4, 2017)*

Trustee Elder moved to **Approve the purchase of one new Emergency Medical Ambulance from North Central Emergency Vehicles located at 12249 S. Rhea Drive, Plainfield, and whose manufacturing plant is at 1170 Production Dr., Van Wert, Ohio, in an amount not to exceed \$212,556.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- b) **Approve an Ordinance Amending Section 6-106(B)(7), of the Hinsdale Zoning code to allow Tutoring and Educational Curriculum Development as a Special Use in the O-2 Limited Office District (O-2)** *(First Reading – April 4, 2017)*

President Cauley introduced the item and explained that this and the following two items are related. This item is the text amendment to allow the special use.

Trustee Byrnes moved to **Approve an Ordinance Amending Section 6-106(B)(7), of the Hinsdale Zoning code to allow Tutoring and Educational Curriculum Development as a Special Use in the O-2 Limited Office District (O-2).** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- c) **Approve an Ordinance Approving a concurrent Special Use Permit for Tutoring and Educational Curriculum Development by TinkRWorks LLC in the O-2 Limited Office District at 21 W. Second Street** *(First Reading – April 4, 2017)*

President Cauley introduced the item and referenced the previous discussion regarding traffic impact, and that the Board had requested class size be limited to no more than 18 students. Trustee Banke moved to **Approve an Ordinance Approving a concurrent Special Use Permit for Tutoring and Educational Curriculum Development by TinkRWorks LLC in the O-2 Limited Office District at 21 W. Second Street.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke
NAYS: None
ABSTAIN: None
ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- d) **Approve an Ordinance Approving a concurrent Special Use Permit for Tutoring and Educational Curriculum Development by Stec Educational Group LLC in the O-2 Limited Office District at 534 Chestnut Street** (*First Reading – April 4, 2017*)

Trustee Elder moved to **Approve an Ordinance Approving a concurrent Special Use Permit for Tutoring and Educational Curriculum Development by Stec Educational Group LLC in the O-2 Limited Office District at 534 Chestnut Street.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke
NAYS: None
ABSTAIN: None
ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- e) **Approve annual request from Casa Margarita for outdoor seating** (*First Reading – April 4, 2017*)

President Cauley introduced the item and stated there had been no objection to the proposed lighting, but had asked Mr. Lotfi to make the location of the planters consistent with the drawings. He added that although not on topic, he wants the issue of breakfast as part of the lease agreement, revisited.

Director of Community Development Robb McGinnis stated the planters and the lighting are memorialized in a letter of agreement that Mr. Lotfi has signed.

Trustee Byrnes moved to **Approve annual request from Casa Margarita for outdoor seating.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke
NAYS: None
ABSTAIN: None
ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

- f) **Approve an Ordinance approving an Exterior Appearance Plan for new windows and roof solar panels on building at 17 W. Maple Street** (*First Reading – April 4, 2017*)

President Cauley introduced the item stating the Board had no objection to the new windows, but there was discussion regarding the visibility of the solar panels. The Board had asked that the applicant talk to the neighbor with a view of the roof. Mr. Benjamin van Horne, representing the applicant, explained that the certified mailing had been returned unclaimed, and there was no response to voicemail messages. He stated that he finally

knocked on the door, and spoke with the owner's adult son. He reported they had no questions regarding the proposed solar panels and had no objections.

Trustee Elder moved to **Approve an Ordinance approving an Exterior Appearance Plan for new windows and roof solar panels on building at 17 W. Maple Street.** Trustee Banke seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

DISCUSSION ITEMS

a) Update on proposed I-294 Tollway expansion

President Cauley reported that Thursday of last week he, Ms. Gargano and Mr. Bloom had a conference call with the tollway Chief of Staff and the Deputy Chief Engineer who is the project manager for the expansion. He noted an upcoming meeting of the tollway Customer Service and Planning Committee on April 24th, wherein an expansion proposal will be presented, although no details will be available at that time. Following this meeting the full Tollway Authority will meet on April 27th at 9:30 a.m. to take up the committee proposal. He noted that Hinsdale residents are welcome to attend this meeting. He reported they have stated that until they get approval from their Board, they can't engage the Village in a dialogue, but then they will meet with us. President Cauley said tollway officials have been informed that the Village is still not convinced an expansion through Hinsdale is necessary, and the Village wants to see the traffic data. They claim the raw traffic data supports an expansion; Mr. Bloom and/or a consultant will review these materials. Additionally, there are certain things the Village wants to see in any proposal: the Village will maintain current revenue amounts from the Oasis, the sound walls will not be moved, the sound levels will not increase, and a guarantee that any bridge shoofly, should the Village agree to this, will be truly temporary.

He also remarked on the tollways lack of transparency.

b) Master Infrastructure Plan (MIP) - Bond Sale Update

Ms. Gargano reported staff has been directed to expand the road program this year. Mr. Langlois has done the initial legwork for a revenue source for the additional work, concluding it makes sense to undertake three \$10 million increments. Director of Public Services George Peluso and staff are finalizing a recommendation, and added Mr. Peluso and staff drove the entire town to review road conditions. Additionally, the Master Infrastructure Plan (MIP) will be advanced, but not this year because the design phase is done the year before. This year staff will work on accelerating resurfacing. They intend to focus on the most traversed roads in the worst condition, and make sure the work will last 15 years.

President Cauley reported that in going door to door during his campaign, people repeatedly and powerfully stated they wanted the work to go more quickly, and further they were not opposed to the Village borrowing more money for the roads. Due to the fact that reconstruction and sewer work requires a year of planning, the plan is to take the next several

years of scheduled repaving this year. Next year the Village will do more of the road work that needs designing. Ms. Gargano added that a draft recommendation will be provided prior to the May Board meeting, to get Trustee input. Trustee Hughes asked for an update on basic assumptions, such as the cost of repaving per mile, the cost of rebuilding asphalt vs. concrete, and what is our capacity. Discussion followed regarding concrete paving. Village Engineer Dan Deeter stated concrete is more expensive but more durable, and that traffic load and subgrade affect quality of installation. President Cauley suggested higher use roads such as County Line Road, north Garfield, York Road, Madison and Chicago Avenue should be considered.

Mr. Langlois added there is a 3-4 month window to sell bonds, he will start the process for the May 2nd Board meeting. He recommends \$10 million for two years, and then determine the appropriate amount for the third year.

DEPARTMENT AND STAFF REPORTS

- a) Fire
- b) Public Services

The report(s) listed above were provided to the Board. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn into closed session. Trustee Hughes **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of April 18, 2017 into closed session under 5 ILCS 120/2(c)(1) appointment, employment compensation, discipline, performance or dismissal of specific employees or legal counsel, and 5 ILCS 120/2(c)(2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and 5 ILCS 120/2(c)(11) litigation, filed or pending before a court or administrative tribunal or when an action is probable or imminent, and not to reconvene.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Hughes and Banke

NAYS: None

ABSTAIN: None

ABSENT: Trustees Stifflear and LaPlaca

Motion carried.

Meeting adjourned at 8:23 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk