

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
April 19, 2016**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley on Tuesday, April 19, 2016 at 7:30 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Neale Byrnes, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Kevin Simpson, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Community Development/Building Commissioner Robb McGinnis, Director of Parks & Recreation Gina Hassett, Village Engineer Dan Deeter, Economic Development Coordinator/Human Resources Administrator Emily Wagner, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Members of the Board suggested clarifications to the language of the draft minutes. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of March 17, 2016, as amended.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Members of the Board suggested clarifications to the language of the draft minutes. Trustee Saigh moved to **approve the draft minutes of the Committee of the Whole meeting of February 22, 2016, as amended.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

There were no changes to the draft minutes. Trustee Elder moved to **approve the minutes from the Committee of the Whole of April 5, 2016, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

President Cauley reported the recent installation by Burlington Northern Santa Fe Railroad (BNSF) of grade crossing delineators. These are white posts installed between the tracks at the Ogden, Garfield, Lincoln and Washington intersections. These will help prevent someone from driving onto the tracks, as has happened in the past. There is a joint agreement for installation and maintenance between the Village and BNSF, they have installed and will maintain, Police and Public Services will monitor to make sure they are in good repair and working properly.

SWEARING IN OF NEW POLICE OFFICERS

President Cauley provided biographical information for two new probationary police officers; Officer Kevin Lackey and Officer Ryan Grahn. He administered the Oath of Office and congratulated both men.

PROCLAMATION – ARBOR DAY

President Cauley read the Arbor Day Proclamation.

FIRST READINGS - INTRODUCTION

Environment & Public Services (Chair LaPlaca)

- a) **Approve an 'Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale' – Public Services**

President Cauley introduced the item noting this is a routine matter.

The Board agreed to move this item to the Consent Agenda of their next meeting.

- b) **Award Bid #1604 – Elm and Ash Treatments as follows: Trees R Us, Inc.; elm inoculation in the bid comparison amount of \$10.45 per inch not to exceed the bid amount of \$127,630; and TruGreen LP for ash tree soil injection in the bid comparison amount of \$1.15 per inch, not to exceed the bid amount of \$6,550 and the ash tree trunk injection in the bid comparison amount of \$8.22 per inch not to exceed the bid amount of \$7,640**

President Cauley introduced the item and noted the savings on these bids from the budgeted amount. He commented that trees are important to the community, and he feels the Village should spend what is necessary, but Director of Public Services George Peluso has assured him that corners are not being cut on tree preservation.

Trustee Byrnes asked about the ash tree treatment. Mr. Peluso said Hinsdale is progressive, and treats the trees proactively. Trustee LaPlaca noted the treatment may not save the tree, but will slow the progress of the disease.

The Board agreed to move this item to the Consent Agenda of their next meeting.

- c) **Approve an Ordinance Amending Section 7-4E (Water; General Provisions) of the Village code of Hinsdale Relative to Waterworks and Sewerage Systems**

President Cauley explained that all communities that receive Lake Michigan water must adopt a plumbing ordinance containing provisions that require a WaterSense® label on plumbing fixtures to help to ensure water conservation practices. Hinsdale is required to pass this ordinance or a fine will be levied. Installation of WaterSense® fixtures are required for new construction or repairs. Director of Public Services George Peluso said adoption of the ordinance is obligatory, and community education will begin with information on the website.

Trustee Hughes asked for the before and after language of the ordinance, and the effective date, and raised a concern about the impact of the new requirements on projects that have already begun. Village Manager Kathleen Gargano said staff will find out if it is possible to extend the effective date to allow people to meet the requirements.

The Board agreed to move this item to the Consent Agenda of their next meeting.

- d) **Award the Engineering Services for Private Development Plan Review to James J. Benes & Associates in an amount not to exceed \$55,000**

President Cauley introduced the item and commented that we have used Benes many times in the past for engineering review. He stated he would prefer to see this contract approved annually, not automatically. Village Engineer Dan Deeter reported Benes has done a good job in the past. Ms. Gargano said next year we will get a Request for Proposal (RFP) for these services.

The Board agreed to move this item to the Consent Agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

Trustee LaPlaca moved **Approval and payment of the accounts payable for the period of March 16, 2016 through April 7, 2016 in the aggregate amount of \$773,014.87 as set forth**

on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Trustee Elder moved **Approval and payment of the accounts payable for the period of April 8, 2016 through April 19, 2016 in the aggregate amount of \$747,670.49 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

Environment & Public Services (Chair LaPlaca)

- a) **Award year 3 of contract #1457 - Mosquito Abatement to Clarke Environmental Mosquito Management, Inc. in an amount not to exceed \$55,496** (*First Reading – March 17, 2016*)

- b) **Award extension of contract #1557 for tree maintenance to Homer Tree Care, Inc. in an amount not to exceed the proposed budgeted amount of \$115,000** (*First Reading – March 17, 2016*)

Trustee LaPlaca moved **to approve the Consent Agenda, as presented.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve a Resolution of the Village of Hinsdale Accepting Membership as a member of the Northern Illinois Health Insurance Initiative (NIHI) Sub-pool which is a member of the Intergovernmental Personnel Benefit Cooperative (IPBC)**

President Cauley introduced the item and explained the Village is in pool with other municipalities to provide better rates for PPO, HMO and dental coverage. PPO coverage has different bands of coverage, and in order to experience possible savings in the \$0-\$35,000 range, staff is recommending participating in an IPBC sub-pool. President Cauley would like a Trustee to work with staff to review health insurance options, and present information to the Board. Trustee Elder agreed to participate.

Ms. Gargano stated there was not enough time to fully evaluate this matter; approving this resolution will provide more information, and help determine whether or not this is the right pool option.

Trustee Elder moved to **Approve a Resolution of the Village of Hinsdale Accepting Membership as a member of the Northern Illinois Health Insurance Initiative (NIHI) Sub-pool which is a member of the Intergovernmental Personnel Benefit Cooperative (IPBC)**. Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- a) **Approve the FY2016-2017 to FY2020-21 Capital Improvement Plan (CIP) and FY 2016-17 Annual Performance Budget** (*First Reading at the Committee of the Whole – April 5, 2016*)

President Cauley stated the draft FY2016-2017 Annual Performance Budget and Capital Improvement Plan (CIP) were distributed to the Village Board and Finance Commission, as well as posted on the website on March 30th. The Finance Commission reviewed the documents at their meeting of April 4th. The Village Board reviewed them at a Committee of the Whole meeting held on April 5th. No changes were suggested by either body.

Trustee Hughes moved to **Approve the FY2016-2017 to FY2020-21 Capital Improvement Plan (CIP) and FY 2016-17 Annual Performance Budget, as presented**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- b) **Approve the FY2016-2017 Pay Scales** (*First Reading at the Committee of the Whole – April 5, 2016*)

President Cauley explained the proposed pay scales propose a 2% across the board adjustment to the minimum and maximum salary ranges for all non-union positions, and includes the personnel changes that have been made throughout the year.

Trustee Saigh moved to **Approve the FY2016-2017 Pay Scales.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- c) **Award Bid #1605 for Community pool painting to Muscat Painting & Decorating in an amount not to exceed \$61,000**

President Cauley stated this item relates to pool painting projects. The CIP includes \$50,000 for the lap, dive and wading pools and \$11,000 for various other structures. The bid from this vendor came in at \$51,436, however, if a second coat is needed on the diving well, no more than \$10,000 has been budgeted. President Cauley stated he does not want to approve the amount for the second coat without knowing the exact cost. The cost for a second coat is within the Village Manager's authority to approve; Mr. Peluso can decide if a second coat is necessary

Trustee LaPlaca moved to **Award Bid #1605 for Community pool painting to Muscat Painting & Decorating in an amount not to exceed \$51,461.** Trustee Hughes seconded the motion.

Trustee Hughes asked about the disparity between Muscat and some of other bidders. Director of Parks & Recreation Gina Hassett explained that Muscat is a small shop, they do the sandblasting themselves and don't subcontract that work.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Environment & Public Services (Chair LaPlaca)

- d) **Approve a Resolution for the Woodlands Phase 3 Project Construction Change Order Number 1 in the amount not to exceed \$22,848 addition to John Neri Construction Company******

President Cauley said this was an issue that came up in the course of construction, and could not be postponed for Board approval. Ms. Gargano contacted himself and Trustee LaPlaca, and they gave their permission for the work to continue.

Trustee LaPlaca moved to **Approve a Resolution for the Woodlands Phase 3 Project Construction Change Order Number 1 in the amount not to exceed \$22,848 addition to John Neri Construction Company.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Zoning & Public Safety (Chair Saigh)

- e) **Approve an Ordinance Approving a Site Plan/Exterior Appearance Plan at 222 E. Ogden Avenue – Adventist Midwest Health** (*First Reading – March 1, 2016*)

There were no additional questions or concerns from the Board on this item.

Trustee Byrnes moved to **Approve an Ordinance Approving a Site Plan/Exterior Appearance Plan at 222 E. Ogden Avenue – Adventist Midwest Health.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- f) **Approve an Ordinance Amending Section 9-102 (“Home Occupations”) of the Hinsdale Zoning code as it relates to Licensing of Home Occupations** (*First Reading – March 1, 2016*)

President Cauley remarked this ordinance exempts home-based businesses from licensing because the Village cannot enforce it. Trustee LaPlaca noted this change was recommended during the fee structure discussion.

Trustee Saigh moved to **Approve an Ordinance Amending Section 9-102 (“Home Occupations”) of the Hinsdale Zoning code as it relates to Licensing of Home Occupations.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

Capital Improvement Plan (CIP) – Central Business District (CBD) Parkway Material Installation

Mr. Peluso referenced the materials provided to the Board in their packet regarding a proposal for Garfield Street, between Hinsdale Avenue and First Street, and Second Street between Washington and Lincoln Streets. The proposed solution for these areas is sustainable landscaping and brick pavers. It was noted these areas are close to the road, and therefore it is hard to get anything to grow because of the salt. Trustee LaPlaca reported reclaimed, vintage bricks will be used as an accent only; new pavers will provide a more even surface for walking. Additionally, depleting the supply of old bricks would be undesirable in the event some are needed for future maintenance and restoration of the brick roads.

With respect to hardscape on the south side of the street, Mr. Peluso said this was not included because of budget numbers, but staff can look at this as an alternate bid at some point for Board consideration. Trustee Saigh asked about the replacement of lost trees in this area, as well as other CBD locations. Mr. Peluso will follow up with the Village Forester and provide an answer to the Board.

2016 Reconstruction Project - Woodlands Phase III

Village Engineer Dan Deeter updated the Board on the Woodlands project stating there are three crews working on storm sewers and water mains. He also noted the contractor is slightly ahead of schedule to date.

Annual request for Kitchen Walk - May 6th

Assistant Manager/Director of Public Safety Brad Bloom reported this item is informational only; this is the same event as in previous years, and has never been problematic.

DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Community Development
- c) Police
- d) Fire
- e) Parks & Recreation
- f) Public Services
- g) Engineering

Mr. Bloom added that he has spoken with the Oak Street Bridge contractor, and Hillgrove will be re-stripped soon, depending on weather. Commuters will be notified, and people will no longer need to use the Wellness House parking lot.

Trustee LaPlaca reported landscaping at the bridge has begun. The ornamental fence will be installed Thursday and will require reducing traffic to one lane of traffic during installation. The

painting on the piers and parapets is very nice and not much different from the natural limestone. Night work is scheduled for this weekend to remove the final wooden forms and scaffolding; it shouldn't be noisy and will likely be the last night work required for the bridge. Area residents have been noticed.

With respect to the sandblasting at the Community Pool, Ms. Hassett noted a letter has gone out to neighbors to let them know work will be starting soon. Trustee LaPlaca mentioned that the streets being worked on in the Woodlands are already getting wetted down to control dust.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board and no need for a closed session, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of April 19, 2016.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 8:20 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk