

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING OF
Tuesday, April 29, 2014**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, April 29, 2014 at 7:07 p.m.

Present: President Tom Cauley, Trustees J. Kimberley Angelo, William Haarlow, Gerald J. Hughes (arr. 7:08 p.m.), Laura LaPlaca and Bob Saigh

Absent: Trustee Christopher Elder

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development Robb McGinnis, Village Engineer Dan Deeter, Director of Public Services George Franco, Director of Parks & Recreation Gina Hassett, Director of Economic Development Tim Scott, Village Horticulturalist Ralph Nikischer, Village Forester John Finnell and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

(Trustee Hughes arrived: 7:08 p.m.)

APPROVAL OF MINUTES

Trustee Saigh moved to **approve the draft minutes of the regularly scheduled meeting of April 8, 2014, as presented.** Trustee LaPlaca seconded the motion. President Cauley noted the major water leak referenced in the minutes that was resulting in between \$35,000 and \$40,000 of unbillable water per month has been found. He said this is why it's important to track the water purchased and the Village is becoming more proficient in tracking these issues.

AYES: Trustees Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: Trustee Haarlow

ABSENT: Trustee Elder

Motion carried.

PROCLAMATION – ARBOR DAY

President Cauley read the Arbor Day proclamation.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

CONSENT AGENDA

President Cauley read the Consent Agenda as follows:

Recommended by Administration & Community Affairs Committee

- a) Approval of the Display of Banners, Street Closures and Customary In-kind Services Supporting the Hinsdale Chamber of Commerce's 2014 Events
- b) Approval of a Community Pool Lease Agreement to C&W Concessions for 2014 in the Amount of \$8,000 and for 2015 in the Amount of \$8,200 with an Option to Renew for 2016
- c) Approval to Offer a Voluntary Employee Paid Vision Benefit Plan with VSP

Recommended by Environment & Public Services Committee

- d) Approve the Issuance of a Purchase Order to Automatic Systems Company in the amount \$13,261.90 for Upgrades to the Water Distribution SCADA Computer System
- e) Award Bid #1551 Elm and Ash Treatments as follows:
 - Balanced Environments, Inc. the service of elm inoculation in the bid comparison amount of \$10.49 per diameter inch not to exceed the proposed budgeted amount of \$146,268
 - Sav-A-Tree the service of ash tree soil injection in the bid comparison amount of \$1.50 per diameter inch not to exceed the proposed budgeted amount of \$12,140
 - Winkler's Tree Service the service of ash tree trunk injection in the bid comparison amount of \$6.99 per diameter inch not to exceed the proposed budgeted amount of \$7,110
- f) Award Bid #1552 for the Service of Gasoline Delivery, to Warren Oil Company with the Fuel Delivery Bid Comparison Quantity of \$12,931.50 plus the cost of Gasoline and Diesel per the Oil Price Information Service Index

- g) Award Bid #1557 – Tree Maintenance: to Homer Tree Service not to exceed the Proposed Budgeted Amount of \$133,000
- h) Approval of Clark Mosquito Control’s Earth Right program for the FY2014-15 in the Amount of \$55,496
- i) Award the Engineering Services for Construction Observation of the 2014 Infrastructure Project to James J. Benes & Associates the Amount Not to Exceed \$177,069

Trustee LaPlaca noted a correction to Item E regarding the per diameter inch price. President Cauley asked for more information regarding the tree inoculation items as they are a bigger ticket item than usual. Village Forester John Finnell explained that elm inoculation has been very successful. Since the first elm treatment in 2007, elm tree removal has dropped from 150-200 per year to no more than two dozen per year. Further, of those two dozen, not all are lost as a result of Dutch elm disease. He also explained that Village staff has recently completed a tree inventory of public trees to develop a management plan and 1/3 of the tree population is treated each year. Trustee LaPlaca noted that this mosquito abatement is new this year. Following a presentation at EPS, the item presented tonight is a ‘green’ environmentally friendly treatment, but the price is the same as the old treatment type. Director of Public Services confirmed that the new treatment is as effective as the old. Trustee Hughes moved to **approve the Consent Agenda, as presented.** Trustee LaPlaca seconded the motion.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Elder

Motion carried.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Trustee Saigh moved **Approval and Payment of the Accounts Payable for the Period of April 4, 2014 through April 25, 2014 in the aggregate amount of \$1,033,350.63 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Haarlow seconded the motion.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh
NAYS: None
ABSTAIN: None
ABSENT: Trustee Elder

Motion carried.

Approval of the FY2014-15 Annual Performance budget, as presented

President Cauley introduced the item explaining that this budget begins May 1st if approved and highlighted the extensive review process for the budget. Trustee Hughes moved **Approval of the FY2014-15 Annual Performance budget, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh
NAYS: None
ABSTAIN: None
ABSENT: Trustee Elder

Motion carried.

Approval of the FY2014-15 Pay Plan

President Cauley explained this item is the annual approval of the 2% COLA adjustment for non-union employees which is consistent with police and public services contracts. Any merit increases are done separately. Trustee LaPlaca moved **Approval of the FY2014-15 Pay Plan.** Trustee Saigh seconded the motion.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh
NAYS: None
ABSTAIN: None
ABSENT: Trustee Elder

Motion carried.

Reject Bids Received, Waive Competitive Bidding and Award a Contract to King's Landscaping in the Amount of \$34,823.70 to Provide Landscaping Services for the Burlington Park Masonry Wall and to Award a Contract to Nelson Design Associates for an Amount Not to Exceed \$1,000 for Oversight of Landscaping Installation

President Cauley introduced the item and noted it includes a \$1,000 construction oversight addition. Director of Economic Development Tim Scott explained this was

added in the event that he was not on site to monitor the work and while perhaps not absolutely necessary, certainly helpful. He said this was done for the construction phase, too. President Cauley noted the budgeted amount for this phase of the project was \$50,000. This item, including the oversight and the irrigation item following would bring this to \$1,600 over budget.

Trustee Angelo moved to **Reject Bids Received, Waive Competitive Bidding and Award a Contract to King's Landscaping in the Amount of \$34,823.70 to Provide Landscaping Services for the Burlington Park Masonry Wall and to Award a Contract to Nelson Design Associates for an Amount Not to Exceed \$1,000 for Oversight of Landscaping Installation.** Trustee Hughes seconded the motion.

It was explained that the landscaping portion of the project would take about a week and the irrigation approximately two weeks. Mr. Scott further explained that the living wall aspect of the landscaping may require some hands on oversight to make sure it is done correctly. Further, although he has a working knowledge of the project, Nelson Design Associates is a fully qualified landscaper. Trustee Saigh commented that he believes the additional expense is a prudent measure as this is not a typical wall and is a showcase project for the Village. It was explained that while \$1,000 was budgeted, not all may be spent. Trustee LaPlaca pointed out that the entire project was a \$250,000-\$300,000 expense; an additional \$1,000 maximum seems like a small amount to spend to guarantee the success of this project.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Elder

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

Award Bid #1554 Contract A, required plumbing for business district planting bed irrigation, to Masters Irrigation in the amount of \$7,780

President Cauley introduced the item for discussion. Trustee Saigh moved to **Award Bid #1554 Contract A, required plumbing for business district planting bed irrigation, to Masters Irrigation in the amount of \$7,780.** Trustee Saigh seconded the motion.

Trustee LaPlaca explained this item was not approved at EPS because there was confusion about the numbers and a question about the disparity between the quotes. Mr. Nikischer addressed these issues and stated he is confident the selected vendor will do a good job.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Elder

Motion carried.

**Award Bid #1554 Contract B, Burlington Park wall irrigation, to Aquamist
in the amount of \$15,840.88**

President Cauley stated this item is part of the overall project discussed in the two previous items. Trustee Hughes moved to **Award Bid #1554 Contract B, Burlington Park wall irrigation, to Aquamist in the amount of \$15,840.88.** Trustee Haarlow seconded the motion.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Elder

Motion carried.

Trustee LaPlaca asked that staff make sure, with respect to the \$35,000 landscaping item, that the vendor installs these plant materials as soon as possible to insure optimal planting conditions. Village Horticulturalist Ralph Nikischer confirmed that he had spoken with the vendor today and they are anxious to begin the project.

ZONING AND PUBLIC SAFETY

**Approve a Request to Close Hillgrove Avenue and County Line Road
between Hillgrove and Walnut Street from May 3, 2014 through May 4, 2014**

Trustee Saigh moved to **Approve a Request to Close Hillgrove Avenue and County Line Road between Hillgrove and Walnut Street from May 3, 2014 through May 4, 2014.** Trustee Hughes seconded the motion.

AYES: Trustees Angelo, Hughes, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Elder

Motion carried.

OAK STREET BRIDGE PRESENTATION

Mr. Scott Creech from HR Green, the design engineers on the Oak Street Bridge project, addressed the Board reviewing the project, presenting the proposed design and outlining the remaining schedule with a PowerPoint presentation. He described the footprint of the project in terms of how many feet of area streets will be improved. He explained that the funding for the project dictates the process and some of the design requirements. Phase I is an IDOT term for the design of the project, Phase II is a detailing of the design and Phase III is the construction. In Phase I there were five working group meetings and two public meetings. Federal funding requires a sidewalk. The Village has determined a four-way stop at Chicago and Oak Streets will be optimal; they are working to minimize the impact to trees and parks in Phase II as well as evaluating and implementing storm water management.

President Cauley addressed future traffic management stating it is the Village's position that every effort will be made to keep the same traffic flow with the new bridge. Chief Bloom has worked out a traffic plan we can implement and will discuss this after the bridge is constructed. He recommended separating the issue of traffic during construction from what will happen after. To the extent residents have questions about traffic moving forward, he asked they call Chief Bloom, Trustee LaPlaca or himself.

Mr. Tim King from Hitchcock Design Group, the landscape architects for the project, explained the park wall was 12' feet tall and will now be 8' feet. The slope will be re-graded and replanted; this being an intentional change as a result of meeting feedback.

Mr. Creech continued the presentation remarking it was clear that Village residents expect the bridge to be more aesthetically pleasing than what IDOT would typically require; therefore, a number of options were presented from modern to historic for review. The consensus was to play off the detail of the Highland Station. He illustrated area before pictures and after renderings. The railing on the bridge will be a custom, welded metalwork made from powder-coated aluminum. IDOT can be very particular about their requirements, but since the railing is not a vehicular deterrent, we may be able to put a finial on the posts.

Mr. Creech reviewed the project schedule moving forward. He emphasized the importance of feedback and outlined the various ways people can communicate to the design team and the Village. Upon questions from the Board, he said IDOT has lighting requirements, but these should be able to come from the existing budget and they are just getting underway with this. He also noted that all utilities have been contacted to get on same schedule as the Village and because utility poles are in the right-of-way, moving them should be at their cost. It was noted that the old bridge will be removed from the site by the contractor and his price will reflect that. Trustee LaPlaca believes because the bridge is not historically landmarked, there is no salvaging process. It was confirmed that the Village will maintain and inspect

the new bridge, upon completion, much as they do the old one. Mr. Creech said he will look into the extra costs of burying power lines. Concern was expressed regarding the closing of Chicago Avenue, but Mr. Creech said it will be staged so that traffic will always be able to move through that intersection, even though it will be reduced to one lane in each direction. Work at this intersection is estimated to take 2-4 months. It was noted that all information regarding this project will be on the Village website. Trustee Saigh suggested that the before and after views of the project be displayed on site if possible.

Trustee LaPlaca said this design reflects the input from residents and she thanked Mr. Creech and Mr. King for listening to resident concerns.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

Trustee Saigh reported that at ZPS the Fire Chief said they are resuming water main and fire hydrant testing and maintenance sometime in June. The Police Chief had reported they are looking for more resident participation in the block watch program and will begin to promote the program to that end. Finally, pea gravel driveways are currently allowed by the zoning code in figuring lot coverage which is a problem that will be addressed by staff.

There were no additional EPS or ACA reports.

STAFF REPORTS

Police Chief Brad Bloom distributed copies of the Annual Police Department Report stating it will be on the website shortly.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board and no need for a Closed Session, President Cauley asked for a motion to adjourn. Trustee Saigh **moved to adjourn specially scheduled meeting of April 29, 2014.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Meeting adjourned at 8:22 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk