

SMALL WIRELESS FACILITIES PERMIT APPLICATION

APPLICANT INFORMATION

Applicant Name:	Date of Application:
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Applicant is a: Wireless Provider Representative Other (please specify):

WIRELESS PROVIDER INFORMATION

Wireless Provider Name:

Wireless Provider Address:

City:	State:	ZIP Code:
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Phone:	Email:
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CONTACT PERSON FOR THIS PROJECT

Contact Person Name:

Contact Person Address:

City:	State:	ZIP Code:
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Phone:	Email:
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PROPOSED SITE LOCATION

Property Address:

Closest Intersection (Distance and Direction from):	Right of Way <input type="checkbox"/>
	Private Property <input type="checkbox"/>

Zoning District:	PIN (if not right-of-way):
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EXISTING UTILITY POLE/WIRELESS SUPPORT STRUCTURE INFORMATION

Does the Project Involve a New Pole? Yes No

Pole/Structure ID Number:	Height of Pole/Wireless Support Structure (feet):	Pole Color:	Pole Type: <input type="checkbox"/>
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Existing Attachment(s) on Utility Pole/Wireless Support Structure? (e.g., banners, light fixtures) Yes No
 If yes, please specify:

Village of Hinsdale
Community Development Department
19 E. Chicago Ave., Hinsdale IL. 60521

Owner of Pole/Wireless Support Structure:		
Name of Pole/Wireless Support Structure Representative:		
Address:		
City:	State:	ZIP Code:
Office Phone:	Cell Phone:	E-mail:
NOTE: If the proposed Small Wireless Facility is to be attached to an existing pole owned by an entity other than the Village, the Applicant/Wireless Provider must, with the application, provide legally competent evidence of the consent of the Owner of the Pole to the proposed collocation. Permission Received: Yes <input type="checkbox"/> No <input type="checkbox"/>		

PROPERTY OWNER INFORMATION (IF PROPERTY NOT VILLAGE-OWNED RIGHT-OF-WAY)		
Property Owner Name:		
Property Owner Address:		
City:	State:	ZIP Code:
Phone:	Email:	
<p>NOTE: If the Small Wireless Facility is to be attached to an existing or new pole or wireless support structure located on property that is not Village-owned right-of-way, the Applicant/Wireless Provider must provide legally competent evidence of the consent of the Private Property Owner to the proposed collocation. Permission Received: Yes <input type="checkbox"/></p> <p style="padding-left: 40px;">No <input type="checkbox"/></p>		
CONTRACTOR INFORMATION		
Name of Contractor:	Type of Contractor:	
1.		
2.		
3.		
All contractors performing work in the Village must be [licensed/registered] by the Village prior to the issuance of any permit. Please provide appropriate proof of contractor licensing.		
OTHER APPROVALS		
If any of the Projects are situated within rights-of-way of the Illinois Department of Transportation or of the DuPage/Cook County Highway Department, then additional permits from those entities must be obtained and provided as part of this application before a permit may issue.		

APPLICATION CHECKLISTS AND REQUIREMENTS

Each Application must be accompanied by the following to be deemed complete:

1. Site specific structural integrity and, for a Village utility pole, make-ready analysis prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989;
2. The location where each proposed small wireless facility, utility pole or wireless support structure would be installed and digital photographs of the location and its immediate surroundings depicting the utility poles or structures on which each proposed small wireless facility would be mounted or location where utility poles or structures would be installed. The photographs shall include a digital photo simulation of the proposed location providing "before and after" views, demonstrating the true visual impact of the proposed wireless facilities on the surrounding environment;
3. Specifications and drawings prepared by a structural engineer, as that term is defined in Section 4 of the Structural Engineering Practice Act of 1989, for each proposed small wireless facility covered by the application as it is proposed to be installed;
4. The equipment type and model numbers for the antennas and all other equipment associated with the small wireless facility;
5. A proposed schedule for the installation and completion of each small wireless facility, utility pole and wireless support structure covered by the application, if approved;
6. A traffic plan, if necessary;
7. Copies of all licenses, permits and approvals required by or from the Village (i.e. zoning approval, where required), other agencies and units of government with jurisdiction over the design, construction, location and operation of said small wireless facility. The applicant shall maintain such licenses, permits and approvals in full force and effect and provide evidence of renewal or extension thereof when granted;
8. In the event the small wireless facility is proposed to be attached to an existing utility pole or wireless support structure owned by an entity other than the Village, legally competent evidence of the consent of the owner of such pole or wireless support structure to the proposed collocation;
9. In the event the small wireless facility is to be located on private property outside of the right-of-way, legally competent evidence of the consent of the owner of such property to the proposed collocation;
10. Application Fee(s);
11. If the proposed installation includes ground-mounted equipment, compliance with any applicable Village standards, including, where required: a landscape plan showing specific landscape materials, method of fencing, finished color and, if applicable, the method of camouflage or concealment;
12. Copy of existing Master Pole Attachment Agreement with the Village relative to Small Wireless Facilities, if any, if seeking to locate on a Village owned utility pole or wireless support structure;
13. Sufficiently detailed documentation establishing that the proposed installation will comply with all ordinances of general application pertaining to installations in the right-of-way, right-of-way usage and the National Electric Code; and
14. Proof of minimum mandatory insurance, including self-insured retentions.

ATTESTATION, ACKNOWLEDGMENT & SIGNATURE

I attest, to the best of my knowledge and belief, that the information stated in this application and in all supporting plans and documents is true and accurate. In addition, to the best of my knowledge and belief, the proposed collocation of the small wireless facility sought by this application complies with the written design standards established by the Village, and with the various other requirements set forth in the Small Wireless Facilities Deployment Act (P.A. 100-585), Title 7 of the Village Code, and other applicable provisions of the Village Code.

This is an application only. Completion of this application does NOT entitle the applicant to commence construction. I, the applicant, agree to conform to all applicable laws of the Village. I also agree that all work performed will be in accordance with the plans and specifications as set forth in the approved permit. I understand that the approval of this application and issuance of a permit does not obviate the need to comply with all applicable laws and ordinances. I agree to hold harmless and indemnify the Village for any claim against the Village as the result of any act of commission or omission by or on behalf of the undersigned, his/her agent, principle, contractor, subcontractor or supplier. I, the undersigned, am the duly authorized and contracted representative of the applying entity/owner of the small wireless facility.

Signature of Applicant:	Date:
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Printed Name of Applicant:	Title:
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State of _____ County of _____

Signed and sworn (or affirmed) to before me on ___ day of _____ by _____.

 Signature of Notary Public

****FOR ADMINISTRATIVE USE ONLY****

Date Application was submitted:

Application Is: Complete Incomplete

If incomplete, date the Applicant was notified:

Missing documents or information:

Date Application was approved denied

Missing documents or information: