



## AUTOMATED PAYMENT PROGRAM

### Water Billing - Direct Debit Authorization

The Village of Hinsdale provides an Automated Payment Program for Utility Bill customers. This free program utilizes electronic funds transfer to provide a timely, accurate, and convenient method to pay your utility bill.

**Instructions:** To sign up for direct debit, complete this authorization agreement and include an unsigned and voided check from your account to assist in verifying bank data. Return this form and your voided check in person to the Hinsdale Village Hall at 19 East Chicago Avenue or by mail to:

Village of Hinsdale  
Attn: Finance Department – Water Billing  
19 E. Chicago Avenue, Hinsdale, IL 60521

By signing below, I authorize the Village of Hinsdale and the Financial Institution designated, to begin deductions for Automatic Payment Program payments. I understand the automated payment of the billing amount will be made within five days of the issuance of the bill. I further authorize the Village of Hinsdale to initiate debits to my account to correct any errors in connection with my account.

This authority shall remain in effect until the Village of Hinsdale has received written notification from me to terminate said agreement, or until the Village of Hinsdale has sent me written notification of termination of this agreement.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### ***Please Print***

Name (as it appears on Utility Bill) \_\_\_\_\_

Service Address \_\_\_\_\_ Hinsdale, IL 60521

Mailing Address (if different) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Customer Account Number (on Utility Bill) \_\_\_\_\_

Financial Institution \_\_\_\_\_

Account Number \_\_\_\_\_ Routing Number \_\_\_\_\_

Address of Financial Institution \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number of Financial Institution \_\_\_\_\_

*Please note: Direct debit of your account will begin with the next billing cycle. Should you change residences within the Village of Hinsdale, you must sign up for automated payments for your new address, as this authorization does not transfer. If you have any questions, please call the Finance Department, Water Billing at 630.789.7020.*