**Position Purpose**
The Village of Hinsdale is seeking applicants for the position of Water Polo Instructor at the Hinsdale Community Pool for the summer 2020 Season.

**Supervision Exercised**
None.

**Essential Duties**

1. Teaches summer water polo camp at Hinsdale Community Pool.
2. Develops program to meet the needs of beginner and intermediate water polo players between the ages of 8-14 years.
3. Coordinates and manages the program operations and communicates with registered patrons/parents regarding pertinent program information.
4. Assists in recruiting participants for water polo program.
5. Coordinates with neighboring pool facilities to compete in scrimmage water polo matches (with assistance from Recreation Supervisor).
6. Set up water polo equipment for camp and maintain equipment, reporting any issues or needed repairs.
7. Presents professional appearance and attitude at all times, and maintains a high standard of customer service.
8. Performs miscellaneous job-related duties as assigned.

**Work Schedule**
Position is expected to start by May 23rd, 2020. Hours will vary based on the group lesson schedule, and private lesson scheduling. Some early morning, day, evening, weekend and holiday work may be required. The position will work a maximum of 40 hours a week. This is a seasonal position that will work until August 14, 2020.
Rate of Pay and Benefits
Rate of pay is $14.00/hour. There are no additional benefits associated with this position.

Position Requirements

- Knowledge of the sport of water polo and applicable rules, skills, fundamentals, and techniques.
- Experience participating in a competitive water polo program.
- Familiarity with USA Water Polo rules and regulations.
- Previous experience coaching or teaching lessons or camps preferred.
- Ability to pass a pre-employment physical skills evaluation as stipulated by the department.
- Ability to prepare routine administrative paperwork if needed.
- Ability to provide proper supervision for multiple children at once.
- Ability to multi-task.
- Ability to follow routine verbal and written instructions.
- Knowledge of customer service standards and procedures.
- Must be at least 18 years of age.

Safety Functions

- Becomes familiar with and observe all applicable safety and security policies/procedures.
- Immediately reports all unsafe conditions and acts to supervisor.
- Reports all accidents to supervisor immediately.
- Recommends improvements to safety and security practices.
- Obeys and adheres to all safety rules and work practices.

Environmental Factors & Physical Requirements
The candidate must be a competent swimmer with the ability to dive. The work environment generally includes standing on deck or entering the water. The noise level is usually loud. This position is regularly required to use hands to touch; reach with hands and arms, and see, talk and hear. Occasionally required to stand; walk and stoop, kneel, crouch or crawl. May lift and/or move up to 50 pounds. Must be able to move furniture, such as tables and chairs.

Candidate should be prepared undergo a thorough background investigation prior to starting. Position will be open until filled. The Village is an Equal Opportunity Employer.

To apply, please submit a completed application, resume and cover letter to:

Emily Wagner
Administration Manager
19 E. Chicago Avenue
Hinsdale, IL 60521
hr@villageofhinsdale.org

Applications are available at www.villageofhinsdale.org.