

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
October 7, 2015**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Wednesday, October 7, 2015 at 6:00 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: Trustee J. Kimberley Angelo

Also Present: Village Manager Kathleen A. Gargano, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Community Development Robb McGinnis, Assistant Village Manager/Finance Director Darrell Langlois, Director of Parks & Recreation Gina Hassett, Village Engineer Dan Deeter, Village Planner Chan Yu, Management Analyst Suzanne Ostrovsky, Economic Development Coordinator/Human Resources Administrator Emily Wagner and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Saigh and Trustee Hughes suggested clarifications to the draft minutes of September 15, 2015. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of September 15, 2015, as amended.** Trustee Hughes seconded the motion.

AYES: Trustees Hughes, LaPlaca, Saigh and President Cauley

NAYS: None

ABSTAIN: Trustees Elder and Stifflear

ABSENT: Trustee Angelo

Motion carried.

SWEARING IN OF NEW POLICE OFFICERS

Probationary Police Officers Catherine Hiltenbrand and Evan Caughie-Petcher were sworn in by President Cauley.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

President Cauley stated the Board had agreed to repair the Brush Hill train station before the new tenant moved in; repairs include tuck pointing, gutters, painting and window work. He commented we missed the mark on the cost estimate and bids came back \$109,000 over-budget, but because of the new tenant, the Board authorized the expenditure. Staff sent a letter to the West Suburban Mass Transit District (WSMTD), an organization of the communities along the Burlington Northern Santa Fe (BNSF) corridor that reviews and administers funds for mass transit use, and asked for a \$109,000 grant to cover the train station repair shortfall. This request was unanimously approved. President Cauley offered special thanks to former Village President Martin Gross, who currently serves as WSMTD Chairman, for his assistance in awarding this grant to the Village of Hinsdale. This is not the first time Mr. Gross has come to the aid of Hinsdale, he was instrumental in the award of an \$8,000 grant for equipment items at the West Hinsdale train station, \$31,000 for resurfacing the Highland Station parking lot and \$66,000 for a wi-fi video surveillance system that covers the grade crossings, platforms and interior of the train stations. President Cauley said the Village greatly appreciates his efforts.

FIRST READINGS - INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) **Award a component of Bid #1593 to Wingren Landscape for holiday lighting and decorating in an amount not to exceed \$7,122; and award a component of Bid #1593 to Holiday Creations for holiday lighting and decorating in an amount not to exceed \$13,167**

President Cauley introduced the item and Trustee Hughes explained that staff decided to split these two aspects of the bid to save money. President Cauley noted it is always good to save money, but holiday lighting is important to the Village and wondered if it made sense to spend more money. It was noted the problem is that Village electrical circuits are limited. One of the capital plan items was to upgrade them, but it was deferred because of the Springfield budget problems. President Cauley explained we could go to LED lights, which use less electricity, but are more expensive. Switching to LED lights increases the initial expense by about \$10,000, but the lights last ten times as long. Trustee Hughes pointed out this year's bid is \$7,000 less than last year because of LED lights purchased last year; it is a bigger expenditure up front, but there is a diminishing cost.

Trustee Saigh said he sees the sense, but wishes we had more than one year of experience with LED lights. He has a general concern with regard to the cost of holiday decorations, and feels it is appropriate item to review. Village Manager Gargano stated this matter will be added to the pending items list for further evaluation.

The Board agreed to move this item forward for a second reading with the correct numbers.

b) **Approve an Ordinance Amending Section 3-3-5 (Local Liquor Licenses) to Create a New Liquor License Classification – Class A9 Concierge License**

President Cauley stated there is a new tenant at this location and their business model includes the complimentary service of beer and wine. Trustee Hughes commented he had reviewed the matter, but wondered if the intent of this liquor class would capture the salons. Economic Development Coordinator/Human Resource Administrator Emily Wagner stated this particular classification does not cover the needs of the salons, but anticipates it will with the liquor code re-write in progress.

Trustee LaPlaca made note of the two glass consumption limitation. Mr. Steve McClearn, Senior Director, Custom Operations for The Trunk Club, addressed the Board. He explained that most appointments are no more than 45 minutes, and most clients do not linger. In his experience people do not get inebriated. Trustee LaPlaca recommended the two drink limit be removed and replaced by language that says alcohol cannot be served to anyone who is under the influence. Chief Bloom confirmed this is how alcohol is dispensed as part of the current code; the person serving the drink needs to make the assessment. Trustee Saigh asked about service hours. Mr. McClearn said they close by 6:00 p.m., but occasionally and individual will make an appointment after that time.

The Board agreed to put this item on the Consent Agenda of their next meeting, with the recommended change.

Environment & Public Services (Chair LaPlaca)

c) **Reject all bids for Bid #1594 for initial flood protection improvements for Graue Mill**

President Cauley stated the Village has an Intergovernmental Agreement with the County and Graue Mill; the Village role is largely to apply for grant funds and to serve as the required municipality necessary to move the project forward. Bids are supposed to be accepted by the County, not the Village, however, we accepted a \$29,000 bid. In order not to jeopardize the project for Graue Mill, staff recommends the Board reject all bids so the County can re-issue. President Cauley recommended the Board act on this item at this time so as not to hold up the process waiting for a second read. The Board concurred.

Trustee LaPlaca moved to **Reject all bids for Bid #1594 for initial flood protection improvements for Graue Mill.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Angelo

Motion carried.

Zoning & Public Safety (Chair Saigh)

d) **Approve the payment of reserve fees per the Village's membership agreement with DuComm in the amount of \$131,580**

President Cauley introduced the item and explained that these costs are entirely reimbursable by the DuPage County Emergency Telephone System Board (ETSB). The Board agreed to place this item on the Consent Agenda of their next meeting.

e) **Approve an Ordinance Amending Section 6-12-3 and Section 6-12-4 of the Village Code of Hinsdale – replacing the east and westbound Yield signs with Stop signs at the intersection of Fifth and Washington**

President Cauley introduced the item and commented that, in his opinion, yield signs are more dangerous than no signs. Trustee LaPlaca agreed.

The Board agreed to place this item on the Consent Agenda of their next meeting.

f) **Approve the interior elevations and floor plans submitted by Casa Margarita dated September 23, 2015 for Brush Hill Train Station**

President Cauley began discussion by explaining the interior appearance is before the Board because of the lease agreement. Trustees LaPlaca and Stifflear have agreed to work with Casa Margarita to make the interior space consistent with what the Board had in mind. They will bring a recommendation back to the Board.

There are also exterior appearance issues which will be reviewed by the Plan Commission. These include awnings on the south side of the building and the venting of the oven, which entails exhaust fans behind screens where windows would be on the south side. Director of Community Development Robb McGinnis clarified this first reading is with respect to the interior plans. Village Manager Gargano said the lease also specifies Board approval of the exterior, so a motion to send this matter to the Plan Commission for further review would be appropriate. Trustee LaPlaca recommended the Plan Commission be provided a sample of the proposed awning fabric. Trustee Stifflear recommended the Plan Commission consider the number of colors used for the awnings. It was confirmed that the awnings would not have any lettering on them. Discussion followed regarding the materials used for the exhaust fan screening.

Trustee LaPlaca moved **to recommend the Board of Trustees refer to the Plan Commission an exterior appearance review of the Casa Margarita plans.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Angelo

Motion carried.

g) **Approve an Ordinance Approving Certain Sign Variations for Various Signs at 10, 11 & 12 Salt Creek Lane and 901 & 907 Elm Street – MedProperties/Salt Creek Campus, LLC**

President Cauley introduced the item and explained that sign #1 was withdrawn, signs #2 and #3 were approved by the Plan Commission with recommended changes as reflected in the packet, and signs #5 through #9 were approved by the Plan Commission as is. There is no sign #4.

Trustee Stifflear commented that MedProperties went through the variance process and received approvals from the Zoning Board of Appeals (ZBA), which is a necessary but overly complicated process. He pointed out that if this was a health service district, all of these things would be permissible; ground signs are permissible, more than one is allowed, and he believes illumination would be permitted. In his opinion, MedProperties has turned Salt Creek into a de facto health

service district. They have asked for a variance on these eight signs, but will likely come back for more signage relief when they build another building and get more tenants. He wondered whether these eight signs count as part of total signage for properties or they just eight additional signs. Mr. McGinnis said if a particular way-finding sign was on one of the subject properties, it would count against total allowed signage. Part of their request was for relief on off-premise signs, and these would not count against the sign total. It was also confirmed that two of the approved signs fall on association property; six of the signs are on MedProperties property and would be counted as such for each parcel. Trustee Stifflear asked that the signs be recorded in detail by address and the variance be written to specify how they are counted.

Trustee Stifflear believes the sign approval process is confusing, and all would be better served if the process were 'tightened up'. He suggested one way to do this might be to have all signage matters brought to the Plan Commission so that only one body is monitoring and potentially opining on signage. Mr. McGinnis said he would work through this and bring something to the Board for consideration.

The Board agreed to move this item forward for a Second Reading at their next meeting.

h) **Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 10 Salt Creek Lane – Med Properties**

President Cauley said this item relates to a new loading zone and a trash enclosure. He noted that the Plan Commission approved this item with a vote of 5-2. President Cauley suggested that an Executive Summary be included with these types of items that indicate what is being asked of the Board, followed by the Plan Commission vote and articulated reasons if they exist, for a 'no' vote by a Plan Commissioner.

The Board agreed to move this item forward for a Second Reading at their next meeting.

i) **Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 12 Salt Creek Lane – Med Properties**

President Cauley explained this is the item about the TREX fencing material previously discussed by the Board. The Plan Commission approved this item with a vote of 6-1. Trustee Stifflear explained the dissenting vote was cast by an architect on the Plan Commission who thought the TREX was not as sightly as the wood specified in the original proposal. The Plan Commission approved on the condition that the generator fence screening must be one foot taller than the generator and a landscape plan must be submitted to ensure adequate screening around the generator enclosure.

The Board agreed to move this item forward for a Second Reading at their next meeting.

j) **Approve an Ordinance Approving Site Plan and Exterior Appearance Plan for New Telecommunications Antennas and Related Equipment at 120 N. Oak Street – SprintCom Inc. at Adventist Hinsdale Hospital**

President Cauley explained that Sprint has applied to install two new antennae on the hospital smokestack. The Board reviewed the pictures, which did not illustrate a noticeable change to the exterior view. Village Planner Chan Yu explained the existing infrastructure would be used, but they will be adding two new remote radio

units. He noted they would be the same color, the same size and at the same level as existing equipment.

The Board agreed to move this item forward for a Second Reading at their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

Accounts Payable

Trustee LaPlaca moved **Approval and payment of the accounts payable for the period of September 16, 2015 through October 7, 2015 in the aggregate amount of \$1,374,178.03 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

The following items were approved by Omnibus vote.

- a) **Approve an Ordinance Amending Title 2 (Boards and Commissions), Chapter 13 (Economic Development Commission) of the Village Code of Hinsdale Relative to Economic Development Commission Membership, Powers and Duties (O2015-32) (First Reading – September 15, 2015)**

Environment & Public Services (Chair LaPlaca)

- b) **Approve an Ordinance Authorizing the Vacation of a Certain Portion of an Unimproved Alley Situated West of and Adjoining 418 S. Quincy Street in the Village of Hinsdale, DuPage and Cook Counties, Illinois at a Purchase Price of \$12,000 (O2015-33) (First Reading – September 15, 2015)**

Trustee Saigh moved to **approve the Consent Agenda, as presented.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Angelo

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Environment & Public Services (Chair LaPlaca)

- a) **Waive the First Reading and approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – Oak Street Bridge Construction Project**

President Cauley introduced the item and explained this is in regards to Sunday work on the Oak Street Bridge. At their last meeting the Board had agreed to a trial period for Sunday work; he reported one complaint was received, but he and staff are of the view that disruption is minimal and completion of the project on schedule

is a priority. This resolution authorizes continued Sunday work between the hours of 8:00 a.m. and 4:00 p.m. Trustee LaPlaca stated the contractor agreed to limit backup alarm beeping and to be ready to start at 9:30 a.m.

Trustee LaPlaca moved to **Waive the First Reading and approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – Oak Street Bridge Construction Project.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Angelo

Motion carried.

Zoning & Public Safety (Chair Saigh)

- b) **Approve an Ordinance Approving a Major Adjustment to a Planned Development to Allow Expansion of a Private School – Maximum Enrollment of Seventy (70) Students – 125 S. Vine Street – Vine Academy at Zion Lutheran Church (O2015-34)**

President Cauley introduced the item and noted the original request was to increase the enrollment to 180 students and 30 teachers. Trustee LaPlaca had suggested since Vine Academy has a waiting list, an increase for 20 more students might be appropriate. Mr. Yu stated he sent two public notifications to neighbors and no concerns were expressed.

Trustee Saigh moved to **approve an Ordinance Approving a Major Adjustment to a Planned Development to allow Expansion of a Private School at 125 S. Vine Street.** Trustee LaPlaca seconded the motion.

Trustee Saigh mentioned that he heard from two residents with questions which he easily clarified and they were supportive.

Trustee Saigh withdrew the first motion and the second because it did not include the specific number of students to be allowed.

Trustee Saigh moved to **approve an Ordinance Approving a Major Adjustment to a Planned Development to Allow Expansion of a Private School – Maximum Enrollment of Seventy (70) Students – 125 S. Vine Street – Vine Academy at Zion Lutheran Church.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Angelo

Motion carried.

DISCUSSION ITEMS

Oak Street Bridge Update – Engineering

Trustee LaPlaca reported that she and staff met with members of the former Beautification Task Force this morning to settle on stone, grout, brick and veneer color on the pillars under the track. Further, in meeting with Kenny Construction staff, it was confirmed that all is going according to schedule toward a December 1st completion. Village Engineer Dan Deeter said the contractor expects to place the center girders on October 16th, 17th and 18th. They are finished paving the north side of Oak Street and will begin the east side. He said it will take about two more weeks to finish the Chicago Avenue roadwork because AT&T cables need to be corrected. Trustee LaPlaca noted the crosswalks with the brick inlay are complete.

DEPARTMENT AND STAFF REPORTS

- a) Community Development
- b) Information Technology (IT)
- c) Parks & Recreation
- d) Police

The reports listed above were provided to the Board. Ms. Gargano mentioned the Fire and Police Open House this weekend, and Fire Chief Rick Ronovsky said the annual Silent Parade to honor fallen firefighters will be this Friday. Trustee Hughes asked Director of Parks & Recreation to talk about the reduction in pool personnel costs. Ms. Hassett said the new staffing model was successful; scaled back staffing during colder weather was effective. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Hughes **moved to adjourn the special meeting of the Village Board of Trustees of October 7, 2015 into closed session under 5 ILCS 120/2(c)(1) 5 ILCS 120/2(c)(11) litigation, filed or pending before a court or administrative tribunal or when an action is probable or imminent, not to reconvene.** Trustee LaPlaca seconded the motion.

AYES: Trustees Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustees Elder and Stifflear

Motion carried.

Meeting adjourned at 7:01 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk