

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
December 16, 2014**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, December 16, 2014 at 7:33 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, J. Kimberley Angelo, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: Trustee William Haarlow

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Peluso, Acting Assistant Director of Public Works Dawn Wucki-Rossbach, Director of Economic Development & Urban Design Tim Scott, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Hughes and Trustee Saigh provided corrections to the draft minutes. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of November 18, 2014, as amended.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

APPROVAL OF REVISIONS TO EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE MANAGER AND THE VILLAGE OF HINSDALE

President Cauley introduced the matter and explained that Trustees met with him in closed session and this document reflects that discussion. The amendment to Village Manager Kathleen A. Gargano's contract includes a 5% salary increase, an increase to her car allowance to be the same as other senior staff, and other non-economic changes. Trustee Hughes moved **Approval of Revisions to Employment Agreement between the Village Manager and the Village Of Hinsdale**. Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

CONSENT AGENDA

President Cauley read the Consent Agenda as follows:

Administration & Community Affairs Committee

- a) 2014 Tax Levy Documents
 - i) Approval of an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale, Illinois, commencing on May 1, 2014 and ending on April 30, 2015 (Omnibus vote) (O2014-41)
 - ii) Resolution abating the tax hereto levied for the year 2014 to pay the principal of and interest on \$3,500,000 General Obligation Bonds (Water and Sewerage Systems Alternate Revenue Source), Series 2008, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (Omnibus vote) (R2014-17)
 - iii) Resolution abating the tax hereto levied for the year 2014 to pay the principal of and interest on \$1,425,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2011, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (Omnibus vote) (R2014-18)
 - iv) Resolution abating the tax hereto levied for the year 2014 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2012A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (Omnibus vote) (R2014-19)

- v) Resolution abating the tax hereto levied for the year 2014 to pay the principal of and interest on \$2,710,000 General Obligation Refunding Bonds (Library Fund Tax Alternate Revenue Source), Series 2013A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (Omnibus vote) (R2014-22)
- vi) Resolution abating the tax hereto levied for the year 2014 to pay the principal of and interest on \$2,025,000 General Obligation Bonds (Waterworks and Sewerage Alternate Revenue Source), Series 2014A, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (Omnibus vote) (R2014-20)
- vii) Resolution abating the tax hereto levied for the year 2014 to pay the principal of and interest on \$5,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2014B, of the Village of Hinsdale, DuPage and Cook Counties, Illinois (Omnibus vote) (R2014-21)
- viii) Approval of an Ordinance For the Levy and Assessment of Taxes for the Fiscal Year Beginning on May 1, 2014 and ending on April 30, 2015, in and for the Village of Hinsdale Special Service Area No. 9-Localized Drainage Solution (Omnibus vote) (O2014-42)
- b) Approval of a Change to the Personnel Policy Related to Tuition Reimbursement
- c) Approval of an Ordinance Amending Title 4 (Public Ways and Properties). Section 7B (Water and Sewer Rates) of the Village Code of Hinsdale to Add a New Section 7-4B-6 (Meter Testing in Cases of Contested Bills) (Omnibus vote) (O2014-43)

Zoning & Public Safety Committee

- d) Ordinance to Declare Village Owned Property as Surplus and Authorize its Disposal (Omnibus vote) (O2014-44)
- e) Purchase Two Replacement Squad Cars for \$52,667 from Currie Motors Under the Terms of the Suburban Purchasing Cooperative

Trustee LaPlaca moved **to approve the Consent Agenda, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Trustee Angelo moved **Approval and Payment of the Accounts Payable for the Period of November 19, 2014 through December 16, 2014 in the aggregate amount of**

\$2,297,053.10 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk. Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Approval of a Temporary Use Pursuant to Section 9-103(D)(9) of the Hinsdale Zoning Code Authorizing the Installation of a Seasonal Vestibule/Windscreen on Public Sidewalk Adjacent to 112 South Washington Street (Vistro), through March 31, 2015, Subject to Execution by the Owner of Vistro of a Hold Harmless Agreement in Favor of the Village Relative to the Placement of the Vestibule/Windscreen on Public Property

President Cauley introduced the item noting this is the first year Vistro is open and they are requesting a windscreen similar to that in front of Il Poggiolo. Trustee Hughes moved **Approval of a Temporary Use Pursuant to Section 9-103(D)(9) of the Hinsdale Zoning Code Authorizing the Installation of a Seasonal Vestibule/Windscreen on Public Sidewalk Adjacent to 112 South Washington Street (Vistro), through March 31, 2015, Subject to Execution by the Owner of Vistro of a Hold Harmless Agreement in Favor of the Village Relative to the Placement of the Vestibule/Windscreen on Public Property.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

Award the Contract for the Elevator Modernization & Equipment Replacement for the Memorial Building to Colley Elevator Company in the Amount of \$77,357

President Cauley introduced the item and asked if ADA compliance is necessary when there is not public access. Interim Assistant Public Services Director Dawn Wucki-Rossbach confirmed there are no exceptions. She noted that this contract is slightly over budget, but the Maintenance Supervisor Jim Piontkowski has assured

her the amount will be monitored and he believes the project can be completed for the budgeted amount. Village Manager Gargano explained there is a January 15th deadline which does not allow enough time for further bidding. Trustee LaPlaca moved to **Award the Contract for the Elevator Modernization & Equipment Replacement for the Memorial Building to Colley Elevator Company in the Amount of \$77,357.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

ZONING AND PUBLIC SAFETY

Approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 26-32 E. First Street – Garfield Crossing (O2014-45)

President Cauley introduced the item and explained that the fence to the west of the property that abuts the Chamber of Commerce office was presented as 3' feet high in the initial plan, however, the developer installed 6' foot fencing due to safety concerns. President Cauley agrees; the 6' foot fencing is a better alternative. Trustee Saigh moved to **approve an Ordinance Approving a Major Adjustment to a Site Plan/Exterior Appearance Plan at 26-32 E. First Street – Garfield Crossing.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

Discussion of Implementation of a Committee of the Whole (COW) meeting structure

President Cauley began discussion and called attention to the memorandum from the Village Manager on this subject. He has spoken individually with each of the Trustees on this matter and that after his six years of service on the Village Board has come to

realize that two Village Board meetings and three Committee meetings are not the best system. The goal of the proposed change is to make the system more resident friendly and more clear as to how the Village conducts business; and to require less staff and less Trustee time.

He understands that the first Board meeting of the month will be a first reading of all issues; these items are presented, but not voted on. The Consent Agenda is set by Committee chairs, zoning changes would not be on the Consent Agenda and would always be addressed by the Board. Trustees can still remove items from the Consent Agenda, if they so choose. If there is consensus on the items before the Board for first reading, they would appear as Consent Agenda items at the second Board meeting of the month. If a more in depth discussion is required, an item can be forwarded to a Committee of the Whole (COW) meeting. The COW will be chaired by a Trustee in rotation, but as it relates to substance, the current chairs of the Standing Committee would present. The tree board would still exist. The benefit of this system is that every Trustee will get to weigh in on all items. If something comes up in the middle of the month, an item could have a first reading at the second Village Board meeting. President Cauley noted this will allow better use of staff time as they can be working with residents on their problems. Village Manager Gargano confirmed the efficiencies of this system, noting approval of resident matters will improve to three weeks instead of five. She added that having all Trustees present for substantive issues is value added and that every effort will be made to get all business to the first meeting. This meeting structure change is adopted by policy, but if it doesn't work out it can be modified to fit the community.

President Cauley commented that he sees his role on the Board as that of administrator; the Trustees are the policy makers, and as such it defeats the purpose to have him attend the COW.

Trustee Hughes remarked that the proposed meeting structure is a big benefit logistically in terms of time management. He believes the current Committee structure creates prioritized areas of concerns; it allows him to focus more fully and not spread himself too thin. Further, having a point person for residents helps them to navigate our process. President Cauley pointed out staff and residents will still have a person to work with; this is an integral part of this system. Trustee LaPlaca agrees Trustees should continue to be designated for Committees to improve focus to matters.

The Board agrees to move forward with the Committee of the Whole meeting structure. Ms. Gargano stated that necessary code amendments and the meeting policy will be on the January 6, 2015 agenda for approval.

NEW BUSINESS

None.

STAFF REPORTS

Village Manager Gargano introduced new Public Services Director George Peluso and thanked the Board for their confidence in amending her contract and looks forward to another successful year.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

Trustee Hughes shared his growing concern with respect to the scale of trucks associated with construction. He has observed that near Oak School, construction vehicles are taking up as much as 70% of the road at 8:20 a.m. He understands that these things have to be dealt with as they arise, but the size and number of the trucks are creating traffic issues, especially when there are two projects in proximity to each other. Furthermore, these trucks are damaging the roads. Trustee Haarlow recalled a discussion regarding additional fees for larger trucks. Trustee LaPlaca confirmed that she and Director of Community Development Robb McGinnis have discussed how fees need to be adjusted in the coming year to include a pavement degradation fee. Mr. McGinnis pointed out that a lot of this damage from the heavy trucks does not materialize for years. Village Manager Gargano informed the Board there would be wholesale revision of the fee structure in January 2015. Chief of Police Brad Bloom indicated they could regulate the times trucks go to the job site particularly when a project is in the proximity of a school. He and Mr. McGinnis agreed to review the Village ordinances on this matter

Trustee Saigh mentioned the passing of Mr. John Taylor Ziegweid who died at the age of 98. Mr. Ziegweid was a long-time Hinsdale resident and a respected historian. He wrote a book about downtown Hinsdale and was instrumental in getting landmark status for the Central Business District (CBD). He was very active with the Hinsdale Historic Society.

Trustee Saigh commented on the fine work Director of Economic Development and Urban Design Tim Scott has done this year lighting the CBD for the holiday and the continued improvements to Burlington Park, most recently the installation of new communication information signs. These complement the park and are a nice addition. He thanked Mr. Scott and Public Service staff for the holiday lighting.

Trustee LaPlaca noted the Village has completed Phase II of the Woodlands project; this six (6) year project is 2/3 completed. Phase II was the most southern side of the Woodlands; the new roads look great and the rain gardens are beautiful even in their winter state. Trustee Angelo noted a resident informed him the rain gardens function as they should when it rains; the eco-friendly storm water management system is working.

Trustee LaPlaca stated the northern most portions of the Woodlands will be addressed in 2015 and 2016 and she thanked staff and all involved for their work on this project.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the meeting of the Hinsdale Board of Trustees of December 16, 2014.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Haarlow

Motion carried.

Meeting adjourned at 8:45 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk