



Instructions to Liquor License Applicants

Completed applications for liquor licenses along with all other required items should be returned to the Village of Hinsdale, Attention: Darrell Langlois, Assistant Village Manager/Director of Administration, 19 East Chicago Avenue, Hinsdale, IL 60521. For questions regarding the application process, please contact Mr. Langlois at (630) 789-7014 or via e-mail at dlanglois@villageofhinsdale.org. Following is information to help complete the application process.

Required Items to be Submitted

The following items are required to be submitted before the application will be processed:

1. Completed application with original signatures and notary public certification.
2. Administrative Processing Fee of \$250 plus license fee (see following schedule). Please make all checks or money orders payable to the "Village of Hinsdale".
3. For persons previously not fingerprinted, two (2) completed Illinois State Police Bureau of Identification "C Applicant Fingerprint Cards" for each required person with appropriate fees (see following instructions).

The following items are required to be submitted prior to issuance of a liquor license:

1. Proof of acquisition of a State of Illinois liquor license. For information on State liquor licenses contact the Illinois Liquor Control Commission at 100 W. Randolph, Suite 5-300, Chicago, IL 60621 telephone number (312) 814-2206.
2. Certificate of Insurance certifying that the applicant has general liability insurance in the amount of at least \$2,000,000.00 for injury or death to any person and \$2,000,000.00 for damage to property and dram shop liability insurance at least to the maximum amount recoverable under applicable State statutes.
3. Surety bond in the favor of the Village of Hinsdale in the amount of \$2,000.00.
4. Evidence of training in a "Beverage Alcohol Sellers and Servers Education and Training: (BASSET) or an approved equivalent training program.

Fingerprint Cards

All applicants (individual owner, all partners, each director and officer and every person owning or controlling more than five percent of the voting shares of each corporation and designated managers) are required to provide two (2) sets of Illinois State Bureau of Identification 'C Applicant Fingerprint Cards' along with a check or money order made payable to the Illinois State Police in the amount of \$44 per applicant (per set of fingerprints).

Appointments for fingerprinting may be made during normal business hours (9 a.m. until 5 p.m., Monday through Friday) by calling the Village of Hinsdale Police Department at (630) 789-7080. Fingerprints can also be obtained from any city, county or state law enforcement agency.

License Categories

In the application, please indicate for which license(s) the application is filed from the following categories. Please note applicable regulations to each license category:

A. Supermarket and Limited Retail Licenses:

1. **Class A1 - Supermarket License:** A Class A1 Supermarket License shall authorize the retail sales of beer and wine only, in the original package, by a supermarket. Such license shall be subject to all of the following conditions:
 - a. Hours Limited: Sales of beer and wine are permitted only between the hours of 8:00 a.m. and 9:00 p.m. Monday through Saturday and 12:00 p.m. and 8:00 p.m. on Sunday.
 - b. Off Premises Consumption Only: Sales of beer and wine shall be for consumption off the licensed premises only.
 - c. Limited Display: No more than five percent of the total display and sale space of the licensed premises shall be allocated to the display and sale of beer and wine.

2. **Class A2 - Gourmet Food Store License:** A Class A2 Gourmet Food Store License shall authorize the retail sale of, and the limited tasting of, bottled wines at a gourmet food store. Such license shall be subject to all of the following conditions:
 - a. Not For Consumption On Premises: All sales of wines shall be not for consumption on the premises where sold.
 - b. No Other Alcoholic Liquors: Such license shall authorize the sale only of bottled wines and of no other alcoholic liquors.
 - c. Tasting Without Compensation Only: Tasting of wines at the licensed premises shall be subject to the provisions of Subsection 3d of this Chapter. No charge, cost, fee, or other consideration of any kind shall be levied for any such tasting, except only for pre-registered events or classes when the store is closed to the general public.
 - d. Gourmet Food and Gift Products: Such license may be issued only to an establishment whose principal stock in trade is gourmet food products such as seafood, fine meats, specialty sauces, cheeses, gourmet chocolates, and similar products and specialty gift products such as fine food accessories, and not quick preparation foods or general supermarket foods or household products.
 - e. Tobacco Prohibited: No tobacco product of any kind shall be sold or displayed on the licensed premises.
 - f. Store Size: Such license may be issued only to an establishment that does not exceed 1,500 square feet in net sales area.
 - g. Hours Limited: Sales of alcoholic liquor are permitted only between the hours of 10:00 a.m. and 8:00 p.m. Monday through Saturday and 12:00 p.m. and 6:00 p.m. Sunday.
 - h. Display Area: The wine display area shall not exceed 10 percent of the total net sales area.

3. **Class A3 - Wine Boutique License:** A Class A3 Wine Boutique License shall authorize the retail sale of, and the limited tasting of, bottled wines and premium beers at a small boutique that specializes principally in fine bottled wines. Such license shall be subject to all of the following conditions:
 - a. Not For Consumption On Premises: Except as provided in Section 3C., all sales of wine and premium beer shall be not for consumption on the premises where sold.
 - b. No Other Alcoholic Liquors: Such license shall authorize the sale only of bottled wines and premium beers and of no other alcoholic liquors.
 - c. Wine and Beer Sales by Glass; Seating: Such license shall authorize the sale of wine and premium beer by the glass, only for consumption on the premises. Seating for customers ordering wine or premium beer by the glass within the premises shall not exceed thirty (30) seats.
 - d. Fine Wines and Related Products Only: Such license may be issued only to an establishment whose principal stock in trade is fine wines and whose ancillary sales are limited to wine-

- related accessories, premium beers, small gourmet food products, and specialty gift products such a fine food accessories, and not quick preparation foods, or general supermarket foods, or household products.
- e. Tobacco Limited: No tobacco product of any kind except only premium cigars shall be sold or displayed on the licensed premises.
 - f. Store Size: Such license may be issued only to a store that does not exceed 2,000 square feet in net sales area.
 - g. Hours, Consumption Limited: Sales of wine and premium beer by the glass shall be authorized only during the hours specified in the license. All consumption of wine or premium beer shall be discontinued within thirty (30) minutes after the service of those beverages has ended.
4. **Class A4 - Premium Higher Alcohol Content Spirits License:** A Class A4 Premium Higher Alcohol Content Spirits License shall authorize current Class A3 Wine Boutique license holders only to sell premium higher alcohol content spirits, such as cognac, scotch and vodka. Such license shall be subject to all of the following conditions:
- a. Not for Consumption on Premises: All sales of premium higher alcohol content spirits shall be not for consumption on the premises where sold.
 - b. Minimum Bottle Size: Sales shall be by the bottle only with a minimum volume of 750 milliliters and shall not be by the glass.
 - c. Limited Net Sales Area: No more than twenty percent (20%) of the total net sales area of the licensed premises shall be dedicated to beer and higher alcohol content spirits.
3. **Class A5 - Drug Store License:** A Class A5 Drug Store License shall authorize the retail sale of beer and wine only in the original package. Such license shall be subject to all of the following conditions:
- a. Hours, Limited: Sales of beer and wine are permitted only between the hours of seven o'clock (7:00) a.m. and nine o'clock (9:00) p.m. Monday through Saturday and between twelve o'clock (12:00) noon and eight o'clock (8:00) p.m. on Sunday.
 - b. Not for Consumption on Premises: All sales of beer and wine shall be for consumption off the premises where sold.
 - c. Limited Display: No more than five percent (5%) of the total display and sale space of the licensed premises shall be allocated to the display and sale of beer and wine.
 - d. Floor Area: The gross floor area of a licensee under this category shall not be less than 10,000 square feet.
- B. **Class B - Full-Service Restaurant License:** A Class B Full-Service Restaurant License shall authorize the retail sale of alcoholic liquor at a full-service restaurant. To qualify for a Class B Full-Service Restaurant License, a restaurant must have seating available for not fewer than 30 persons. Such license shall be subject to all of the following conditions:
1. Hours Limited: Sales of alcoholic liquor are permitted only between the hours of eleven o'clock (11:00) a.m. and twelve o'clock (12:00) midnight Friday and Saturday and eleven (11:00) a.m. and ten thirty o'clock (10:30) p.m. Sunday through Thursday. All consumption of alcoholic liquor shall be discontinued within thirty (30) minutes after the service of those beverages has ended.
 2. Consumption on Premises Only: Sales of alcoholic liquor shall be for consumption on the licensed premises only.
 3. Service with Food:
 - a. Except as provided for sales by the glass in subsection B3d of this section, sales of alcoholic liquor shall be permitted only when food service is available at the licensed premises and such sale is made incidental to the service of a meal.
 - b. Sales of beer and wine shall be permitted when made in conjunction with the purchase of a meal regardless of whether patrons are attended by a waitstaff. Sales of alcoholic liquor other than beer and wine shall be permitted only when patrons are served while seated for a meal ordered from a menu and are attended by a full service waitstaff.

- c. Notwithstanding the provisions of subsections B3a and B3b of this section, the licenses premises may include a patron waiting area in which alcoholic liquor may be served to persons waiting to be seated at a dining table. The ratio of seating for meals to seating in the waiting area must be equal to or greater than five to one (5:1)
- d. Notwithstanding the provisions of subsections B3a and B3b of this section, such license shall authorize the sale of alcoholic liquor by the glass, only for consumption on the premises. Seating for customers ordering alcoholic liquor by the glass within the premises shall not exceed twenty percent (20%) of all customer seating within the premises and shall be pursuant to a seating plan approved by the liquor control commissioner or her or his designee.

C. Class C - Limited-Service Restaurant License:

1. All Class C Licenses (Except 5425 South Madison Street): A Class C Limited-Service Restaurant License shall authorize the retail sale only of beer and wine at a limited-service restaurant or a full-service restaurant. Such license shall be subject to all of the following conditions:
 - a. Hours Limited: Sales of beer and wine are permitted only between the hours of eleven o'clock (11:00) a.m. and twelve o'clock (12:00) midnight Friday and Saturday and eleven o'clock (11:00) a.m. and ten thirty o'clock (10:30) p.m. Sunday through Thursday. All consumption of alcoholic beverages shall be discontinued within thirty (30) minutes after the service of those beverages has ended.
 - b. Consumption On Premises Only: Sales of beer and wine shall be for consumption on the licensed premises only.
 - c. Service With Food: Sales of beer and wine shall be permitted only when food service is available at the licensed premises and shall be made only in conjunction with the purchase of a meal.
2. **Class C - License for 5425 South Madison Street:** For the property commonly known as 5425 South Madison Street, an existing business annexed by the Village on March 15, 2005, a class C limited service restaurant license shall authorize the retail sale of alcoholic liquors at a combination alcoholic beverage drinking place (SIC 5813) and limited or full service restaurant (SIC 5812). Such license shall be subject to all of the following conditions:
 - a. Hours Limited: Sales of alcoholic beverages are permitted only between the hours of eleven o'clock (11:00) a.m. and two o'clock (2:00 a.m.) Friday and Saturday and eleven o'clock (11:00) a.m. and one o'clock (1:00) a.m. Sunday through Thursday.
 - b. Consumption on Premises Only: Sales of alcoholic liquor shall be for consumption on the licensed premises only except for the limited exception in subsection C2c of this section.
 - c. Limited Exception to Consumption on Premises: The sale of alcoholic liquors not for consumption on the premises where sold shall be permitted, but only for so long as there is no change in the ownership of the licensed premises as of January 1, 2005. At any time there is any change in the ownership of the licensed premises, all sales of alcoholic liquors of any kind not for consumption on the premises where sold shall be discontinued and shall not be resumed. Thereafter, this license shall not authorize any sales of any alcoholic liquor at any time not for consumption on the premises where sold. In accordance with subsection 3-3-6H of this chapter, the license holder shall notify the Village at any time there is any change in the ownership of the licensed premises. In addition, at the time of any application for renewal of this license, the applicant shall provide the Village with detailed documentation of the ownership of the licensed premises.

D. Class D - Annual and Special Event Licenses of Not-For-Profit and Civic Organizations:

1. **Annual License:** A Class D civic organization annual license shall authorize the retail sale of alcoholic liquor by an educational, civic, religious, charitable, or other not for profit organization at any number of special events such as fundraising events, picnics, outings, festivals, and similar events. Such license shall be subject to all of the following conditions:

- a. Consumption at Event Only: Sales of alcoholic liquor shall be for consumption at the licensed special event only. The organization shall notify the village at least thirty (30) days in advance of each event it intends to hold pursuant to the license.
 - b. Designation of Authorized Areas: If the license application specifies a location for events to be held pursuant to the license, then the license shall authorize sales of alcoholic liquor only within the area specifically designated in the license. The organization is not required to specify authorized locations, but the liquor control commissioner may require such specificity and may limit in the license the authorized locations for the service and consumption of alcoholic beverages. If the organization is granted a license that does not specify a location for the use of the license, then the following conditions shall apply to the use of the license:
 - c. The organization may hold events at any location subject to a valid, properly issued class A, B, or C license without seeking any additional approvals from the village.
 - d. The organization shall be required to apply to the village for permission to use any specific location, except as provided in subsection D1b(i) of this section. Such application shall be made at least thirty (30) days prior to the event for which permission is sought. No fee shall be required for such an application. The liquor control commissioner may approve or reject the proposed location in the exercise of his or her sole discretion. The fact that permission was previously granted for a different event at a specific location shall have no precedential effect and shall not obligate the liquor control commissioner to approve any other application. The license shall authorize sales of alcoholic liquor only within the area specifically approved by the village, which area may include publicly owned property.
 - c. Premises Authorization: The applicant for such license shall file with the Village satisfactory evidence from the owner of the premises indicating authorization of the applicant to use the premises for which the license is sought, for the entire period of time for which the license is requested.
 - d. Residency: At least one officer of the organization to which such license is issued must be a resident of the village and must sign the local liquor license application.
 - e. Hours Limited: No sale or dispensing of alcoholic liquor pursuant to such license shall occur between the hours of eleven o'clock (11:00) P.M. and eleven o'clock (11:00) A.M.
 - f. Membership Discount: No discount of any kind may be offered on admission or sale of alcoholic liquor at an event held pursuant to a class D annual license based on membership in any organization, including membership in the host organization.
 - g. Caterer License Requirement: If an organization hires a caterer to serve alcoholic liquor at a special event, then the caterer must be separately, additionally, and properly licensed by the village pursuant to subsection 3-3-4D of this chapter.
 - h. State Licenses: The holder of a class D annual license must provide to the village evidence of all required state licenses.
- 2. Class D - Special Event License:** A Class D not for profit special event license shall authorize the retail sale of alcoholic liquor by an educational, political, governmental, civic, fraternal, religious, charitable, or other not for profit organization at one special event such as a fundraising event, picnic, outing, festival, or the like. Such license shall be subject to all of the following conditions:
- a. Consumption at Event Only: Sales of alcoholic liquor shall be for consumption at the licensed special event only.
 - b. Particular Event Only: Such license shall be valid only for the particular special event stated in the license.
 - c. Area Limited: Such license shall authorize sales of alcoholic liquor only within the area specifically designated in the license, which area may include publicly owned property.
 - d. Premises Authorization: The applicant for such license shall file with the village satisfactory evidence from the owner of the premises indicating authorization of the applicant to use the premises for which the license is sought, for the entire period of time for which the license is requested.
 - e. Residency: At least one officer of the organization to which such license is issued must be a resident of the village and must sign the local liquor license application.

- f. Duration Limited: Such license shall be valid for a period of time not exceeding ninety six (96) hours.
- g. Hours Limited: No sale or dispensing of alcoholic liquor pursuant to such license shall occur between the hours of eleven o'clock (11:00) P.M. and eleven o'clock (11:00) A.M.
- h. Number Limited: No organization may obtain more than four (4) class D special event licenses in any calendar year.
- i. Caterer License Requirement: If a caterer serves alcoholic liquor at a special event, then the caterer must be separately, additionally, and properly licensed by the Village pursuant to subsection 3-3-4D of this chapter.
- j. State Licenses: The holder of a class D special event license must provide to the Village evidence of all required state licenses.

E. Class E - Business Special Event License: A Class E Business Special Event License shall authorize the service of alcoholic liquor made without consideration by a retail, service, or other business establishment. Such license shall be subject to all of the following conditions:

- 1. Use Limited: Such service shall be permitted only incidental to, and complimentary to, a special event related to the business purposes of said retail, service, or other business establishment, such as a grand opening, a special promotion of a particular good or service, or the like.
- 2. Number of Events: An annual license shall authorize twelve (12) events. A single event license shall authorize one event. The licensee shall not conduct more than three (3) special events in any calendar quarter, nor more than twelve (12) events in any twelve (12) month period.
- 3. Hours; Consumption Limited: No service of alcoholic liquor pursuant to such local liquor license shall occur between the hours of eleven o'clock (11:00) p.m. and eleven o'clock (11:00) a.m. All consumption of alcoholic beverages shall be discontinued within thirty (30) minutes after the service of alcoholic beverages has ended.
- 4. Supervision: The service of alcoholic liquor shall be supervised by the owner or a full-time employee of the licensed establishment who has attained the age of 21.
- 5. Area Limited: The service of alcoholic liquor shall be permitted within the area designated in the license.
- 6. Patrons Only: Alcoholic liquor shall be served only to patrons of the establishment who enter said area designated in the license where such liquor may be served.
- 7. Containers: Alcoholic liquor shall be served in a container which shall be disposed of within the licensed premises.
- 8. No Advertisement: The applicant shall not have advertised, shall not advertise, shall not have otherwise published, and shall not otherwise publish the availability of such alcoholic liquor through any media or other means of communication in any way at any time. Such prohibition shall include, but not limited to, the use of printed signs or other method of advertisement located on the licensed premises.
- 9. Number Limited: No person or retail or service establishment may obtain more than two Class E licenses in any calendar year.

F. Class F - New Year's Eve License: A Class F New Year's Eve License shall authorize extended hours for the retail sale of alcoholic liquor at a full-service restaurant currently holding a valid Class B license and for the service of alcoholic liquor at an event for which a class D annual license or a class D special event license has been properly issued. Such extended hours shall be until two o'clock (2:00) a.m. New Year's Day.

License Fees

Every applicant for a local liquor license or local liquor license renewal shall pay the following fees to the Village at the time of filing such application:

Administrative processing fee of \$250.00 *plus* the following application fee:

	<u>Initial Application</u>	<u>Renewal Application</u>
Class A1 Supermarket	\$3,000.00	\$2,000.00
Class A2 Gourmet Food	\$1,000.00	\$750.00
Class A3 Wine Boutique	\$2,000.00	\$1,500.00
Class A4 Wine Boutique	\$2,000.00	\$1,500.00
Class A5 Drug Store	\$2,000.00	\$1,500.00
Class B Full Service Restaurant	\$4,000.00	\$2,000.00
Class C Limited Service Restaurant	\$3,000.00	\$1,500.00
Class D Not For Profit Annual	\$500.00	\$500.00
Class D Special Event	\$75.00	N/A
Class E Special Event Annual	\$750.00	\$750.00
Class E Special Event	\$75.00	N/A
Class E Cooking Class Tasting	\$350.00	\$350.00
Class F New Year's Eve	\$300.00	\$300.00

The Hinsdale Liquor Control commissioner may waive all applicable license fees and charges for a class D special event license for a local charitable organization (as recognized by the Internal Revenue Service) conducting a one-day fundraising event, where the alcoholic liquor is served without charge.

The annual license fee shall be prorated if a liquor license is issued for a term of less than one (1) year pursuant to this section, but a licensee shall not be entitled to any refund if a licensee surrenders its license or if a license is otherwise terminated, revoked or suspended. No fee shall be discounted or waived for any reason, except as otherwise provided above.

VILLAGE OF HINSDALE
APPLICATION FOR LIQUOR LICENSE

DATE OF APPLICATION: _____

TYPE OF APPLICATION:

____ **Initial Application** ____ **Annual Renewal Application** ____ **Supplemental Application**
 (ie: Special Event License)

TYPE OF APPLICANT:

____ **Individual** ____ **Partnership** ____ **Corporation** ____ **Not-For-Profit/Civic Organization**

LICENSE CLASSES & FEES:

Classes (Check all that Apply)	INITIAL*	RENEWAL*
____ A1 - Supermarket	\$3,000	\$2,000
____ A2 – Gourmet Food	\$1,000	\$750
____ A3 – Wine Boutique	\$2,000	\$1,500
____ A4 – Wine Boutique/Premium Hard Liquor	\$2,400	\$1,800
____ A5 – Drugstore/Beer & Wine	\$2,000	\$1,500
____ B – Full Service Restaurant	\$4,000	\$2,000
____ C – Limited Service Restaurant	\$3,000	\$1,500
____ D – Annual (Not-for-profit)	\$500	\$500
____ D – Special Event	\$75	N/A
____ E - Annual (For-profit)	\$750	\$750
____ E - Special Event	\$75	N/A
____ E – Cooking Class	\$350	\$350
____ F – New Year’s Eve	\$300	\$300
____ Caterer’s	\$0	\$0

***Add the \$250.00 Administrative Processing Fee to the Initial or Renewal rate (except for Class D & Class E Special Events).**

Note: The annual license fee shall be prorated on a monthly basis if a liquor license is issued for a term of less than one (1) year pursuant to this section, but a licensee shall not be entitled to any refund if a licensee surrenders its license or if a license is otherwise terminated, revoked, or suspended. If a liquor license application is submitted between the first (1st) and fifteenth (15th) date of the month, that month shall be included as part of the prorated annual license fee. If an application is submitted after the sixteenth (16th) date of the month, that month shall not be included as part of the prorated annual license fee.)

NOTICE TO ALL APPLICANTS: The Hinsdale Liquor Control Code strictly limits the types of liquor licenses, who may qualify for a license, the premises that may be licensed, and the uses, events, and activities that may be conducted in conjunction with a license. The Hinsdale Zoning Code also regulates the uses, events, and activities that may be conducted within licensed premises. Each applicant is responsible for reviewing and complying with all applicable regulations.

INSTRUCTIONS

1. All applicants must complete Parts I, II, V and VI of this application.
2. Each applicant must complete the alternative for Part III that is appropriate to its form of business organization.
3. Any applicant using a designated manager must require that manager to complete Part IV.

OFFICE USE ONLY

LICENSE PERIOD

Commencement Date: _____, _____ Termination Date: December 31, _____

DOCUMENTS ON FILE

State Liquor License Certificate of Insurance Surety Bond Bassett Training

PAYMENT INFORMATION

Check # _____ Check Amount _____

II. BUSINESS INFORMATION

The undersigned (the "applicant") hereby makes application, pursuant to Chapter 3 of Title 3 of the Village Code of Hinsdale, as amended, for the issuance of a Village of Hinsdale Liquor License for the sale of alcoholic liquor. The applicant certifies to the Village of Hinsdale that the following facts are true and correct:

1. _____
Name of Applicant

2. _____
Name of Business*

*If the Business Name is an assumed name, has the applicant complied with the Illinois Assumed Business Name Act and other applicable laws? _____ Yes _____ No

3. _____ Hinsdale, Illinois 60521
Business Address (the "Subject Premises")

4. _____
Telephone Number of Business

5. _____ Date Business Commenced
Type of Business

6. _____ # of years applicant has been in the type of business referenced in # 5 above.

7. Give percentage of gross annual sales attributable to the sale of alcoholic liquor at the Subject Premises (estimated): _____

8. Does the applicant:

(a) _____ Own the Subject Premises; or (b) _____ Lease Subject Premises?

Term of Lease: _____ to _____

Name of Lessor Telephone Number of Lessor

Address of Lessor City State Zip Code

9. Birthplace of Applicant _____ Date of Birth _____

10. Social Security No. _____ Driver's License No. _____

11. Are you a citizen of the United States?

_____ Yes _____ No

If you are a naturalized citizen, state the date, place, and court of naturalization:

II. GENERAL INFORMATION

If the applicant is an individual, that individual shall answer all of the following questions. If the applicant is a partnership, each partner shall answer all of the following questions. If the applicant is a corporation, each director and officer thereof and every person owning or controlling more than five percent of the voting shares of each corporation shall answer all of the following questions. (Copy this Part II, complete and attach if multiple persons are answering.)

1. Do you have a current, valid state liquor license for the Subject Premises? If yes, give the number, location, and expiration date of the state liquor license. (Attach copy to this application.)

License Number

Location

Expiration Date

2. Have you ever been convicted of any felony under any federal or state law? Yes No

If yes, state offense and date of offense: _____

3. Have you ever been convicted of a violation of any federal or state law or local ordinance concerning the manufacture, possession, sale, or dispensation of alcoholic liquor or have you ever forfeited a bond to appear in court to answer charges for any such violation? Yes No

If yes, give details: _____

4. Have you ever been convicted of a gambling offense as proscribed by any state or federal law or regulation or have you ever forfeited a bond to appear in court to answer charges for any such violation?

Yes No

If yes, give details: _____

5. Have you received a liquor license from any governmental body within ten (10) years immediately prior to the date of this application? Yes No

If yes, list each governmental body.

6. Have you ever had revoked any liquor license issued under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application?

Yes No

If yes, give details: _____

7. Have you ever been denied any liquor license applied for under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application?

Yes No

If yes, give details: _____

8. Have you ever had suspended more than once any liquor license issued under state or federal law or under the ordinances of any municipality within one year immediately prior to the date of this application? Yes No

If yes, give details: _____

9. Are you a Village employee or a law enforcing official of the Village or any other government or governmental agency? Yes No

If yes, give details: _____

10. Has the federal government issued a federal gaming device stamp or wagering stamp for the current tax period for the Subject Premises? Yes No

If yes, give details: _____

11. Have you been issued a federal gaming device stamp or wagering stamp for the current tax period for any property? Yes No

If yes, give details: _____

12. Will the Subject Premises comprise a store or other place of business where the majority of the customers are under the age of 21 years or where the principal business transacted consists of the sale of school books, school supplies, food, lunches, or drinks for such customers? Yes No

If yes, give details: _____

13. Will the retail sale of alcoholic liquor on the Subject Premises violate any provisions of the Village Code of Hinsdale? Yes No

If yes, give details: _____

14. Is the Subject Premises located within 100 feet of any property line of any school (other than an institution of higher learning), hospital, senior citizen housing, day care center, or nursing or personal care facility, or within 100 feet of the nearest part of any church building used for worship or educational purposes? Yes No

If yes, give details: _____

15. Will the applicant be personally and actively involved in the operation of the business to be licensed?

Yes No

16. Is the applicant a beneficial owner of the business to be licensed? Yes No
17. Will the Subject Premises be managed by a manager or agent? Yes* No
 *If yes, the manager or agent must complete Part IV of this application.
18. Are you disqualified from receiving a liquor license by reason of any matter or item contained in the laws of the State of Illinois, Chapter 3 of Title 3 of the Village Code of Hinsdale, or any other code or ordinance of the Village? Yes No

If yes, give details: _____

19. If applicant is a foreign corporation, is applicant qualified under the Illinois Business Corporations Act of 1983, 805 ILCS 5/2.02 et seq., to transact business in Illinois? Yes No

20. Has any Manufacturer, Importing Distributor, or Distributor, as those terms are defined in 235 ILCS 5/1-3.08, 5/1-3.16, and 5/1-3.15, directly or indirectly paid or agreed to pay for this license, or advanced money, anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) to the applicant, or any manager, representative, agent, officer, director, or stockholder owning in the aggregate more than five percent (5%) of the stock, of the applicant, for the Subject Premises or the business described in this application?

Yes No

If yes, give details: _____

21. Is any Manufacturer, Importing Distributor, or Distributor directly or indirectly interested in the ownership, conduct, or operation of the Subject Premises or the business described in this application?

Yes No

If yes, give details: _____

22. Include your Certificate of Insurance and Surety Bond with this application. If currently unavailable, when will these items be available? _____

23. Are you a permanent resident of the Village of Hinsdale? Yes No

If no, are you a permanent resident of an area within 10 miles of the corporate limits of the Village of Hinsdale? Yes No

Subscribed:

Typed Name: _____

Signature: _____

Title/Capacity: _____

III. INDIVIDUAL OWNER

The following information must be supplied by the individual owner:

1. _____
Name Sex

2. _____
Address Hinsdale, Illinois 60521

3. _____
Telephone Number email Address

4. _____
Date and Place of Birth

5. Are you a citizen of the United States?

_____ Yes _____ No

If you are a naturalized citizen, state the date, place, and court of naturalization:

6. _____
Driver's License Number Social Security Number

III. PARTNERSHIP

The following information must be supplied, in the case of a partnership, by all persons entitled to share in the partnership profits (if more than two people are involved, the same information must be supplied for each such person on a separate sheet attached to this application):

Person 1

1. _____
Name
- _____
2. _____
Sex
- _____
3. _____
Address
- _____
- City State Zip Code
- _____
3. _____
Telephone Number
- _____
- email Address
- _____
4. _____
Date and Place of Birth
5. Are you a citizen of the United
United States? ___ Yes ___ No
- If you are a naturalized citizen, state the
date, place and court of naturalization:

6. _____
Driver's License Number
- _____
- Social Security Number
7. State the exact type and proportion
of your individual interest in the
partnership:

Person 2

1. _____
Name
- _____
2. _____
Sex
- _____
3. _____
Address
- _____
- City State Zip Code
- _____
3. _____
Telephone Number
- _____
- email Address
- _____
4. _____
Date and Place of Birth
5. Are you a citizen of the United
United States? ___ Yes ___ No
- If you are a naturalized citizen, state the
date, place and court of naturalization:

6. _____
Driver's License Number
- _____
- Social Security Number
7. State the exact type and proportion
of your individual interest in the
partnership:

IV. DESIGNATED MANAGER

If the business on the Subject Premises will be conducted by a designated manager, that person shall complete all of this Part IV.

1. _____
Name Sex

2. _____
Street Address City State Zip Code

3. _____
Telephone Number email Address

4. _____
Last Previous Address City State Zip Code

5. _____
Date and Place of Birth

6. Are you a citizen of the United States? Yes No

If you are a naturalized citizen, state the date, place, and court of naturalization:

7. _____
Driver's License Number Social Security Number

8. _____
Name of Previous Employer

Address of Previous Employer City State Zip Code

9. Have you ever been convicted of any felony under any federal or state law? Yes No

If yes, state offense and date of offense: _____

10. Have you ever been convicted of a violation of any federal or state law or local ordinance concerning the manufacture, possession, sale, or dispensation of alcoholic liquor or have you ever forfeited a bond to appear in court to answer charges for any such violation? Yes No

If yes, give details: _____

11. Have you ever been convicted of a gambling offense as proscribed by any state or federal law or regulation or have you ever forfeited a bond to appear in court to answer charges for any such violation?

Yes No

If yes, give details: _____

12. Have you ever had revoked any liquor license issued under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application? Yes No

If yes, give details: _____

13. Have you ever been denied any liquor license applied for under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application? Yes No
 If yes, give details: _____

14. Have you ever had suspended more than once a liquor license issued under state or federal law or under the ordinances of any municipality within one year immediately prior to the date of this application?
 Yes No
 If yes, give details: _____

15. Are you a Village employee or law enforcing official of the Village or any other government or governmental agency? Yes No
 If yes, give details: _____

16. Have you been issued a federal gaming device stamp or wagering stamp for the current tax period for any property? Yes No
 If yes, give details: _____

17. Are you disqualified from receiving a liquor license by reason of any matter or item contained in the laws of the State of Illinois, Chapter 3 of Title 3 of the Village Code of Hinsdale, or any other code or ordinance of the Village? Yes No
 If yes, give details: _____

18. Has any Manufacturer, Importing Distributor, or Distributor, as those terms are defined in 235 ILCS 5/1-3.08, 5/1-3.16, and 5/1-3.15, directly or indirectly paid or agreed to pay for this license, or advanced money, anything else of value, or any credit (other than merchandising credit in the ordinance course of business for a period not to exceed 30 days) to the applicant, or any manager, representative, agent, officer, director, or stockholder owning in the aggregate more than five percent (5%) of the stock, of the applicant, for the Subject Premises or the business described in this application? Yes No
 If yes, give details: _____

19. What experience do you have operating or managing a business that sells liquor?

20. Are you a permanent resident of the Village of Hinsdale? Yes No
 If no, are you a permanent resident of an area within 10 miles of the corporate limits of the Village of Hinsdale?
 Yes No

V. **BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING PROGRAM**

Section 7, subsection 3-3-8, (H) of the Ordinance requires that licensees be required to complete a “Beverage Alcohol Sellers and Servers Education and Training” (BASSET) or an approved equivalent training program in accordance with a schedule maintained and provided to licensees by the Liquor Control Commissioner, and that a trained employee be present on the licensed premises at all times when alcoholic beverages are being served. A certificate of completion for each of the licensee’s certified employees shall be available for inspection by a Village Officer upon request. Enforcement of this section will begin on September 1, 2006.

Effective in 2007, you must show evidence of training as required by the Ordinance. *(The Liquor Commissioner may require additional training if deficiencies are noted in the Licensee’s training program.)*

The following schedule illustrates the Village of Hinsdale Liquor Commissioner’s recommended training program based on the type of liquor license held:

License Type and Classification	Risk for Alcohol Abuse	Recommendation on BASSET/TIPS Training	Certification Time Frames
Class A1-Supermarket	Low	Manager on Duty	Must receive local TIPS training within 30 days of employment.
Class A2 Gourmet Food Store License	Very Low	None	
Class A3 Wine Boutique License	Very Low	Manager on Duty	
Class B Full Service Restaurant License	Medium	Bartender, Servers and Manager on duty	Server personnel must be trained within 60 days of employment. Bartenders and managers must be trained within 30 days of employment. Manager on duty must receive local TIPS* training.
Class C Limited Service Restaurant License other than Tavern	Medium	Bartender, Servers and Manager on duty	Server personnel must be trained within 60 days of employment. Bartenders and managers must be trained within 30 days of employment. Manager on duty must receive local TIPS* training.
Class C Limited Service Restaurant-Tavern	High	Bartender, Servers, Manager on duty and any personnel checking identification.	Highest risk for abuse. All persons involved in selling, mixing, serving alcohol or people responsible for checking identification.
Class D and E Special Event/Annual License for business and not for profit and Civic Organizations.	Determined by Event Type	Determined by Event Type	Liquor Commissioner assesses risk based upon whether the event is open to the general public or by advanced sales and the determining the potential for underage alcohol use, over-consumption and previous problems. May be required to hire off-duty officer in lieu of TIPS training.
Class E Cooking Class Tasting License	Very Low	None	

VI. ACKNOWLEDGEMENT & NOTARIZED SIGNATURE(S)

The applicant hereby acknowledges and agrees that:

1. A Village of Hinsdale Liquor License is a privilege and may be revoked pursuant to the ordinances of this Village, or the laws of the State of Illinois or the United States of America;
2. The applicant, or any officer, director, stockholder, member, partner or designated manager of the applicant shall, upon the request of the local liquor control commissioner, and in connection with this application and any Liquor License issued pursuant thereto, submit to fingerprinting by the Hinsdale Police Department or other agency designated by the local liquor control commissioner;
3. The applicant shall pay the administrative expenses, including without limitation court costs and attorneys' fees, incurred by the Village of Hinsdale in connection with any hearing before the local liquor control commissioner concerning this application or any Liquor License issued pursuant thereto;
4. The applicant has read, understands, and will not violate any of, the ordinances of this Village, or the laws of the State of Illinois or of the United States of America, in the conduct of business on the Subject Premises;
5. The statements contained in this application are true and correct to the best of the applicant's knowledge and belief;
6. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application or during the term of any license issued pursuant to this application, the applicant shall submit a supplemental application containing the new or corrected information within five days following the change, and that failure to submit a supplemental application within said five days shall be grounds for denial of the application for, or suspension or revocation of, the license;
7. The Village of Hinsdale, or its authorized agent, shall have the right to enter the Subject Premises for the purpose of inspecting to ensure compliance with all applicable codes and ordinances;
8. The applicant, any involved owner, any designated manager, any partner, and any officer, manager, director, and stockholder owning in the aggregate more than 5% of the stock in an applicant corporation or club are eligible to receive a Liquor License under the ordinances of this Village, the laws of the State of Illinois and the United States of America; and
9. In the case of a renewal application, the applicant has paid in full, by cashier's check, certified check, money order, or cash, any and all taxes owed by applicant to the Village of Hinsdale.

___ INDIVIDUAL OWNER

Signature of Applicant

___ PARTNERSHIP

Signature of Applicant

Signature of Applicant

Signature of Applicant

Signature of Applicant

___ CORPORATION

Signature of Applicant's President

Signature of Applicant's Secretary

___ DESIGNATED MANAGER (IF APPLICABLE)

Signature of Designated Manager

SUBSCRIBED AND SWORN
to before me this ____ day of

Notary Public

CHI1 #136360 v2