

**VILLAGE OF HINSDALE
APPLICATION FOR LIQUOR LICENSE**

DATE OF APPLICATION: _____

TYPE OF APPLICATION:

____ **Initial Application** ____ **Annual Renewal Application** ____ **Supplemental Application**
(ie: Special Event License)

TYPE OF APPLICANT:

____ **Individual** ____ **Partnership** ____ **Corporation** ____ **Not-For-Profit/Civic Organization**

LICENSE CLASSES & FEES:

Classes (Check all that Apply)	PROCESSING FEE	INITIAL*	RENEWAL*
____ A1 - Supermarket	\$250	\$3,000	\$2,000
____ A2 – Gourmet Food	\$250	\$1,000	\$750
____ A3 – Wine Boutique	\$250	\$2,000	\$1,500
____ A4 – Wine Boutique/Premium Hard Liquor	\$250	\$2,400	\$1,800
____ A5 – Drugstore/Beer & Wine	\$250	\$2,000	\$1,500
____ A6 – Convenience Store w/ Gasoline Sales	\$250	\$2,000	\$1,500
____ A7 – Convenience Store w/o Gasoline Sales	\$250	\$2,000	\$1,500
____ B – Full Service Restaurant	\$250	\$4,000	\$2,000
____ C – Limited Service Restaurant	\$250	\$3,000	\$1,500
____ D – Annual (Not-for-profit)	\$250	\$500	\$500
____ D – Special Event	\$0	\$75	N/A
____ E - Annual (For-profit)	\$250	\$750	\$750
____ E - Special Event	\$0	\$75	N/A
____ E – Cooking Class	\$250	\$350	\$350
____ F – New Year’s Eve	\$250	\$300	\$300
____ Caterer’s	\$0	\$0	\$0

***Add the \$250.00 Administrative Processing Fee to the Initial or Renewal rate as indicated above for total payment amount**

Note: The annual license fee shall be prorated on a monthly basis if a liquor license is issued for a term of less than one (1) year pursuant to this section, but a licensee shall not be entitled to any refund if a licensee surrenders its license or if a license is otherwise terminated, revoked, or suspended. If a liquor license application is submitted between the first (1st) and fifteenth (15th) date of the month, that month shall be included as part of the prorated annual license fee. If an application is submitted after the sixteenth (16th) date of the month, that month shall not be included as part of the prorated annual license fee.)

NOTICE TO ALL APPLICANTS: The Hinsdale Liquor Control Code strictly limits the types of liquor licenses, who may qualify for a license, the premises that may be licensed, and the uses, events, and activities that may be conducted in conjunction with a license. The Hinsdale Zoning Code also regulates the uses, events, and activities that may be conducted within licensed premises. Each applicant is responsible for reviewing and complying with all applicable regulations.

INSTRUCTIONS

1. All applicants must complete Parts I, II, V and VI of this application.
2. Each applicant must complete the alternative for Part III that is appropriate to its form of business organization.
3. Any applicant using a designated manager must require that manager to complete Part IV.

OFFICE USE ONLY

LICENSE PERIOD: Commencement Date: _____, _____ **Termination Date: December 31,** _____

DOCUMENTS ON FILE:

State Liquor License Certificate of Insurance Surety Bond Bassett Training

PAYMENT INFORMATION: Check # _____ Check Amount _____

I. BUSINESS INFORMATION

The undersigned (the "applicant") hereby makes application, pursuant to Chapter 3 of Title 3 of the Village Code of Hinsdale, as amended, for the issuance of a Village of Hinsdale Liquor License for the sale of alcoholic liquor. The applicant certifies to the Village of Hinsdale that the following facts are true and correct:

1. _____
Name of Applicant

2. _____
Name of Business*

*If the Business Name is an assumed name, has the applicant complied with the Illinois Assumed Business Name Act and other applicable laws? _____ Yes _____ No

3. _____ Hinsdale, Illinois 60521
Business Address (the "Subject Premises")

4. _____
Telephone Number of Business

5. _____
Type of Business _____ Date Business Commenced

6. _____ # of years applicant has been in the type of business referenced in # 5 above.

7. Give percentage of gross annual sales attributable to the sale of alcoholic liquor at the Subject Premises (estimated): _____

8. Does the applicant:

(a) _____ Own the Subject Premises; or (b) _____ Lease Subject Premises?

Term of Lease: _____ to _____

Name of Lessor _____ Telephone Number of Lessor

Address of Lessor _____ City _____ State _____ Zip Code

9. Birthplace of Applicant _____ Date of Birth _____

10. Social Security No. _____ Driver's License No. _____

11. Are you a citizen of the United States?

_____ Yes _____ No

If you are a naturalized citizen, state the date, place, and court of naturalization:

II. GENERAL INFORMATION

If the applicant is an individual, that individual shall answer all of the following questions. If the applicant is a partnership, each partner shall answer all of the following questions. If the applicant is a corporation, each director and officer thereof and every person owning or controlling more than five percent of the voting shares of each corporation shall answer all of the following questions. (Copy this Part II, complete and attach if multiple persons are answering.)

1. Do you have a current, valid state liquor license for the Subject Premises? If yes, give the number, location, and expiration date of the state liquor license. (Attach copy to this application.)

License Number

Location

Expiration Date

2. Have you ever been convicted of any felony under any federal or state law? Yes No

If yes, state offense and date of offense: _____

3. Have you ever been convicted of a violation of any federal or state law or local ordinance concerning the manufacture, possession, sale, or dispensation of alcoholic liquor or have you ever forfeited a bond to appear in court to answer charges for any such violation? Yes No

If yes, give details: _____

4. Have you ever been convicted of a gambling offense as proscribed by any state or federal law or regulation or have you ever forfeited a bond to appear in court to answer charges for any such violation?

Yes No

If yes, give details: _____

5. Have you received a liquor license from any governmental body within ten (10) years immediately prior to the date of this application? Yes No

If yes, list each governmental body.

6. Have you ever had revoked any liquor license issued under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application?

Yes No

If yes, give details: _____

7. Have you ever been denied any liquor license applied for under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application?

Yes No

If yes, give details: _____

8. Have you ever had suspended more than once any liquor license issued under state or federal law or under the ordinances of any municipality within one year immediately prior to the date of this application? _____ Yes _____ No

If yes, give details: _____

9. Are you a Village employee or a law enforcing official of the Village or any other government or governmental agency? _____ Yes _____ No

If yes, give details: _____

10. Has the federal government issued a federal gaming device stamp or wagering stamp for the current tax period for the Subject Premises? _____ Yes _____ No

If yes, give details: _____

11. Have you been issued a federal gaming device stamp or wagering stamp for the current tax period for any property? _____ Yes _____ No

If yes, give details: _____

12. Will the Subject Premises comprise a store or other place of business where the majority of the customers are under the age of 21 years or where the principal business transacted consists of the sale of school books, school supplies, food, lunches, or drinks for such customers? _____ Yes _____ No

If yes, give details: _____

13. Will the retail sale of alcoholic liquor on the Subject Premises violate any provisions of the Village Code of Hinsdale? _____ Yes _____ No

If yes, give details: _____

14. Is the Subject Premises located within 100 feet of any property line of any school (other than an institution of higher learning), hospital, senior citizen housing, day care center, or nursing or personal care facility, or within 100 feet of the nearest part of any church building used for worship or educational purposes? _____ Yes _____ No

If yes, give details: _____

15. Will the applicant be personally and actively involved in the operation of the business to be licensed?

_____ Yes _____ No

16. Is the applicant a beneficial owner of the business to be licensed? Yes No
17. Will the Subject Premises be managed by a manager or agent? Yes* No
 *If yes, the manager or agent must complete Part IV of this application.
18. Are you disqualified from receiving a liquor license by reason of any matter or item contained in the laws of the State of Illinois, Chapter 3 of Title 3 of the Village Code of Hinsdale, or any other code or ordinance of the Village? Yes No
 If yes, give details: _____

19. If applicant is a foreign corporation, is applicant qualified under the Illinois Business Corporations Act of 1983, 805 ILCS 5/2.02 et seq., to transact business in Illinois? Yes No
20. Has any Manufacturer, Importing Distributor, or Distributor, as those terms are defined in 235 ILCS 5/1-3.08, 5/1-3.16, and 5/1-3.15, directly or indirectly paid or agreed to pay for this license, or advanced money, anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed 30 days) to the applicant, or any manager, representative, agent, officer, director, or stockholder owning in the aggregate more than five percent (5%) of the stock, of the applicant, for the Subject Premises or the business described in this application?
 Yes No
 If yes, give details: _____

21. Is any Manufacturer, Importing Distributor, or Distributor directly or indirectly interested in the ownership, conduct, or operation of the Subject Premises or the business described in this application?
 Yes No
 If yes, give details: _____

22. Include your Certificate of Insurance and Surety Bond with this application. If currently unavailable, when will these items be available? _____
23. Are you a permanent resident of the Village of Hinsdale? Yes No
 If no, are you a permanent resident of an area within 10 miles of the corporate limits of the Village of Hinsdale? Yes No

Subscribed:

Printed Name: _____

Signature: _____

Title/Capacity: _____

III. INDIVIDUAL OWNER

The following information must be supplied by the individual owner:

1. _____
Name Sex

2. _____
Address Hinsdale, Illinois 60521

3. _____
Telephone Number email Address

4. _____
Date and Place of Birth

5. Are you a citizen of the United States?

_____ Yes _____ No

If you are a naturalized citizen, state the date, place, and court of naturalization:

6. _____
Driver's License Number Social Security Number

III. PARTNERSHIP

The following information must be supplied, in the case of a partnership, by all persons entitled to share in the partnership profits (if more than two people are involved, the same information must be supplied for each such person on a separate sheet attached to this application):

Person 1

1. _____
Name

Sex

2. _____
Address

City State Zip Code

3. _____
Telephone Number

email Address

4. _____
Date and Place of Birth

5. Are you a citizen of the United
United States? ___ Yes ___ No

If you are a naturalized citizen, state the
date, place and court of naturalization:

6. _____
Driver's License Number

Social Security Number

7. State the exact type and proportion
of your individual interest in the
partnership:

Person 2

1. _____
Name

Sex

2. _____
Address

City State Zip Code

3. _____
Telephone Number

email Address

4. _____
Date and Place of Birth

5. Are you a citizen of the United
United States? ___ Yes ___ No

If you are a naturalized citizen, state the
date, place and court of naturalization:

6. _____
Driver's License Number

Social Security Number

7. State the exact type and proportion
of your individual interest in the
partnership:

IV. DESIGNATED MANAGER

If the business on the Subject Premises will be conducted by a designated manager, that person shall complete all of this Part IV.

1. _____
Name Sex

2. _____
Street Address City State Zip Code

3. _____
Telephone Number email Address

4. _____
Last Previous Address City State Zip Code

5. _____
Date and Place of Birth

6. Are you a citizen of the United States? Yes No
If you are a naturalized citizen, state the date, place, and court of naturalization:

7. _____
Driver's License Number Social Security Number

8. _____
Name of Previous Employer

Address of Previous Employer City State Zip Code

9. Have you ever been convicted of any felony under any federal or state law? Yes No
If yes, state offense and date of offense: _____

10. Have you ever been convicted of a violation of any federal or state law or local ordinance concerning the manufacture, possession, sale, or dispensation of alcoholic liquor or have you ever forfeited a bond to appear in court to answer charges for any such violation? Yes No

If yes, give details: _____

11. Have you ever been convicted of a gambling offense as proscribed by any state or federal law or regulation or have you ever forfeited a bond to appear in court to answer charges for any such violation?

Yes No
If yes, give details: _____

12. Have you ever had revoked any liquor license issued under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application? Yes No

If yes, give details: _____

13. Have you ever been denied any liquor license applied for under state or federal law or under the ordinances of any municipality within 10 years immediately prior to the date of this application? Yes No
 If yes, give details: _____

14. Have you ever had suspended more than once a liquor license issued under state or federal law or under the ordinances of any municipality within one year immediately prior to the date of this application?
 Yes No
 If yes, give details: _____

15. Are you a Village employee or law enforcing official of the Village or any other government or governmental agency? Yes No
 If yes, give details: _____

16. Have you been issued a federal gaming device stamp or wagering stamp for the current tax period for any property? Yes No
 If yes, give details: _____

17. Are you disqualified from receiving a liquor license by reason of any matter or item contained in the laws of the State of Illinois, Chapter 3 of Title 3 of the Village Code of Hinsdale, or any other code or ordinance of the Village? Yes No
 If yes, give details: _____

18. Has any Manufacturer, Importing Distributor, or Distributor, as those terms are defined in 235 ILCS 5/1-3.08, 5/1-3.16, and 5/1-3.15, directly or indirectly paid or agreed to pay for this license, or advanced money, anything else of value, or any credit (other than merchandising credit in the ordinance course of business for a period not to exceed 30 days) to the applicant, or any manager, representative, agent, officer, director, or stockholder owning in the aggregate more than five percent (5%) of the stock, of the applicant, for the Subject Premises or the business described in this application? Yes No
 If yes, give details: _____

19. What experience do you have operating or managing a business that sells liquor?

20. Are you a permanent resident of the Village of Hinsdale? Yes No
 If no, are you a permanent resident of an area within 10 miles of the corporate limits of the Village of Hinsdale?
 Yes No

V. **BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING PROGRAM**

Section 7, subsection 3-3-8, (H) of the Ordinance requires that licensees be required to complete a “Beverage Alcohol Sellers and Servers Education and Training” (BASSET) or an approved equivalent training program in accordance with a schedule maintained and provided to licensees by the Liquor Control Commissioner, and that a trained employee be present on the licensed premises at all times when alcoholic beverages are being served. A certificate of completion for each of the licensee’s certified employees shall be available for inspection by a Village Officer upon request. Enforcement of this section will begin on September 1, 2006.

Effective in 2007, you must show evidence of training as required by the Ordinance. *(The Liquor Commissioner may require additional training if deficiencies are noted in the Licensee’s training program.)*

The following schedule illustrates the Village of Hinsdale Liquor Commissioner’s recommended training program based on the type of liquor license held:

License Type and Classification	Risk for Alcohol Abuse	Recommendation on BASSET/TIPS Training	Certification Time Frames
Class A1-Supermarket	Low	Manager on Duty	Must receive local TIPS training within 30 days of employment.
Class A2 Gourmet Food Store License	Very Low	None	
Class A3 Wine Boutique License	Very Low	Manager on Duty	
Class B Full Service Restaurant License	Medium	Bartender, Servers and Manager on duty	Server personnel must be trained within 60 days of employment. Bartenders and managers must be trained within 30 days of employment. Manager on duty must receive local TIPS* training.
Class C Limited Service Restaurant License other than Tavern	Medium	Bartender, Servers and Manager on duty	Server personnel must be trained within 60 days of employment. Bartenders and managers must be trained within 30 days of employment. Manager on duty must receive local TIPS* training.
Class C Limited Service Restaurant-Tavern	High	Bartender, Servers, Manager on duty and any personnel checking identification.	Highest risk for abuse. All persons involved in selling, mixing, serving alcohol or people responsible for checking identification.
Class D and E Special Event/Annual License for business and not for profit and Civic Organizations.	Determined by Event Type	Determined by Event Type	Liquor Commissioner assesses risk based upon whether the event is open to the general public or by advanced sales and the determining the potential for underage alcohol use, over-consumption and previous problems. May be required to hire off-duty officer in lieu of TIPS training.
Class E Cooking Class Tasting License	Very Low	None	

VI. ACKNOWLEDGEMENT & NOTARIZED SIGNATURE(S)

The applicant hereby acknowledges and agrees that:

1. A Village of Hinsdale Liquor License is a privilege and may be revoked pursuant to the ordinances of this Village, or the laws of the State of Illinois or the United States of America;
2. The applicant, or any officer, director, stockholder, member, partner or designated manager of the applicant shall, upon the request of the local liquor control commissioner, and in connection with this application and any Liquor License issued pursuant thereto, submit to fingerprinting by the Hinsdale Police Department or other agency designated by the local liquor control commissioner;
3. The applicant shall pay the administrative expenses, including without limitation court costs and attorneys' fees, incurred by the Village of Hinsdale in connection with any hearing before the local liquor control commissioner concerning this application or any Liquor License issued pursuant thereto;
4. The applicant has read, understands, and will not violate any of, the ordinances of this Village, or the laws of the State of Illinois or of the United States of America, in the conduct of business on the Subject Premises;
5. The statements contained in this application are true and correct to the best of the applicant's knowledge and belief;
6. If any information provided in this application changes or becomes incomplete or inapplicable for any reason following submission of this application or during the term of any license issued pursuant to this application, the applicant shall submit a supplemental application containing the new or corrected information within five days following the change, and that failure to submit a supplemental application within said five days shall be grounds for denial of the application for, or suspension or revocation of, the license;
7. The Village of Hinsdale, or its authorized agent, shall have the right to enter the Subject Premises for the purpose of inspecting to ensure compliance with all applicable codes and ordinances;
8. The applicant, any involved owner, any designated manager, any partner, and any officer, manager, director, and stockholder owning in the aggregate more than 5% of the stock in an applicant corporation or club are eligible to receive a Liquor License under the ordinances of this Village, the laws of the State of Illinois and the United States of America; and
9. In the case of a renewal application, the applicant has paid in full, by cashier's check, certified check, money order, or cash, any and all taxes owed by applicant to the Village of Hinsdale.

___ INDIVIDUAL OWNER

Signature of Applicant

___ PARTNERSHIP

Signature of Applicant

Signature of Applicant

Signature of Applicant

Signature of Applicant

___ CORPORATION

Signature of Applicant's President

Signature of Applicant's Secretary

___ DESIGNATED MANAGER (IF APPLICABLE)

Signature of Designated Manager

SUBSCRIBED AND SWORN
to before me this _____ day of
_____, _____.

Notary Public

CHI1 #136360 v2