

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
October 4, 2016**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by the Village Clerk in Memorial Hall of the Memorial Building on Tuesday, October 4, 2016 at 7:33 p.m., roll call was taken.

Present: Trustees Christopher Elder, Neale Byrnes, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: President Tom Cauley

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Kevin Simpson, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Community Development/Building Commissioner Robb McGinnis, Interim Manager of Parks & Recreation Heather Bereckis, Village Planner Chan Yu, Administration Manager Emily Wagner, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

Village Clerk Christine Bruton announced that there is a quorum, but the Village President is absent and unable to preside over the meeting. She asked for a motion to appoint a president pro tem.

Trustee Elder moved **to appoint Trustee Hughes to act as President pro tem for this evening's Village Board meeting of October 4, 2016.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: President Cauley

Motion carried.

PLEDGE OF ALLEGIANCE

Trustee Hughes led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustees Hughes and LaPlaca suggested clarifications to the draft minutes. Trustee Elder moved **to approve the minutes of the regular meeting of September 6, 2016, as amended.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

PROCLAMATION – CONSTITUTION WEEK

Trustee Hughes read the Constitution Week proclamation.

VILLAGE PRESIDENT'S REPORT

None.

FIRST READINGS - INTRODUCTION

Administration & Community Affairs (Chair Hughes)

a) Award Bid #1618 to B&B Holiday Lighting, Des Plaines, Illinois, for holiday lighting and decorating in an amount not to exceed \$24,280

Trustee Hughes introduced the item and explained this expense is for customary holiday lighting in the business district and Burlington Park. There were three bids; B&B Holiday Lighting is the lowest. He noted that in the past we have split the bid between two vendors for the different areas of decoration to take advantage of pricing, but this vendor is the lowest across the board.

The Board agreed to move this item to the Consent Agenda of their next meeting.

b) Approve the Parks & Recreation Art Donation application for a functional art piece to be installed at Katherine Legge Memorial Park, as consistent with the established Art Donation Policy

Trustee Hughes introduced the item and referenced the material in the packet. The donation is being made by the Stefani family, who were long-time residents of Hinsdale. The donation was prompted by the unfortunate death of their son Matthew Stefani last year. At that time, the Village did not have a policy for these kinds of things. Since then, a policy has been developed and approved by the Board, and the Parks & Recreation Commission has approved this request. Interim Parks & Recreation Manager Heather Bereckis stated the installation will be east of the north pavilion about 15' feet away from the structure.

Trustee Saigh mentioned an initial concern concerning whether this piece might have sharp edges that could be injurious. Ms. Stefani said it is all rounded, with no sharp edges, and will seat three people.

The Board agreed to move this item to the Consent Agenda of their next meeting.

Zoning & Public Safety (Chair Saigh)

c) Authorize a Hardship Permit Extension as set forth in 9-1-7 (B)(4) for a period six (6) months at fifty percent (50%) of the original base permit fee

Trustee Saigh introduced the item and explained this is a request for a permit extension for a new house at 610 S. Oak Street. He noted the request requires Board approval because it is beyond 18 months.

Mr. Dave Knecht, builder on the project, addressed the Board and explained the request is due to interior audio/video delays. He anticipates completion of the project by March 2017. Trustee Stifflear commented that it is annoying to be a neighbor to these lengthy projects and wondered if the fees are enough of a consideration for contractors and homeowners to not take this lightly. Director of Community Development Robb McGinnis commented there have only been a handful of these requests in his tenure. Mr. Knecht added that the fees are a deterrent. It was noted that homeowners in the area have received notice of the extension. Trustee LaPlaca added the kinds of homes being built might necessitate revisiting the extension policy and time-frames; these are huge homes and large projects. Mr. Knecht said if a two-year permit had been available, they would have taken it. Mr. McGinnis clarified that when the permit was issued for this project, a two-year permit was not available. However, the code was changed about a year ago to allow this option, and staff encourages applicants to take the two-year option when necessary.

The Board agreed to move this item to the Consent Agenda of their next meeting.

d) Approve an Ordinance Approving at Exterior Appearance Plan for Replacement of an Existing Entry and Other Modifications in Breezeway - 22 E. First Street**

Trustee Saigh introduced the item and explained the request is to replace the existing entry due to an expansion, so as to provide improved access to the building. At their meeting of September 14th the Plan Commission unanimously approved the request. Village Planner Chan Yu said this is a simple plan, the windows and door are inside the breezeway and not visible from street. He described additional enhancements.

Mr. Peter Burdi, business owner, addressed the Board stating he is taking over the Drapery Connection space to provide more room for parties and overflow. His objective is to get more light into the restaurant from the breezeway with the additional window, but Garfield Crossing is very close.

The Board agreed to move this forward for a second reading at their next meeting.

e) Approve an Ordinance Amending Section 6-12-4 of the Village Code of Hinsdale, to allow for the installation of yield signs for east and westbound traffic on Ravine Road at Oak Street

Trustee Saigh introduced the item stating it is the determination of the Village to install yield signs on Ravine Road where, unfortunately, a fatal accident occurred recently. The Police Department has had significant outreach to the community in this area.

Police Chief Kevin Simpson reported the Village was committed to a comprehensive study. Mrs. Susan Anderson was the resident point of contact in the area, and is present tonight. He stated a great deal of data was reviewed; traffic volume, collision data, speed and line of sight considerations. The Police Department worked with the engineering staff, and met

with residents as recently as last Tuesday. He explained that a lot of regulations are governed by the Manual on Uniform Traffic Control Devices (MUTCD) that lists warrants or requirements that must be met prior to the installation of any traffic controlling device or signage. MUTCD is clear on making the least intrusive change so as not to impede traffic flow. Staff is recommending a Yield sign on Ravine, and divided lane markings painted on the roadway to clearly delineate the lanes of travel. They will continue to evaluate this intersection, and continue dialogue with neighbors.

Mrs. Anderson addressed the Board, and thanked Chief Simpson and his team for being so responsive, and immediately putting everything in motion to get the studies done to arrive at a solution.

Discussion followed regarding the warrants as specified in the MUTCD, volume, line of sight, speed, and collision history, noting that at this intersection, two out of three warrants necessary for a change were met. Trustee Byrnes commented that he agrees this a good solution, and Trustee Saigh thanked the neighbors, residents and Police Department for their efforts.

The Board agreed to move this item to the Consent Agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

a) **Accounts Payable**

- 1) Trustee Hughes moved **Approval and payment of the accounts payable for the period of September 7, 2016 through September 20, 2016 in the aggregate amount of \$966,173.48 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- 2) Trustee Saigh moved **Approval and payment of the accounts payable for the period of September 21, 2016 through October 4, 2016 in the aggregate amount of \$516,315.11 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- b) **Resolution Encouraging Commonwealth Edison to Allow Residents an Option to Permanently Opt Out of the Smart Meter Installation Program Unless a Technical Solution that Addresses Customer Concerns in Developed (R2016-11) (First Reading – September 6, 2016)**
- c) **Award Bid #1612 Burlington Park Phase III Electric to Airport Electric Company in the full bid amount of \$36,318 (First Reading – September 6, 2016)**
- d) **Award Bid #1614 to the Kenneth Company for the KLM Lodge 2016 Patio Improvements in the amount of \$32,874.50 and reject incomplete bid from McFarlane Douglass & Companies (First Reading – September 6, 2016)**
- e) **Reject Bid #1613 (B) from J & R 1st in Asphalt in the amount of the \$80,899 for the Peirce Park Court Resurfacing Project (First Reading – September 6, 2016)**

Environment & Public Services (Chair LaPlaca)

- f) **Award year three of contract #1575 for street sweeping services to DeJana Industries, Inc. in the year three bid amount of \$35,563 (First Reading – September 6, 2016)**
- g) **Award Bid #1615 to National Power Rodding in the amount of \$43,750 and perform additional root cutting and televising services up to the budgeted amount of \$60,000 (First Reading – September 6, 2016)**
- h) **Waive the competitive bidding requirement in favor of the Suburban Purchasing Cooperative joint purchasing agreement with Currie Motors and approve the purchase of a 2017 Ford F-450 – 16,500 G.V.W.R. dump truck, snow plow, and salt spreader in an amount not to exceed \$68,360**

Zoning & Public Safety (Chair Saigh)

- i) **Approve the purchase of three thermal imaging cameras from Municipal Emergency Services, Inc. in the amount of \$25,500 (First Reading – September 6, 2016)**
- j) **Approve the purchase of two new squad vehicles for the amount of \$86,000**

Trustee LaPlaca moved to **approve the Consent Agenda, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Zoning & Public Safety (Chair Saigh)

- a) **Ordinance Approving a Site Plan and Exterior Appearance Plan for an Exterior Wheelchair Lift – 107 S. Vine Street Health (O2016-36) (First Reading – August 9, 2016)**

Trustee Saigh introduced the item involving for new exterior wheel chair lift. There were no problems at the Plan Commission, and adequate explanation had been provided at the last meeting of the Village Board. Trustee Saigh moved to approve an **Ordinance Approving a Site Plan and Exterior Appearance Plan for an Exterior Wheelchair Lift – 107 S. Vine Street Health**. Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

b) **Ordinance Approving an Exterior Appearance Plan for an Attic Dormer Addition – 5721 S. Garfield Avenue Health (O2016-37) (First Reading – September 6, 2016)**

Trustee Saigh introduced the item regarding a new attic dormer at the Sutton Place town home development. He noted there were no issues at the Plan Commission. Trustee Saigh moved to approve an **Ordinance Approving an Exterior Appearance Plan for an Attic Dormer Addition – 5721 S. Garfield Avenue Health**. Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

Construction activity update

Director of Public Services George Peluso reported the Woodlands Phase III project is winding down; the rain gardens are nearly finished and the final paving will be later this month. He noted there had been a small extension to accommodate ComEd, however, the project will finish on time. Regarding Veeck Park, he reported the repairs to the structure and the poured concrete went very well.

Village Manager Kathleen Gargano reported staff has met with NICOR to discuss improvements in the downtown area. They will start staging in the fall for spring work and will be out of the way for Village Central Business District (CBD) improvements.

DEPARTMENT AND STAFF REPORTS

- a) Police
- b) Fire
- c) Parks & Recreation
- d) Community Development

The reports listed above were provided to the Board. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

Ms. Gargano reported staff has met with District 181 personnel, an information packet has been provided to the Board that includes renderings of the newest Middle School design.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, Trustee Hughes asked for a motion to adjourn. Trustee Elder **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of October 4, 2016.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 8:11 p.m.

ATTEST: _____

Christine M. Bruton, Village Clerk