

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE SPECIAL MEETING
March 17, 2016**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley on Tuesday, March 17, 2016 at 7:30 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Neale Byrnes, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Kevin Simpson, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Community Development Robb McGinnis, Village Engineer Dan Deeter, Economic Development Coordinator/Human Resources Administrator Emily Wagner and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no changes to the draft minutes. Trustee LaPlaca moved to **approve the draft minutes of the regularly scheduled meeting of March 1, 2016, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, LaPlaca and Saigh

NAYS: None

ABSTAIN: Trustee Hughes

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

FIRST READINGS - INTRODUCTION

Environment & Public Services (Chair LaPlaca)

- a) **Award year 3 of contract #1457 - Mosquito Abatement to Clarke Environmental Mosquito Management, Inc. in an amount not to exceed \$55,496**

President Cauley introduced this item noting that this is the third year of a three-year contract; the amount has been budgeted and staff is happy with this vendors performance.

Trustee LaPlaca pointed out that Clarke uses an eco-friendly mosquito trap program, not a spray. They are doing this for the same price as the traditional method, but that price might change next year. She also noted that this method complies with our Integrated Pest Management Program (IPM).

The Board agreed to move this item to the Consent Agenda of their next meeting.

- b) **Award extension of contract #1557 for tree maintenance to Homer Tree Care, Inc. in an amount not to exceed the proposed budgeted amount of \$115,000**

President Cauley introduced the item; this is an extension of the contract, and Homer Tree Care has provided excellent service. Discussion followed regarding the public safety issue with respect to dead, brittle ash trees. Director of Public Services George Peluso stated he is confident this is enough money to remove any problem trees.

Trustee Saigh noted the removal cost per tree and stump is very economical, and commented it could be helpful for residents if this rate could be extended to them for their trees on private property, although there could be access issues for private property trees.

The Board agreed to move this item to the Consent Agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Stifflear moved **Approval and payment of the accounts payable for the period of March 1, 2016 through March 15, 2016 in the aggregate amount of \$705,249.41 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Environment & Public Services (Chair LaPlaca)

- b) **Approve an Ordinance Amending Title 7, Chapter 2 of the Hinsdale Village Code, "Trees and Shrubs", Regarding Forestry Goals (First Reading – March 1, 2016)**

Trustee LaPlaca noted that the only changes to the ordinance are in paragraph five, regarding the forestry goals. President Cauley suggested the references in paragraphs two and three regarding a tree that dies should be clarified to include language that states the death of a tree is determined at the sole discretion of the Public Services Director or the Village Forester. Discussion followed; the Board agreed to approve the ordinance with this amendment.

Trustee LaPlaca moved to **Approve an Ordinance Amending Title 7, Chapter 2 of the Hinsdale Village Code, "Trees and Shrubs", Regarding Forestry Goals, as amended to include language that states the death of a tree is determined by the Director of Public Services or the Village Forester.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- c) **Award Bid #1602 for Custodial Services, year one, to Alpha Building Maintenance Services in the amount of \$63,375** (*First Reading – March 1, 2016*)

Trustee Byrnes moved to **Award Bid #1602 for Custodial Services, year one, to Alpha Building Maintenance Services in the amount of \$63,375.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Environment & Public Services (Chair LaPlaca)

- a) **Waive the First Reading and approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – Oak Street Bridge Construction Process**

President Cauley introduced the item that specifies the time the work will be conducted, but the date of the work is to be determined. He noted there have been no citizen complaints for these types of work exceptions on this project previously.

Trustee LaPlaca moved to **Waive the First Reading and approve a Resolution Authorizing Waiver of Construction Noise Hours Limitations Pursuant to Section 9-12-2 of the Village Code of the Village of Hinsdale – Oak Street Bridge Construction Process.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- b) **Waive the First Reading and award construction of the Woodlands Phase 3 Project to John Neri Construction Company in the amount not to exceed \$5,007,055**

President Cauley introduced the item and explained that if the Board approves this item now, the contractor can start work earlier, and the project will be completed earlier, including plantings, to the benefit of residents in the area. It was noted that Neri provided satisfactory work on Phase 2, and they were the low bidder.

Trustee LaPlaca moved to **Waive the First Reading and award construction of the Woodlands Phase 3 Project to John Neri Construction Company in the amount not to exceed \$5,007,055.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- c) **Waive the First Reading and award construction observation of the Woodlands Phase 3 Project to HR Green in the amount not to exceed \$193,405**

President Cauley explained that HR Green did the construction observation on the Woodlands Project Phases I and II. They are not the low bidder, but because this is a professional services agreement, the Village is not bound to go with the lowest bid. Additionally, HR Green has been involved throughout the project and continuity is desirable.

Trustee LaPlaca moved to **Waive the First Reading and award construction observation of the Woodlands Phase 3 Project to HR Green in the amount not to exceed \$193,405.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Zoning & Public Safety (Chair Saigh)

- d) **Approve a permit for a temporary use at 336 E. Ogden Avenue for the period of April 1, 2016 to December 31, 2016, subject to conditions to be set forth by the Building Commissioner (First Reading – March 1, 2016)**

Trustee Saigh moved to **Approve a permit for a temporary use at 336 E. Ogden Avenue for the period of April 1, 2016 to December 31, 2016, subject to conditions to be set forth by the Building Commissioner.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

FY 2015-16 Capital Items

President Cauley began discussion by stating that a number of capital items had been deferred because of the budget issues in Springfield; the Village didn't know what revenue streams would be realized. Although things have not advanced in Springfield, funding has not been cut off, so staff is recommending the advancement of three capital items for FY2015/2016. The recommended items are the painting of the fire department apparatus bay doors, decorative trash receptacles for the central business district and two police department patrol vehicles. Unfortunately, a police department vehicle has been involved in an accident due to an intoxicated motorist. Therefore, the recommendation is to replace that vehicle, which was scheduled for replacement next year, instead of the vehicle that was recommended.

Trustee LaPlaca asked, as a follow up, about the experiment where we tried recycling receptacles to see if that was worthwhile. Mr. Peluso explained that once the recycling is contaminated (mixed with non-recyclable material) it can no longer be disposed of as such. There are a couple installed in the central business district, but the net effect is minimal. Mr. Peluso also addressed the cost of the receptacles, which is higher because of the amount of metal and decorative elements used. It was also pointed out that there is no cover on these receptacles because exposure is not an issue, and less maintenance is required than on those with the swing-type tops.

DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Economic Development

There were no questions on the reports provided, however, Assistant Village Manager/Finance Director Darrell Langlois said the draft budget will be ready in 7-10 days, and staff is finalizing the meeting schedule for budget review. At President Cauley's request, Mr. Langlois said he would create a one page summary for the Treasurer's report for large categories such as income and sales tax, legal fees and overtime, with appropriate comparisons.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

Ms. Gargano reported staff met with representatives from the Economic Development Commission (EDC) to discuss capital items. When the capital plan is presented to the Board, there may be some changes to reflect EDC input.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

Trustee Stifflear asked about Garfield Crossing occupancy. Economic Development Coordinator/Human Resources Administrator Emily Wagner reported the Village has been in communication with the broker, who has reached out to national chains, but nothing has been finalized as yet. The second floor, however, is completely leased office space.

Trustee Hughes asked about the brick street replacement project on First Street. Mr. Peluso reported that most of the brick has been removed; approximately 50% of the bricks are recoverable. Village Engineer Dan Deeter noted the contract with the vendor projected between a 40%-60% recovery rate. Mr. Deeter speculated those numbers might improve because excavation has discovered a second level of bricks under the first. These appear to be less viable than the top course, but there could be some additional recovery. It is anticipated the street will be completed by June 2016.

Trustee LaPlaca noted that contractors that block sidewalks are a nuisance; there are two by Oak School that are creating a hazardous situation for children and other pedestrians. They put their gates and park their vehicles on the sidewalks. She encouraged residents to call the Village to alert staff to the problem, or report it on the Village website. Chief of Police Kevin Simpson said they try to have a presence in these areas, and have worked with the building department for enforcement. Director of Community Development Robb McGinnis said they would certainly follow up on this issue.

ADJOURNMENT

There being no further business before the Board and no need for a closed session, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of March 17, 2016.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 8:00 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk