

**VILLAGE OF HINSDALE
SPECIAL MEETING OF THE
VILLAGE BOARD OF TRUSTEES
July 12, 2016**

The specially scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley on Tuesday, July 12, 2016 at 7:30 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Neale Byrnes, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Assistant Village Manager/Director of Public Safety Brad Bloom, Police Chief Kevin Simpson, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Community Development/Building Commissioner Robb McGinnis, Interim Manager of Parks & Recreation Heather Bereckis, Village Planner Chan Yu, Village Engineer Dan Deeter, Administration Manager Emily Wagner, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

There being no changes to the draft minutes, Trustee LaPlaca moved **approval of the minutes of the meeting of June 7, 2016, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: Trustee Elder

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

SWEARING IN OF POLICE DEPARTMENT PERSONNEL

President Cauley read the biographies and administered the oath of office to new Deputy Police Chiefs Thomas Yehl and Erik Bernholdt. He remarked that these are special men, and it is a privilege to have them as Hinsdale Deputy Chiefs.

President Cauley read the biographies and administered the oath of office to new Police Officers Carter Sward and Jesse Kidd. On behalf of the Board, he wished them success and commented they are joining one of the finest Police Departments in the State of Illinois.

FIRE DEPARTMENT SERVICE RECOGNITION

President Cauley recognized Captain John Giannelli for 25 years of service, Captain Dave DeWolf for 30 years of service, and Chief Rick Ronovsky for 30 years of service. He described their successful careers with the Village of Hinsdale.

He noted it is personally rewarding to work with the Hinsdale Police and Fire Departments. These are admirable people, dedicated to their jobs. They are proud of the work they do and proud to celebrate each other's accomplishments. He thanked them for their service.

FIRST READINGS - INTRODUCTION

Administration & Community Affairs (Chair Hughes)

a) **Approve an Ordinance Authorizing Transfers of Appropriations within Departments and Agencies of the Village for the Fiscal Year May 1, 2015 to April 30, 2016**

President Cauley introduced the item, noting this is approved annually for administration of budgeted items.

The Board agreed to move this item forward for a second reading at their next meeting.

b) **Approve a Paddle Tennis License Agreement with Ms. Mary Doten for a period of two years**

President Cauley introduced the item and explained the Village had the same arrangement with Ms. Doten in 2012, except we kept the books and remitted to her, but now she keeps the books and remits 10% to us. He noted revenues are increasing year to year.

Trustee Hughes commented that within the broader context of paddle tennis and Hinsdale Paddle Tennis Association (HPTA) it might make sense to review this agreement again, but a two-year agreement at this time makes sense. Assistant Village Manager/Finance Director Darrell Langlois said this agreement is in addition to a different agreement that includes court overseeing and services beyond teaching, for which we pay \$7,500.00 per year. When we revisit the HPTA agreement, we may consider rolling this into one agreement.

The Board agreed to move this item to the Consent Agenda of their next meeting.

c) **Approve amendments to the FY 2016-2017 Pay Plan**

President Cauley introduced the item and stated this relates to Community Service Officers, a position for which our rates were grossly low. Village Manager Kathleen A. Gargano provided numbers, and explained the new pay plan will make Hinsdale competitive with neighboring communities. She said, with respect to the accounting

person, staff feels a part-time accountant position would be a better model. President Cauley pointed out that part-time positions do not carry health care costs. The Board agreed to move this item to the Consent Agenda of their next meeting.

d) **Approve a Recreational License Agreement – Second Term Extension with the Hinsdale Platform Tennis Association (HPTA)**

Trustee Hughes introduced the item and commented the current agreement expires March 31, 2016. Shortly before that expiration, discussion had begun to get to a better operating agreement and understanding. He explained that ten years ago, no one understood what it took to operate the program, what the on-going expenses would be, or that it would be necessary to compete for members. He reported that he has been working with Parks & Recreation commissioners, staff and HPTA to determine what kind of program the community wants, what will it take to achieve it, and management and financial responsibilities. They are not yet at the point where we have an understanding, but he is optimistic that sometime in the fall, they will have made progress. This agreement will give us time to come up with a new understanding. Further, he does not think the expiration date is optimal, and suggested moving it to April or June. A better expiration date will be determined before the second reading of this item.

Trustee Stifflear asked about the intergovernmental agreement with Burr Ridge, and wondered if it needs to be reviewed in light of walkway construction. He reminded the Board that Burr Ridge was concerned with flooding and work start times. President Cauley suggested calling their Village to let them know what we are doing; Ms. Gargano said she would do so.

The Board agreed to move this item forward for a second reading at their next meeting.

Zoning & Public Safety (Chair Saigh)

e) **Approve an Ordinance Approving a Major Adjustment to a Site Plan and Exterior Appearance Plan for the Replacement of Existing Telecommunications Antennas and Associated Equipment – 339 W. 57th Street****

President Cauley introduced the item and explained that AT&T is asking to replace 4' feet tall antennas with 8' feet tall antennas to improve capacity in the area, provide a stronger signal and increase coverage. This will result in better reception in that area. Mr. Tony Phillips from SAW Wireless addressed the Board and stated there are no plans to change any of the other antennas, just one in each sector as illustrated in the Board materials. It was also noted that based on the picture, there doesn't look like a dramatic change. Village Planner Chan Yu reported there are 36 total antennas on the water tower. President Cauley remarked residents must be provided cell and internet coverage, and it looks better on the water tower. Trustee Stifflear agreed; residential towers are very unsightly and he talked about the importance of aesthetically pleasing equipment.

The Board agreed to move this item to the Consent Agenda of their next meeting.

f) **Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale – Police & Fire Departments**

President Cauley introduced the item and noted the attached schedule outlining the items designated for auction or disposal.

The Board agreed to move this item to the Consent Agenda of their next meeting.

- g) **Approve a Letter of Intent for Police and Fire to participate in DuPage Justice (DuJIS)**
Assistant Village Manager/Director of Public Safety Brad Bloom explained this is a computer aided dispatch system. DuPage County is moving to a new system and database that will allow communities to be linked together and share information. There are benefits, it is more expensive, but if we decided to do this on our own, it would be prohibitively expensive. Mr. Bloom said this item authorizes a letter of intent only, and is not binding. Should the Village enter into a letter of agreement, he will come back with more cost numbers. He reported that thirty-six DuComm agencies have agreed to go forward; he is excited about this opportunity because it will make the Police Department more effective, more crimes will be solved. Trustee Saigh reported he has talked at length with Mr. Bloom about this proposal. The letter of intent indicates that if the cost to the Village increases by more than 10%, the Village will be notified, but we might want to know if there is any increase in projected costs. Mr. Bloom explained this is still being developed, but the largest cost is the connection fee, which he feels can be reduced. He said he will keep the Board informed of any changes in costs.
The Board agreed to move this item to the Consent Agenda of their next meeting.

- h) **Approve an Upgrade to Fire Department records management system**
President Cauley introduced the item stating this item was in the budget, the total cost over five years is \$26,792.50; the first year cost is \$5,064.50. Fire Chief Rick Ronovsky explained how the current system is backed up, but this system will keep the information in the cloud, will provide virtual information, and more stable storage. Mr. Bloom stated this system will interface with Computer Aided Dispatch (CAD).
The Board agreed to move this item to the Consent Agenda of their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Stifflear moved **Approval and payment of the accounts payable for the period of June 8, 2016 through July 12, 2016 in the aggregate amount of \$3,170,973.14 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- b) **Approve an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale – Information Technology Equipment (O2016-29) (First Reading – June 7, 2016)**

Environment & Public Services (Chair LaPlaca)

- c) **Approve An Ordinance Authorizing the Vacation of a Certain Portion of an Unimproved Alley Situated West of and Adjoining 918 S. Madison Street in the Village of Hinsdale, DuPage and Cook Counties, Illinois at a Purchase Price of \$13,000 (O2016-30)**

Trustee LaPlaca moved to **approve the Consent Agenda, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA - ADOPTION

Administration & Community Affairs (Chair Hughes)

- a) **Approve the Annual Appropriation Ordinance for the Fiscal Year May 1, 2016 to April 30, 2017 (First Reading – June 7, 2016)**

President Cauley introduced the item and noted the public hearing on this matter was held at the June 7th meeting of the Board.

Trustee Elder moved to **Approve the Annual Appropriation Ordinance for the Fiscal Year May 1, 2016 to April 30, 2017.** (O2016-31) Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- b) **Approve the Parks & Recreation Donation Policy (Discussion Item – June 7, 2016)**

President Cauley introduced the item and noted it is not on the consent agenda because there was a question about monuments. Trustee Saigh said that was his concern, and recommended the policy document be clarified so that it will be clear to future Boards. He recommended an asterisk in the parenthetical phrase 'by exception only' and to include the language as found in the Request for Board Action (RBA) that states 'due to their potential size and stature, [monuments] would be approved in rare instances only and would be subject to increased scrutiny'. Interim Manager of Parks & Recreation Heather Bereckis noted the policy document was approved by the Village Attorney in September 2015.

Trustee Saigh moved to **Approve the Parks & Recreation Donation Policy as presented, with the addition of an asterisk within the parenthetical phrase, by exception only, and to include the language 'due to their potential size and stature,**

would be approved in rare instances only and would be subject to increased scrutiny. Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

c) **Award Bid #1606 to Woodridge Deck and Gazebo Company for the KLM Platform Tennis Walkways in the amount of \$93,141******

President Cauley introduced the item and noted the budgeted amount was \$115,000, and this bid came in at \$93,141. Although there was only one bidder, this company has gotten good recommendations. Two alternatives were included in the bid for composite decking and a cable hand railing system, however, staff is recommending accepting the base bid which does not include either of the alternatives, because neither will increase the life of the walkway. There was some discussion of the use of more expensive aluminum, but this was rejected. The Burns Field walkways will be refurbished in house.

Trustee LaPlaca moved to **Award Bid #1606 to Woodridge Deck and Gazebo Company for the KLM Platform Tennis Walkways in the amount of \$93,141.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

President Cauley commented that although we are still in negotiations with (HPTA), the Village should still do this work as it is a safety issue, and must be done this year. He also noted this is a significant capital outlay to paddle tennis that the Village hopes to recoup in the future.

d) **Waive the First Reading and Approve an Ordinance Amending Subsection 3-3-13A of the Village Code of Hinsdale Related to the Number of Liquor Licenses******

President Cauley introduced the item stating this is a 'step down', but the business reported no demand for hard liquor.

Trustee Byrnes moved to **Waive the First Reading and Approve an Ordinance Amending Subsection 3-3-13A of the Village Code of Hinsdale Related to the Number of Liquor Licenses.** (O2016-32) Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

Environment & Public Services (Chair LaPlaca)

- e) **Award Bid #1607 for Central Business District Hardscape Improvements to GroundsKeeper Landscape Care, LLC in an amount not to exceed \$64,950 (First Reading – June 7, 2016)**

President Cauley introduced the item stating this relates to three sites in town, and noted the two prices included for Unilock paving material and Hinsdale's vintage bricks. Director of Public Services George Peluso feels Unilock is a better product; it will be easier to maintain, and provide a safer walking surface. Trustee LaPlaca pointed out using Village bricks in these areas would deplete the supply, and she does not think this is a good idea. Trustee Hughes suggested acquiring vintage bricks from another source; he reiterated the aesthetic difference. Trustee Stifflear noted these are highly exposed areas used by many people. Trustee LaPlaca commented that the CBD crosswalks may be included in next year's road planning, and remarked that cost and appropriateness are considerations, but believes a level of consistency is also desirable. To the extent this is type of work is ongoing, we should make sure not to use a variety of different materials. Trustee Saigh reported his experience with his antique driveway, noting ongoing maintenance and expense. Trustee Stifflear commented his driveway is made of new brick that replicates the historic brick; maintenance is minimized. He believes this is a better product than the Unilock brick.

From the audience, Mr. John Bohnen, of 230 E. First Street, recommended a polymer sand floated over the brick that stops the weeds.

Mr. Peluso commented this bid could be rejected and re-bid with next year's road projects, he also noted that Unilock makes a 'vintage' brick, but it is about three times as expensive as what was quoted. Trustee Byrnes recommended not doing Washington and Harrison at all, as they are not main areas. President Cauley asked staff to bring samples to the Board and include cost differentials. Trustee LaPlaca noted the lower patio outside the Memorial Building is an example of vintage brick usage; the settling and weeds are evident. No action was taken on this item, the Board agreed to postpone the matter to their next meeting in August.

- f) **Waive the competitive bidding requirement in favor of the State of Illinois joint purchasing agreement with Rush Truck Centers and approve the purchase of a 2017 – 36,220 G.V.W.R. dump truck, snow plow, and salt spreader with pre-wetting system in an amount not to exceed \$150,839******

Trustee Elder moved to **Waive the competitive bidding requirement in favor of the State of Illinois joint purchasing agreement with Rush Truck Centers and approve the purchase of a 2017 – 36,220 G.V.W.R. dump truck, snow plow, and salt spreader with pre-wetting system in an amount not to exceed \$150,839.** Trustee Byrnes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

Sedgwick Development Proposal

President Cauley began discussion by referencing the February 2nd public meeting, which was held to introduce a possible development at this location and get public feedback. The development concept included 59 units; there was no opposition to the concept at that time, however, it was suggested that the price point be lower than \$1.1 million. A new plan has been developed to address that concern. President Cauley reminded those present that final approval for a development project of this nature will be a lengthy process. He said this new concept has 51 units instead of 59, and is comprised of 29 single-family homes and 30 duplexes. The benefit is fewer structures. The duplexes are situated at the southern part of property, pocket parks are included, and the price point is reduced to around \$900,000.

Mr. Edward James, Chairman of the Edward R. James Companies, addressed the Board. Also present was Mr. Michael Balas, CFO for the James Companies. Mr. James stated their goal was to come up with a project that pleases them, and is a benefit to Village. He said there are two partially finished homes on the property that will be removed, and an existing home will stay. The rest of the single family homes will be empty nester properties. The existing road network will remain the same; and a sidewalk throughout the development will empty into Katherine Legge Memorial Park. He described four elevations and four different floor plans for the single family detached homes, which will be built on slabs, but selected locations will include window and walkout basements. All will include first floor master bedrooms. He illustrated some building materials and floor plans.

President Cauley asked for more explanation regarding age-targeted vs. age-restricted properties. There is some concern that families with children will move in. Mr. James reported that about 27-30% of active adults are willing to move into age-restricted housing; and to restrict residency slows sales. He believes in this price range, a young family will consider options, and will opt for a traditional neighborhood with other children. Further, because this property is bounded by County Line Road and 55th Street, parents will not want children to cross these streets. He stated in his experience age-targeting is self-disciplining. He also noted that age-restricted communities are usually self-contained lifestyle communities that include such amenities as clubhouses and swimming pools. Trustee Stifflear believes modern day society mitigates some of the self-disciplining criteria. Trustee Hughes commented he has a hard time with creating a part of Hinsdale that doesn't welcome children. Trustee LaPlaca noted the property is currently zoned for 36 single family homes each of which could accommodate six children; certainly there will be fewer children in this type of development. She doesn't believe the Board should get hung up on this issue. Mr. James reiterated that in his experience with age-targeted developments, people with children don't choose to go there.

Trustee Saigh said based on the February meeting, the desired price points were \$600,000-\$700,000. He also believes that to attract Hinsdaleans, they need green space. Mr. James

responded they would like prices to be lower, but there are engineering challenges to accommodate empty nesting. Further, roads, sewers and utility lines are pre-existing, many of which will need to be moved at considerable expense.

President Cauley asked Mr. James to provide hard statistics on the age-targeted matter for next time. Trustee Saigh would like to see the price and the density lowered, but President Cauley pointed out it is a balancing act between these two things. Trustee Saigh believes this project is too dense. Trustee Stifflear asked for details about the Hamptons of Hinsdale development in terms of demographics.

Landscaping on Dalewood Lane traffic island

Village Manager Kathleen Gargano reported staff is still working with residents on the details of the plan.

Construction activity update

It was reported there are no changes to the estimates of the Woodlands spoils; as of today the anticipated expenses are as expected.

DEPARTMENT AND STAFF REPORTS

- a) Treasurer's Report
- b) Community Development
- c) Economic Development
- d) Fire Department, May and June
- e) Parks & Recreation
- f) Police Department
- g) Public Services
- h) Engineering

The reports listed above were provided to the Board. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn into closed session. Trustee Stifflear **moved to adjourn the specially scheduled meeting of the Hinsdale Village Board of Trustees of July 12, 2016 into closed session under 5 ILCS 120/2(c)(1) appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, not to reconvene.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 9:30 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk