

Hinsdale July 4th Parade and Festival



Dear Vendor

The one -day July 4th event brings hundreds to the park following the parade and for the arts and crafts fair. We are accepting applications for vendors:

Date: **Tuesday, July 4, 2017**
Booth Fee: **\$100 fee**

- Vendors will be place in the street on Chicago Ave between Garfield and Washington at the West end.
- The Village will provide 1 table
- Vendors can arrive at 9:00am am and should be set to serve as close as possible to 10:30 am. The craft vendors will also be using the street for set up prior to 9:00 am. The largest surge will be after the parade at 11:00 am
- **Once you drop off your product and materials, vehicles will not be permitted in and out of the street area.**
- There will be portable restrooms on site and indoor restroom facilities located in Memorial Hall.

Vendor's responsibilities:

- Submit a certification of Insurance listing the Village of Hinsdale as additionally insured
- Provide your entire booth set-up; pop-up, food service equipment, etc.
- Set-up/and take down of individual booth space promptly by 3:30 pm.

Sammy Hanzel
Recreation Coordinator
Village of Hinsdale

*Please send in the from below along with fee
to the: Village of Hinsdale Parks &
Recreation Department
19 E. Chicago
Hinsdale, IL 60521
Phone 630-789-7090 Fax 630-789-7016
shanzel@villageofhinsdale.org
Credit cards accepted for convenience*

Hinsdale July 4th Vendor Form

Business _____

(what do you plan to sell/offer): _____

Contact Name _____

Phone _____ **Cell Phone** _____

Email _____

Credit Card _____ **Exp Date** _____

City _____ **State** _____ **Zip Code** _____

Yes, I need electric _____