VILLAGE OF HINSDALE

MEETING OF THE

PARKS AND RECREATION COMMISSION

Tuesday, February 9, 2016

Memorial Building Board Room

­­­­­­­­­­­­­­­­­­­­­­­­­Chairman Banke called the meeting of the Park and Recreation Commission to order at 7:04 p.m. at the Memorial Building Board room.

**Members Present:** Chairman Banke**,** Commissioners Baker, Conboy, George, Owens and Waverley

**Members Absent:** Commissioner Keane

**Staff Present:** Gina Hassett, Director of Parks and Recreation

**Approval of Minutes**

Commissioner Baker moved approval of the December 8, 2015 Park and Recreation Commission meeting minutes. Commissioner Waverley seconded and the motion passed unanimously.

**Gateway Special Recreation Association Report**

Ms. Hassett commented on the packet. They have decided to lease a 12 passenger vehicle lift bus for 3 years. This is the fourth vehicle in the fleet. Ms. Hassett stated that Gateway will be hosting a Special Olympics at Hinsdale Central this weekend.

**Recreation Staff Report**

Ms. Hassett stated that Jennifer Braun has left the lodge and the assistant lodge manager Mary Kay Baldwin will cover the lodge operations until someone is hired. Ms. Baldwin is not interested in the lodge manager position.

December revenue increased 10% and revenue through December is $14,544 over the prior year. Capital improvements for the lodge will be carpet. It has gone out to bid and will go to board next week for approval. Chair fabric will follow after the carpet is approved. There will be a 4 – 6 week turnaround time.

The Village has been in talks with a pre-school to lease the Arts Center building. Staff is working on getting estimates on items that need to be brought up to code in order for the building to be used. Fire suppression is one that will need to be done. The Community House is expanding their arts program, so they need the space that the pre-school is currently using.

Platform tennis lease agreement has been updated to include all expenses to cover the operation of the courts. Chairman Banke explained how we want to work to have a plan for growing the sport and covering maintenance. An engineer has been hired to assess the walkways. The village board did authorize the replacement of the lights on some more of the courts.

The community survey was mostly positive, but the majority of the respondents were over 40 years old. The board has requested to try to get more responses from the younger parents so the survey may be resent.

The ice rink is closed for the season due to some significant holes in the liner. The liner was 5 years old but it was in good condition when it was installed. Chairman Banke stated it was well used.

Easter Egg hunt is Easter weekend and the park clean-up will be on Earth Day in the afternoon.

Commissioner Baker asked about the Super Pass pool sales on March 1st. Ms. Hassett explained that there will only be 100 Super Passes again and they will be in-person only.

**Recreation Financial Report**

Ms. Hassett commented that staff did go through two years of program registration. The Community House has also seen a decline in enrollment. Staff is working to not have duplication in programs. Program revenue decreased 15% with the largest area being in athletics. That is partially due to decrease in programs that are offered and less participation in tennis. Personnel expenses are higher due to having more inclusion costs for direct aides for summer programs.

Platform tennis revenue increased about one-half percent and there are still a few players that need to pay. The first payment from Mary Doten has been received for lessons.

Ms. Hassett stated that there are some venues that totally close in the months of January or February because those are slow months. Ms. Hassett would like to capture revenue opportunities but the model could be looked at.

Commissioner Conboy asked what is included in recreation services (3420). Ms. Hassett stated it is all programs and some administrative costs, just not the Lodge or the pool.

**Public Donation/Artwork Guidelines Update**

Ms. Hassett stated that the question is the procedure of how the process will go. Ms. Hassett commented on the changes to the process. Staff will help to determine the life cycle of the maintenance item. All recommendations will go to the Commission and/or Village board for approval.

Commissioner Conboy stated that common elements like picnic tables or benches would be consistent and could be approved by the Commission but art objects or unique items will be the challenge and would need to also be approved by the Village Board. There was discussion among the Commissioners regarding the Donation Policy and changes that could be made.

Commissioner Waverley asked about vandalism and who is responsible to manage that. Chairman Banke asked about what the insurance implications would be if a donation was damaged. Chairman Banke stated that Ms. Hassett has done a great job with the Guidelines. Ms. Hassett will investigate more about the vandalism and insurance issues. She will also get feedback from the village attorney.

**New Business**

None

**Other Business**

Commissioner Waverley asked if there was any more talk about another park north of Ogden. Ms. Hassett stated that she continues to have discussion with Oak Brook Park District for land near Graue Mill. Chairman Banke suggested that the land where IBLP is could have an area designated as a park.

**Adjournment**

The next meeting will be March 8. Since there was no further business to come before the Commission, Commissioner Owens moved to adjourn. Commissioner Conboy seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission was declared adjourned at 7:54 p.m.

Respectfully submitted,

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Linda Copp, Secretary