

**Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
March 1, 2010**

Chairman Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on March 1, 2010 at 7:05 P.M.

Members Present: Chairman Doug Geoga, Trustee Bob Schultz, and Trustee Bob Saigh

Members Absent: None

Staff Present: David Cook, Village Manager; Gina Hassett, Director of Parks and Recreation; Tim Scott, Community Development Strategist; Darrell Langlois, Assistant Village Manager/Director of Finance

Approval of Minutes – February 1, 2010

Chairman Geoga stated that the minutes from the February 1, 2010 ACA meeting were being presented for approval and asked the Committee if there were any questions or comments. Trustee Saigh moved to approve the minutes, Trustee Williams seconded. The motion passed unanimously.

Monthly Reports

Treasurer's Report – January 2010

Mr. Langlois provided a summary from the month of January 2010. Sales tax receipts increased 3.3% compared to the previous year, this was the first month in the past 15 that revenue increased. Year to date sales tax figures decreased 9.9% on the year but the budget assumption was far less. Income tax in January slightly increased by .2% compared to the previous year and is 14% below the prior year but the budget assumption was once again far less. Discussion arose over the State of Illinois' back payments of \$300,000 owed to the Village. Food and Beverage tax revenue was 1.4% below the prior year but above budget expectations. Utility tax revenue was down 12% below from the current year. Building permit revenue was 41% below from last January, although that figure was unusually high and different from the historical average. 2010 permit revenue could see increases from the Hospital expansion as well as other upcoming projects. Fine revenue continues to trend lower than the previous year although a ticket amnesty program implemented has brought in an additional \$31,000. Parks and Recreation revenue was down over \$100,000 on the year mostly due to lower pool revenue. Legal fees

Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
March 1, 2010

for the year to date are 17% below the previous year. Overtime costs are 42% below the previous year and over 30% less than the budget forecast.

Discussion on water rates and the reasoning for the budget deficit: increase in rates that have not been passed onto the residents, lack of demand due to mild summers, and cost of the Veeck park Wet Weather Treatment Facility.

Trustee Schultz questioned if the layoffs of two officers will have an effect on the amount of fine revenue that will be collected. Mr. Langlois stated the Village did not conduct any studies looking at this aspect of the police officer layoffs. General discussion took place over the water rate and how the costs per 1,000 gallons are determined. Trustee Schultz questioned if a percentage mechanism over the cost per 1,000 gallons could be utilized. Mr. Langlois stated the determination of costs is very complicated and several factors go into the water rate. Mr. Cook stated historically the Water Commission has raised the water rate only on May 1st.

Park and Recreation Activity Report – January 2010

Ms. Hassett provided information regarding the January 2010 Parks and Recreation Activity Report. She reported on the grant the Village will be receiving from Lyons Township that was granted to the Village for a new picnic area shelters in the amount of \$150,000.

The Burns Field ice rink has melted and a report on the costs associated would be provided at the next meeting. Summer brochures will go to the printer in the next week and staff is being hired for the upcoming pool season. Upcoming spring events include the Bunny Bash and Egg Hunt.

Ms. Hassett discussed the Illinois EPA meeting regarding the draining of pool water into the storm sewers and would keep the Committee updated as the Village is granted the needed permits.

Trustee Schultz questioned if the Parks and Recreation Commission ever presented any type of budgeting information or requests to the ACA Committee or Finance Commission. Ms. Hassett stated the Parks and Recreation has a five-year plan and due to the budget constraints only high priority items have been chosen for this year. She also discussed the increased prices for lessons and programs that will take place this year.

**Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
March 1, 2010**

Communications/MIS Coordinator Report

Ms. Pisciotto presented information from the January and February MIS reports. She stated the number of E Hinsdale subscribers are continually increasing by a few residents each month.

Trustee Saigh questioned if certain items on the Village homepage were needed and if they could be removed or placed in a different section of the website. Ms. Pisciotto stated she is currently working with department heads to clean up the homepage and is in the process of creating new pages on the website for more efficient storage of documents.

Community Development Strategist Report

Mr. Scott provided information regarding the “Who, What, Wear” program and stated the campaign will last the full 6 months. He touched on the progress of the Village Place signage and also the Hinsdale Chamber’s 3/50 Program. Business licenses are 73% compliant and overall retail compliance is at 72%.

Mr. Scott updated the ACA Committee on several new tenants that will be opening for business including New York New York, Sweet Ali’s Gluten Free Bakery, and a new sushi restaurant.

Request for Board Action

Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale.

Trustee Schultz motioned for the Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale. Trustee Saigh seconded. The motion passed unanimously.

Approval of an Ordinance Increasing the Electric Utility Tax as Contained in the Village Code of Hinsdale.

Mr. Langlois provided a brief history regarding this agenda item and how deregulation has had an effect on how this type of utility tax was collected. He stated with the adoption of this rate could give the Village an extra \$120,000 in revenue. Trustee Williams expressed her concerns with the budget process and the possible increase of rates, tax increases, and possible layoffs. She also questioned

**Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
March 1, 2010**

what the cost per resident and business in the Village would be. Mr. Langlois stated the cost per resident would be roughly \$20 per household and business. Trustee Schultz expressed his concerns with this year's budget discussion and approval process and questioned why more public meetings were not held. Chairman Geoga stated the budget was discussed at the Finance Commission and a complete draft has been posted on the website for several weeks. He stated the budget would be comprehensively discussed at the Village Board meeting on March 23.

Trustee Williams questioned what other rate increases Village residents could see with the approval of the proposed budget. General discussion took place over the proposed rate increases such as water, ambulance fees, alarm fees, shared tree treatments, and other items.

Trustee Saigh motioned for the approval of an Ordinance Increasing the Electric Utility Tax as Contained in the Village Code of Hinsdale. Chairman Geoga seconded. The motion passed with the following vote: Ayes: Chairman Geoga, Trustee Saigh, Trustee Williams. Nays: Trustee Schultz.

Approval of a License Agreement Between the Hinsdale Tennis Association and the Village of Hinsdale.

Ms. Hassett provided background information with this agenda item. She stated this is a unique agreement as they provide a service that the Village does not have and are responsible for collecting fees and running programs. This agreement would provide the Village with a 1-year agreement and payment to the Village of \$7500 for tennis and platform tennis lessons. Trustee Schultz motioned for the approval of a License Agreement Between the Hinsdale Tennis Association and the Village of Hinsdale. Trustee Saigh seconded. The motion passed unanimously.

Approval to Waive Rental Fees at KLM for the Hinsdale Center for the Arts.

Tom ???, representative of HCA, discussed the proposal and the addition of a third summer camp created by HCA. Trustee Schultz motioned for the Approval to Waive Rental Fees at KLM for the Hinsdale Center for the Arts. Trustee Williams seconded. The motion passed unanimously.

**Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
March 1, 2010**

Approval of a Request from the Hinsdale Chamber of Commerce to Grant an Honorary Street Designation to be Known as “Chuck Foster Boulevard” for the Portion of Hinsdale Avenue Between Garfield Street and Washington Street.

Jan Anderson, member of the Hinsdale Chamber of Commerce, provided a brief history of Mr. Foster and provided several examples of how he was such a great figure in the Village.

Trustee Schultz motioned for the approval of a Request from the Hinsdale Chamber of Commerce to Grant an Honorary Street Designation to be known as “Chuck Foster Boulevard” for the Portion of Hinsdale Avenue Between Garfield Street and Washington Street. Trustee Williams seconded. Trustee Saigh expressed his concerns with the precedent that this type of requests sets for future street designations and referenced the other type of bench and park designations the Village currently offers.

Jon Archer, owner of the Shell Food Mart, agreed with Trustee Saigh and suggested a sidewalk square be dedicated. Trustee Saigh suggested a tributed tree instead of the honorary street designation. Ms. Anderson stated the Chamber is open to ideas and Trustee Saigh stated this could be discussed at the Village Board level

Trustee Williams stated in her 6 years as a Trustee she has never seen a request such as this and with the work Mr. Foster did in the Village she was in full support of this approval. Chairman Geoga requested that this item be taken off the consent agenda and discussed at the upcoming Village Board meeting. General discussion continued over this agenda item with a change in the motion to remove the word “boulevard” and insert the word “way”.

Discussion of a Request for Liquor License from Hinsdale Food Mart and the Shell Food Mart.

Mr. Cook stated the owner of Hinsdale Food Mart was unable to attend this meeting. Discussion on the creation of a new liquor license class and the discussion for tonight’s meeting would determine if staff should pursue research and draft a new liquor license. Jon Archer, owner of the Shell Food Mart, provided information regarding this type of request. Trustee Williams questioned if this type of license is granted would this sale of alcohol offset the potential revenue loss of the sales tax increase. Mr. Archer stated he would be in favor of a sales tax increase if it didn’t apply to the sale of gasoline. The increase in tax would cause patrons to get their

**Village of Hinsdale
Administration and Community Affairs Committee
Minutes of the Meeting On
March 1, 2010**

gas elsewhere and thus purchase less goods inside of the store. Chairman Geoga questioned if Police Chief Bloom has had any comments on this item. Mr. Cook stated Chief Bloom has reviewed this request and stated zero safety concerns were found and normal reviews and checks would take place. General discussion took place over the possible increase in sales tax, safety concerns, the potential increase in revenue expected if this license were granted, and the handing of other future requests from other Village retailers. The ACA Committee agreed for staff to pursue information and begin drafting an ordinance to add additional liquor licenses.

Approval of the Hinsdale Chamber of Commerce 2010 Schedule of Events and Banner Display Requests for 2010.

Trustee Schultz motioned for the Approval of the Hinsdale Chamber of Commerce 2010 Schedule of Events and Banner Display Requests for 2010. Trustee Saigh seconded. The motion passed unanimously.

Acceptance of a Proposal from Sikich LLP to provide Audit Services for FY 2010 and FY 2011.

Chairman Geoga provided background information regarding this proposal. Trustee Williams questioned why granting a two-year agreement does not include any type of discount to the Village. Mr. Langlois stated this is generally how these type of firms operate and their operating costs have risen but he felt competitively this was a fair estimate. Trustee Schultz motioned for the Acceptance of a Proposal from Sikich LLP to provide Audit Services for FY 2010 and FY 2011. Trustee Williams seconded. The motion passed unanimously.

Adjournment

As there was no further business to come before the Committee, Trustee Saigh motioned to adjourn. Trustee Williams seconded. The motion passed unanimously and the meeting was adjourned at 9:10 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance