

**Village of Hinsdale
Park and Recreation Commission
Minutes of Meeting
November 17, 2008**

Chairman Medick called the meeting of the Park and Recreation Commission to Order at 7:35 p.m. at Memorial Hall 2nd Floor Old Board Room.

Members Present: Keith Medick, Chairman, Commissioners, Jeff Curran, John Deppe, Diane Griffin, Tish Lubenow, Bridget Quast and Sandy Usher

Members Absent: Commissioners Finlay & Hutcherson

Staff Present: Gina Hassett, Director of Parks and Recreation

Also Present: Trustee Jean Follett

Chairman Medick thanked the boy scouts for coming and being in audience. Ms. Hassett distributed articles and the new winter/spring brochure. Commissioner Deppe made a motion to approve October 20 minutes. Commissioner Usher seconded and the motion passed unanimously. Commissioner Curran made a motion to approve September 15 minutes. Gina mentioned there were a lot of changes on page three. Commissioner Curran moved for approval of the minutes. Commission Deppe seconded and the motion passed unanimously.

Expense and revenue report

The October expense and revenue report was reviewed. Chairman Medick asked about field fees; is it because it is too early. Ms. Hassett explained that AYSO wants to do field maintenance instead of annual lump sum payment for field fees. Commissioner Griffin stated that she received a message that Bill Otto had contacted us twice regarding fees and had not received a call back regarding the fees. Ms. Hassett said that she has met with the Sue Gould, the new representative from AYSO. AYSO has paid \$10,000 of their \$20,000. They are looking at doing work at Veeck Park in the spring. Ms. Usher asked about when payment would have been posted. Ms. Hassett explained that \$9,300 was from other organizations, not AYSO. Chairman Medick asked about revenues being down for programs. Ms. Hassett stated that the report will show that information.

Special Events

Chairman Medick asked about contractual services for special events. Ms. Hassett stated that all special events like July 3rd, July 4th and the Polar Express all fall under contractual services. Ms. Griffin asked about End of Summer Bash for 2009. Ms. Hassett stated that the Village is looking at what services could be reduced and that the concert could be one of the items cut from the budget.

Revenue/Expense report

Chairman Medick commented on pool numbers. Ms. Hassett stated the budget cuts would hit our department very hard. KLM projects and pool improvements will be delayed. Ms. Hassett stated that on the contractual report, we were over billed for lawn services and we will receive a \$50,000 credit/refund for services. The bills will be rerouted to Public Services to be sure these are not overpaid. It is in parks maintenance account. Commissioner Deppe asked who is to pay the bill. Ms. Hassett stated that the parks maintenance was under the Director of Parks Department and now it is allocated to Public Services and the funds come out of our budget. Ms. Hassett stated that the service billing would be rerouted so the funds are managed better. Ms. Hassett explained that it does go out to bid every two years. Ms. Hassett commented to Ms. Usher that the sports programs registrations are taken and then we pay out a percentage.

Ms. Hassett stated that she has met with Sue Gould with AYSO. Fall program comparison report was reviewed. She will pay attention to where numbers are dropping and why. The rest of report talks about the pool that will be discussed later. Ms. Hassett brought attention to Jeff Curran regarding the slots available at KLM versus time used. We are using 77% of time slots available at KLM. Ms. Hassett stated that Dena Reetz is working very hard to get bookings. There can be a morning and an evening rental depending on time. Generally on the weekends, there will only be one rental.

Ms. Hassett discussed the pool report. Ms. Hassett commented on the projects on the suggested list for improvement:

- \$10,000 for lockers
- \$2600 computers in front office
- \$300 painting shower locker rooms
- \$1200 painting diving well and lifeguard chairs

This would probably be done in-house by Public Services employees, which would include Ryan Miller.

Ms. Hassett stated that sand blasting would have to be out-sourced. Chairman Medick asked Ms. Hassett to ask Dave Cook if \$50,000 from overpayment for landscaping be used to improve the pool. Chairman Medick stated that the fee

increase was asked to be invested back into the pool. Lockers could be either padlock or non-pay system. Chairman Medick suggested plastic lockers as an option. Chairman Medick asked if that fee would be for both locker rooms. Ms. Hassett stated that it was. Commissioner Curran asked if pool computers could be reused and reassigned and commented on food concessions. Ms. Hassett explained that the pool computers are always the ones that are being replaced somewhere else by IT. She also stated that the concessions would go out to bid for better quality and better fees and perhaps provide sundries.

Chairman Medick commented it was good to see that the paddle passes were increasing to be closer to last year.

Staff reports

Ms. Hassett explained the letter from Lyons Township. It could be as long as November 2009 before receiving any funds. Chairman Medick said the presentation was well done and more needs to be done in this regard to get grants. Ms. Hassett says funds will be harder to get because of budget constraints and she is looking at a grant for the bike route.

Text Amendment

The Board asked staff to come back and reevaluate the text amendment. Staff is working with planning dept to see what appropriate setback would be. The current lights that are legal non-conforming at Peirce can be repaired but not replaced. The pool and Peirce backstops are non-compliant. On December 10, the Amendment goes to the Planning Commission and then moves forward to the Board. Ms. Usher asked what language is being worked on. Chairman Medick stated that they want to make sure the residents are notified it would be a public meeting. Residents want the set back issues that lights don't violate the standard light code provision. Chairman Medick stated that the Commission needs to come up with a final compromise proposal on December 10. Chairman Medick will request that there some kind of vote because this is the fourth time in front of the Plan Commission. Commissioner Lubenow asked about protecting Peirce Park repairs if lights can't be replaced. Chairman Medick stated that a certain percentage of existing lights can be replaced.

Commission have put forth recommendations and will go through normal process and get to Trustees. Chairman Medick stated that language was added for better notification of residents and to make sure that all current structures can be replaced or repaired years from now. If code stays the way it is, a variance would be required. Commissioner Curran asked about Burns being evaluated. Certain set back provisions saying that light structure do fall into same as building structure.

All Burns lights would fall within the perimeters and are within code. Chairman Medick commented that lights at Burns keep getting delayed in the budget.

Ms. Hassett discussed the storm water project at Veeck. She is concerned about how construction will affect park space. The project could start in December depending on bid timing and weather. She stated that the department will lose soccer fields and baseball field space in spring. Ms. Hassett stated that she should have a better idea by the Sports Summit how many fields will be out. Construction will delay use in the fall because of having to resod. She suggested that AYSO resod in the spring, but then both spring and fall would be off line for them. Ask AYSO to take off for all of 2009. She is trying to find out if best to not use at all. Chairman Medick stated to check into using Duncan. The Village has not received lease for Duncan yet. Ms. Hassett will also check with Paul at high school and is planning ahead for athletic organizations.

Sports Summit

There was discussion on a date for the Sports Summit. It was decided that the Sports Summit will be January 28 at KLM. It will be advertised as a public meeting. Ms. Lubenow mentioned that Melin is an option to use for field space. It could be configured to get another field. There are two fields but there is room for another. Chairman Medick suggested to take Sue Gould out to look at Melin.

KLM Summit

Jean Follett came to discuss opportunity for a KLM Summit in early January. The goal is to bring together the users of the park and the neighboring organizations. She suggested inviting staff from King Bruwaert House in addition to other users.

Chairman Medick asked about meeting after the Park & Recreation meeting in January. The Summit will be January 13 at KLM at 7:30 pm following the Park and Recreation Commission meeting at 6:30. Chairman Medick mentioned to bring to the attention of Trustees of items that have to be delayed, like asphalt. Ms. Hassett commented on how rental fees don't cover the maintenance of an old building.

Ms. Hassett stated that a letter was sent to Thorguard and there has been no response. She asked them to delete us from marketing materials.

Chairman Medick commented on the damage to Peirce Park. A drunk driver ran into the building on Nov. 1. It is fenced off and work will not be repaired until warm weather and insurance settlement.

Ms. Hassett stated that she has received the contract for the July 4 craft show. Chairman Medick asked how it will be coordinated. He commented that Alice Mansell probably will not volunteer to help again. Commissioner Griffin stated that she should be asked. She thought she would be willing to help again. Commissioner Lubenow stated that Alice did a great job with her Committee. Medick mentioned to get parade participants soon.

Commissioner Curran mentioned that there was discussion about Garfield construction and we would need a new route. The craft show will also be affected by the construction. Construction will start in March and will last all summer.

Ms. Hassett reported that the staff vacancy position will not be filled due to budget constraints. Ryan was hired to be at the pool in the summer, but we will need a well seasoned pool manager to be hired. This pool mgr would be hired for various hours. They would need to be accessible. Commissioner Lubenow asked if the department is happy with cleaning service. Ms. Hassett stated that cleaning should be the lifeguard staff responsibility. Commissioner Lubenow mentioned that teenagers in Hinsdale will not do cleaning. Staff will be evaluating services over the winter. We will need to hire an intern for the summer. Commissioner Curran asked about having two summer interns. Budget will determine whether that is possible.

Liason Reports

Ms. Hassett reported that pool fees were approved by the Board. ACA will look at overall budget for next year. Gateway is working on fundraising at restaurants and Lyons Clubs tootsie roll days.

Chairman Medick stated that Van Hutcherson had resigned and thanked him for his time. President Woerner and Chairman Medick have talked about Van's replacement. Chairman Medick asked that park evaluations be discussed at the next meeting. He wants one-half of the time on the agenda to be for constructing the extension to the 5 year master plan. Chairman Medick asked the Commissioner to prioritize the projects for the plan and to capture evaluations into the new master plan.

Commissioner Griffin asked about boundary lines with schools. Commissioner Lubenow mentioned that if we use the field, we should have input on how they look. Chairman Medick stated to invite S/D 181 to Sports Summit. Ms. Hassett stated that there are new AED laws and how do we manage athletic groups with that law. The language of law is unusual. The idea is to protect users of the park. We need to be compliance by July 2009. This will be a subject at Sports Summit. Ms. Usher asked about ice rink. Ms. Hassett stated that we will try to have ice, but it won't be

done on overtime. Commissioner Deppe stated that he was told that Burns was donated and one of the conditions was that it be used for ice skating. Trustee Follett stated that as far as she knew, the park was not donated. Public Services has to sit out there for 12 hours to watch the rink. Ms. Hassett is very concerned to have hockey at the rink. It is very unsafe and scares the kids away. Commissioner Lubenow commented about emails received from parents last year regarding the hockey players. She suggested using construction fence to divide off the portion for the hockey players.

Commissioner Curran suggested that we budget items for next year KLM and pool. Chairman Medick wants to include the items that have been deferred. Maintain what we have to get a long useful life. Trustee Follett stated that she looked at the Burns Field warming house and how bad the condition is. Chairman Medick stated that one of the things to see if there was an architect to give an evaluation of the facility as to what could be done there with regards to rehabbing it. It should be looked at professionally so we know what needs to be done. The windows and bathrooms both need to be done. It needs to be looked at before any money is put into it. It needs a project plan to bring to the Trustees.

Adjournment

Since there was no further business to come before the Commission, Commissioner Deppe moved to adjourn. Commissioner Curran seconded and the motion passed unanimously. The meeting of the Recreation Committee meeting was declared adjourned at 9:00 PM.

Respectfully submitted,

Linda Copp
Secretary