

**Final Minutes
Village of Hinsdale
Design Review Committee
September 10, 2009
7:30 PM**

Chairman Landefeld called the meeting of the Design Review Committee to order on Thursday September 10, 2009 at 7:40PM in the Village Board Room in the Memorial Building, 19 East Chicago Avenue, Hinsdale, IL 60521.

PRESENT: Chairman Landefeld, Frank Gonzalez, Laurel Haarlow, Linda Nason McElherne, Richard Olson

ABSENT: Jan Grisemer, Kimberly Kozak

ALSO PRESENT: Robert McGinnis, Staff Liaison

Chairman Landefeld introduced the Board Members and roll call was taken showing members in attendance.

OLD BUSINESS

Approval of Minutes

The minutes of the August 18, 2009 meeting were reviewed by the members. A motion was made by Laurel Haarlow to accept the minutes as written. Seconded by Richard Olson. Roll call vote as follows;

AYES: Frank Gonzalez, Laurel Haarlow, Linda Nason McElherne, Richard Olson, Chairman Landefeld

NAYS: None

ABSENT: Jan Grisemer, Kimberly Kozak

ABSTAIN: None

NEW BUSINESS

Chairman Landefeld opened the meeting by stating that the goal of the meeting was to make a recommendation on a Graphic Designer for the September 28th Zoning & Public Safety Committee and to verify that the draft design review guideline document was in its final form and ready to go to the Village Board for review.

There was discussion on the proposals received from the two graphic designers, the contract amounts, and their respective scopes of work. Chairman Landefeld stated that he felt both firms were qualified, but that Chris Minnella would be a good choice given her relationship with the village. Laurel Haarlow agreed and added that her quote was competitive, she was very familiar with the community, and did a lot of volunteer work in town.

Chairman Landefeld then asked for a motion to award a contract to CM Design Consulting to place the Village of Hinsdale Residential Design Guidelines into final form. A motion was made by Laurel Haarlow to recommend that CM Design Consulting be awarded a contract to place the Village of Hinsdale Residential Design Guidelines into final form. Seconded by Linda Nason McElherne. Roll call vote as follows;

AYES: Frank Gonzalez, Laurel Haarlow, Linda Nason McElherne, Richard Olson, Chairman Landefeld

NAYS: None

ABSENT: Jan Grisemer, Kimberly Kozak

ABSTAIN: None

Chairman Landefeld stated that he expected to attend the Zoning & Public Safety Committee where the Request for Board Action item would be presented to the Committee and answer any questions on it.

Linda Nason McElherne and Laurel Haarlow stated that a couple of small landscaping items needed refinement but that they would be taken care of before the draft document was presented to Committee. Additionally, Staff Liaison McGinnis added that he would see if there was an electronic version of the zoning map for inclusion.

With no further business coming before the Design Review Committee, Chairman Landefeld asked for a motion to adjourn. Laurel Haarlow made the motion. Seconded by Linda Nason McElherne. Motion carried on roll call vote as follows:

AYES: Frank Gonzalez, Laurel Haarlow, Linda Nason McElherne, Richard Olson, Chairman Landefeld

NAYS: None

ABSENT: Jan Grisemer, Kimberly Kozak

ABSTAIN: None

Meeting adjourned at 8:10 PM.

Respectfully submitted,
Robert McGinnis MCP,
Building Commissioner