

**Draft Minutes
Village of Hinsdale
Design Review Committee
August 14, 2008
7:30 PM**

Chairman Landefeld cancelled the meeting of the Design Review Committee on Thursday August 14, 2008 at 7:45 PM in the Village Board Room in the Memorial Building, 19 East Chicago Avenue, Hinsdale, IL 60521 due to a lack of quorum.

PRESENT: Chairman Landefeld, Frank Gonzalez, Jan Grisemer, Richard Olson

ABSENT: Laurel Haarlow, Kimberly Kozak, Linda Nason McElherne, Vera Tausk, David Bradley

ALSO PRESENT: Robert McGinnis, Staff Liaison

Respectfully submitted,
Robert McGinnis MCP,
Building Commissioner

**Draft Minutes
Village of Hinsdale
Design Review Committee
June 12, 2008
7:30 PM**

Chairman Landefeld called the meeting of the Design Review Committee to order on Thursday June 12, 2008 at 7:40 PM in the Village Board Room in the Memorial Building, 19 East Chicago Avenue, Hinsdale, IL 60521.

PRESENT: Chairman Landefeld, Frank Gonzalez, Jan Grisemer, Laurel Haarlow, Kimberly Kozak, Linda Nason McElherne, Richard Olson, Vera Tausk

ABSENT: David Bradley

ALSO PRESENT: Robert McGinnis, Staff Liaison

Chairman Landefeld introduced the Board Members and roll call was taken showing members in attendance. Frank Gonzalez was appointed to fill the vacancy left by Nancy Voss and was introduced by the Chair at this time.

OLD BUSINESS

Approval of Minutes

The minutes of the May 8, 2008 meeting were reviewed by the members. Motion was made by Jan Grisemer to accept the minutes as written. Seconded by Linda Nason McElherne. Roll call vote as follows;

AYES: Frank Gonzalez, Jan Grisemer, Laurel Haarlow, Kimberly Kozak, Linda Nason McElherne, Richard Olson, Vera Tausk
Chairman Landefeld

NAYS: None

ABSENT: David Bradley

ABSTAIN: None

NEW BUSINESS

Chairman Landefeld opened the discussion by introducing Frank Gonzalez who gave the group a summary of his background and projects he had completed as a senior architect.

There was continued discussion on the guidelines from Park Ridge and Lake Forest and the draft that Commissioner Olson prepared.

Members felt that pictures, as well as drawings, were helpful in illustrating design do's and don'ts and would help to define good architectural practice.

There was discussion over the photographs in the draft design guideline document. Commissioner Grisemer stated that several of the styles covered in the historical overview of Hinsdale were not covered in the draft with photographic representations. Commissioner Gonzales offered to approach the Anderson Architecture Center to see if other photos were available representing those additional styles and to request permission to use those photographs in the design guideline document.

There was discussion on building height and whether there should be restrictions placed on the height of a subject property when adjacent to existing ranches. Commissioners agreed that new construction should be "responsive" to adjacent properties.

Chairman Landefeld stated that "snout houses" should be specifically addressed. Commissioner Grisemer agreed and felt that pictures of garages, both examples of good and bad, should be included.

Commissioner Olson obtained handouts from both Park Ridge and Lake Forest that went over the process in each of those communities. Members agreed that there was a higher degree of specificity in the Lake Forest document. This led to discussion on whether too much detail was a good thing or not.

Commissioner Olson stated that he was concerned that defining elements too tightly might penalize an applicant at the outset of the process. Most members agreed that minimums should be met. Staff Liaison McGinnis stated that more was better when participating in a mandatory program and not enough detail or specificity could set a court challenge, but in a voluntary setting, "broad brush strokes" might be enough. Commissioner Olson agreed to add additional details and minimums to the draft document.

Commissioner Haarlow presented draft landscape requirements and requested that Staff Liaison McGinnis ask the village arborist and horticulturalist to review the recommended planting list for the next meeting. Members felt that the draft should contain language that ties approvals to the permit process and village code requirements.

With no further business coming before the Design Review Committee, Chairman Landefeld asked for a motion to adjourn. Jan Grisemer made the motion. Seconded by Linda Nason McElherne. Motion carried on roll call vote as follows:

AYES: Frank Gonzalez, Jan Grisemer, Laurel Haarlow, Kimberly Kozak, Linda Nason McElherne, Richard Olson, Vera Tausk, Chairman Landefeld

NAYS: None

ABSENT: David Bradley

ABSTAIN: None

Meeting adjourned at 9:20 PM.

Respectfully submitted,
Robert McGinnis MCP,
Building Commissioner