

**Beautification Task Force
Minutes of the Meeting
October 22, 2008
Conference Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, October 22, 2008 in the Conference Room of the Memorial Building and was called to order at 12:22 p.m.

Present: Brian McElwain, Dr. Joe Ryne, Nancy McKeague, Penny Bohnen,

Absent: Candy Cleveland

Also Present: Village Horticulturalist Dan Hopkins, Village Forester John Finnell,

Approval of Minutes

The minutes for October 15, 2008 meetings were approved.

Old Business

a.) Dr. Ryne reviewed the accomplishments and goals statement that will be part of the information packet submitted to the EPS Committee. An additional two goals were added to the draft and there were slight wording modifications. After discussion the task force voted unanimously to include the modified statement in the EPS packet. Dr. Ryne then reviewed the draft of the task force's mission statement. Ms. Bohnen expressed concern with the scope of objectives that could be included within the mission statement. Dr. Ryne stated the need to use the mission statement to determine what issues the task force could focus on and what would be outside the group's purpose. After discussion the task force voted unanimously to include the modified mission statement in the EPS packet.

b.) Dr. Ryne updated the task force on the progress of the clock donated to the Village by The Rotary. The task force reviewed photos of similar clock installations. Dr. Ryne advised the task force that the Board of Trustees had accepted the clock donation. It is understood that installation details need to be finalized and that Village staff would be involved in the installation.

New Business

a.) Ms. McKeague updated the committee on the meeting she and Dr. Ryne had attended with Sarah O'Connell of McFarland-Douglas concerning the seasonal displays at Burlington Park. They reviewed last season's plans as well as the proposal for this year's displays. Ms. Bohnen expressed concerns with over-site and budget. Staff understood that both the Village and the Chamber of Commerce are involved with the displays. Ms. Bohnen expressed her desire that the displays keep with the character of the Village. Mr. McElwain suggested the task force request direction from the EPS Committee as to any involvement in the seasonal displays. Mr. McElwain stated the task force could use the improvements to the Memorial Building grounds as an example of positive involvement from the task force. Dr. Ryne reiterated the need to have communication between civic groups in order to have timely interactions and avoid last minute involvement.

b.) Mr. McElwain advised the task force members of the November 10th meeting of the EPS committee. The members agreed to hold the next meeting on **Wednesday, November 26, 2008 at 12:00** in the conference room

Adjournment

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 1:30 p.m.

Respectfully submitted,

John Finnell
Village Forester