

**Beautification Task Force
Minutes of the Meeting
October 15, 2008
Conference Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, October 15, 2008 in the Conference Room of the Memorial Building and was called to order at 10:24 a.m.

Present: Brian McElwain, Nancy McKeague, Penny Bohnen, Candy Cleveland

Absent: Dr. Joe Ryne

Also Present: Public Services Director George Franco, Village Forester John Finnell, Village Horticulturalist Dan Hopkins

Approval of Minutes

The minutes for October 1, 2008 meetings were approved.

Old Business

- a.) It was announced that the BTF presentation to be given to the EPS Committee will have to be postponed till the November 10th EPS Committee meeting. There is too much on the EPS Committee's agenda to hear the BTF presentation. A member of the EPS Committee suggested having a round table discussion with the EPS in November.
- b.) A discussion began regarding what still needs to be accomplished to have the BTF report ready for presentation. Mr. Finnell said there will be a memorandum that will need to be prepared that will be included in the EPS packet for November. The memorandum needs to include a statement from the BTF asking for a six month extension to remain a task force. Attached to this memorandum should be a packet including:
 - i. Mission Statement
 - ii. Accomplishments and Goals
 1. Hired a Village Forester and Horticulturalist.
 2. Memorial Building maintenance improvements for the 80th Anniversary Celebration.
 3. Identified problems with the proposed screening wall at the Memorial Building, and discussed alternatives.
 4. Recommended having a master plan for not only the Memorial Building, but also the entire Village.
 5. Identified the need to improve Village entranceways.
 6. Identified the need to formalize landscape and hardscape palettes for all Village owned properties.
 7. Improved communication between other committees by attending meetings and keeping abreast of other beautification issues in the Village.
 8. Assist Village Forester in the completion of a formal Tree Preservation Policies and Procedures.
 9. Assist Village Horticulturalist by identifying and prioritizing Village areas that require enhancement.
 - iii. History of the Memorial Building
 - iv. Community Outreach

- c.) A Task Force member read a statement regarding the proposed stadium lights. This statement says that from an aesthetic standpoint the proposal of stadium lights for our parks is not in keeping with the overall standards of our village. It was motioned for the BTF to adopt this standpoint. Voice vote taken, all in favor, motion carried.

New Business

- a.) Tabled to a later date.
- b.) The task force agreed to hold the next meeting on **Wednesday, October 22, 2008 at 12:00 p.m.** in the conference room.

Adjournment

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 12:08 p.m.

Respectfully submitted,

Dan Hopkins
Village Horticulturalist