

**Beautification Task Force  
Minutes of the Meeting  
October 1, 2008  
Conference Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, October 1, 2008 in the Conference Room of the Memorial Building and was called to order at 12:13 p.m.

Present: Brian McElwain, Dr. Joe Ryne, Nancy McKeague, Penny Bohnen, Candy Cleveland  
Absent: None

Also Present: Community Development Strategist Tim Scott, Village Horticulturalist Dan Hopkins, Village Forester John Finnell,

**Approval of Minutes**

The minutes for September 23, 2008 meetings were approved.

**Old Business**

- a.) It was reviewed and agreed that the task force members would propose an extension of the task force in order to set goals for the group with the understanding that the status of the group would be reviewed after six months. Ms. McKeague reviewed her outline of outreach/information for Village residents to be included in the packet for the presentation to the Environment and Public Services Committee. Task Force members discussed and agreed on the need to have a final draft incorporating the individual drafts composed by members available for review at the next meeting. Dr. Ryne suggested requesting a small amount of seed money from the committee to begin small scale projects. Ms. McKeague and Mr. McElwain agreed to work together on the final draft for the information packet for next meeting.
- b.) Tabled to a later date.
- c.) Mr. Scott reported to the task force that the Administrative and Community Affairs Committee (ACA) would be voting on the formal acceptance of the clock donated to the Village by the Rotary Club. A memo is in the committee members' packets that incorporate the comments agreed upon by the Beautification Task Force; including the alternate location, the augmentation of the clock base, and the alternate aspect for the clock faces. Dr. Ryne reported to the task force that the ACA had contacted this task force as a courtesy. Dr. Ryne has been in contact with representatives of the Rotary and with the task group's agreement will be attending the ACA meeting as the representative of the task force. Dr. Ryne requested that Mr. Scott investigate the possibility of incorporating the concrete work for a future seat wall within the clock project. Ms. Cleveland requested the BTF review the finalized height of the clock before construction. Ms. Bohnen suggested the project be studied in advance of construction in order to assure responsibilities for the electrical, ground and other work involved. Ms. Cleveland and Dr. Ryne suggested the BTF have a plan review for the clock project before work is started.

**New Business**

- a.) Tabled to a later date.
- b.) Mr. McElwain reported to the group that he had been out of town and was not available to respond to the lighting issues raised by Ms. Bohnen in a timely manner. Mr. McElwain stated it is his understanding that the task force's chairman is responsible for setting the

agenda and it was his belief that the task force must maintain its commitment to the S.E.G. objectives. Ms. Cleveland agreed that the lighting issue can be considered a beautification issue but was concerned with time management of the task force. Mr. McElwain agreed reminding the group they had spent 45 minutes discussing the clock donation. Ms. Bohnen stated that the lighting may set a precedent for other Village parks; she suggested information be included in the packet on the lighting for a future meeting so that members could arrive at the meeting informed. Mr. McElwain agreed with this suggestion but stated the need to have balanced information on the project. Dr. Ryne expressed his concern with a complex issue and the possibility of an intensive time commitment from the task force. Dr. Ryne and Ms. Cleveland agreed to develop a statement of concern for the task force.

- c.) The task force agreed to hold the next meeting on **Wednesday, October 15, 2008 at 10:00** in the conference room

### **Adjournment**

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 1:50 p.m.

Respectfully submitted,

John Finnell  
Village Forester