

**Beautification Task Force
Minutes of the Meeting
June 25, 2008
Conference Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, June 25, 2008 in the Conference Room of the Memorial Building and was called to order at 12:11 p.m.

Present: Brian McElwain, Dr. Joe Ryne, Candy Cleveland, Nancy McKeague, Penny Bohnen
Absent: None

Also Present: Carol Smith, Public Services Director George Franco, Engineering Inspector Curt Mizener, Village Forester John Finnell

Approval of Minutes

The minutes for the May 28, 2008 meeting were approved as amended.

Old Business

- a.) Ms. Bohnen and Ms. Smith updated the task force on their meeting with a reporter from “The Doings” newspaper. The paper will be publishing a series of three articles on the history of the Memorial Building that will lead into the 80th anniversary celebration. Ms. Bohnen and Ms. Smith are scheduled to meet with a reporter from “Suburban Life” newspaper after the meeting to discuss the Memorial Building history as well. Mr. Franco suggested that copies of these news articles be placed in the Memorial Building for the open house to inform visitors of the history.
- b.) The task force members requested that Mr. Mizener discuss the history of the heating and cooling mechanical units at the Memorial Building. Mr. Mizener touch briefly on several changes at the Memorial Building dating back to the original power plant located on Symmonds Avenue. He understood that the current location was used due to its close proximity to the mechanical room in the lower level of the building. Task Force members discussed concerns with the height of the new slab foundation as well as the screening options. Mr. Mizener did not believe that height was changed as it matches the existing pad. Mr. Franco told the committee a temporary screen similar to what can be seen at Village tennis courts will be used at the site until a long term solution is determined. Ms. Bohnen reiterated her desire to incorporate this site into an overall master plan for the grounds. Task force members discussed creating a below grade vault or creating a separate mechanicals building. Ms Bohnen suggested the committee discuss these options with a restoration architect and a mechanical engineering company for more insight. Dr. Ryne seconded this idea. Ms. Bohnen agreed to contact sources for more information. The task force members briefly discussed an architectural contest for design plans. The general response from members was negative.
- c.) Members heard from Mr. Franco on the upcoming celebration of the 80th anniversary of the Memorial Building as part of the Village’s Independence Day events. Ms. Bohnen suggested the information material contain information on the volunteer aspect of the fundraising for the Memorial Building Construction.
- d.) Dr. Ryne updated the task force on the Ogden Avenue Corridor Plan. The information offered by the Beautification Task Force was accepted. At this time there were no other developments to report.

- e.) Mr. Finnell reported to the committee that an informational article would be in the next Village newsletter addressing proper mulch for trees, and potential problems to trees caused by improper mulching including “volcano mulching”.

New Business

- a.) Ms. Cleveland and Ms McKeague reported to the committee to the task force on their meeting with the principal architect for C.Y.L.A. on June 4th. Ms. Cleveland reviewed her notes taken during the tour of the grounds. Ms. Cleveland informed members that the task force’s master plan outline was assessed positively. The task force members reviewed the company’s portfolio and proposal for design services. Dr. Ryne asked about possible scheduling issues. Ms. Cleveland did not discuss scheduling as yet. Ms. Cleveland would be contacting the company on behalf of the task force to thank them for their time and information and convey a positive review of their ideas.
- b.) The members discussed press releases as part of the newspaper articles.
- c.) Members discussed the positive and negative aspects of requesting a committee status. Mr. Franco informed the members of responsibilities of a standing committee. The group requested Mr. Franco invite Village Manager Dave Cook to the next meeting to review the practices of task forces versus committees. Dr. Ryne addressed concerns with over-site and continuity with diverse task force groups. Mr. McElwain reiterated his desire to continue the work initiated by the S.E.G.

Adjournment

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 2:08 p.m.

Respectfully submitted,

John Finnell
Village Forester