

**Beautification Task Force
Minutes of the Meeting
April 2, 2008
Old Board Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, April 2, 2008 in the Old Board Room of the Memorial Building and was called to order at 12:10 p.m.

Present: Brian McElwain, Penny Bohnen, Candy Cleveland, Dr. Joe Ryne, Nancy McKeague

Absent: None

Also Present: Village Horticulturalist Dan Hopkins, Village Forester, John Finnell

Approval of Minutes

Mr. McElwain motioned to approve the minutes of the February 20th, March 5th and March 19th meetings. Voice vote taken, all in favor, motion carried.

Old Business

- a.) The task force agreed that members of the Environmental and Public Services (EPS) should receive the Memorial Building Master Plan, a historic drawing of the grounds, a list of recommendations for maintenance projects for grounds improvement that could be completed with Village staff, and the revised Mission Statement of the Task Force. Staff was directed to make the documents available for the meeting packet.
- b.) After discussing the goals of the first meeting with the EPS, it was agreed that the presentation to the committee should include a brief introduction of the task force, followed by the history of the development of the Master Plan, and its importance in the design aspect of the proposed utility screening, and a description of the work that can be completed by in-house crews.
- c.) The task force agreed that it would be beneficial for all members to attend the EPS meeting. Chairman McElwain agreed to lead the presentation to the committee.
- d.) Dr. Ryne discussed the Zoning and Public Safety (ZPS) meeting in which the Ogden Avenue Corridor Plan was discussed. He spoke at the meeting to discuss the benefit of having the task force involved with the project. Dr. Ryne outlined the 12 point document where the task force could assist with the corridor plan. This was received by the ZPS members as well as the design consulting group. The task force discussed how to proceed from this point. Dr. Ryne would be contacting the Design consultant and ZPS Chairman Michael Smith for recommendations. Staff was directed to investigate the I-294 construction plans for possible median strip enhancement plannings.
- e.) The group agreed that the revised mission statement would work as the task force description for the Village web-site. Staff was directed to investigate the possibility of posting the meeting minutes on the web-site as well.

New Business

- f.) The group agreed to meet regularly on the 4th Wednesday of the month at noon in the conference with additional meetings on an as needed basis. The next meeting is therefore scheduled for Wednesday, April 23, 2008.

Adjournment

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 1:40 p.m.

Respectfully submitted,

John Finnell
Village Forester