

**Minutes  
Village of Hinsdale  
Design Review Committee  
September 11, 2008  
7:30 PM**

Chairman Landefeld called the meeting of the Design Review Committee to order on Thursday September 11, 2008 at 7:35 PM in the Village Board Room in the Memorial Building, 19 East Chicago Avenue, Hinsdale, IL 60521.

**PRESENT:** Chairman Landefeld, Frank Gonzalez, Kimberly Kozak, Richard Olson, Vera Tausk

**ABSENT:** David Bradley, Jan Grisemer, Laurel Haarlow, Linda Nason McElherne

**ALSO PRESENT:** Robert McGinnis, Staff Liaison

Chairman Landefeld introduced the Board Members and roll call was taken showing members in attendance.

**OLD BUSINESS**

Approval of Minutes

The minutes of the June 12, 2008 and August 14, 2008 meetings were reviewed by the members. A motion was made by Vera Tausk to accept the minutes as written. Seconded by Kim Kozak. Roll call vote as follows;

**AYES:** Frank Gonzalez, Kimberly Kozak, Richard Olson, Vera Tausk  
Chairman Landefeld

**NAYS:** None

**ABSENT:** David Bradley, Jan Grisemer, Laurel Haarlow, Linda Nason  
McElherne

**ABSTAIN:** None

**NEW BUSINESS**

Chairman Landefeld opened the discussion by asking for input on a strategy to move the group forward. Members felt that good information had been circulated and discussed and that there should be an effort made now to assemble that information into a draft Design Review Guideline document. Chairman Landefeld went on to state that the history element prepared by Jan Grisemer, the landscaping element prepared by Laurel Haarlow, and the design do's and don'ts put together by Richard Olson be forwarded to village staff to try and assemble into a draft for further discussion and refinement.

There was continued discussion on the draft that Commissioner Olson prepared and the photographs illustrated in the Architectural Resources guide circulated by Frank Gonzalez.

Chairman Landefeld stated that he was concerned that there would be too many photographic representations in the guidelines if all were included. Members discussed the number of styles covered in the photographs and agreed that only those representations that were "true" be considered for inclusion in the Design review Guideline document.

Members discussed the pros and cons of using line drawings vs. photographs or both within the document to help guide design professionals.

Kim Kozak stated that she knew that West Chicago had good examples of line drawings and graphical representations and would try and get them for the next meeting.

Chairman Landefeld went through a list of questions he had on the design guidelines from Park Ridge. This drove questions on process such as whether there should be a "pre-submittal consultation", Forestry review, pre-application review, consent agenda, and notice requirements.

Chairman Landefeld asked members to forward their respective "pieces" to the village before the next meeting. Staff Liason McGinnis stated that he would ask the village intern to take that information, get it into the same format, and assemble it into a rough first draft document for review and discussion.

With no further business coming before the Design Review Committee, Chairman Landefeld asked for a motion to adjourn. Kim Kozak made the motion. Seconded by Vera Tausk. Motion carried on roll call vote as follows:

**AYES:** Frank Gonzalez, Kimberly Kozak, Richard Olson, Vera Tausk, Chairman Landefeld

**NAYS:** None

**ABSENT:** David Bradley, Jan Grisemer, Laurel Haarlow, Linda Nason McElherne

**ABSTAIN:** None

Meeting adjourned at 9:00 PM.

Respectfully submitted,  
Robert McGinnis MCP,  
Building Commissioner