

**Beautification Task Force
Minutes of the Meeting
March 5, 2008
Old Board Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, March 5, 2008 in the Old Board Room of the Memorial Building and was called to order at 12:05 p.m.

Present: Brian McElwain, Penny Bohnen, Candy Cleveland, Nancy McKeague

Absent: Dr. Joe Ryne

Also Present: Public Services Director, George Franco, Village Horticulturist, Dan Hopkins

Approval of Minutes

Mr. McElwain motioned to table the minutes of the February 20, 2008 meeting. Ms. McKeague seconded the motion. Voice vote taken, all in favor, motion carried.

Old Business

- a.) Mr. McElwain began the meeting by discussing the proposed screening wall to hide the air conditioning units at the Memorial Building. Mr. Franco told the group that the Historical Society is in favor of the screening wall, but seeks BTF endorsement. Mr. McElwain suggested the group meet the following Wednesday on the Memorial Building grounds to get a better perspective on the proposed screening wall. Ms. Bohnen seconded the motion. Voice vote taken, all in favor, motion carried.
- b.) Mr. Franco passed out copies of the Ogden Avenue Corridor Plan to all BTF attendees. Mr. Franco went on to explain that the Ogden Avenue Corridor Plan is in the very early stages and it is important to stay focused on the Memorial Building. Mr. McElwain suggested that Dr. Ryne attend the next Ogden Ave. Corridor meeting and report back to the BTF.
- c.) The group agreed to meet on March 12, at 10:00 am on the Memorial Building grounds, weather permitting.

New Business

- a.) Mr. McElwain asked if a member of the BTF should attend the next EPS meeting to seek guidance for the Memorial Building Master Plan. Mr. Franco suggested that the group do an inventory on all aspects of the Memorial Building grounds, then determine what maintenance issues need to be addressed, then ask the EPS committee for approval to go ahead and do maintenance improvements. The group agreed that this is the best course of action. Ms. Bohnen asked if staff could have a maintenance plan and schedule by the next BTF meeting.

Adjournment

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 12:40 p.m.

Respectfully submitted,

Dan Hopkins
Village Horticulturist