

**Beautification Task Force
Minutes of the Meeting
February 20, 2008
Old Board Room – Memorial Building**

The meeting of the Beautification Task Force was held on Wednesday, February 20, 2008 in the Old Board Room of the Memorial Building and was called to order at 12:13 p.m.

Present: Brian McElwain, Penny Bohnen, Candy Cleveland, Dr. Joe Ryne, Nancy McKeague

Absent: None

Also Present: Assistant Public Services Director, Tom Bueser, Village Forester, John Finnell

Approval of Minutes

Ms Bohnen read the minutes to the group. Mr. McElwain motioned to approve the minutes of the February 6, 2008 meeting with modifications made by the group. Voice vote taken, all in favor, motion carried.

Old Business

- a.) Ms. Cleveland read the revised Memorial Building Landscape Guidelines & Objectives Statement and led a discussion on the revisions. Ms. Cleveland told the group the revised plan was edited together with Dr. Ryne and assisted by Chris Bruton. The task force made minor additional revisions. Mr. McElwain suggested the group formally adopt the plan and mission statement. Ms. Bohnen seconded the motion. Voice vote taken, all in favor, motion carried. The group discussed directions the task force should take with the finalized plan. It was agreed to present the plan to the Environment and Public Works Committee at their next meeting and to ask for guidance from the committee.
- b.) After discussing the benefit of a multi-organizational meeting it was decided to table the meeting indefinitely.
- c.) Dr. Ryne agreed to meet with the library contact to review the plan, as a significant portion of the plan will affect library patrons and staff. Staff was directed to develop a package to present to the EPS committee that would be available for the task force to review at the next meeting.
- d.) The task force agreed to focus on two time frames for landscape planning. Improvements that could be made before the anniversary celebration of July 3, 2008, and improvements that would be initiated beyond that time. Ms. Bohnen advised the group of a meeting scheduled for early March to organize the anniversary event. The group agreed a member or members should attend the meeting. Staff was instructed to inform task force members by e-mail, the time and place of the meeting.
- e.) The group agreed to meet on March 5, 2008 at 12:00 p.m. in the conference or old board room dependent on availability.

New Business

- a.) Mr. McElwain advised the group he had talked with Trustee Mike Smith who chairs the Ogden Avenue Corridor Plan group. Trustee Smith had suggested contacting Bruce George for more information on the plan. Mr. McElwain requested Dr. Ryne update the task force on his findings of the plan. Dr. Ryne reviewed his efforts in finding information about the corridor plan. A draft proposal of the plan was reviewed by the task force. Dr. Ryne offered to share the copy of the draft plan with other members of the task force for their review. Discussion of the plan was tabled until the next meeting.

b.) It was decided that discussion of previous Memorial Building design plans would be tabled until the next meeting to allow the Village Horticulturalist to participate.

Adjournment

It was moved and seconded to adjourn the meeting. Voice vote taken, all in favor, motion carried. The meeting adjourned at 2:00 p.m.

Respectfully submitted,

John Finnell
Village Forester