

**Village of Hinsdale  
Administration and Community Affairs Committee  
Minutes of Meeting On  
June 4, 2007**

Chairman Orler called the meeting of the Administration and Community Affairs Committee to order in Board Room of the Memorial Building on June 4, 2007 at 8:20 P.M.

**Members Present:** Chairman Vic Orler and Trustees Cindy Williams, Michael Smith and Bob Schultz

**Members Absent:** None

**Staff Present:** David Cook, Village Manager; Doug Cooper, Assistant Village Manager/Director of Administration; Carrie Haupert, Director of Parks and Recreation; Amy Hicks, MIS Administrator-Communications Coordinator; Tim Scott, Community Development Strategist

**Others Present:** Trustee Jean Follett, Norm Chimenti, Tom Sullivan

**Approval of Minutes**

Chairman Orler asked if there were any comments on the minutes. None being heard, Trustee Smith motioned for approval of the minutes as presented. Trustee Schultz seconded and the motion passed unanimously.

**Treasurer's Report**

Doug Cooper went through the Treasurer's report. Revenues have so far exceeded expenditures by \$1.7 million, mainly due to performance of MFT fund. Capital fund had deficiency of expenditures over revenues. Revenue was over \$2.5 million overall. Normally it's around \$2.44 million, an increase of 5.4%. May base sales tax receipt saw a major decrease, but it could just be a late filing, which would be determined by the next receipt. Chairman Orler wondered if a slowdown in traffic is showing. Income tax receipts for May are up \$35,000 from last year. Food and Beverage taxes are ahead of expectations.

Chairman Orler explained that expenditures are overbudget, but that revenues are also exceeding budget expectations. We're spending less than we're bringing in. Mr. Cooper was asked by Trustee Schultz what the legal portion of the budget was. He estimated that it was about \$450,000. Another person estimated that the legal

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side was overbudget, but Mr. Cooper clarified that future projects down the line will cost less and bring it back to budget. There were no further questions or comments.

**Parks and Recreation Report**

Carrie Hauptert noted that the Swimming Pool opened on May 26, 2007. 75 people signed up for early-bird pool passes in response to an ad in the Hinsdalean. New birthday party services are available. The new playground at Pierce Park is also now open. Included business sponsorship form for 4<sup>th</sup> of July parade, in packet, as well as promotion of Hinsdale Center for the Arts.

Ms. Hauptert was asked if the sponsorship form is different than what's been done in the past, for the parade. She said that it is. The businesses would be sponsoring the bands performing after the parade. About \$2,000 in sponsorship have already been received. There were no further questions.

**Communications Report/Channel 6 Update**

Ms. Amy Hicks noted that the hits to the website are up. There were 14,684 this past month, and are now past the 300 subscriber mark for the e-Hinsdale Newsletter. Trustee Williams asked how more subscribers could be added. Chairman Orler stated that a concerted effort hasn't really been made to get more subscribers. Trustee Schultz recommended possibly working with the library. New job postings are also available. Working with Parks & Rec on an Independence Day webpage. The power supply that controls the cameras in the Board Room is obsolete. The cameras were purchased a day before the power supply warranty expired. Chairman Orler stated that pressure needs to be put on fixing the equipment, in order for training to start so that every meeting can be videotaped. There were no further questions or comments. The Treasurer's Report came next.

After the Treasure's Report, came the Channel 6 Update. Hinsdale Broadcast Club is done for the summer. Parks and Rec providing slides, but videos are limited. Some productions are waiting to be aired. Hinsdale Central High School programming and a student's documentary of his trip to Cuba are in the midst of being uploaded. Working with Media Moiré to get Board Meeting DVDs right away. Trustee Schultz asked if local businesses were allowed to advertise on the channel. Chairman Orler said that it was being looked into. Advertising can't actually be sold, but businesses can be highlighted for informational purposes.

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**Community Development Strategist Report**

Follow-up summit meeting with local business leaders tomorrow (6/5/07). Next EDC meeting will cover marketing campaign regarding developing Hinsdale. 35,000 business licenses sent out. 15,000 outstanding invoices. CBD parking task force going well. Ogden Avenue corridor meeting scheduled tentatively for June 18<sup>th</sup>. There will be a flyer advertising the meeting, which is open to the public. There were no questions or comments.

**Approval of an Abrogation of Easement**

Dave Cook discussed an unused utility easement at 114 South Stough Street. The owner, Dale Kleber, is asking the Village vacate so that he may relocate his historic home. "Easement" described as a right-to-use. This would be a case of "paper easement", which means that the building was placed on the plot before the land itself was used in order to make the property marketable. There was a discussion on alley vacation vs. easement vacation and Owner vs. Village. Mr. Cook stated that the staff has no objection to the application. Trustee Williams motioned to pass and Trustee Smith seconded. The motion passed unanimously.

**Approval to Waive Permit Fees for St. Isaac Jogues**

Norm Chimenti, attorney for St. Isaac Jogues, asked for relief from late fees for building code permit expiration. The church didn't receive a notice of expiration until after the permit had expired. Asking for amnesty as a community and religious organization. Were under the belief they had 4 years before needing to renew. Tom Sullivan of the parish noted that they would have asked for a 2-year permit had they known it was possible.

Dave Cook remarked that there was no precedence for such an issue, but he had no personal objection to it. Trustee Smith noted his concern, due to it being a religious organization, and parking lot construction problems. Mr. Chimenti noted that state law permits the waiving of building code fees for religious organizations, and that it happens elsewhere. Mr. Cook stated that when the project was approved, paying 100% of the renewal fee was mandatory. The \$12,000 being asked for is significantly less than the \$24,000 that is normally asked to be paid for in full.

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A motion was made to approve by Trustee Schultz and seconded by Trustee Williams. Dave Cook said that there would be no additional cost to the Village, would the motion pass. The motion passed unanimously.

**Consideration of Economic Development Commission Initiatives**

Chairman Orler summarized various concerns of the business community. He noted the purpose of the business summits, to allow the business to share their concerns, and find ways to provide relief to them. These were summarized into 7 key areas:

1. The complexity in working with the Village
2. Lack of foot traffic
3. Minimal share of income from Hinsdale residents
4. Excessive vacant storefronts
5. Parking
6. Gloomy atmosphere
7. High rents

Next, Police Chief Brad Bloom discussed parking within Hinsdale. His impression of the system is that it is overly confusing and bound by too many rules. He discussed parking areas now deemed “shopper-friendly”. A goal is to make more efficient use of parking areas where people might park thinking it’s a “shopper-friendly” spot, but actually is a permit-required space. People who have permits for the Village Lot and Washington Street can remain there, but are proposing a Pay Box for those who do not have a permit and want to park in those areas. He recommends changing from 4-hour meters to 6-hour meters. Wants to simplify the parking system rules, creating parking permit “zones”, instead of using multiple areas. Wants to allow open permit spaces to be available for shoppers after 11 AM. Trustee Schultz stressed educating the public of parking changes. Chief Bloom is flexible with Pay Box location.

The motion to prorate permit renewals for 90 days as of July 1, 2007 as well as purchase the Pay Box was done by Trustee Williams and seconded by Trustee Schultz. The motion was then passed unanimously.

Tom Zimmerman discussed the EDC initiatives. Trustee Schultz discussed vacant storefronts and zoning regulations. Project to beautify vacant storefronts and make them look presentable addressed by Hinsdale Center for the Arts (HCA). Trustee

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Jean Follett suggested HCA work with other non-profits for Parks & Rec-sponsored service in Nov and Dec: free daycare offer to Hinsdale shoppers for up to 3 hours.

Other agenda items were collectively approved. They were: (1) Hinsdale Humane Society's request for Village Services related to the Midwest portion of the Morris the Cat Million Cat Rescue Campaign; (2) Zion Lutheran School's request to host a bake sale on the first Friday of June, July, and August at the Downtown Train Station; (3) approval of a Purchase Order to the DuPage Mayors and Managers in the amount of \$16,208.69 in regards to annual dues and proportionate share of debt assessment; (4) request from Oak Community Church regarding a "Kite Fly". Trustee Smith motioned to approve, and Trustee Williams seconded. The motion passed unanimously.

Tim Scott talked about annual maintenance of the Washington Lot and changes to entry design. Among the changes would be the inclusion of a shopper directory, improved landscaping, and brick paving, as well as a sign that motorists can read. Trustee Williams noted that it was considered being made **Doug Hoerve(?)** compatible. Mr. Scott was asked by Trustee Follett on behalf of the Bicycle Task Force to dedicate space to bike parking, which he agreed Mr. Scott agreed with.

Dave Cook discussed a proposed ordinance regarding liquor licenses and advertisement of alcohol specials. It is noted that Hinsdale is much more restrictive than most Illinois towns. He referenced restrictions in state statute. The motion was made by Trustee Schultz and seconded by Trustee Smith to amend village ordinance. The motion passed unanimously.

Chairman Orler discussed a Hinsdale promotional video, and potential contract to produce it by Media Moiré. Hinsdale Hospital, Hinsdale Bank & Trust, and Fuller's have donated \$8,000 and the Village would fund the remaining \$10,000. Tim Scott noted that extra footage would be shot that could be used at another time. Trustee Smith motioned and Trustee Williams seconded. The motion passed unanimously.

Carrie Hauptert discussed searching for sponsorship for holding daycare run by Parks & Rec during the holiday season. There was a discussion of available space to house the children. She noted that full-time as well as part-time staff would be available to monitor the children.

Next, Chairman Orler reviewed a consideration of the Village contributing \$5,000 for a Village Business Directory. This would cover about half the funds needed.

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Trustee Smith motioned and Trustee Williams seconded. The motion passed unanimously.

The next item considered awarding a Professional Serviced Agreement to Unicom.arc for a survey that would address potential referendums in the future. Trustee Smith motioned for approval and Trustee Williams seconded. The motion was promptly approved unanimously.

The next item is the award of MFT Road Program Bid to Triggi Construction. Any construction done will be done in a manner to still allow the possibility of utility burial in the future. Elm Street would be the only road to be completely renovated. Trustee Schultz motioned and Trustee Smith seconded. The motion passed unanimously.

**Adjournment**

Since there was no further business to come before the Committee, Trustee Smith moved to adjourn. Trustee Schultz seconded, and the motion passed unanimously. The meeting of the ACA meeting was declared adjourned at 10:45 p.m.

Respectfully Submitted:

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Douglas E. Cooper  
Assistant Village Manager